



# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT BOARD MEETING AGENDA

Monday, March 23, 2020

7:00 p.m.

Woodhaven Board Room

1450 K.L.O. Road, Kelowna, BC

Pages

1. **CALL TO ORDER**

Chair Given acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan peoples.

2. **ADDITION OF LATE ITEMS**

3. **ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Recommended Motion:

THAT the agenda be adopted.

4. **ADOPTION OF THE MINUTES**

4.1 **Regional Hospital District Board Meeting Minutes - March 12, 2020**

1 - 3

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Recommended Motion:

THAT the Regional Hospital District Board meeting minutes of March 12, 2020 be adopted.

5. **FINANCIAL SERVICES**

5.1 **2020-2024 Central Okanagan Regional Hospital District 5-Year Financial Plan**

4 - 9

M. Rilkoff, Director of Financial Services, to provide overview of financial plan.

Recommended Motion:

THAT the Regional Hospital Board receive for information the Director of Financial Services report regarding Draft 3 of the 2020-2024 Hospital District Financial Plan.

5.2 **Central Okanagan Regional Hospital District 2020-2024 Financial Plan Bylaw 1, 2020**

10 - 14

*(All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption]*

Recommended Motion:

**THAT** Central Okanagan Regional Hospital District 2020 – 2024 Financial Plan Bylaw No. 1-2020 be given first, second and third readings and adopted.

**5.3 Temporary Borrowing Resolution**

15

*(All Directors - Weighted Vote - LGA 210.1)*

Recommended Motion:

**NOW THEREFORE BE IT RESOLVED THAT** the Board of the Central Okanagan Regional Hospital District borrow, pursuant to Section 31 of the *Hospital District Act*, a sum or sums of money, the outstanding total of which shall not exceed \$19,000,000 at any one time for the purpose of paying debt retirement, bank interest charges, and no capital expenditures.

**5.4 Central Okanagan Regional Hospital District Capital Expenditure Bylaw**

16 - 40

*(All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption at same meeting]*

Recommended Motion:

**THAT** the Central Okanagan Regional Hospital District Board give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading and adopt the following bylaws:

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 238

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 239

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 240

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 241

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Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 247

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 248

Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249

**6. ADJOURN**

**Minutes of the *MEETING* of the Central Okanagan Regional Hospital District  
Inaugural Meeting held in the Woodhaven Board Room, Regional District Offices  
on Thursday, March 12, 2020**

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- Directors: J. Baker (District of Lake Country)  
M. Bartyik (Central Okanagan East Electoral Area)  
W. Carson (Central Okanagan West Electoral Area)  
M. Singh, alternate for M. DeHart (City of Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
C. Hodge (City of Kelowna)  
S. Johnston (City of West Kelowna)  
G. Milsom (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
L. Wooldridge (City of Kelowna)
- Absent: C. Basran (City of Kelowna)  
J. Coble (Westbank First Nation)
- Staff: B. Reardon, Chief Administrative Officer  
M. Rilkoff, Director of Financial Services  
C. Teschner, Manager of Financial Services  
M. Drouin, Manager - Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 8:30 a.m.

It was acknowledged that this meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

**2. ADDITION OF LATE ITEMS**

There were no late items.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - 208.1)*

**#H08/20 WOOLDRIDGE/HODGE**

THAT the agenda be adopted.

CARRIED unanimously

**4. ADOPTION OF THE MINUTES**

- 4.1 Regional Hospital District Board Meeting Minutes – February 20 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

**#H09/20 STACK/WOOLDRIDGE**

THAT the Regional Hospital District Board meeting minutes of February 20, 2020 be adopted.

CARRIED unanimously

**5. BUSINESS ARISING**

- 5.1 2020-2024 CORHD Financial Plan (2<sup>nd</sup> Draft)

Director of Financial Services, Marilyn Rilkoff, presented the 2<sup>nd</sup> draft of the 2020-2024 Financial Plan as directed by the Board at its February 20<sup>th</sup> meeting. The budget proposes annual increases of 3% due to a long term financial planning strategy to set aside reserves. The most significant change in the financial plan is the reduction in the parkade project estimate from \$20m in 2021 to \$4.6m.

*Director Sieben arrived at 8:34 a.m.*

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
% increase per home	3.00%	3.00%	3.00%	3.00%	3.00%
Annual Tax	\$188.86	\$194.51	\$200.34	\$206.34	\$212.52
Residential Tax Rate (cents)	0.2571	0.2648	0.2728	0.2809	0.2893

- 5.2 Invitation for the Public to Comment on the 2020-2024 Financial Plan

There was no comment from the public.

- 5.3 Recommendation to Forward the Draft Budget to the March 23, 2020 Regional Hospital District Board meeting for Final Approval

**#H10/20 BAKER/STACK**

THAT the Regional Hospital District Board receive the 2<sup>nd</sup> draft budget for information;

AND FURTHER THAT the budget be forwarded to the March 23, 2020 Board meeting for final adoption.

CARRIED unanimously

**6. ADJOURN**

There being no further business the meeting was adjourned at 8:37 a.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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**G. Given (Chair)**

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**B. Reardon (Chief Administrative Officer)**

# 2020 – 2024 Financial Plan

Central Okanagan Regional Hospital District Board Meeting

March 23, 2020

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1450 K.L.O. Road  
Kelowna, BC, V1W 3Z4  
rdco.com



# 5.1 Financial Plan Receipt

## Summary – Build Reserves

- Requisition \$18.3m
- Total \$10.5m for IHA Capital Projects
- Projects to be funded with no additional financing
- 3% Increase per average house annually
- 2020: Tax \$188.86 per average house (\$5.51 increase)
- Continue setting aside reserves



## 5.1 Recommendation:

- THAT the Regional Hospital Board receive for information the Director of Financial Services report regarding Draft 3 of the 2020-2024 Hospital District Financial Plan.

## 5.2 Financial Plan Adoption Recommendation:

- THAT Central Okanagan Regional Hospital District 2020-2024 Financial Plan Bylaw No. 1 – 2020 be given first, second and third readings and adopted.

## 5.3 Temporary Borrowing Resolution

- NOW THEREFORE BE IT RESOLVED THAT the Board of the Central Okanagan Regional Hospital District borrow, pursuant to Section 31 of the *Hospital District Act*, a sum or sums of money, the outstanding total of which shall not exceed \$19,000,000 at any one time for the purpose of paying debt retirement, bank interest charges, and no capital expenditures.

## 5.4 Recommendations:

- **THAT** the Central Okanagan Regional Hospital District Board give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading and adopt the following bylaws:
  - Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 238
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  - Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249



# Regional Hospital District Board Report

**TO:** Regional Hospital District Board

**FROM:** Marilyn Rilkoff  
Director of Financial Services

**DATE:** March 16, 2020

**SUBJECT:** 2020 – 2024 CORHD Financial Plan Bylaw Approval

**Voting Entitlement:** *(All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption]*

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**Purpose:** To adopt the Central Okanagan Regional Hospital District 2019 – 2023 Financial Plan Bylaw No. 1 – 2019.

## Executive Summary:

The draft budgets and 5-Year Financial Plans were presented and discussed at the February 20, and March 12 Board meetings. The financial plan bylaw is now being brought forward for final Board consideration and approval.

Once the Revised Roll is available from BC Assessment at the end of March, the requisition shares of the partners will be recalculated and the numbers in the budget bylaw will be adjusted slightly in accordance with the Roll and submitted to all parties by April 10<sup>th</sup>. The totals will not change, just the requisition allocations.

A separate report is on the agenda to approve the capital expenditure bylaws for hospital facility projects listed in the Financial Plan

## RECOMMENDATION:

**THAT** Central Okanagan Regional Hospital District 2020 – 2024 Financial Plan Bylaw No. 1-2020 be given first, second and third readings and adopted.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "M. Rilkoff".

Marilyn Rilkoff  
Director of Financial Services

Approved for Board's Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon".

Brian Reardon, CAO

**Implications of Recommendation:**

Financial: 3% increase per average household. The average homeowner will pay \$188.86 for Hospital Taxes (vs. \$183.35 in 2019). This is an increase of \$5.51. Results in future reduced taxpayer costs due to less debt financing.

Legal/Statutory Authority: *Hospital District Act* – Part 1 – Definitions 1 and Part 3 – Functioning of Board Division 1, Purposes Section 20 (1)

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**Financial Considerations:**

As directed by the Board at the February 23, and March 12, 2020 CORHD Meetings, the 2020 – 2024 CORHD Financial Plan Bylaw includes annual increases of 3 % due to a long term financial planning strategy to set aside reserves.

The average homeowner will pay \$188.86 for Hospital Taxes (vs. \$183.35 in 2019). This is an increase of \$5.51. Results in future reduced taxpayer costs due to less debt financing.

**External Implications:** Improved health care infrastructure.

**Alternative Recommendation:** None.

**Attachment(s):**

- Bylaw No. 1-2020 Central Okanagan Regional Hospital District 2020-2024 Financial Plan Budget

**CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 1-2020**

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**Being a bylaw to adopt the 2020-2024 Financial Plan**

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WHEREAS pursuant to Section 23 of the Hospital District Act, the Board is required to adopt its Annual Budget, on or before the 31<sup>st</sup> day of March in each year.

NOW THEREFORE the Board of Directors of the Central Okanagan Regional Hospital District in open meeting assembled enacts as follows:

- 1) The Financial Plan for the years 2020-2024, a copy of which is attached hereto, is hereby adopted pursuant to Section 23 of the *Hospital District Act*.
- 2) This bylaw may be cited as the “2020-2024 Financial Plan Budget Bylaw No.1-2020”.

READ A FIRST TIME THIS	23 <sup>rd</sup>	DAY OF	March	2020
READ A SECOND TIME THIS	23 <sup>rd</sup>	DAY OF	March	2020
READ A THIRD TIME THIS	23 <sup>rd</sup>	DAY OF	March	2020
ADOPTED THIS	23 <sup>rd</sup>	DAY OF	March	2020

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Chair

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Director of Corporate Services

I hereby certify the above bylaw to be a true and correct copy of the 2020-2024 Financial Plan Budget Bylaw No. 1-2020 as adopted by the Board of the Central Okanagan Regional Hospital District at its meeting held on the 23<sup>rd</sup> day of March, 2020.

Dated at Kelowna, B.C. this  
23<sup>rd</sup> day of March 2020

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Director of Corporate Services

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## 2020-2024 FINANCIAL PLAN

COMPLETED ROLL Mar 23

	2020	2021	2022	2023	2024
REVENUE & FINANCING:	\$	\$	\$	\$	\$
<b>Tax Requisition</b>					
City of Kelowna	13,117,911	13,645,907	14,195,155	14,766,510	15,360,862
District of Peachland	474,411	493,506	513,370	534,033	555,528
District of Lake Country	1,248,227	1,298,469	1,350,732	1,405,099	1,461,654
City of West Kelowna	2,813,174	2,926,405	3,044,192	3,166,721	3,294,182
Electoral Area Central Okanagan West	341,238	344,650	348,097	351,578	355,094
Electoral Area Central Okanagan East	314,038	317,178	320,350	323,554	326,789
<b>Total Tax Requisition</b>	<b>18,309,000</b>	<b>19,026,115</b>	<b>19,771,896</b>	<b>20,547,494</b>	<b>21,354,108</b>
Net Cash from New Financing	0	0 a	0	0	0
MFA Actuarial Addition	1,426,374 c	1,644,555 c	1,871,129 c	2,107,011 c	2,352,192 c
Transfer From Reserves	0	6,502,000 a	0	0	0
Use of Surplus Cash	7,000,000	0	0	0	0
<b>TOTAL REVENUE</b>	<b>26,735,374</b>	<b>27,172,670</b>	<b>21,643,025</b>	<b>22,654,505</b>	<b>23,706,300</b>
<b>EXPENSES &amp; DEBT PAYMENTS:</b>					
<b>Expenses:</b>					
Administration	39,500	40,000	40,500	41,000	41,500
Audit & Contract Services	9,250	9,500	9,775	10,050	11,175
Debt Issue Expense	0	0	0	0	0
Principal Debt Reduction re: MFA Actuarial Addition	1,426,374 c	1,644,555 c	1,871,129 c	2,107,011 c	2,352,192 c
MFA Debt Repayments Existing	8,553,615	8,553,615	8,553,615	8,553,615	8,553,615
MFA Debt Repayments New Projects	0	0 a	0 a	0 a	0 a
Temporary Borrowing Interest	25,000	25,000	25,000	25,000	25,000
<b>Total Expenses &amp; Debt Payments</b>	<b>10,053,739</b>	<b>10,272,670</b>	<b>10,500,019</b>	<b>10,736,676</b>	<b>10,983,482</b>
<b>Expenditure Funding Under Section 20(2)</b>					
IHA Minor Capital Improvements and Equipment Funding:	1,030,300	1,045,755	1,061,441	1,082,670	1,104,323
IHA Capital Projects (Pd with Current Budget Funds)	9,429,564 f	15,854,246 a,f	3,938,559 f	3,997,638	4,057,602
IHA Capital Projects (Pd with New Financing)	0	0 a	0	0	0
Transfer to Reserves	6,221,771 d, h	0	6,143,006 d	6,837,522 d	7,560,893 d
<b>Total Capital Projects Section 20(2)</b>	<b>16,681,635</b>	<b>16,900,000</b>	<b>11,143,006</b>	<b>11,917,829</b>	<b>12,722,818</b>
<b>TOTAL EXPENDITURE</b>	<b>26,735,374</b>	<b>27,172,670</b>	<b>21,643,025</b>	<b>22,654,505</b>	<b>23,706,300</b>
Year End Reserve Balance (Unrestricted)	(11,207,658) d, h	(4,817,735) d	(11,008,918) d	(17,956,529) d	(25,696,987) d

### Impact on residential home average assessment \$734,500 in 2020:

% Increase per house	3.00%	3.00%	3.00%	3.00%	3.00%
Annual Tax	188.86	194.51	200.34	206.34	212.52
Residential Tax Rate (cents)	0.2571	0.2648	0.2728	0.2809	0.2893
	b, d, e	b, d	b, d	b, d	b, d

a. No additional debt required to fund anticipated 2021 projects. Use reserves. IHA has indicated that there are potential large project requests coming in the next 10 years.

b. Assumes assessment growth of 1.0%

c. MFA Actuarial Amounts: Actuarial Interest Revenue is offset by an equal reduction to debt.

d. IHA has indicated that they have ongoing equipment and infrastructure replacement needs. Any additional funds are placed in reserves to assist in avoiding additional debt in the future, or to pay down debt on refinancing.

e. In 2019, the average equivalent house valued at \$741,000 would have paid \$183.35 at a tax rate of \$0.2481/\$1000 of assessment.

f. Includes IHSC Project: In 2017 IHA advised that construction uncertainties had been removed and contingencies were reduced. Projected reduction was \$9.187 million. This amount was removed from the budget estimates for future project costs and debt financing. The approved project bylaw was not reduced. The remaining costs in 2020 are expected to be less than \$100k as the project wraps up.

g. The Public Sector Accounting Standards require reporting of Accumulated Deficit/Surplus, which will be available in the Year End CORHD Financial Statements.

One of the primary purposes of the budget is to calculate required requisitions and ensure adequate cash flow. For example, CORHD must have enough cash to pay both principal and interest on debt, but PSAS only allows for the expensing of interest.

A comparison of budget to actual for 2019 is provided during budget discussions to reflect differences in funding and expenditures. Revenues and Financing balance to Expenses and Debt Payments. As a result, there is no prior year surplus or deficit shown for budget purposes.



# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## Approved and Planned Capital Expenditures for 2020-2024

COMPLETED ROLL Mar 23

		<i>40 %</i>	<i>Outstanding</i>					
		<i>RHD Share</i>	<i>Projects</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
			<i>Funding in</i>	<i>Funding</i>	<i>Funding</i>	<i>Funding</i>	<i>Funding</i>	<i>Funding</i>
			<i>Prior Years</i>					
<b>Approved Capital Projects</b>								
<b>Bylaw</b>								
a	113 Heart and Surgical Centre (2010 - 2019) Bylaw is \$91.347m, plus 100% funding of IHSC 4th Floor Perinatal	84,690,000	73,780,729	100,000				
	150 KGH - Automated Auto-Immune Analyzer	128,000	64,501	63,499				
	195 Regional - IMIT Corporate Projects over \$100,000	430,500	371,040	59,460				
	197 Regional - IMIT Corporate Projects under \$100,000	217,900	211,490	6,410				
	200 KGH - Medstations, IH-Wide Pyxis Replacement, Ph.2	1,688,400	1,576,109	112,291				
	204 Three Links Manor - Generator Replacement	224,400	140,812	83,588				
	207 David Lloyd Jones Home - Air Conditioning, Bernard Wing	36,000		36,000				
	208 Cottonwoods - Patio Replacement for Douglas Fir Unit	34,800	31,537	3,263				
	209 May Bennett WC - Wireless Infrastructure Expansion	22,000	21,527	473				
	211 KGH - Surface Parking	540,000	15,782	524,218				
	212 Kelowna Community Health Services Centre - Central Okanagan Wellness Centre	360,000	332,250	27,750				
	213 West Kelowna Health Centre - Leasehold Improvements	300,000		300,000				
	214 KGH - 3 West Medical Inpatient Nursing Unit Renovation	100,000		100,000				
	216 KGH - Access Control System Upgrade	24,000	23,203	797				
	217 Regional IMIT - Various	2,039,600	1,072,494	967,106				
	218 Cottonwoods - Vocera Expansion and Integration	72,000	49,579	22,421				
	219 Wireless Infrastructure Refresh	39,600	30,520	9,080				
	220 KGH - Vocera Expansion and Integration	20,000	9,070	10,930				
	221 Rutland Health Centre - Wireless Infrastructure Expansion	10,000	3,815	6,185				
	225 KGH - Surgical Optimization Clinic - Various	1,812,000	1,011,087	800,913				
	226 KGH - Boiler Room Upgrade	252,000		252,000				
	227 KGH - Access Control System Upgrade	31,620		31,620				
	228 Regional - IH-Wide IMIT	991,600	407,368	584,232				
	229 Various - Wireless Infrastructure Refresh	38,000		38,000				
	230 KGH - SPECT CT	729,200		729,200				
	231 KGH - Monitoring System Physiological	312,200		312,200				
	232 KGH - Chemistry Analyzer (x2)	180,000		180,000				
	233 KGH - Hematology Analyzer (x2)	148,000	142,964	5,036				
	234 KGH - Laboratory Middleware	127,000		127,000				
	235 KGH - MRI Compatible Monitoring System	51,000	50,905	95				
b	237 Kelowna Urgent Primary Care Centre Capital Tenant Imprvmnts.	789,600	473,603	315,997				
<b>Annual Capital Costs for Current Year Projects</b>		<b>96,439,420</b>	<b>79,820,385</b>	<b>5,809,764</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>New Projects Planned for 2020</b>								
	238 Cottonwoods - Septic Drain - Planning & Phase 1	200,000		200,000				
	239 Regional - IH - Wide IMIT - Various	1,004,800		1,004,800				
	240 KGH - Unified Communications - Telephony	582,400		582,400				
	241 KGH - Emergency Department Module (EDM) Implement/Plan	60,000		60,000				
	242 KGH - Cath Lab	621,600		621,600				
	243 KGH - Meal Delivery System	598,400		598,400				
	244 KGH - Integrated Chemistry / Immunochemistry Analyzer	180,000		180,000				
	245 KGH - Digital Video Cameras	130,000		130,000				
	246 KGH - Blood Culture System	119,000		119,000				
	247 KGH - Remote Patient Observation System	123,600		123,600				
	248 Minor Equipment Grant Estimate Future Years			1,030,300	1,045,755	1,061,441	1,082,670	1,104,323
	249 KGH Parkade (approved in advance)				4,600,000			
c	Future Projects estimated				11,254,246	3,938,559	3,997,638	4,057,602
<b>Annual Capital Costs for New Planned Projects</b>		<b>3,619,800</b>	<b>0</b>	<b>4,650,100</b>	<b>16,900,000</b>	<b>5,000,000</b>	<b>5,080,307</b>	<b>5,161,925</b>
<b>TOTAL ANNUAL CAPITAL COSTS</b>		<b>100,059,220</b>	<b>79,820,385</b>	<b>10,459,864</b>	<b>16,900,000</b>	<b>5,000,000</b>	<b>5,080,307</b>	<b>5,161,925</b>

- a. Includes IHA's Project Reserve. Bylaw is for \$91.347m and with reduced contingencies, total estimated funding requirement is \$73.88m.
- b. 2019 Mid-cycle request received from IHA to fund Urgent Primary Care Centre. Actual project funding provision subject to the facility being named a Designated Hospital Facility as is required under the Regional Hospital District Act.
- c. 2021 includes staff estimates for possible \$6m MRI purchase.



# Regional Hospital District Board Report

**TO:** Regional Hospital District Board

**FROM:** Marilyn Rilkoff  
Director of Financial Services

**DATE:** March 16, 2020

**SUBJECT:** 2020 – 2024 Financial Plan Temporary Borrowing Resolution

**Voting Entitlement:** *All Directors- Weighted Vote – LGA 210.1*

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**Purpose:** To enable temporary borrowing, if necessary, while awaiting receipt of tax requisition payments at the beginning of August.

## **Executive Summary:**

Pursuant to Section 31 of the *Hospital District Act*, the Board may by resolution, borrow for purposes other than capital expenditures by way of temporary loan such sums as the Board may deem necessary to meet current operating expenditures for the year, including the amounts required for principal and interest falling with the year upon any debt of the Board.

Further, pursuant to Section 25 of the *Act*, member municipalities and the Province are not required to make payment from taxation revenues of amounts requisitioned by a Regional Hospital District until August 1<sup>st</sup> of each year.

Staff estimate debt retirement and bank interest charges in the amount of \$19,000,000 must be repaid within 9 months of the date of the borrowing in 2020.

## **RECOMMENDATION:**

**NOW THEREFORE BE IT RESOLVED THAT** the Board of the Central Okanagan Regional Hospital District borrow, pursuant to Section 31 of the *Hospital District Act*, a sum or sums of money, the outstanding total of which shall not exceed \$19,000,000 at any one time for the purpose of paying debt retirement, bank interest charges, and no capital expenditures.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "M. Rilkoff".

Marilyn Rilkoff  
Director of Financial Services

Approved for Board's Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon".

Brian Reardon, CAO



# Regional Hospital District Board Report

**TO:** Regional Hospital District Board

**FROM:** Marilyn Rilkoff  
Director of Financial Services

**DATE:** March 16, 2020

**SUBJECT:** Approval of Capital Bylaws for 2020

**Voting Entitlement:** *(All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption at same meeting]*

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**Purpose:** To approve the Capital Bylaws for new projects included in the 2020 – 2024 Financial Plan Budget Bylaw No. 1 – 2020 that are for hospital facilities or facilities designated under the *Hospital District Act*.

## Executive Summary:

The 2020 – 2024 Financial Plan Bylaw for the Central Okanagan Regional Hospital District is being recommended for adoption March 23, 2020. The Capital Bylaws being submitted for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> reading and adoption are for 12 new qualifying projects beginning in 2020 and 2021 that are included in the Financial Plan.

## RECOMMENDATION:

**THAT** the Central Okanagan Regional Hospital District Board give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading and adopt the following bylaws:

- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 238
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 239
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- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 248
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "M. Rilkoff".

Marilyn Rilkoff  
Director of Financial Services

Approved for Board's Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon".

Brian Reardon, CAO

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 238

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$200,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 238".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 238

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Cottonwoods Care Centre	Septic Drain – Planning & Phase 1 Implementation	\$ 200,000	\$ 300,000	\$ 500,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 239

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$1,004,800.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 239".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Read a second time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule “A”

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 239

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Regional – Various	IH-Wide IMIT	\$ 1,004,800	\$ 1,507,200	\$ 2,512,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 240

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$582,400.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 240".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services



## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 240

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Unified Communications Telephony	\$ 582,400	\$ 873,600	\$ 1,456,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 241

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$60,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 241".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Read a second time this	23 <sup>rd</sup> day of	March, 2020
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Read a third time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 241

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Emergency Department Module (EDM) Implementation Planning	\$ 60,000	\$ 90,000	\$ 150,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 242

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$621,600.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 242".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 242

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Cath Lab	\$ 621,600	\$ 932,400	\$ 1,554,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 243

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$598,400.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 243".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## **Schedule “A”**

### **CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT**

#### **CAPITAL EXPENDITURE BYLAW NO. 243**

<b>Facility</b>	<b>Project</b>	<b>RHD Share (40%)</b>	<b>Interior Health Share (60%)</b>	<b>Total Cost</b>
Kelowna General Hospital	Meal Delivery System	\$ 598,400	\$ 897,600	\$ 1,496,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 244

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$180,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 244".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Read a second time this	23 <sup>rd</sup> day of	March, 2020
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Read a third time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

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Director of Corporate Services



## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 244

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Integrated Chemistry/ Immunochemistry Analyzer	\$ 180,000	\$ 270,000	\$ 450,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 245

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$130,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 245".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Read a second time this	23 <sup>rd</sup> day of	March, 2020
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Read a third time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 245

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Digital Video Cameras	\$ 130,000	\$ 195,000	\$ 325,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 246

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$119,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 246".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 246

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Blood Culture System	\$ 119,000	\$ 270,000	\$ 389,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 247

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$123,600.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 247".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule "A"

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 247

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Remote Patient Observation System	\$ 123,600	\$ 182,400	\$ 309,000

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 248

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$1,030,300.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 248".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
Read a second time this	23 <sup>rd</sup> day of	March, 2020
Read a third time this	23 <sup>rd</sup> day of	March, 2020
Adopted this	23 <sup>rd</sup> day of	March, 2020

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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services



## Schedule “A”

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 248

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
All Facilities – Kelowna	Global Equipment Grant – Equipment under \$100,000	\$ 1,030,000	\$ 1,545,750	\$ 2,575,750

# CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

## BYLAW NO. 249

### Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$4,600,000.
2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249".

Read a first time this	23 <sup>rd</sup> day of	March, 2020
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Read a second time this	23 <sup>rd</sup> day of	March, 2020
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Read a third time this	23 <sup>rd</sup> day of	March, 2020
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Adopted this	23 <sup>rd</sup> day of	March, 2020
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Chair

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Director of Corporate Services

I hereby certify this to be a true copy of the original bylaw.

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Director of Corporate Services

## Schedule “A”

### CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT

#### CAPITAL EXPENDITURE BYLAW NO. 249

Facility	Project	RHD Share (23%)	Interior Health Share (77%)	Total Cost
Kelowna General Hospital	Parkade	\$ 4,600,000	\$ 15,400,000	\$ 20,000,000