



REGIONAL DISTRICT OF CENTRAL OKANAGAN
REGULAR BOARD MEETING
ADDENDUM

Monday, April 27, 2020
7:00 p.m.
Woodhaven Board Room
1450 K.L.O. Road, Kelowna, BC

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6. <u>CORPORATE SERVICES</u>	
6.2 COVID-19 Response Measures - Economic Response and Recovery	
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7. <u>FINANCIAL SERVICES</u>	
7.1 Temporary Measures In Consideration of COVID-19 Pandemic - Utility Bill Late Payment Penalties	
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8. <u>COMMUNITY SERVICES</u>	
8.1 Extension Request for Application Z18/01 - OCP Amendment Bylaw No. 1274-06 & Zoning Amendment Bylaw No. 871-246	
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8.2 OCP Amendment Bylaw No.1304-02 (Application Z19/06) - First Reading	
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9. **ENGINEERING SERVICES**

9.1 **RDCO Solid Waste Management Plan Approval**

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11. **NEW BUSINESS**

11.1 **Community Emergency Preparedness Fund - Emergency Operations Centre
& Training Grant Application**

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COVID-19 Economic Response & Recovery

Regional District of Central Okanagan Board Meeting

April 27, 2020

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
rdco.com



What the EDC is Doing

- Serving as a conduit for local communities and business support organizations to encourage a coordinated regional approach.
- Providing resources and information to the business community through InvestKelowna.com/covid19 (updated daily)
- Concierge 1:1 support and guidance to business.
- Listening to business needs without creating additional burden for businesses.
- Engaging the COEDC Advisory Council and Executive.

Regional Economic Response Team

Short Term

Economic Response Action Team to help local businesses “**weather the storm**” over the next several months

Partners – broad representation of municipal staff and the business community

Regional Economic Recovery Task Force

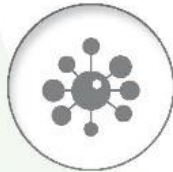
Long Term

Regional Mayors' and Westbank First Nation Chief's Economic Task Force (**Regional Economic Recovery Task Force**) to develop a strategy to “**emerge stronger**”



COVID-19

REGIONAL ECONOMIC RESPONSE & RECOVERY STRATEGY



RESPONSE

Regional Economic Response Team

"Weather the Storm"

Objective

Provide support and services to help Central Okanagan businesses respond to the immediate economic impact of COVID-19.

Estimated Timing*

1 – 3 Months

Partners

Led by the COEDC and comprised of:

- Support staff from the District of Lake Country, City of Kelowna, Westbank First Nation, City of West Kelowna and District of Peachland
- Representatives from Chambers of Commerce/Boards of Trade of Lake Country, Kelowna, Greater Westside and Peachland
- Tourism Kelowna
- Central Okanagan Business Service Providers
- COEDC staff who act as a conduit for the COEDC Advisory Council

Key Actions**

- Act as concierge service, providing one on one expertise to businesses
- Collect and share local data from existing survey mechanisms
- Facilitate industry sector roundtables for Aerospace, Manufacturing, Agriculture and other sectors
- Communicate business needs to Provincial/Federal government with One Voice
- Promote 'support local' initiatives
- Share all available business support and funding programs in centralized location (investkelowna.com/covid19)

RECOVERY

Regional Economic Recovery Task Force

"Emerge Stronger"

Develop a long-term economic recovery plan to reenergize the Central Okanagan economy, retain business base and support employers/workers in getting people back to work as soon as possible.

4 – 18+ Months, Commence July 2020

Co-chaired by Chair Given and Mayor Basran and comprised of:

- Chief Christopher R. Derickson, Westbank First Nation
- Regional Board Chair Gail Given, Regional District of Central Okanagan
- Mayor Colin Basran, City of Kelowna
- Mayor Gord Milsom, City of West Kelowna
- Mayor James Baker, District of Lake Country
- Mayor Cindy Fortin, District of Peachland

- Provide Central Okanagan Communities a forum for identifying economic recovery needs.
- Position and advocate for anticipated stimulus program funding for Central Okanagan businesses and their employees.
- At a political level communicate Central Okanagan needs with One Voice.
- Identify available areas for collaborative projects to support economic recovery.

COEDC will work with partners to implement strategies identified by the Response Action Team and Recovery Task Force and communicate Central Okanagan business needs with One Voice.

www.investkelowna.com

*All timelines established are subject to change following guidelines and recommendations from Public Health authorities.
** All key actions are subject to change in response to evolving public health and economic conditions.

RECOMMENDATION:

THAT The Regional Board receives for information the Regional Economic Action Team and Regional Recovery Task Force report dated April 27, 2020.

Extension Request for OCP & Rezoning Application Z18/01

Regional District of Central Okanagan Board Meeting

April 27, 2020

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
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Purpose

- To consider a request for a one-year extension for an application proposing to amend the Official Community Plan and Zoning Bylaws.

SUBJECT PROPERTY

Westside Road

RDCO West 5 A

Westside



Fintry
Provincial
Park and
Protected Area

Fintry

Shorts Point

**Subject
Property**



Proposal

1. To amend the Official Community Plan future land use designation from Commercial Resort to Large Holdings; and
2. To rezone the site from RU1 Rural 1 to RU2 Rural 2.

Application Process

May 1, 2018

• Application Received

• Staff Review

May 31, 2019

• Referral Sent

April 29, 2019

• 1st Extension Request Approved

April 27, 2020

• 2nd Extension Request Consideration



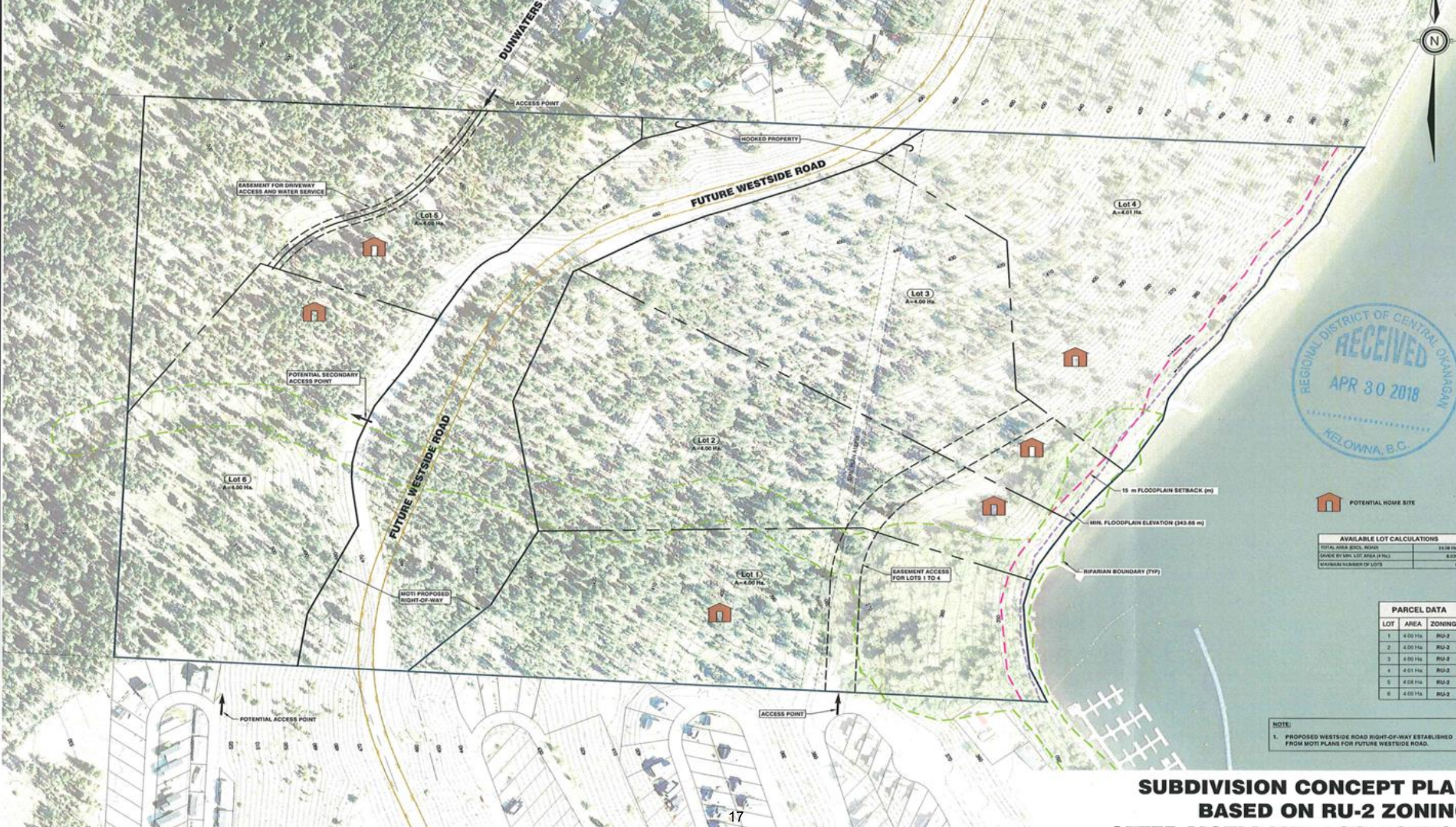
Conclusion

- The current extension request expires April 29, 2020
- Proponent indicated they are actively working with MOTI to address concerns.

Recommendation

- THAT the Regional Board approve a one-year extension for File No. Z18/01 (OCP Amendment Bylaw No. 1274-06, Zoning Amendment Bylaw No. 871-246).

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At Full Scale, the border measures 250 mm x 800 mm
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POTENTIAL HOME SITE

ITEM	VALUE
TOTAL AREA EXCL. ROAD	24.00 Ha
GRADE BY MIN. LOT AREA (1 Ha)	8.000
MAXIMUM NUMBER OF LOTS	3

LOT	AREA	ZONING
1	4.00 Ha	RU-2
2	4.00 Ha	RU-2
3	4.00 Ha	RU-2
4	4.01 Ha	RU-2
5	4.08 Ha	RU-2
6	4.00 Ha	RU-2

NOTE:
1. PROPOSED WESTSIDE ROAD RIGHT-OF-WAY ESTABLISHED FROM MOTI PLANS FOR FUTURE WESTSIDE ROAD.

**SUBDIVISION CONCEPT PLAN
BASED ON RU-2 ZONING
AFTER MOTI LAND ACQUISITION
FIGURE 1**

005276616

008581576

003303535

008581282

003303519

008580430

EaQv-14

008581568

003303543

008581258

008581541

006447317

008581266

011419431

EaQv-12

EaQv-7

025470124

025470779

025469860

025468197

025473131

025472305025472330

025470141

025470116

025469851

025469258

025468171025468201

025468189

025470761

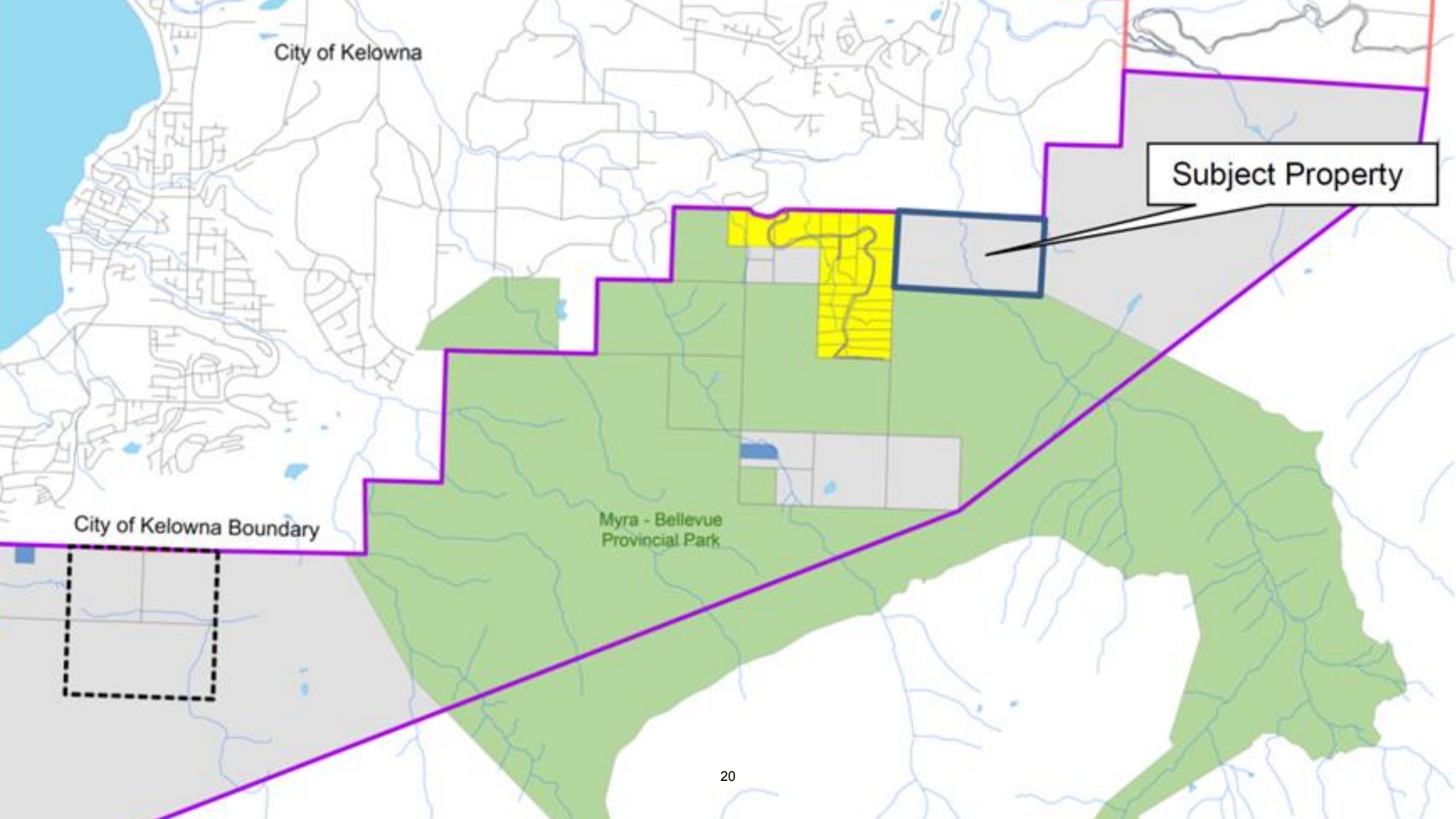
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OCP Amendment Bylaw No. 1304-02 & Zoning Amendment Bylaw No. 871-258 Z19/06

Regional District of Central Okanagan Board Meeting
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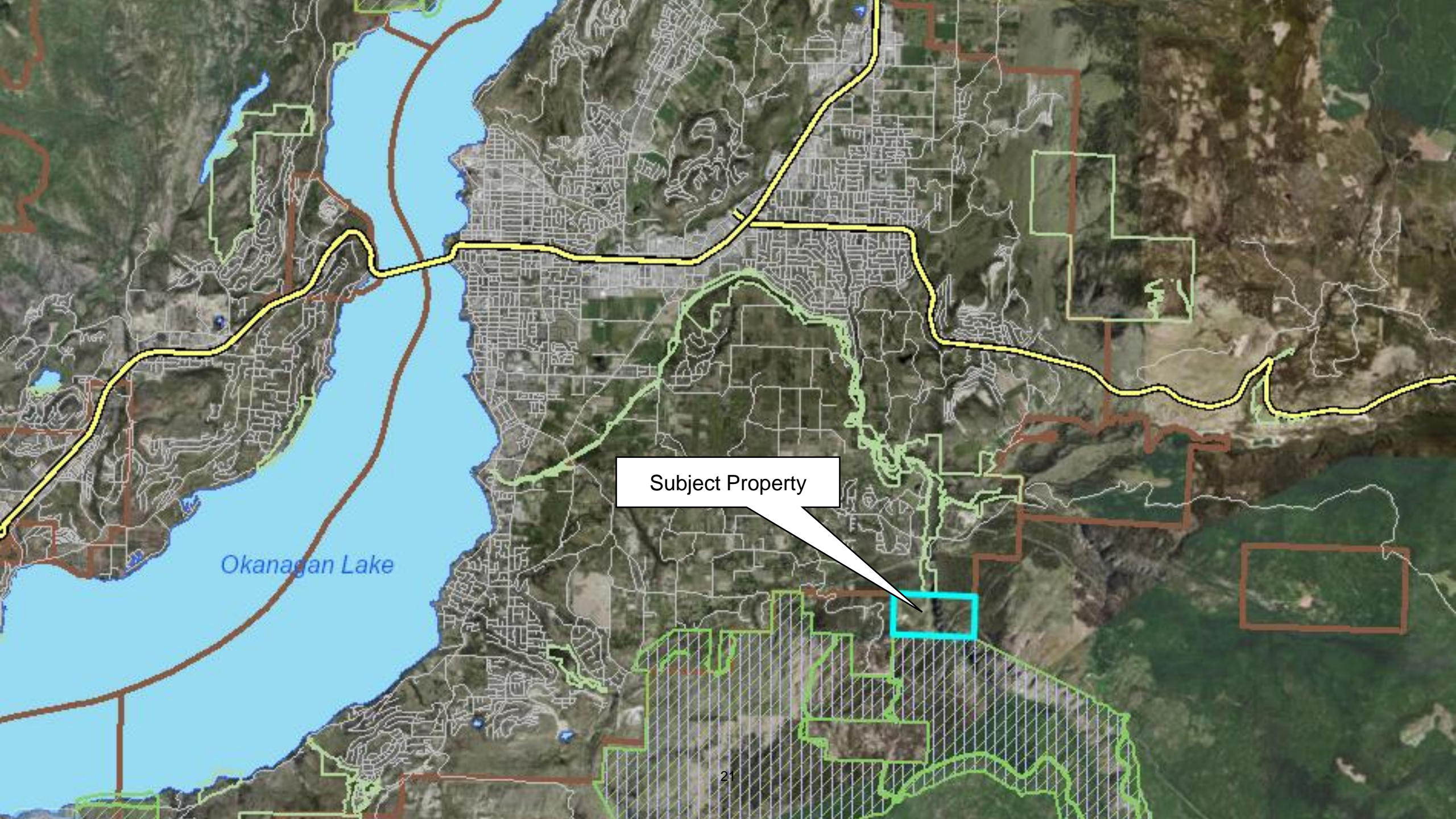


City of Kelowna

Subject Property

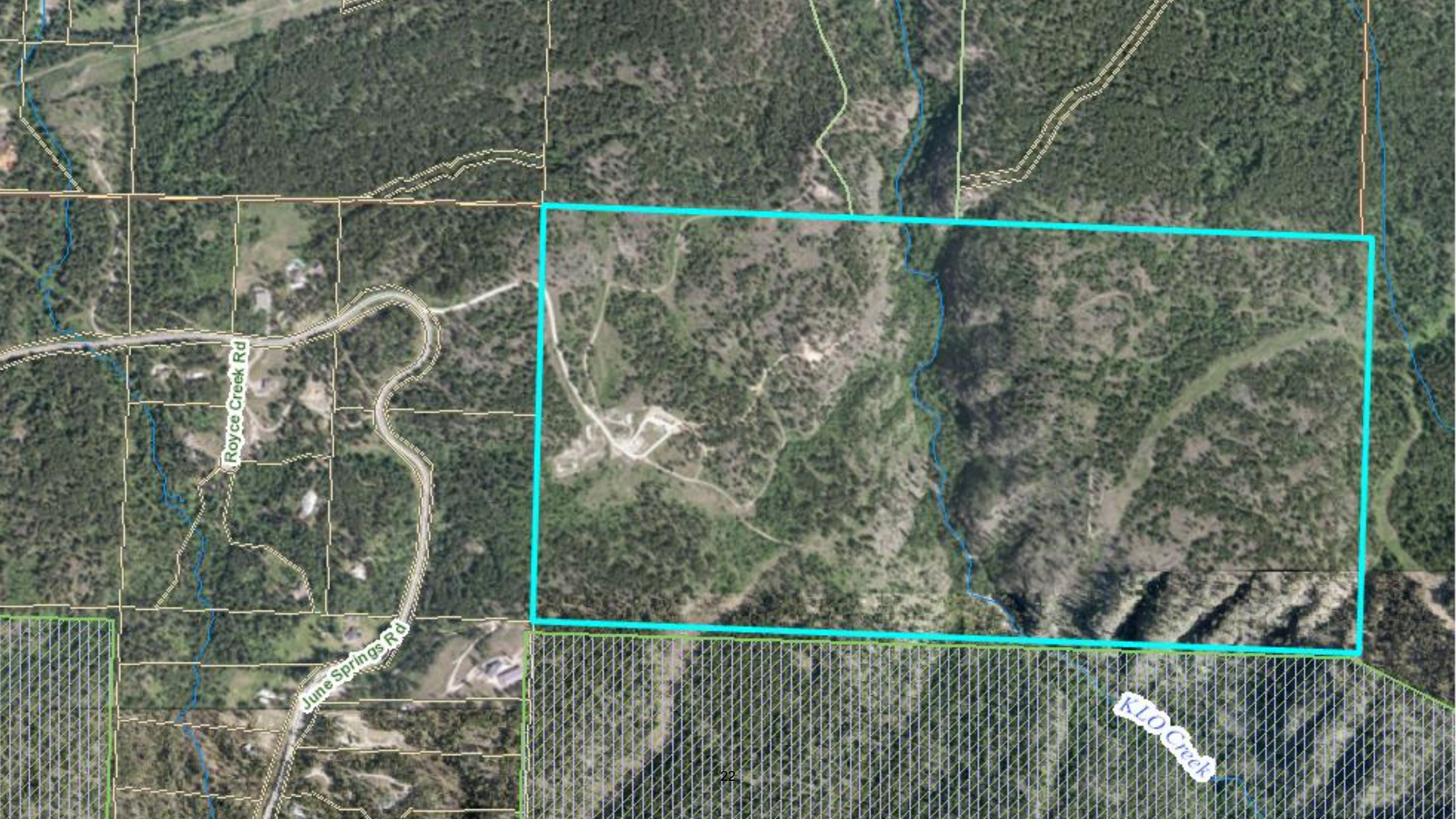
City of Kelowna Boundary

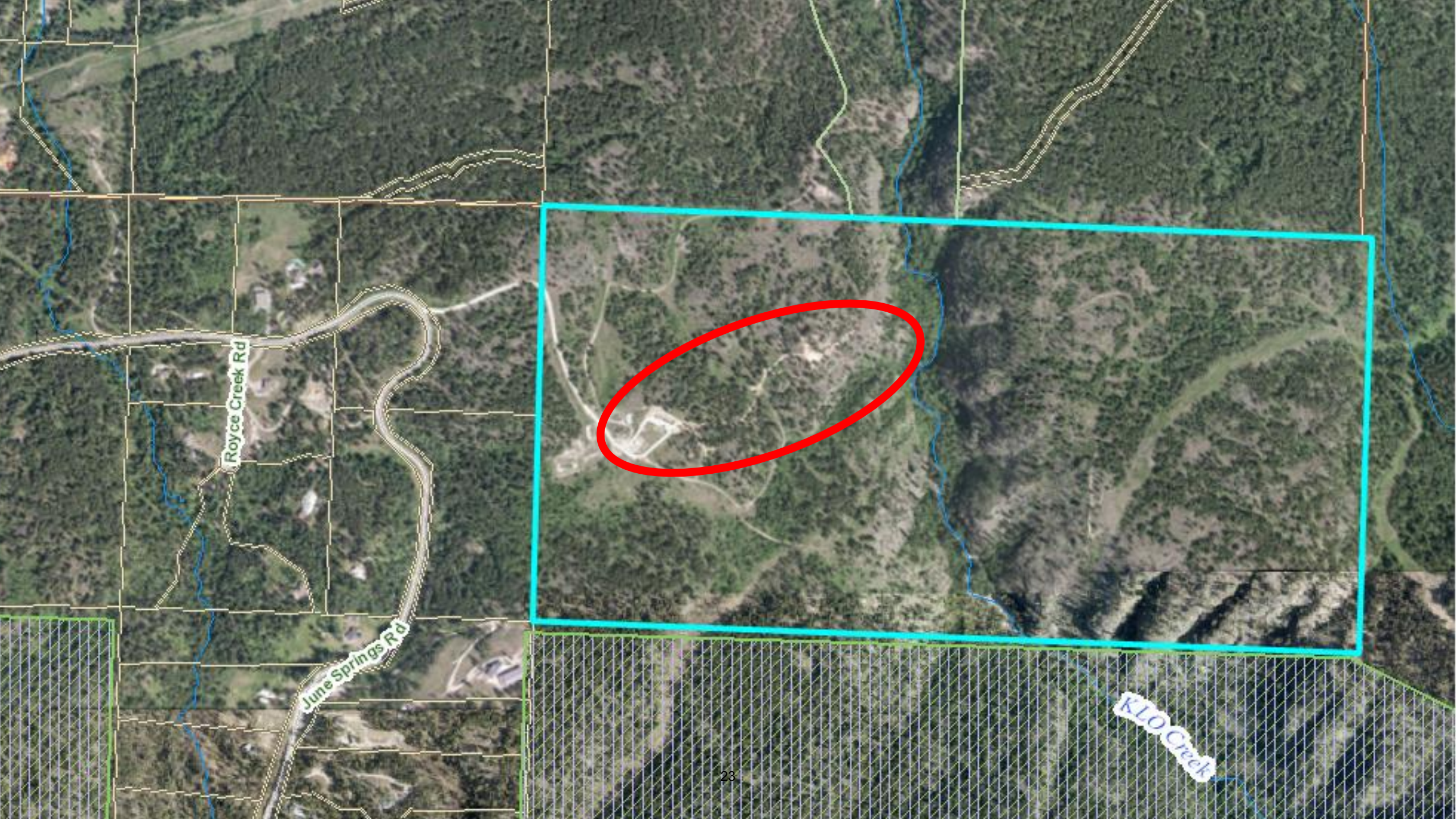
Myra - Bellevue
Provincial Park



Subject Property

Okanagan Lake





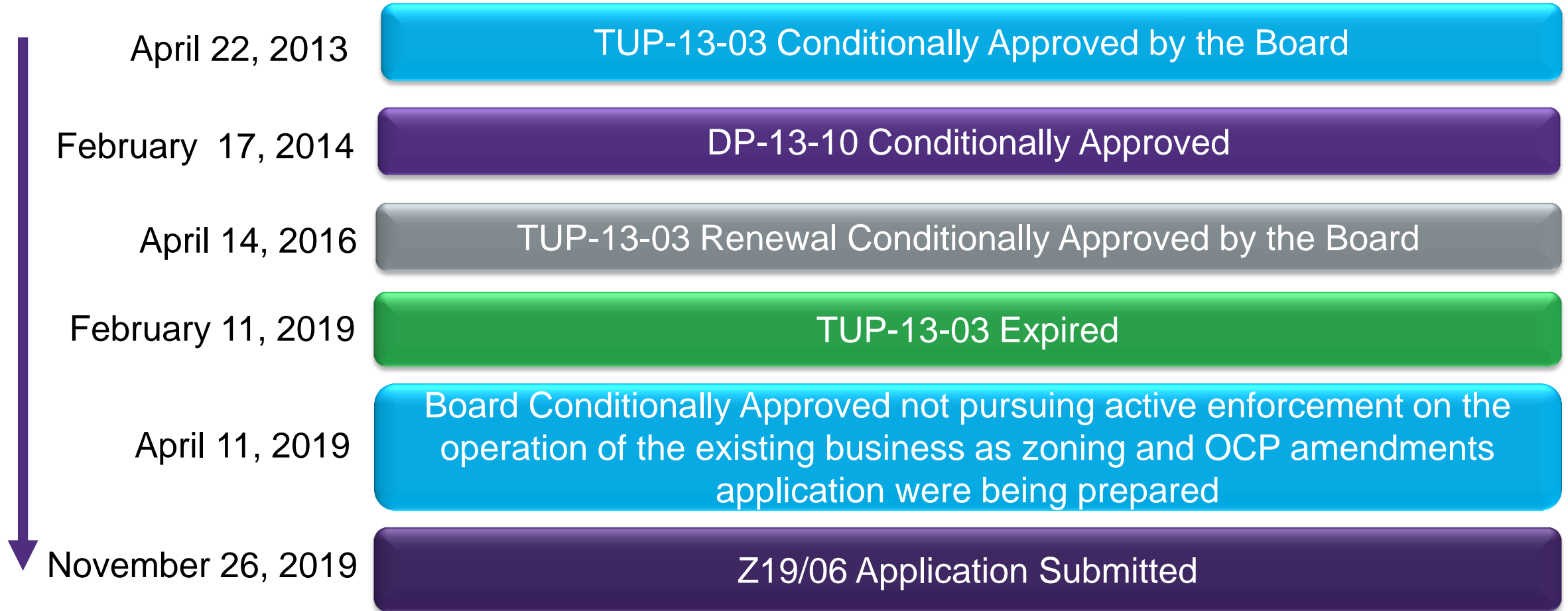
Purpose

- To consider an amendment to the OCP designation on a portion of the subject property from Rural Resource to Parks and Natural Open Space
- To consider an amendment the zone from RU1 to:
 - CL8 Conservation Lands
 - P1 Park and Open Space
 - F1 Forest Resource

Purpose

- To add an additional use to the CL8 zone, specific to the subject property to permit Adventure Eco-Tourism

Background

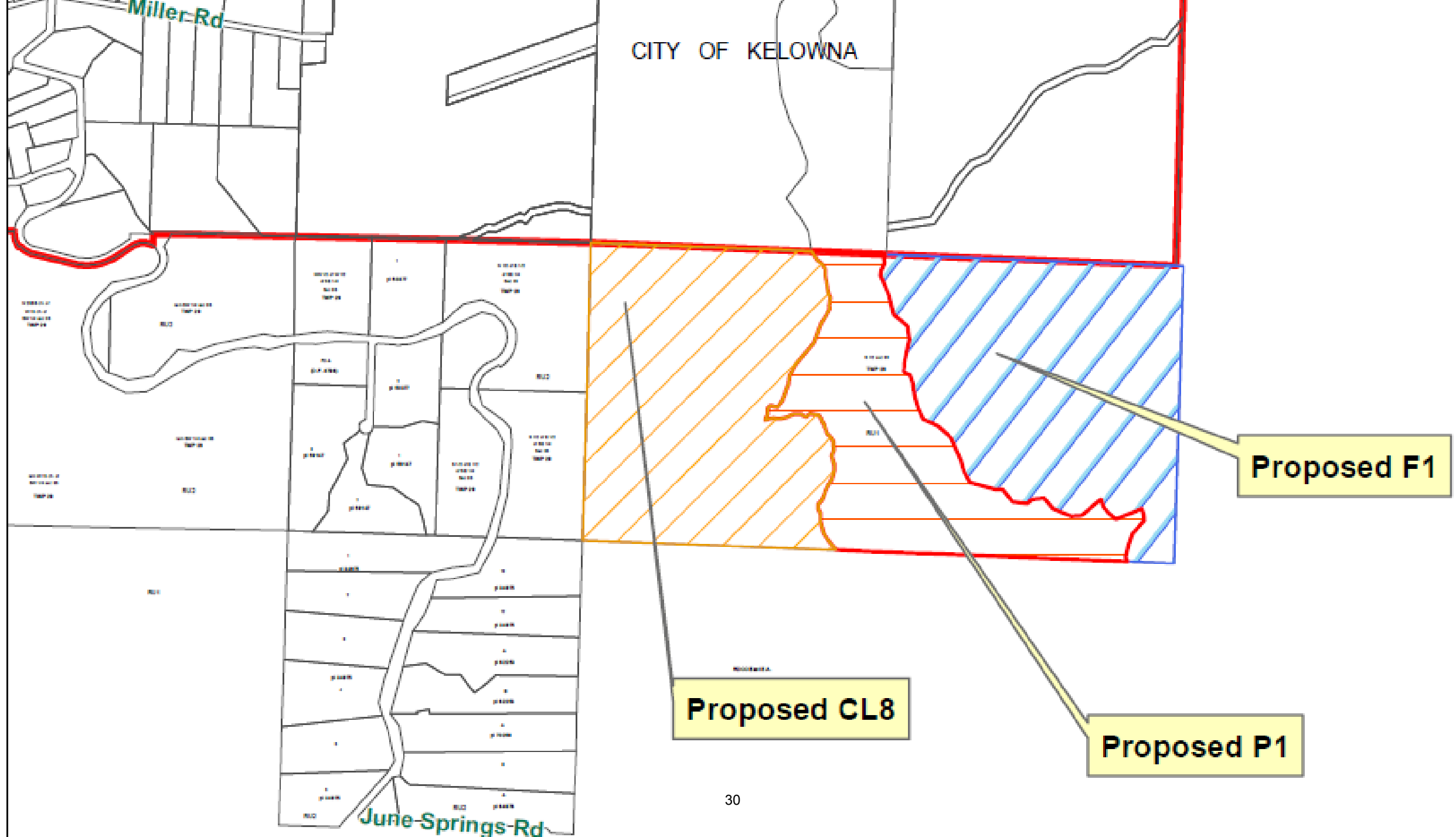




OCP Amendment

OCP Designation	Intent of Land Use Designation
Rural Resource (existing)	Support resource industries, protection of crown lands, forests, community watersheds, along with outdoor recreation.
Parks and Natural Open Space (proposed)	Intended for outdoor oriented parks, recreation services, conservation parks, and natural open spaces on public or private lands.











Zoning Amendment

Zone	Purpose of Zone	Approximate Area of Parcel Affected
CL8 – Conservation Lands	To manage lands and watercourses where protection and conservation of the natural environment is the principle objective and to permit passive recreational uses where appropriate.	126 acres (51 Ha)
P1 – Park and Open Space	To accommodate parks and recreational open space and other associated uses.	78 acres (31 Ha)
F1 – Forest Resource	To accommodate forest and resource management uses, on large parcels.	120 acres (48 Ha)

Myra Canyon Adventure Park



Site Plan

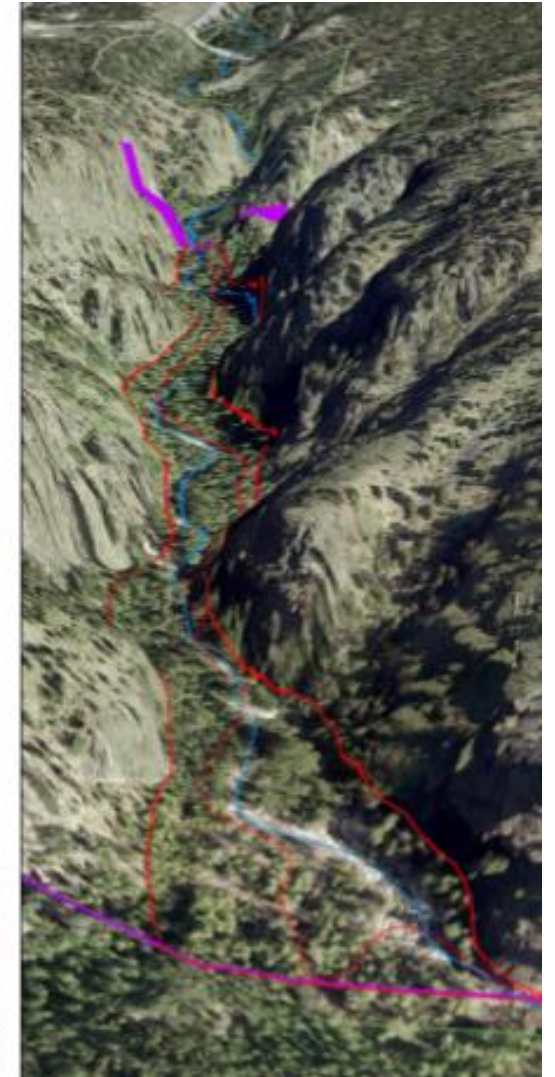
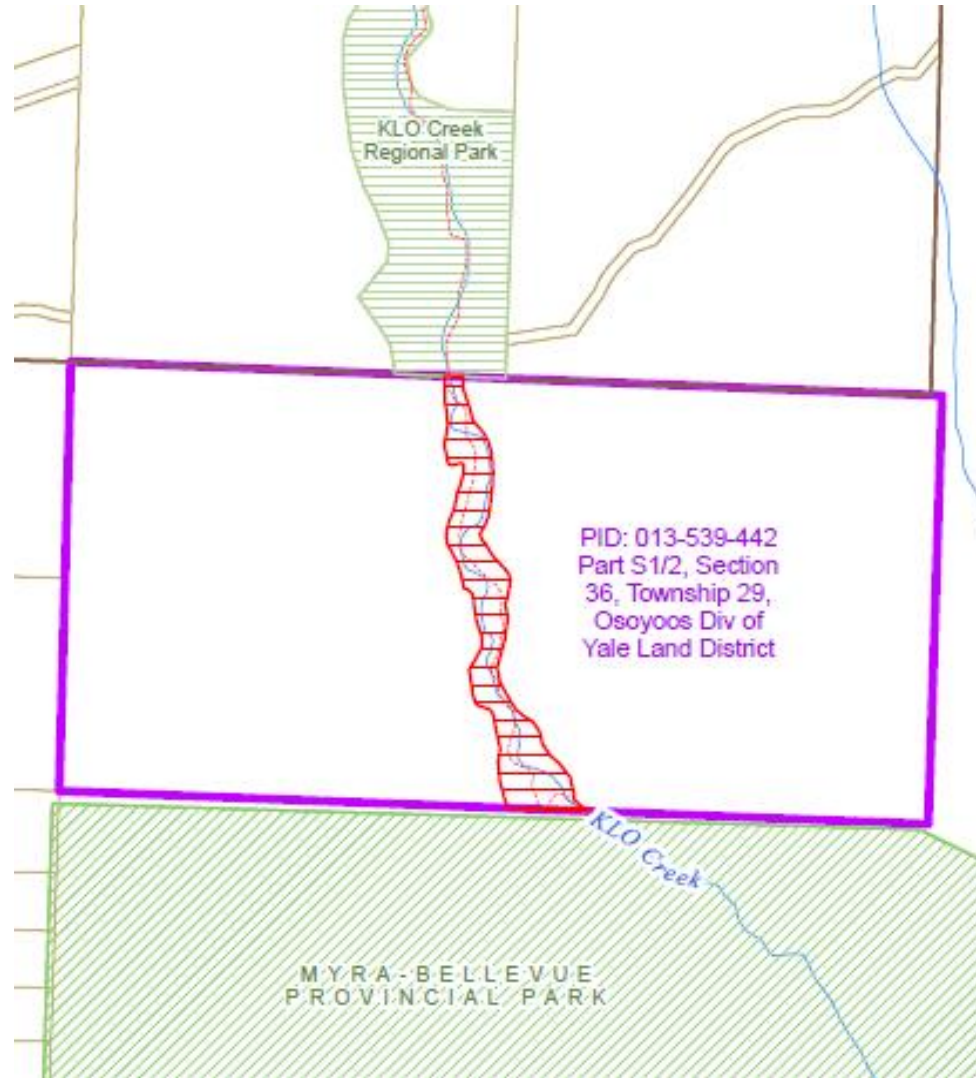
Legend	
Site Plan	
	Action Sports Area
	Walking Trails
	Existing Ropes Course
	Orbis Family Zone
	Existing Parking Lot A / Check In
	Parking Lot B / Check In
	Pond

South Slopes Official Community Plan

- Support tourism and related businesses in the South Slopes that complement the existing parks and their permitted low-impact uses.
- Support the Strategic Plan of the Economic Development Commission.
- Provide for an overall connectivity of natural open space and parkland between the RDCO, City of Kelowna and Crown lands in the South Slopes area.

KLO Creek Corridor

- RDCO has ongoing interests in this creek corridor as a future trail and greenway connection



Parks Services

- Support the amendment bylaws
- Ongoing recreational interests in the KLO Creek corridor for park and trail connectivity to existing park space
- Existing lease agreement for public access through the subject property must be renewed

Environmental Advisory Commission

- Recommends the application be supported as presented

Ministry of Transportation & Infrastructure

- Beyond Ministry jurisdiction
- Commercial Access Permit has been issued for Myra Canyon Adventure Park
- Additional uses will require an amendment to the Permit

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Regional Lands Branch

- Recreation Sites and Trails BC has no concerns
- Existing water licence to be updated as land use changes
- Environmentally sensitive areas, habitat corridors, high biodiversity values
- Within Okanagan Timber Supply Area

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Archaeology Branch

- No known archaeological sites
- Modelling does not indicate high potential for previously unidentified sites in the area

Interior Health Authority

- Supports activities that provide opportunities to have access to natural spaces and physical activity.
- Provide future guidance and approval as required on items such as source water protection and servicing
- Any sale of food will require review and approval
- The operator must minimize erosion and overland flow into KLO Creek

City of Kelowna

- Own adjacent property to the north of the site which does not have sanctioned trails and will contain cattle for a portion of the year through prescribed grazing program to reduce wildfire fuel hazard
- Recommend signage and wire fence at the north boundary of the subject property

External Implications

- Any correspondence received from the public or owners will be provided to the Regional Board as part of a future Public Hearing report.

Staff Rationale

- Outdoor recreational ropes course/zip line business supported by the Regional Board under a TUP.
- Planning staff has advised a permanent remedy is required to continue the ropes course/zip line business.
- Connections between park areas supported by the OCP.
- No permanent structures associated with the proposed use.
- Low impact/passive recreation proposed.

Recommendation #1

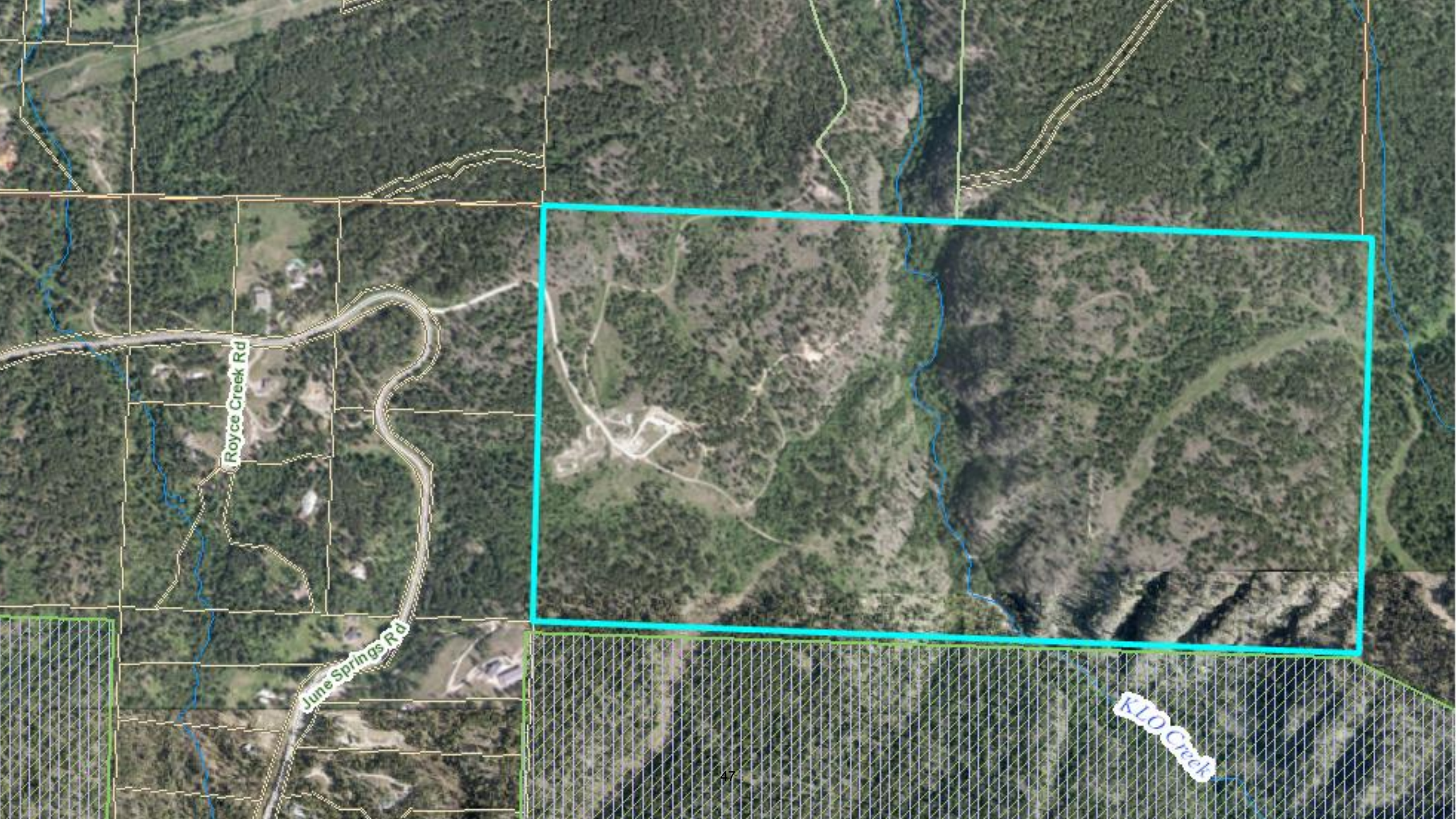
THAT OCP Amendment Bylaw No. 1304-02, for R. Schoenherr (owner), located at 4429 June Springs Road be given first reading.

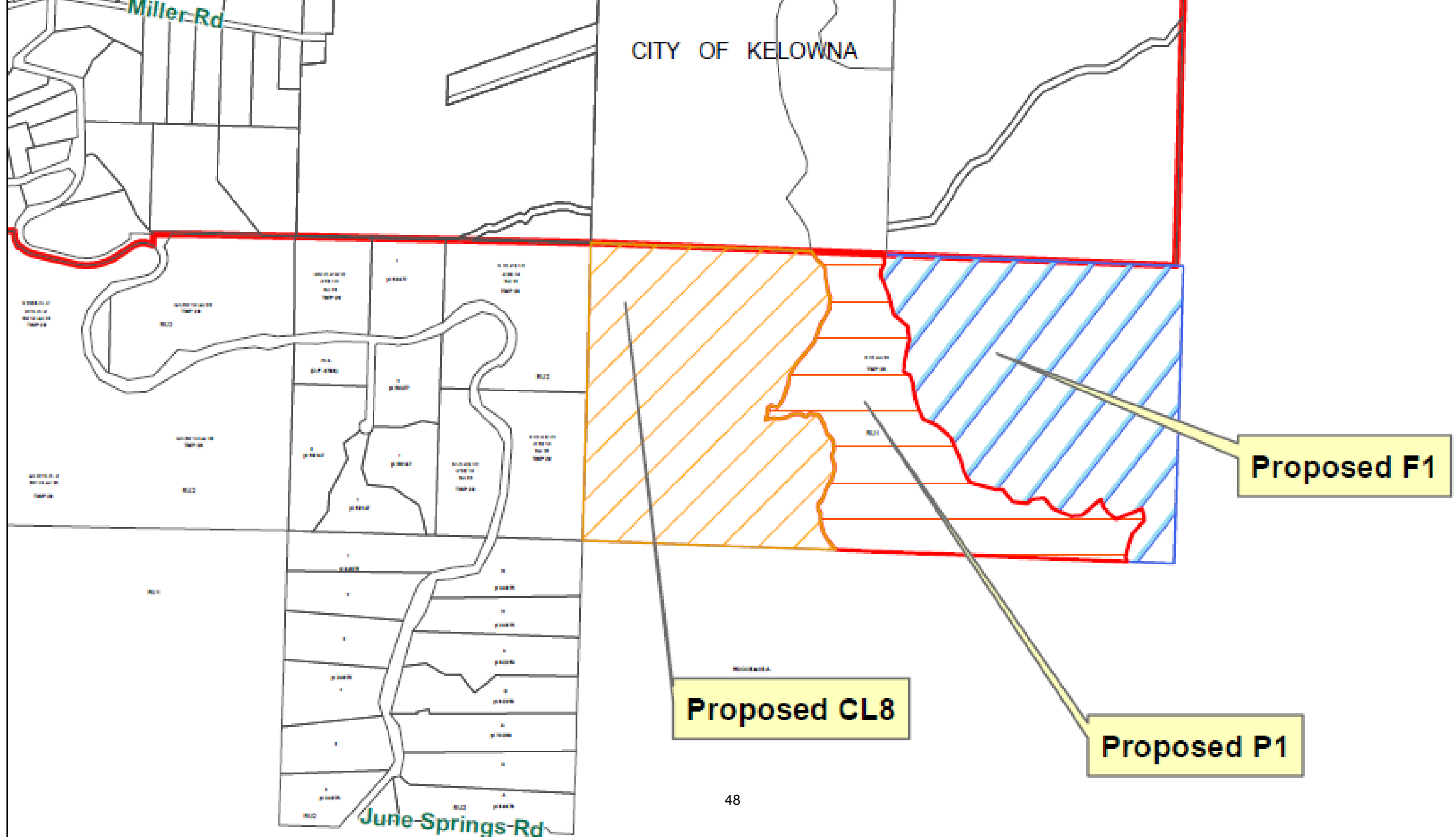
Recommendation #2

THAT Zoning Amendment Bylaw No. 871-258 (application Z19/06) be given first reading;

AND FURTHER THAT scheduling of a Public Hearing be withheld pending:

- Receipt of comments from Ministry of Forests, Lands, Natural Resource Operations and Rural Development (Resource Management Branch);
- Receipt of comments from Interior Health Authority; and
- Receipt of confirmation from the owner that the public access over the KLO creek trail will be maintained.



















Rezoning Application

Z20/03

6880 Sierra Drive

Regional District of Central Okanagan Board Meeting
April 27, 2020

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
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Purpose

- To permit a secondary suite by rezoning the subject property from RU2 Rural 2 to RU2s Rural 2 (Secondary Suite)

Ellison Lake

Mill (Kelowna) Creek

97

W

E

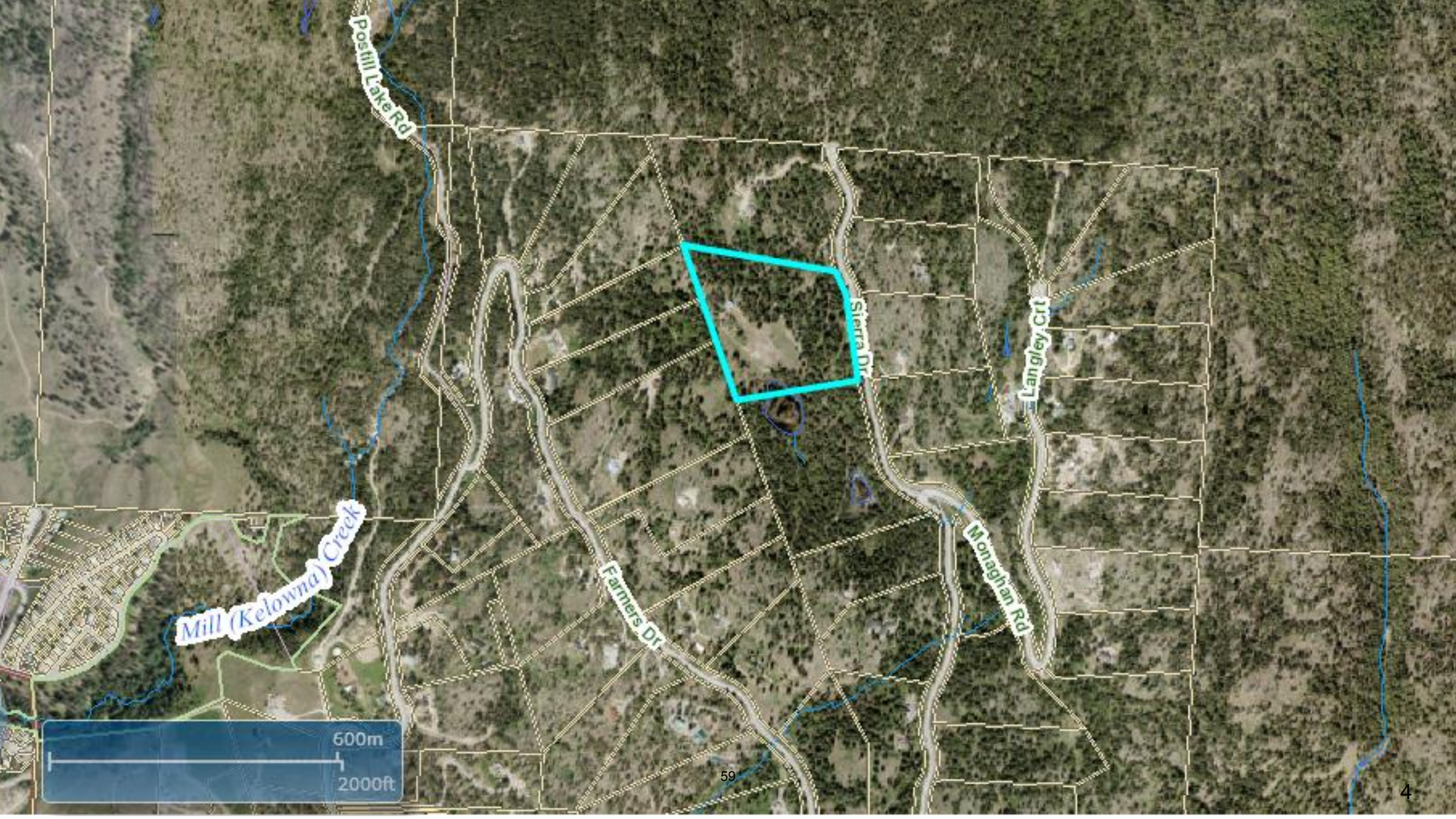
S

900m

3000ft

58

3



Possill Lake Rd

Mill (Kelowna) Creek

Sierra Dr

Langley Crt

Monaghan Rd

Farmers Dr





Sierra Dr

pl 31650

pl 47043

pl 3611

pl 3612

pl 3613

pl 3614

pl 3615

100m

500ft

60

Background

- 20 acre parcel
- Zoned RU2 Rural 2
- Existing Single Family Dwelling
- Accessory Structures

Proposal

- Secondary Suite proposed in the basement of the existing single family home.
- Adequate parking in the property.
- Servicing requirements have been addressed.

Support Letters/Opposition

- No opposition letters received to date.

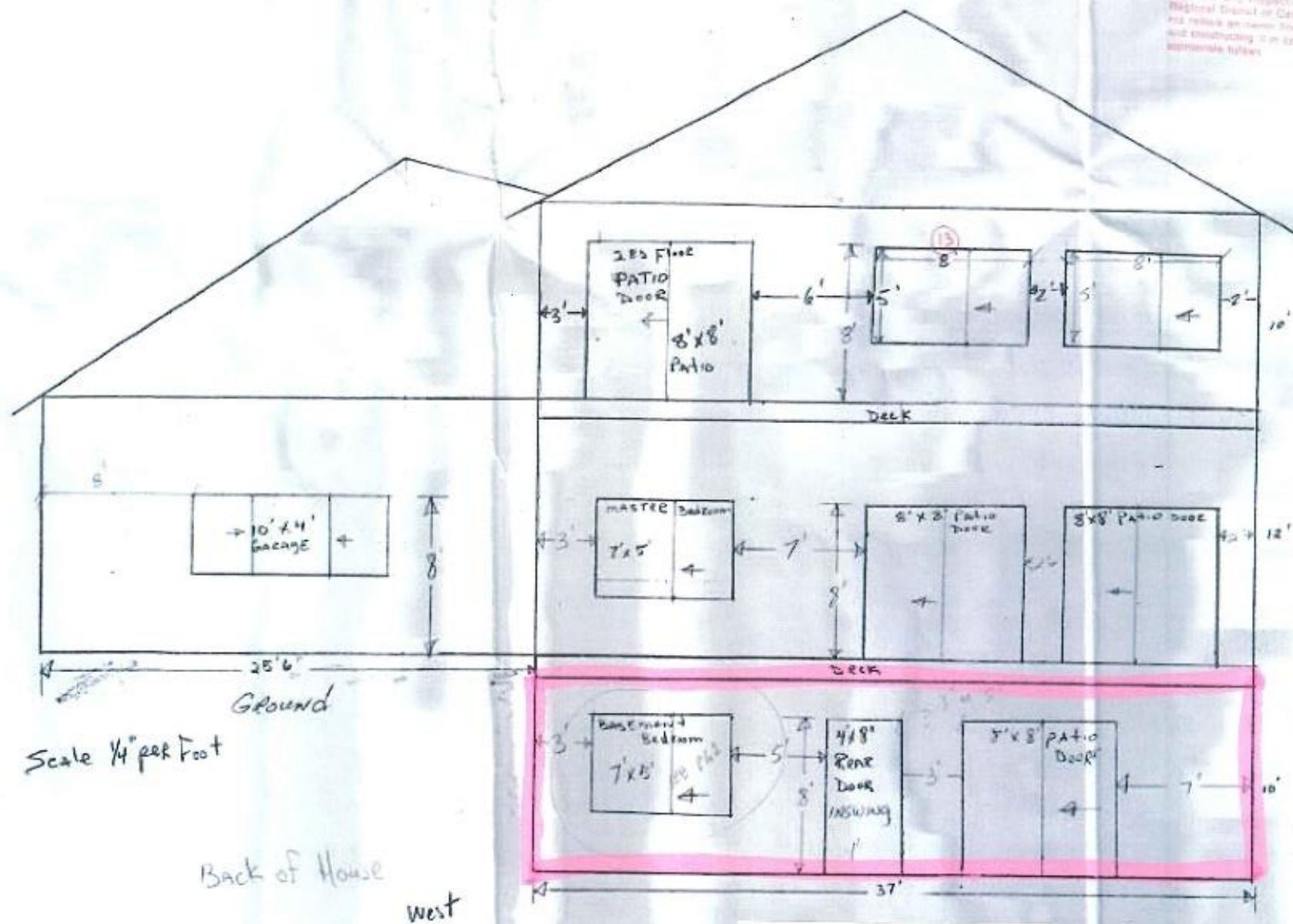
Technical Information

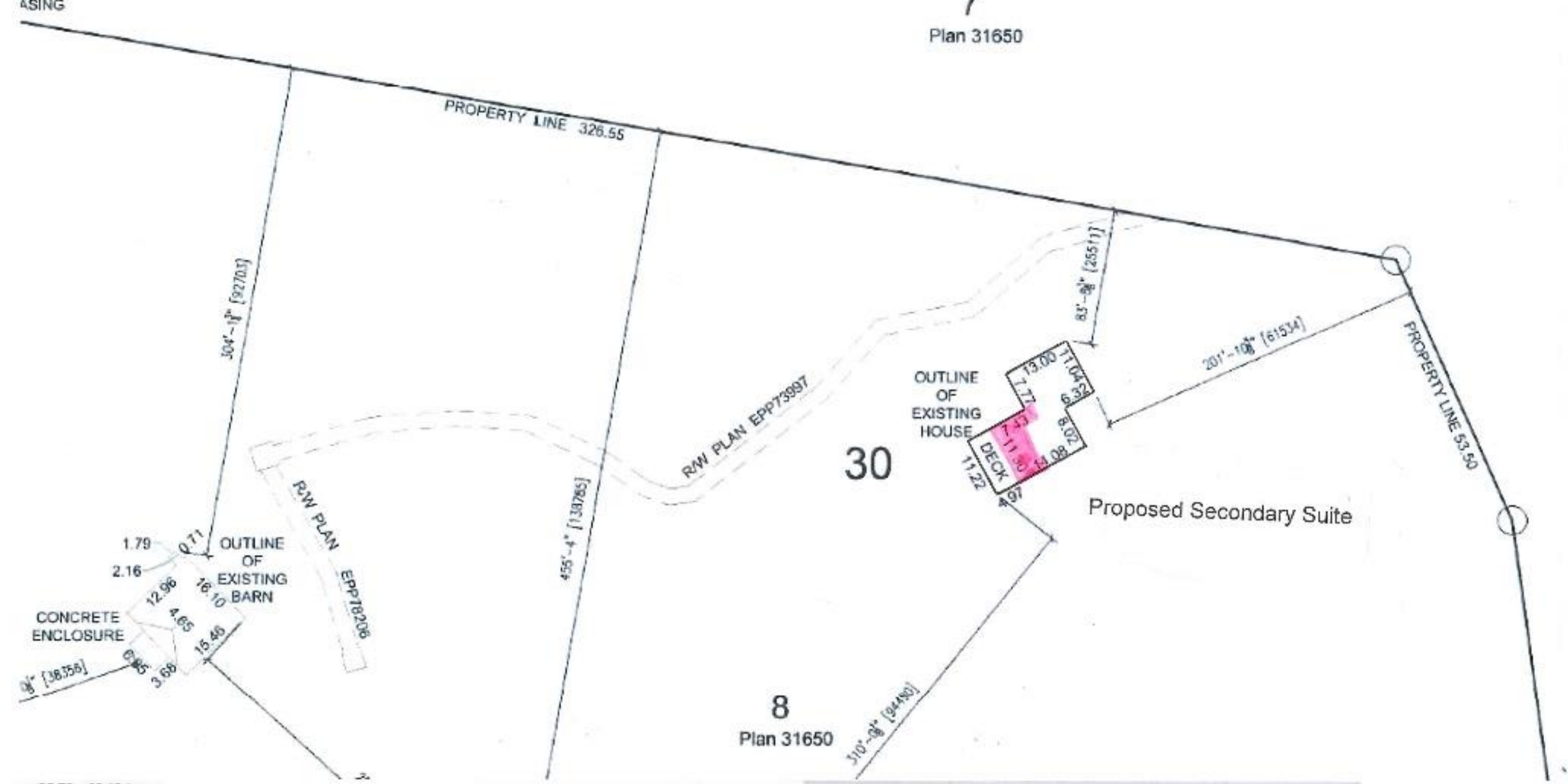
- All technical requirements and documentation will be addressed through the rezoning and building permit process.

Recommendation

THAT Zoning Bylaw No. 871-261 be given first reading;

AND FURTHER THAT application Z20/03 be scheduled for a Public Hearing.





Solid Waste Management Plan – Final Approval

Regional Board Meeting

April 27, 2020

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
rdco.com

Purpose:

- The Regional Solid Waste Management Plan (SWMP) has received final approval from the Minister of Environment and Climate Change Strategy with a requirement for amendments. This report is to update the Regional Board on the Minister's requested amendments to the plan and to receive approval from the Board on the Final Solid Waste Management Plan.

Background

- 2016-2017, the Regional Waste Reduction Office, with the assistance of a consultant and a Public Technical Advisory Committee updated the regions Solid Waste Management Plan
- Draft plan was approved by the Regional Board October 17, 2017
- Plan was submitted to Minister Grey Heyman, Minister of Environment and Climate Change Strategy in June of 2017
- Final approval from Minister Heyman was received on Feb 2, 2020

Amendments Required

- Minister approved the plan as is, with two required amendments
 - The RDCO shall complete a Five-Year Effectiveness Review as recommended under the Section C.3.3 of a guide to Solid Waste Management Planning. A review report should be submitted to the ministry by December 31, 2024
 - The RDCO shall re-evaluate organic waste diversion opportunities and assess effectiveness of maintaining landfill gas collection and use at the landfill. A report should be submitted to the ministry by December 31, 2030

Recommendation

- **THAT** the Regional Board approve the final Solid Waste Management Plan with amendments required by the Minister of Environment in his letter dated February 2, 2020.

Plan Initiatives

	NEW STRATEGY	IMPLEMENTATION TIMEFRAME (YEARS)	PRIORITY RANKING (LOW TO HIGH) ⁶
★	1. Investigate options to support the reuse of items	2 – 3	High
	2. Encourage residents to reuse bags through an awareness campaign and consider banning targeted materials (e.g. single-use plastic bags)	0 – 5	Medium
	3. Investigate collection of EPR materials at RDCO's recycling depots	2 – 3	Medium
★	4. Increase public awareness of existing collection opportunities for EPR products	0 – 5	Medium
★	5. Assess options to incentivize backyard composting (residents)	3 – 5	Medium
	6. Conduct a review of services offered at RDCO's recycling depots	1 – 2 (review), 3 – 15 (implement)	High
★	7. Re-evaluate organic waste diversion opportunities while considering the need to maintain landfill gas collection and use at the landfill	1 – 2	Medium

★ Initiatives that have been completed or are ongoing

	8. RDCO to adopt a preferential purchasing policy for green procurement that supports the 3Rs and encourage member municipalities to follow its example	2 – 3	Medium
★	9. Lobby through the BC Product Stewardship Council to influence issues relating to EPR products and programs	0 – 5	Medium
★	10. Investigate policy options to encourage recycling (e.g. mandatory recycling for multi-family and ICI, waste management provisions into landuse)	2 – 3	Medium
	11. Investigate requiring all contractors for C&D projects to develop waste management plans to meet specified recycling target	3 – 5	Medium
	12. Encourage recycling and waste minimization at events	3 – 5	Medium
	13. Establish a mechanism for sharing knowledge with other stakeholder and interest groups within the region in order to improve waste diversion opportunities	0 – 5	Medium
★	14. Increase public awareness of existing recycling opportunities	0 – 5	Medium

Plan Initiatives

NEW STRATEGY	IMPLEMENTATION TIMEFRAME (YEARS)	PRIORITY RANKING (LOW TO HIGH) ⁶
15. Investigate facilitating waste audits to educate businesses/organizations on what is in their waste stream and to initiate discussion on diversion options	1 – 2	Medium
16. Before renewing the curbside collection contract, investigate a number of changes to the service to encourage improved waste diversion	2 – 3	Medium
17. Investigate opportunities to process and recycle C&D materials	0 – 5	Medium
18. Investigate opportunities to process and recover energy from C&D materials	3 – 5	Medium
19. Develop Glenmore Landfill in accordance with proposed fill plan	0 – 5	Medium
20. Review tipping fees over the next 2-3 years as part of the development of Glenmore Landfill design, operation and closure plan	0 – 5	Medium
21. Conduct feasibility studies to review overall services at transfer stations and potential improvements	1 – 2 (review), 3 – 15 (implement)	High
22. Investigate the success in other regions to mitigate illegal dumping by providing curbside collection of bulky items	1 – 2 (review), 3 – 15 (implement)	Medium
23. When renewing the curbside collection contract, assess the option to incorporate bear-proof locks on the garbage carts for residents that report issues with wildlife	2 – 3	Medium
24. Work with municipal and RDCO planning departments to ensure that that long-range planning tools identify and preserve lands for future waste management facilities	0 – 5	High

Community Emergency Preparedness Fund

Regional Board Meeting

April 27th, 2020

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
rdco.com

Union of British Columbia Municipalities: Community Emergency Preparedness Fund – 2020 Grant Application

- Propose:

- To request Regional Board support for a UBCM – Community Emergency Preparedness Fund Application.

Background

- The Community Emergency Preparedness Fund is intended to enhance the resiliency of local governments and their residents in responding to emergencies.
- \$80 million in funding is provided by the Province of BC and is administered by UBCM.



5 Grant Programs

- Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning
- Emergency Social Services
- Emergency Operations Centres & Training
- Structural Flood Mitigation
- Evacuation Route Planning



New Application – Emergency Operations Centres & Training

- The intent of this funding stream is:
 - to support the purchase of equipment and supplies required to maintain or improve Emergency Operations Centres (EOC) and
 - to enhance EOC capacity through Training; and Exercises.

Funding Application Details

This application for CEPF funding supports the modernization and upgrading of EOC technology.

- Equipment includes

- ID Card Printer,
- Projectors,
- Lectern,
- Speakers, and
- Desktop computers and monitors



- In addition to the equipment renewals, the EOC requires further IT hardware upgrades to accommodate flexibility in staffing levels.

Recommendation

- THAT the Regional Board supports submitting a \$25,000 grant application under the Union of BC Municipalities – CEPF for the region's Emergency Operations Centre



Thank You.....