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REGIONAL DISTRICT OF CENTRAL OKANAGAN **REGULAR BOARD MEETING AGENDA** 8:30 am

Thursday, March 14, 2019 Woodhaven Board Room

Okanagan Sterile Insect Release Board Meeting Highlights - March 1, 2019

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

1450 K.L.O. Road, Kelowna, BC		
		Pages
CALL	TO ORDER	
ADDI	TION OF LATE ITEMS	
<u>ADOF</u>	PTION OF THE AGENDA	
(All D	irectors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)	
	mmended Motion: the agenda be adopted.	
ADOF	PTION OF MINUTES	
4.1	Regional Board Meeting Minutes - February 21, 2019	1
	(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)	
	Recommended Motion: THAT the Regional Board meeting minutes of February 21, 2019 be adopted.	
CORF	RESPONDENCE	
5.1	Ministry of Public Safety and Solicitor General - Minister Farnworth response to Auxiliary Constable Program	2 - 3
	(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)	
	Recommended Motion: THAT the February 26, 2019 response letter from Minister Farnworth, Minister of Public Safety and Solicitor General, regarding the Auxiliary Constable Program be received for information.	

Recommended Motion:

THAT the Okanagan Sterile Insect Release Board meeting highlights of March 1, 2019 be received for information.

6. CORPORATE SERVICES

6.1 Request for Boundary Extension – District of Peachland

5 - 13

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

Recommended Motion:

THAT the Board support the boundary extension application made by the District of Peachland and approve a letter being sent to the District of Peachland with a copy of the Board resolution advising the Regional District of Central Okanagan has no objections to the boundary extension of Lot 1, District Lot 1275, Osoyoos Division, Yale District, Plan KAP38197; PID: 007-703-503.

7. COMMUNITY SERVICES

7.1 UBCM Community Emergency Preparedness Fund Application (Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning)

14 - 16

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

Recommended Motion:

THAT the Regional Board approves staff submitting the Union of British Columbia Municipalities – Community Emergency Preparedness Fund Application to complete the Critical Infrastructure Assessment & Preliminary Flood Mitigation Strategy.

8. NEW BUSINESS

9. DIRECTOR ITEMS

10. ADJOURN IN CAMERA

Recommended Motion:

THAT pursuant to Section 90 (k) of the Community Charter the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

 Negotiations respecting the proposed provision of a municipal service that are at their preliminary stages

Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Thursday, February 21, 2019

Directors:

- J. Baker (District of Lake Country)
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- C. Fortin (District of Peachland)
 G. Given (City of Kelowna)
- C. Hodge (City of Kelowna)
- S. Johnston (City of West Kelowna)
 G. Milsom (City of West Kelowna)
- L. Stack (City of Kelowna)

Absent:

- M. DeHart (City of Kelowna)
- B. Sieben (City of Kelowna)
- L. Wooldridge (City of Kelowna)

Staff:

- B. Reardon, Chief Administrative Officer
- M. Drouin, Manager Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 8:30 a.m.

The meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

2. ADJOURN IN CAMERA

#35/19 HODGE/FORTIN

THAT pursuant to Section 90 (c) of the Community Charter the Audit Committee adjourn and convene to an 'In-Camera' session to discuss:

Employee relations

CARRIED Unanimously

There being no further business the meeting was adjourned at 8:31 a.m.

CERTIFIED TO BE TRUE AND CORRECT

G.	. Given (Chair)	
В.	Reardon (Chief Administrative Officer)	





February 26, 2019

His Worship Colin Basran Mayor of the City of Kelowna

His Worship Gord Milsom Mayor of the City of West Kelowna

His Worship James Baker Mayor of the District of Lake Country

Her Worship Cindy Fortin Mayor of the District of Peachland

Ms. Gail Given, Chair Regional District of Central Okanagan c/o Email: jjohnston@kelowna.ca

Dear Mayor Basran, Mayor Milsom, Mayor Baker, Mayor Fortin and Ms. Given:

I am responding to your December 20, 2018 letter, addressed to Premier John Horgan, regarding the Auxiliary Constable Program.

The ministry highly values the considerable commitment of the Auxiliary Constables who volunteer in British Columbia communities and we remain committed to a robust and effective Auxiliary Constable Program. As you are aware, the Auxiliary Constable Program has been in place in British Columbia for over 50 years and Auxiliary Constables have performed an exemplary job fulfilling their primary purpose to participate in community policing activities relating to public safety and crime prevention.

In 2015, the RCMP in Ottawa commenced a comprehensive review of the Auxiliary Constable Program following a shooting incident in Alberta. During the review, the RCMP at both the national and provincial levels made decisions that have limited the ability of Auxiliary Constables to perform their duties. While we agree that the safety of Auxiliary Constables is paramount, both my ministry and the Union of BC Municipalities have continued to actively express our concerns with the new program. I assure you, however, that we continue to work with the RCMP to finalize the program in British Columbia so that we can once again have Auxiliary Constables supporting their communities.

.../2

His Worship Colin Basran and Co-signers Page 2

Thank you for your support of the Auxiliary Constable Program and for the opportunity to address your concerns.

Sincerely,

Mike Farnworth Minister of Public Safety

and Solicitor General

pc: The Honourable John Horgan



BOARD REPORT: March 1, 2019

1450 K.L.O. Road, Kelowna, BC, V1W 3Z4 P: 250-469-6187, 1-800-363-6684 www.oksir.org

2019 OKSIR Directors

Voting Directors

Shirley Fowler, 2019 Chair *RDNO*

Amarjit Lalli, 2019 Vice Chair Fruit Grower, Central

James Baker *RDCO*

George Bush RDOS

Dave Dobernigg *Fruit Grower, North*

Chad Eliason CSRD

Walter Makepeace Fruit Grower, South, Organic

Brad Sieben RDCO

Non-voting Directors

Dr. Susanna Acheampong *BC Ministry of Agriculture*

The next regular meeting of the OKSIR Board will be 9:00 a.m. on **Friday**, **May 24**, **2019** at RDCO.

OKSIR Program to Lead Governance Review

Following a request from RDNO to review the tax apportionment agreement made by the regional district partners in 2007, the OKSIR Program will be leading a formal, collaborative, and focused governance review in 2019. OKSIR will work with its CAO Committee, Regional District partners and their representatives, and staff the Ministry of Municipal Affairs and Housing, with the intent to submit the results of the process to the Ministry with request for legislative reform. The Program has been through similar reviews, notably in 2006 and 2010. Although both processes resulted in requests for legislative reform, progress stalled at the provincial level—the Board hopes that emphasis on collaborative governance will garner the provincial support needed for a legislative update.

Drone Collaborators Impress with Experience and Technology

The Board received a presentation from M3 Consulting Group LLC. The company has focused on technologies in pest management, especially drones, since 2010. The presentation highlighted the depth and breadth of the company's experience with everything from releases of sterilized cotton pests and sterilized mosquitos, to the development of advanced drone-based camera systems for detecting economically -devastating forestry pests. OKSIR has been collaborating with M3 and New Zealand Plant and Food for the last number of years to develop and test release of sterile codling moths by drone, and in 2018, M3 completed all of the trial releases for the Washington State University pilot project that used OKSIR moths in Washington orchards. The company has positioned themselves as a potential commercial distributor for OKSIR moths in Washington, with the ability to provide the moths as well as a release service that ensures the moths stay in top condition—a critical component of successful sterile insect technique.

Sterile Moths Approved for First Trial of Commercial Sales

The OKSIR Board approved a single-year supply contract with M3, supplying sterilized moths for commercial resale in Washington. After receiving the unanimous support of the Regional District partners in 2018 to sell excess capacity moths, the OKSIR Program is one step closer to realizing its potential to offset local program costs through commercial sales.

Apple Acreage Decreases from 2018 for Crop Replants

The number of pome fruit acres in the Okanagan and Similkameen valleys has dropped since spring 2018. Industry leaders attribute the drop to participation in the provincial government's replant program. The replant program provides growers with financial support to replace older and less-profitable fruit trees with new varieties that will meet consumer demands for high-value, high-quality fruit.

OKSIR GM Receives Special Mention as Emerging Leader

Chair Fowler presented OKSIR General Manager, Melissa Tesche, with a certificate commemorating Ms. Tesche's special mention in the BC Real Estate's Foundation's Emerging Leader Award. The award recognizes early career professionals who demonstrate outstanding leadership, innovation, and collaboration in sustainable land use. The nomination for the award came from the OKSIR Board for Ms. Tesche's work as Acting General Manager for the Program.



Regional Board Report

TO: Regional Board

FROM: Brian Reardon

Chief Administrative Officer

DATE: March 5, 2019

SUBJECT: Request for Boundary Extension – District of Peachland

Voting Entitlement: All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208(1)

Purpose: To present a request from the District of Peachland for a boundary extension into

Electoral Area West to include lands upon which a new water treatment facility

on Peachland Creek will be built.

Executive Summary:

The current District of Peachland Water Intake Facility on Peachland Creek is situated on a parcel of Crown Land located immediately adjacent to the District of Peachland boundary with Electoral Area West. This parcel is described as Lot 1, District Lot 1275, Osoyoos Division, Yale District, Plan KAP38197; PID: 007-703-503.

The District of Peachland wishes to adjust their municipal boundary to include this parcel in their jurisdiction to accommodate, amongst other things, the existing Peachland Water Intake Facility and their soon to be constructed water treatment facility. A copy of the District of Peachland staff report and Council resolution pertaining to this matter is attached for the Board's information.

RDCO staff has evaluated the impact on existing services in Electoral Area West should this boundary extension application be approved and confirmed it to be insignificant. Further, this matter has been discussed with the Director for Electoral Area West who indicated he has no objections to this application being approved.

RECOMMENDATION:

THAT the Board support the boundary extension application made by the District of Peachland and approve a letter being sent to the District of Peachland with a copy of the Board resolution advising the Regional District of Central Okanagan has no objections to the boundary extension of Lot 1, District Lot 1275, Osoyoos Division, Yale District, Plan KAP38197; PID: 007-703-503.

Respectfully Submitted:

Brian Reardon, CAO

Implications of Recommendation:

Strategic Plan: The Board has adopted as a top priority, the need to provide proactive and

responsive governance.

Legal/Statutory Authority: Section 44 [Creation or restructure of municipality in regional district] of the

Local Government Act outlines the authority of the Lieutenant Governor in

Council to extend the boundaries of a municipality.

Background:

The Regional District has been advised that the District of Peachland wishes to extend their municipal boundaries to incorporate a parcel of land adjacent to their current boundary upon which their current Water Intake Facility and their soon to be constructed Water Treatment Facility will be located. The legal description for this property is Lot 1, District Lot 1275, Osoyoos Division, Yale District, Plan KAP38197; PID: 007-703-503 and is located in the southern region of Electoral Area West. An image of the property is below:



The property is approximately 41.07 acres in size and is leased by the Crown to the District of Peachland. Understandably, there is a desire by Peachland staff and Council to extend the municipal boundary to bring this parcel under the jurisdiction of the District of Peachland.

The Boundary Extension process is fairly straight forward from a District of Peachland perspective with the general process outlined below:

- 1. Peachland sends a proposal to the Province complete with maps, rationale, Council Resolution, support from the Regional District of the Central Okanagan and potentially support letters from local First Nations.
- 2. The Ministry will evaluate the proposal and prepare an administrative report for Peachland's consideration, highlighting any possible issues with road networks or recommended tweaks.
- 3. The Ministry does its own referrals to:
 - a. Local First Nations (in addition to any support letters the District of Peachland obtains)
 - b. The Ministry of Transportation and Infrastructure (to address any road network issues arising from the boundaries).
 - 4. Once any issues have been addressed, the District would conduct the Alternative Approval Process (AAP) process and publish notice in the BC Gazette, as required by section 12(2)(b) of the *Local Government Act*.
 - 5. If the AAP goes through, the Minister will recommend the extension to Cabinet for consideration.

From a Regional District perspective, the provisions of the *Local Government Act* limit our role to that of a referral agency only. Regional Districts have no decision making authority when it comes to extending municipal boundaries into the electoral areas; that authority is vested exclusively with the Province. What the Province will be looking for are comments describing negative impacts to Regional District services should a municipal boundary extension be approved.

RDCO staff has reviewed the municipal boundary extension application being considered by the District of Peachland and have analysed potential impacts to existing services. Because the subject property is Crown Land, which is exempt from local government taxation, there is no financial impact to the Regional District should the boundary extension be approved.

This matter was raised with the Director of Electoral Area West and Director Fortin (Mayor of Peachland) at the end of the February 25th, 2019 Board Meeting. Director Carson indicated that he had no objections to the boundary extension application at that time.

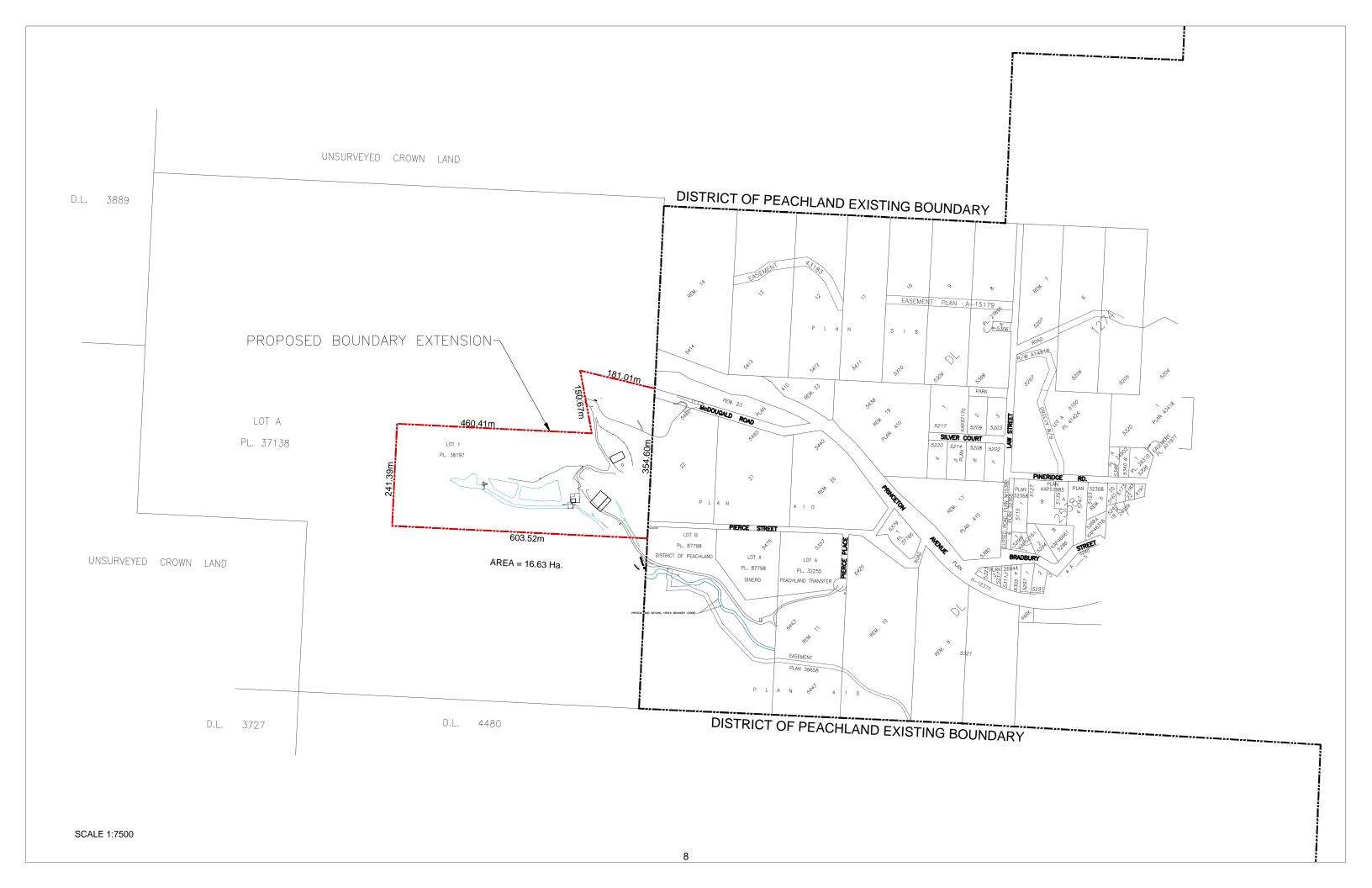
Should the Board wish to support the Peachland boundary extension application, a motion supporting the staff recommendation on this report would be in order.

Attachment(s): Peachland Staff Report

Peachland Council Resolution

Drawing Showing Proposed Boundary Extension

RDCO Property Information Report





The Corporation of the District of Peachland

5806 Beach Avenue Peachland, BC VOH 1X7 Phone: 250-767-2647 Fax: 250-767-3433 www.peachland.ca

I, Polly Palmer, Corporate Officer for the District of Peachland do hereby certify the following to be a true and correct copy of a resolution adopted by the Council of the District of Peachland.

"THAT Council supports a District of Peachland boundary extension to include Lot 1 District Lot 1275 Osoyoos Division Yale District Plan 38197; PID 007-703-503 (Peachland Creek Water Intake Location); and

THAT The District of Peachland staff be authorized to develop, sign, and submit the proposal to the Provincial Government."

Polly Palmer, Corporate Officer

Dated at Peachland, B.C. this 27th day of February, 2019.



District of Peachland Request for Decision

To: Mayor and Council

From: Director of Operations Joe Mitchell

Date: February 15, 2019

Subject: District of Peachland Boundary Extension to Include Peachland Creek Water

Treatment Facility

Recommendation: THAT Council support a District of Peachland Boundary Extension to include Lot

1 District Lot 1275 Osoyoos Division Yale District Plan 38197; PID 007-703-503

(Peachland Creek Water Intake location).

Chief Administrative Officer's Comments:

I support the recommendation:

Implications of Recommendation:

General: The existing District of Peachland Water Intake site on Peachland Creek is

outside of the District of Peachland Boundary. As such, Building Permits are required through the Regional District of the Central Okanagan at significant cost and fire rescue services by the District of Peachland Fire Department require specific Agreements through the Regional District. A Boundary Extension would give Building Permit jurisdiction to the District of Peachland and eliminate the

need for a fire rescue agreement with the Regional District.

Organizational: Upon completion of the Boundary Extension the subject property would be under

the jurisdiction of the District of Peachland. As such, Building Permits for the site

would be issued by the District of Peachland and fire services would be automatically undertaken by the Peachland Fire and Rescue Department.

Financial: The process of Boundary Extension would require electoral assent through the

Alternate Approval Process, however the cost for this process is minimal. Upon completion of the Boundary Extension, Building Permit issuance through the District of Peachland would result in considerable savings to the Water Treatment Facility project. Depending on the timing of the approval of the

Boundary Extension, the savings could be upwards of \$40,000.

Policy: N/A

Strategic Plan: Our Mission is to provide our taxpayers, residents and businesses with affordable

quality services and to keep them apprised of and engaged in District affairs by

conducting ourselves in a transparent way.

Background:

The current District of Peachland Water Intake Facility on Peachland Creek is situated on a parcel of land located outside of the District of Peachland Boundary. This has created challenges for the construction of the new Water Treatment Facility with regards to Building Permits and fire protection.

As the Water Treatment Facility parcel is under the jurisdiction of the Regional District of the Central Okanagan (RDCO), Building Permits must be issued through them as opposed to by the District of Peachland. Unfortunately, Building Permit fees are therefore required and add significant costs to the project. A Boundary Extension would eliminate the need for RDCO involvement and Building Permit fees paid to the RDCO could be refunded in a pro-rated manner to the District. A Building Permit issued by the District of Peachland could then be issued at significantly lower cost.

Similarly, with the Water Treatment Facility parcel being outside of the District Boundary, an agreement between the RDCO and District of Peachland Fire Department is required for service to the property. While this agreement is in the process of being completed on an initial 5 year term, the Boundary Extension would eliminate the need for any agreement moving forward.

The Boundary Extension process is fairly straight forward with the general process outlined below:

- 1. Peachland sends a proposal to the Province complete with maps, rationale, Council Resolution, support from the Regional District of the Central Okanagan and potentially support letters from local First Nations.
- 2. The Ministry will evaluate the proposal and prepare an administrative report for Peachland's consideration, highlighting any possible issues with road networks or recommended tweaks.
- 3. The Ministry does its own referrals to:
 - a. Local First Nations (in addition to any support letters the District of Peachland obtains)
 - b. The Ministry of Transportation and Infrastructure (to address any road network issues arising from the boundaries).
- 4. Once any issues have been addressed, the District would conduct the Alternative Approval Process (AAP) process and publish notice in the BC Gazette, as required by section 12(2)(b) of the Local Government Act.
- 5. If the AAP goes through, the Minister will recommend the extension to Cabinet for consideration.

As this process involves Cabinet consideration, timing of the application is crucial. Given that Cabinet takes a lengthy summer break from sitting, every effort is being made to make the spring sitting with this application. The Ministry is already starting to work on the First Nation referrals as this is the step in the process that could hold up the process given the required timing of referral responses. If the application does not make the spring sitting of Cabinet, it will likely not be heard until October.

This instance of Boundary Extension is fairly straight forward given it is for a single property, immediately adjacent to the District Boundary and is currently under lease by the District for a District utility. No additional property parcels are recommended for Boundary Extension at this time. More significant Boundary Extension applications require major studies, large budgets and significant staff and consultant resources.

Report/Document: Attached: X Available: Nil:

Map of Project Location

Options: 1. COUNCIL MAY CHOOSE TO SUPPORT THE RECOMMENDATION

- 2. COUNCIL MAY CHOOSE TO REFER BACK TO STAFF FOR ADDITIONAL INFORMATION
- 3. COUNCIL CAN CHOOSE TO NOT SUPPORT THE RECOMMENDATION

Regional District of Central Okanagan



1450 K.L.O. Road Kelowna, B.C. V1W 3Z4

Phone: (250) 763-4918 Fax: (250) 763-0606 www.regionaldistrict.com

Folio: 72313498.015 **Jurisdiction:** R.D.C.O. (250-763-4918) **Date:** March 5, 2019

Property ID: 007-703-503

Name of Registered Owners: PEACHLAND (DISTRICT OF)

5806 BEACH AVE

RR 7

PEACHLAND BC V0H 1X7

Other Owners:

CROWN PROVINCIAL

(C/O THOMPSON-OKANAGAN FLNR SERVICE 441 COLUMBIA ST KAMLOOPS BC V2C 2T3)

Property Address: 5453 PIERCE PLACE PEACHLAND BC

Lot Size*: 41.07 acres

Gross Land Value: \$ 928000 Gross Improvement Value: \$ 0 Net Land Value: \$ 0 Net Improvement Value: \$ 0

Legal Description: Lot: 1 Plan Number: KAP38197 DISTRICT Lot: 1275

SECTION: TOWNSHIP: ELECTORAL AREA: J

Legal Description: Lot 1, Plan KAP38197, District Lot 1275, Osoyoos Division of Yale Land District

Zoning: I4 – Gravel Extraction, RU1 – Rural 1

OCP Designation: RURAL_RESOURCE;

OCP DP Areas: brent_aquatic; brent_slope; brent_terr; brent_trep_fire; hillside; Sensitive Aquatic DPA;





Notes:

* Lot size calculation is derived from the area of the parcel as COGO'd in the GIS. For a legal determination of lot size see the pertaining legal plan.



Regional Board Report

TO: Regional Board

FROM: Todd Cashin

Director of Community Services

DATE: March 14, 2019

SUBJECT: UBCM – Community Emergency Preparedness Fund (1855-20)

Voting Entitlement: All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1

Purpose: To request Board support for a UBCM – Community Emergency Preparedness

Fund Application.

Executive Summary:

The Union of British Columbia Municipalities Community Emergency Preparedness Fund offers grants to enhance the resiliency of local governments and their residents in responding to and recovering from emergencies. Staff has prepared an application to request funding to complete a Critical Infrastructure Assessment & Preliminary Flood Mitigation Strategy, which is a component of Phase 2 of the Regional Floodplain Management Plan. The need for this work was demonstrated during the 2017 and 2018 Freshet Flooding in the Central Okanagan.

A Board resolution supporting the grant application for the flood risk assessment, flood mapping and flood mitigation planning funding is required as part of the application package.

RECOMMENDATION:

THAT the Regional Board approves staff submitting the Union of British Columbia Municipalities – Community Emergency Preparedness Fund Application to complete the Critical Infrastructure Assessment & Preliminary Flood Mitigation Strategy.

Respectfully Submitted:

Todd Cashin

Director of Community Services

Prepared by: Janelle Taylor, Planner

Approved for Board's Consideration

Brian Reardon, CAO

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Implications of Recommendation:

Strategic Plan: Supporting the UBCM Application meets the 2015-2018 Strategic Priorities

Plan, Strategic Priority #2: Ensure Asset, Service and Financial

Sustainability.

Policy: Supporting the UBCM Application meets a number of the Regional Growth

Strategy Bylaw No. 1336 policies.

Background:

As outlined in the Union of British Columbia Municipalities (CEPF) 2019 Flood Planning Program & Application Guide, "the Community Emergency Preparedness Fund (CEPF) is a suite of funding programs intended to enhance the resiliency of local governments and their residents in responding to emergencies. Funding is provided by the Province of BC and administered by Union of BC Municipalities (UBCM)." Grants up to \$150,000 are available and may cover 100% of eligible activities. One of the funding streams includes flood risk assessment, flood mapping and flood mitigation planning; the intent of the funding stream is "to support eligible applicants to ensure they have accurate knowledge of the flood hazards they face and to develop effective strategies to mitigate and prepare for those risks" (Guide 2019).

Planning Services staff has prepared an application to request \$150,000.00 to complete the Critical Infrastructure Assessment & Preliminary Flood Mitigation Strategy. This work would further implement Phase 2 of the Regional Floodplain Management Plan. A Regional Board resolution indicating support for the current proposed activities and willingness to provide overall grant management is required to be included in the application.

To date, the following projects have been completed or are currently underway:

- Ideal & Graystoke Reservoirs Inundation Modelling
- Crooked and Swalwell Reservoirs Inundation Modelling
- Rose Valley Reservoir Inundation Modelling
- Okanagan Flood Mapping Project Coordination
- Okanagan Mainstem Flood Mapping
- Mission Creek floodplain mapping update and dike breach analysis
- Confirmation of floodplains/alluvial fans within urban or residential developments

Financial Considerations:

The Regional Floodplain Management Plan has previously received funding from RDCO, Okanagan Basin Water Board (OBWB), Province of BC's Local Government Infrastructure Planning Grant, Community Works Fund (Gas Tax) from both Central Okanagan West and Central Okanagan East Electoral Areas, and the National Disaster Mitigation Program (NDMP).

If additional grant funding is received, it will be used to further the work completed for Phase 2 of the project with expenses allocated to Regional Planning (cost center 110). It is not anticipated that a budget amendment will be required should the application be successful.

Organizational Issues:

Should the requested funding be received, Planning Services staff would oversee the management of the grant.

External Implications:

Through the Okanagan Flood Mapping Project Coordination group, Planning Services staff continues to communicate and work collaboratively with member municipalities and neighbouring regional districts to advance the implementation of the Regional Floodplain Management Plan. Furthermore, OBWB staff has provided extensive guidance and assistance, and other agencies have voiced an interest in partnering where efficiencies can be realized.

Alternative Recommendation:

Based on staff's extensive analysis of the feedback received to date, staff does not propose an alternative recommendation on this matter.

Considerations not applicable to this report:

- General
- Organizational
- Financial
- Legal/Statutory Authority

Attachment(s): n/a