



REGIONAL DISTRICT OF CENTRAL OKANAGAN  
REGULAR BOARD MEETING  
AGENDA

Thursday, September 10, 2020  
Woodhaven Board Room  
1450 K.L.O. Road, Kelowna, BC

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Pages

1. CALL TO ORDER

Chair to acknowledge that this meeting is being held on the traditional territory of the syilx/Okanagan peoples.

2. ADDITION OF LATE ITEMS

3. ADOPTION OF THE AGENDA

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Recommended Motion:

THAT the agenda be adopted.

4. ADOPTION OF MINUTES

4.1 Regional Board Meeting Minutes - August 24, 2020

1 - 6

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Recommended Motion:

THAT the Regional Board meeting minutes of August 24, 2020 be adopted.

5. FINANCIAL SERVICES

5.1 RDCO 2020-2024 Financial Plan Amendment Bylaw No. 1461

7 - 34

*1st, 2nd and 3rd Readings and Adoption*

*All Directors - Weighted Vote - LGA 210.2*

Recommended Motion:

THAT Regional District of Central Okanagan 2020 – 2024 Financial Plan Amendment Bylaw No. 1461, 2020 be given first, second and third readings and adopted.

## **6. COMMUNITY SERVICES**

### **6.1 Environmental Advisory Commission Membership 35 - 37**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Recommended Motion:

**THAT** the Regional Board approve the appointment of Leah Schurian as a member of the Regional District Environmental Advisory Commission for a three-year term commencing October 2020-September 2023.

## **7. NEW BUSINESS**

### **7.1 RDCO Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462 38 - 45**

*1st, 2nd and 3rd Readings and Adoption*

*(All Directors - Unweighted Corporate Vote - 2/3 Majority LGA 214)*

Recommended Motion:

**THAT** Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020 be given first, second and third readings and adopted.

### **7.2 Rise & Report - Governance & Services Committee Meeting - Sept 10, 2020**

#### **7.2.1 Regional Parks Service Review (2019)**

*(All Directors - Stakeholder Weighted Vote - Simple Majority - LGA 209)*

## **8. DIRECTOR ITEMS**

## **9. ADJOURN IN CAMERA**

Recommended Motion:

**THAT** pursuant to Section 90 (c)(e)(g) of the Community Charter the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- labour relations
- the acquisition of land
- litigation or potential litigation affecting the Regional District

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, August 24, 2020**

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- Directors:
- J. Baker (District of Lake Country)
  - M. Bartyik (Central Okanagan East Electoral Area)
  - C. Basran (City of Kelowna)
  - W. Carson (Central Okanagan West Electoral Area)
  - M. DeHart (City of Kelowna)
  - C. Fortin (District of Peachland) *(attended electronically)*
  - G. Given (City of Kelowna)
  - C. Hodge (City of Kelowna)
  - S. Johnston (City of West Kelowna) *(attended electronically)*
  - G. Milsom (City of West Kelowna)
  - B. Sieben (City of Kelowna)
  - L. Stack (City of Kelowna)
  - L. Wooldridge (City of Kelowna)
  - J. Coble (Westbank First Nation) *(attended electronically)*
- Staff:
- B. Reardon, Chief Administrative Officer
  - D. Komaik, Director of Engineering Services *(attended electronically)*
  - M. Kopp, Director of Parks Services
  - B. Lange, Environmental Planner
  - M. Rilko, Director of Financial Services *(attended electronically)*
  - B. Smith, Communications
  - M. Drouin, Manager-Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

*Roll call was taken as some board members were in attendance electronically due to physically distancing for COVID-19 pandemic.*

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#130/20**      STACK/HODGE

THAT the agenda be adopted.

CARRIED Unanimously

**4.      ADOPTION OF MINUTES**

- 4.1      Regional Board Meeting Minutes – July 27, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#131/20**      WOOLDRIDGE/BAKER

THAT the Regional Board meeting minutes of July 9, 2020 be adopted.

CARRIED Unanimously

*Director Basran arrived at 7:04 p.m.*

**5.      DELEGATION**

- 5.1      Habitat Conservation Trust Foundation & Forest Enhancement Society of BC, Dan Buffett (HCTF) and Steve Kozuki (FESBC) re: Updates on conservation and forest enhancement projects (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Society staff from both organizations provided a review on conservation and forest enhancement projects in the Central Okanagan. The presenters outlined who they are and what they do. Grants provided and funding priorities were outlined. Both organizations have a mandate to improve wildlife habitat.

Question and answer period followed.

**#132/20**      BAKER/HODGE

THAT the Habitat Conservation Trust Foundation & Forest Enhancement Society of BC presentation be received for information.

CARRIED Unanimously

**6.      CORRESPONDENCE**

- 6.1      Sterile Insect Release Board Highlights - July 17, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#133/20**      BAKER/BARTYIK

THAT the Sterile Insect Release Board meeting highlights of July 17, 2020 be received for information.

CARRIED Unanimously

6.2      Okanagan Lake Level Management (Letter from the District of Peachland) *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

District of Peachland's letter of August 14, 2020 outlined their concerns with provincial management of Okanagan lake levels and the need to re-evaluate the current lake level flow management practices.

**#134/20**      FORTIN/STACK

THAT the August 14, 2020 letter from the District of Peachland regarding Okanagan Lake level management be received;

AND FURTHER THAT Anna Warwick-Sears, Executive Director of the Okanagan Basin Water Board, be invited to provide an update to the Regional Board following OBWB's update on this issue.

CARRIED Unanimously

**7.      CORPORATE SERVICES**

7.1      2nd Quarter RDCO Services Highlights - Video (verbal) *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#135/20**      BARTYIK/BAKER

THAT the 2nd Quarter RDCO services highlights be received for information.

CARRIED Unanimously

**8.      FINANCIAL SERVICES**

8.1      2019 Statement of Financial Information Disclosures *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Staff report outlined the financial information disclosures.

**#136/20      BAKER/MILSOM**

THAT the Board approve the 2019 Schedules required under *the Financial Information Act* and its regulations including:

- Schedule of Board Remuneration
- Schedule of Employee Remuneration
- Schedule of Payments to Suppliers
- Statement of Severance Agreements
- Schedule of Guarantee and Indemnity Agreements

CARRIED Unanimously

**9.      COMMUNITY SERVICES**

- 9.1      Agricultural Land Commission (ALC) Non-Farm Use Application (A-20-02) 955867 BC Ltd. c/o D. Garcha (owner/applicant), located at 4980 Trepanier Road, Central Okanagan West Electoral Area *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Staff report outlined the ALC Non-Farm Use application for the placement of fill on a property on Trepanier Road. The applicant proposes developing a cherry orchard on a property within the Agricultural Land Reserve and is requesting ALC approval for the existing non-farm use placement of fill material and proposed additional fill activities.

Staff reviewed the application and agency comments.

**#137/20      CARSON/HODGE**

THAT the applicant, D. Garcha, be permitted to respond to questions of the Board.

CARRIED (opposed Director Milsom)

The applicant responded to questions asked:

- The applicant confirmed they will only be using the ALR portion of land for planting. The second lot is not within the ALR.
- The fill required is for the betterment of growing cherries? The applicant did not realize approval would be required to put fill on their property. Soil has been tested by an agrologist and it is suitable for agricultural purposes.

**#138/20      STACK/MILSOM**

THAT the Regional Board conditionally support Agricultural Land Commission Referral Application A- 20-02, applicant D. Garcha, to allow a non-farm use to occur within the Agricultural Land Reserve pursuant to Section 20.3 of the Agricultural Land Commission Act, on part of the following property: Lot 1, District Lots 911 and 1311, ODYD, Plan KAP48672;

AND THAT the Regional Board recommends the Agricultural Land Commission ensure:

- A professional agrologist is retained to monitor the orchard development process;
- A detailed site drainage, erosion, and sediment control plan is required to protect the sensitive nature of the Trepanier Creek gully and associated riparian area;
- Submission of a detailed dust mitigation plan;
- Submission of a trucking route plan ensuring safe traffic movements onto Trepanier Road;
- Removal of all fill located outside of the ALR portion of the parcel;
- All future soil and fill materials are restricted to and contained within the ALR portion of the property;
- Fencing is located only along the ALR boundary of the parcel; and,
- Consideration is given early in the approval process regarding future farm worker housing needs, buildings, site coverage, and residential footprints.

AND FURTHER THAT staff be directed to forward the subject application to the Agricultural Land Commission for consideration.

CARRIED (opposed Director Hodge)

## **10. PARK SERVICES**

### **10.1 Killiney Beach Community Park Provincial Foreshore Crown License of Occupation Renewal (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)**

Staff report outlined the required to renew the provincial License of Occupation for Killiney Beach Community Park foreshore. The License will be for 30-Years (2050).

## **#139/20 CARSON/BARTYIK**

THAT the Regional Board approves acquiring the Licence of Occupation for the term of 30 years from the Province of BC over all that unsurveyed Crown foreshore being part of the bed of Okanagan Lake and fronting on Lot 186 of District Lot 2197, Osoyoos Division Yale District, Plan 11592 and Hodges Road, containing 4.25 hectares, more or less, for boat launch and public recreation purposes.

CARRIED Unanimously

## **11. NEW BUSINESS**

No new business

**12. DIRECTOR ITEMS**

There were no resolutions for Board consideration.

**13. ADJOURN**

There being no further business the meeting was adjourned at 8:18 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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G. Given (Chair)

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Brian Reardon (Chief Administrative Officer)





# Regional Board Report

**TO:** Regional Board

**FROM:** Marilyn Rilkoff  
Director of Financial Services

**DATE:** September 2, 2020

**SUBJECT:** RDCO 2020 – 2024 Financial Plan Amendment Bylaw No. 1461, 2020

**Voting Entitlement:** All Directors – Weighted Corporate Vote – LGA 210.2

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**Purpose:** To amend the RDCO 2020 – 2024 Financial Plan Bylaw No. 1449, 2020 (copies of original budget pages attached to report).

## Executive Summary:

Proposed amendments to seven (7) cost centres have been made as detailed in this report. The major amendment highlights are:

- 303 – Falcon Ridge Water – July amendment of \$111k plus additional \$67k for Expansion Project and Financing or Property Owner Contributions moved to 2021.
- 023 – North Westside Fire Rescue - \$15k additional legal and HR costs, reduced reserve transfer. Reduced capital hall renovations \$4k.
- 030 – Regional Rescue – UBCM CEPF ESS Grant \$25k, and estimated maximum \$200k EOC costs for COVID (likely will be lower).
- 044 – Building Inspections & General Bylaw Enforcement – Capital Laptop purchases \$4k.
- 110 – Regional Planning – Grant & related costs: \$150k UBCM CEPF Flood Risk Assessment Mapping & Mitigation - Phase 3: Mitigation Strategies.
- 041 – Victims Services – Provincial quarterly payment increase \$2k in Oct & Jan.
- 042 – Crime Prevention – Capital Laptop Purchase \$2.5k for Alarm Control.

## RECOMMENDATION:

**THAT** Regional District of Central Okanagan 2020 – 2024 Financial Plan Amendment Bylaw No. 1461, 2020 be given first, second and third readings and adopted.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "M. Rilkoff".

Marilyn Rilkoff  
Director of Financial Services

Approved for Board's Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon".

Brian Reardon, CAO

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**Implications of Recommendation:**

Strategic Plan:	Contribute to Sustainable Communities through: <ul style="list-style-type: none"> <li>• Financial Sustainability through Assets and Service Provision</li> <li>• Nurturing Responsible Growth and Development</li> </ul> Protect and Promote our Environment
Financial:	Budget amendments as noted in bylaw amendment
Legal/Statutory Authority:	Regional District of Central Okanagan 2020 – 2024 Financial Plan Bylaw 1449, 2020 Regional District of Central Okanagan 2020 – 2024 Financial Plan Amending Bylaw 1460, 2020

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**Background:**

The following amendments to the 2020-2024 Financial Plan are proposed for the Year 2020 unless otherwise noted:

**303 – Falcon Ridge Water System (Page 33):** Operating: Moved July amendment to 2021 plus additional \$67k. Financing/Parcel Tax or Property Owner Contributions of \$178k (\$111k plus \$67k). Capital: Add \$178k for expansion projects for properties joining the system. Establishment Bylaw must be amended before work can proceed, and property owner financing of project is yet to be determined. If Financing is used a parcel tax will be required.

**023 – North Westside Fire Rescue Department (Page 53):** Operating: Increased legal and other costs re: HR issues by another \$15k. Reduced transfer to reserves accordingly to fund the expenditures. Add \$4k for Wildland PPE and reduce other line items for Travel, Vehicle Operations, and Repairs & Maintenance accordingly. Capital: Reduce Firehall renovations by \$4k net. Adding \$8k for Fencing and removing \$12k for other projects.

**030 – Regional Rescue (Page 57):** Add UBCM Community Emergency Preparedness Fund (CEPF) Grant for Emergency Social Services (ESS) \$25k and related costs. Operating - \$16.7k for training and Capital \$8.3k for Computer Equipment. Add estimated maximum \$200k for Regional Emergency Operations Centre COVID Emergency Response costs to be claimed through EMBC. Likely to be less.

**044 – Building Inspections & General Bylaw Enforcement (Page 60):** Capital: Add \$4k for 2 Laptop computers for Building Inspectors.

**110 -- Regional Planning (Page 62):** Operating: Add \$150k grant and related costs for UBCM CEPF Flood Risk Assessment, mapping & Mitigation Planning Program – Phase 3: Mitigation Strategies.

**041 – Victims Services (Page 67):** Operating: Add \$2k to provincial quarterly payments starting in October. Increased costs for safety supplies.

**042 – Crime Prevention (Page 68):** Capital: Add Laptop Computer purchase \$2.5k for Alarm Control by reducing operating budget line item for advertising & promotion and transferring to reserves to fund.

**Financial Considerations:**

Budget amendments as noted above.

**Alternative Recommendation:**

The Board could choose to approve only portions of the bylaw amendment and staff would amend accordingly.

***Considerations not applicable to this report:***

- General
- Organizational
- Policy
- Organizational Issues
- External Implications

**Attachment(s):**

- RDCO 2020-2024 Financial Plan Amendment Bylaw No. 1461
- Current Budget Bylaw Pages

## REGIONAL DISTRICT OF CENTRAL OKANAGAN

### BYLAW NO. 1461

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A bylaw to amend the Regional District of Central Okanagan 2020-2024 Financial Plan

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WHEREAS the Regional District of Central Okanagan adopted the “Regional District of Central Okanagan 2020-2024 Financial Plan Bylaw 1449, 2020” on March 23, 2020:

AND WHEREAS the Board may amend the Financial Plan at any time by bylaw:

NOW THEREFORE the Regional Board of the Regional District of Central Okanagan in open meeting assembled enacts as follows;

1. Replace pages 1 to 8 to reflect revised totals as a result of budget changes.
2. Page 33 “303 -- Falcon Ridge Water System Amended July 2020” is deleted in its entirety and replaced with the attached page 33 “303 -- Falcon Ridge Water System Amended July & Sep 2020” to reflect changes in the 2020 & 2021 Water Revenue and Capital Fund Budgets.
3. Page 53 “North Westside Rd Fire Rescue Department Amended July 2020” is deleted in its entirety and replaced with the attached page 53 “North Westside Rd Fire Rescue Department Amended July & Sep 2020” to reflect changes in the 2020 General Revenue and General Capital Fund Budgets.
4. Page 57 – “030 – Regional Rescue Amended July 2020” is deleted in its entirety and replaced with the attached page 57 “030 – Regional Rescue Amended July & Sep 2020” to reflect changes in the 2020 General Revenue and General Capital Fund Budgets.
5. Page 60 – “044 – Building Inspection & General Bylaw Enforcement” is deleted in its entirety and replaced with the attached page 60 “044 – Building Inspection & General Bylaw Enforcement Amended Sep 2020” to reflect changes in the 2020 General Capital Fund Budget.
6. Page 62 – “110 -- Regional Planning Amended July 2020” is deleted in its entirety and replaced with the attached page 62 “110 -- Regional Planning Amended July & Sep 2020” to reflect changes in the 2020 General Revenue Fund Budget.
7. Page 67 – “041 – Victims Services” is deleted in its entirety and replaced with the attached page 67 “041 – Victims Services Amended Sep 2020” to reflect changes in the 2020 General Revenue Fund Budget.
8. Page 68 – “042 – Crime Prevention” is deleted in its entirety and replaced with the attached page 68 “042 – Crime Prevention Amended Sep 2020” to reflect changes in the 2020 General Revenue and General Capital Fund Budgets.
9. This bylaw may be cited as the Regional District of Central Okanagan 2020-2024 Financial Plan Amending Bylaw No. 1461.

READ A FIRST TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
READ A SECOND TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
READ A THIRD TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
ADOPTED THIS	10 <sup>th</sup>	DAY OF	September	2020

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CHAIRPERSON

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DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1461 cited as the "Regional District of Central Okanagan 2020-2024 Financial Plan Amending Bylaw No.1461" as adopted by the Regional Board on the 10<sup>th</sup> day of September, 2020.

Dated at Kelowna this  
10<sup>th</sup> day of September  
2020

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DIRECTOR OF CORPORATE SERVICES

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**Funds Summary**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>GENERAL REVENUE FUND:</b>					
Revenues	\$ (49,684,576)	(46,485,622)	(47,018,619)	(47,230,369)	(47,627,618)
Expenditures	\$ 49,684,576	46,485,622	47,018,618	47,230,368	47,627,619
(Surplus)/Deficit	\$ -0	-0	-0	-0	0
<b>GENERAL CAPITAL FUND:</b>					
Revenues	\$ (6,513,394)	(2,882,418)	(3,836,148)	(3,913,499)	(2,726,882)
Expenditures	\$ 6,513,394	2,882,418	3,836,148	3,913,499	2,726,882
(Surplus)/Deficit	\$ 0	0	0	0	0
<b>WATER REVENUE FUND</b>					
Revenues	\$ (1,829,411)	(1,811,053)	(1,725,376)	(1,979,059)	(1,993,067)
Expenditures	\$ 1,829,411	1,811,053	1,725,376	1,979,059	1,993,067
(Surplus)/Deficit	\$ -0	-0	0	-0	-0
<b>WATER CAPITAL FUND</b>					
Revenues	\$ (1,334,204)	(276,690)	(7,305,660)	(95,660)	(95,660)
Expenditures	\$ 1,334,204	276,690	7,305,660	95,660	95,660
(Surplus)/Deficit	\$ 0	0	0	0	0
<b>SEWER REVENUE FUND</b>					
Revenues	\$ (5,110,828)	(5,240,933)	(5,484,911)	(5,571,020)	(5,738,631)
Expenditures	\$ 5,110,828	5,240,933	5,484,911	5,571,020	5,738,631
(Surplus)/Deficit	\$ -0	0	0	0	0
<b>SEWER CAPITAL FUND</b>					
Revenues	\$ (4,883,907)	(5,621,510)	(369,900)	(827,010)	(4,069,510)
Expenditures	\$ 4,883,907	5,621,510	369,900	827,010	4,069,510
(Surplus)/Deficit	\$ 0	0	0	0	0

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**GENERAL REVENUE FUND**

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE SUMMARY</b>						
Conditional Transfers - Provincial						
Electoral Area CO West Requisitions	\$	(2,071,780)	(2,202,714)	(2,281,364)	(2,343,122)	(2,405,542)
Electoral Area CO East Requisitions		(2,043,840)	(2,144,181)	(2,244,671)	(2,331,226)	(2,253,870)
Parcel Taxes		(287,128)	(293,179)	(316,003)	(339,568)	(345,917)
Conditional Transfers - Kelowna						
Requisition		(12,749,092)	(13,291,201)	(13,809,823)	(14,095,871)	(14,428,675)
Parcel Taxes		(292,855)	(292,855)	(292,855)	(292,855)	(292,855)
MFA Debt		(10,914,661)	(9,708,752)	(9,684,881)	(9,468,270)	(9,465,968)
Conditional Transfers - Peachland						
Requisition		(537,042)	(561,302)	(584,215)	(596,483)	(610,711)
Parcel Taxes		(795)	(795)	(795)	(795)	(795)
MFA Debt		(343,307)	(343,307)	(343,307)	(298,258)	(159,054)
Conditional Transfers - Lake Country						
Requisition		(1,390,483)	(1,452,918)	(1,513,316)	(1,545,167)	(1,582,088)
Parcel Taxes		(91,311)	(91,311)	(91,311)	(91,311)	(91,311)
MFA Debt		(1,299,676)	(1,148,676)	(1,029,320)	(936,758)	(797,085)
Conditional Transfers - West Kelowna						
Requisition		(3,020,330)	(3,150,887)	(3,279,670)	(3,347,574)	(3,426,742)
Parcel Taxes		(10,339)	(10,339)	(10,339)	(10,339)	(10,339)
MFA Debt		(1,471,367)	(1,268,822)	(1,136,971)	(1,040,254)	(958,943)
Other Revenues		(10,976,013)	(10,524,383)	(10,399,779)	(10,492,518)	(10,797,723)
Prior Year Surplus		(2,184,557)	0	0	0	0
<b>TOTAL REVENUES</b>		<b>(49,684,576)</b>	<b>(46,485,621)</b>	<b>(47,018,619)</b>	<b>(47,230,369)</b>	<b>(47,627,617)</b>

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>EXPENDITURE SUMMARY</b>						
General Government Services						
001 -- Regional District Board	\$	724,514	725,248	739,053	753,134	767,497
002 -- Administration		1,685,341	1,866,948	1,890,166	1,947,969	2,006,429
003 -- Finance		1,475,841	1,331,712	1,357,686	1,384,180	1,411,204
004 -- Engineering		380,049	387,490	395,080	402,821	410,718
005 -- Human Resources		345,767	340,442	347,251	354,196	361,280
006 -- Information Systems		1,103,650	1,147,196	1,167,000	1,189,160	1,207,803
007 -- Electoral Areas Only		63,090	57,412	108,000	60,068	61,410
008 -- Westside Regional Office		26,393	26,921	27,459	28,008	28,569
009 -- Electoral Area Ellison / Joe Rich		26,997	27,537	28,088	28,649	29,222
011 -- Regional Grants In Aid		27,171	0	0	0	0
012 -- Elect. Area Westside Grants in Aid		7,100	7,100	7,100	7,100	7,100
013 -- Elect. Area Ellison / Joe Rich Grants in Aid		4,000	3,000	3,000	3,000	3,000
Total General Government		<b>5,869,913</b>	<b>5,921,006</b>	<b>6,069,883</b>	<b>6,158,287</b>	<b>6,294,231</b>
Protective Services						
017 -- Upper Ellison Fire Protection Boundary Ext	\$	9,917	0	0	0	0
019 -- Electoral Area Fire Prevention		74,334	75,681	77,054	78,455	79,884
020 -- Lakeshore Road Fire Protection		23,571	23,328	23,795	24,271	24,756
021 -- Ellison Fire Department		540,819	533,735	556,810	580,046	593,447
022 -- Joe Rich Fire Department		456,380	473,108	489,970	506,970	524,109
023 -- North Westside Road Fire / Rescue		<b>570,446</b>	546,509	565,839	585,336	605,003
024 -- Wilson's Landing Fire Department		282,433	297,222	312,106	327,088	342,170
027 -- Ridgeview Fire		12,128	12,048	12,048	12,048	12,048
028 -- June Springs Fire Protection		14,707	15,001	15,301	15,607	15,919
029 -- Brent Road Fire Protection		30,468	31,013	31,570	32,137	32,716
030 -- Regional Rescue Service		<b>2,593,976</b>	2,351,174	2,399,957	2,450,617	2,496,169
031 -- 911 Emergency Telephone Service		1,305,815	1,206,431	1,257,070	1,321,415	1,377,606
040 -- Crime Stoppers		278,742	284,317	290,003	295,803	301,719

Protective Services Cont'd.

041 -- Victims / Witness Assistance	474,361	480,357	489,777	500,389	510,195
042 -- Regional Crime Prevention	394,018	393,577	401,286	409,150	417,171
043 -- Business Licenses	39,331	33,564	33,890	34,219	34,551
044 -- Building Inspection	577,416	431,947	440,585	449,397	458,385
046 -- Dog Control	1,514,845	1,526,602	1,553,894	1,596,732	1,610,126
047 -- Mosquito Control	196,781	200,717	204,731	208,826	213,002
118 -- Starling Control	20,264	20,264	20,264	20,264	20,264
049 -- Prohibited Animal Control	1,094	1,116	1,138	1,161	1,184
Total Protective Services	9,411,846	8,937,710	9,177,090	9,449,931	9,670,425

Transportation Services

050 -- Transportation Demand Management	\$ 415,902	14,280	14,566	14,857	15,154
051 -- Lakeshore Road Improvements	4,514	4,487	4,487	4,487	4,487
058 -- Scotty Heights Street Lights	16,868	16,307	16,633	16,966	17,305
085 -- Ellison Transit	26,950	27,489	28,039	28,600	29,172
Total Transportation Services	464,234	62,563	63,724	64,909	66,117

Environmental Health Services

091 -- Effluent Disposal	\$ 539,310	520,712	530,824	541,142	551,666
092 -- SWM: Westside Waste Disposal & Recycling	1,141,003	1,162,603	1,184,635	1,207,108	1,230,030
093 -- SWM: Westside Sanitary Landfill / Waste Disposal & Recycling Centre	74,275	59,000	53,000	53,500	54,000
094 -- SWM: Solid Waste Management	1,705,041	1,331,002	1,357,482	1,384,492	1,412,042
095 -- SWM: Solid Waste Collection	580,181	591,485	603,014	614,775	626,770
101 -- Okanagan Basin Water Board	2,158,147	2,201,310	2,245,336	2,290,243	2,336,048
102 -- Air Quality Monitoring	183,220	186,884	190,622	194,435	198,323
105 -- Noise Abatement	8,513	8,683	8,857	9,034	9,215
106 -- Untidy Premises	13,910	13,601	13,873	14,150	14,433
Total Environmental Health	6,403,600	6,075,280	6,187,643	6,308,878	6,432,527

Environmental Development Services

110 -- Regional Planning	\$ 918,770	356,789	358,615	363,537	368,558
111 -- Electoral Area Planning	463,211	447,475	456,425	465,553	474,864
115 -- Noxious Insect Control	17,983	18,343	18,710	19,584	19,965
116 -- Weed Control	145,196	138,930	141,609	144,341	147,128
117 -- Sterile Insect Release Program	1,448,002	1,448,002	1,448,002	1,448,002	1,448,002
120 -- Economic Development Commission	1,076,169	1,060,072	1,078,334	1,096,961	1,115,960
Total Environmental Development	4,069,331	3,469,611	3,501,694	3,537,977	3,574,477

Recreational and Cultural Services

121 -- Ellison Community Heritage Hall	\$ 147,578	149,257	150,969	152,715	154,497
123 -- Joe Rich Community Hall	55,349	57,124	60,487	60,794	62,617
124 -- Westside Municipal Recreation	36,326	37,053	37,794	38,549	39,320
125 -- Johnson Bentley Aquatic Centre	13,561	13,832	14,109	14,391	14,679
126 -- Killiney Community Hall	23,310	23,353	23,397	23,442	23,488
131 -- Winfield Recreation Centre	55,000	55,000	55,000	55,000	55,000
142 -- Regional Parks	8,180,717	8,274,426	8,528,902	8,655,378	8,879,223
143 -- Westside Community Parks	217,980	224,972	228,240	231,041	233,898
144 -- Eastside Community Parks	107,111	108,807	112,649	116,357	120,139
171 -- Okanagan Regional Library	318,091	324,453	330,942	337,561	344,312
188 -- OK Regional Library Borrowing - Admin Bldg	281,618	281,618	281,618	281,618	281,618
Total Recreational and Cultural	9,436,641	9,549,895	9,824,106	9,966,846	10,208,791

Municipal Finance Authority Debt

189 -- Member Municipalities	\$ 14,029,011	12,469,557	12,194,479	11,743,540	11,381,050
Total M.F.A. Debt	14,029,011	12,469,557	12,194,479	11,743,540	11,381,050

<b>TOTAL EXPENDITURES</b>	<b>49,684,576</b>	<b>46,485,622</b>	<b>47,018,618</b>	<b>47,230,368</b>	<b>47,627,619</b>
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**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**GENERAL CAPITAL FUND**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>					
Transfer from Equipment Reserves	\$ (1,029,197)	(322,981)	(530,458)	(524,341)	(127,369)
Tsfr from CWF Cap Fac Reserve	(661,982)	(196,825)	(122,465)	(194,710)	(99,930)
Transfer from Cap. Facility Reserve Fund	(3,150,377)	(1,928,128)	(2,915,063)	(2,939,123)	(2,062,301)
Grant / Fundraising / Donation	(387,581)	(362,484)	(169,161)	(183,325)	(365,282)
Internal Transfer / Sale of Asset	(6,000)	(7,000)	(34,000)	(7,000)	(7,000)
Transfer from Park Land Reserve	(1,213,257)	0	0	0	0
Transfer from General Revenue Fund	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
<b>TOTAL REVENUE</b>	<u><u>(6,513,394)</u></u>	<u><u>(2,882,418)</u></u>	<u><u>(3,836,147)</u></u>	<u><u>(3,913,499)</u></u>	<u><u>(2,726,882)</u></u>
<b>EXPENDITURES</b>					
001 -- Board	\$ 38,550	63,860	0	0	0
002 -- Administration	290,460	196,000	288,700	180,250	185,400
003 -- Finance	95,810	17,510	17,510	17,510	17,510
004 -- Engineering	12,875	49,260	10,300	5,150	5,150
006 -- Information Systems	106,096	74,096	74,096	311,056	74,096
007 -- Electoral Areas Only	0	82,400	0	85,000	0
019 -- Electoral Area Fire Prevention	3,090	0	0	0	0
021 -- Ellison Fire Department	183,178	54,096	338,973	553,284	35,866
022 -- Joe Rich Vol. Fire Dept & Hall	165,124	49,569	638,703	77,442	73,292
023 -- North Westside Vol Fire/ Rescue Dept	110,788	30,342	85,746	156,262	526,787
024 -- Wilson's Landing Fire	117,420	41,438	31,812	37,241	77,818
030 -- Regional Rescue Service	482,324	58,071	251,843	81,880	1,918
031 -- 911	19,190	19,190	19,190	19,190	19,190
042 -- Crime Prevention	2,500	0	0	0	0
044 -- Building Inspections & General Bylaw Enf	4,000	0	0	0	0
046 -- Dog Control	40,960	20,600	133,625	24,720	26,780
091 -- Effluent/Water Disposal	0	30,000	0	0	0
092 -- SWM: Westside Waste Disposal & Recyclin	12,800	5,150	5,150	5,150	5,150
094 -- SWM: Waste Reduction Program	5,820	0	0	0	0
095 -- SWM: Solid Waste Collection (EA's)	25,476	113,026	12,601	12,601	12,601
110 -- Regional Planning	6,953	0	0	0	0
111 -- Electoral Area Planning	6,953	0	0	0	0
116 -- Noxious Weed Control Enforcement	0	0	0	37,740	0
120 -- Economic Development Commission	5,075	5,075	5,075	5,075	5,075
121 -- Ellison Heritage School Community Ctr	189,975	35,525	106,575	35,525	126,875
123 -- Joe Rich Community Hall	153,167	12,180	2,538	20,300	5,075
142 -- Regional Parks	4,018,323	1,855,380	1,706,535	2,106,023	1,507,999
143 -- Westside Community Parks	286,750	30,900	15,225	20,300	20,300
144 -- Eastside Community Parks	22,210	25,750	50,750	121,800	0
199 -- Vehicle Operations	107,527	13,000	41,200	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>6,513,394</u></u>	<u><u>2,882,418</u></u>	<u><u>3,836,147</u></u>	<u><u>3,913,499</u></u>	<u><u>2,726,882</u></u>

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**WATER REVENUE FUND**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>					
User, Late Payment & Insp. Fees	\$ (680,108)	(695,194)	(711,096)	(727,319)	(743,866)
Maintenance/Asset Renewal Fees	(837,960)	(832,185)	(832,186)	(832,186)	(832,185)
Rental & Misc.	(3,140)	(600)	0	0	0
MOTI Parcel Tax Contribution	(6,536)	(6,536)	(6,536)	(6,536)	(6,536)
Property Owner Contributions	0	(178,000)	0	0	0
Grants	(16,020)	0	0	0	0
Debt / Parcel Tax	(220,605)	(220,605)	(300,067)	(540,017)	(540,017)
Prior Year (Surplus) / Deficit	(184,717)	1	(0)	(1)	(0)
Engineering Administration OH Recovery	22,187	22,630	23,084	23,545	24,016
Administration Overhead Recovery	97,488	99,436	101,426	103,455	105,521
<b>TOTAL REVENUE</b>	<u>(1,829,411)</u>	<u>(1,811,053)</u>	<u>(1,725,376)</u>	<u>(1,979,059)</u>	<u>(1,993,067)</u>
<b>EXPENDITURES</b>					
301 -- Killiney Beach Water	\$ 503,319	443,710	496,135	649,939	653,258
303 -- Falcon Ridge Water	72,634	245,194	68,034	68,889	69,762
305 -- Sunset Ranch Water	223,926	179,036	181,266	183,543	185,868
306 -- Trepanier Bench Water	30,623	27,663	27,434	27,815	28,203
307 -- Westshores Water	575,006	525,241	558,625	651,240	654,521
310 -- Fintry / Valley of the Sun Water	423,903	390,208	393,882	397,633	401,456
<b>TOTAL EXPENDITURES</b>	<u>1,829,411</u>	<u>1,811,053</u>	<u>1,725,376</u>	<u>1,979,059</u>	<u>1,993,067</u>

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**WATER CAPITAL FUND**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>					
Grants	\$ (58,154)	0	0	0	0
Capital Financing	0	0	(3,948,990)	0	0
Transfer from Gas Tax Cap Fac Reserve	(48,199)	0	0	0	0
Transfer from Cap Fac Reserve	(341,282)	(190,360)	(2,024,210)	(48,710)	(48,710)
Transfer from Equip Reserve Funds	(886,569)	(86,330)	(1,332,460)	(46,950)	(46,950)
<b>TOTAL REVENUE</b>	<u>(1,334,204)</u>	<u>(276,690)</u>	<u>(7,305,660)</u>	<u>(95,660)</u>	<u>(95,660)</u>
<b>EXPENDITURES</b>					
301 -- Killiney Beach	\$ 796,372	20,750	3,520,750	20,750	20,750
303 -- Falcon Ridge Water	42,954	188,300	5,150	5,150	5,150
305 -- Sunset Ranch Water System	33,050	26,050	26,050	26,050	26,050
306 -- Trepanier Bench Water	3,560	2,060	2,060	2,060	2,060
307 -- Westshore Water	422,868	18,630	3,730,750	20,750	20,750
310 -- Fintry / Valley of the Sun Water	35,400	20,900	20,900	20,900	20,900
<b>TOTAL EXPENDITURES</b>	<u>1,334,204</u>	<u>276,690</u>	<u>7,305,660</u>	<u>95,660</u>	<u>95,660</u>

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**SEWER REVENUE FUND**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>					
Sewer User Fees	\$ (149,850)	(155,847)	(162,143)	(168,755)	(175,698)
Services - Peachland	(568,709)	(624,603)	(632,972)	(643,864)	(654,973)
Services - West Kelowna	(3,678,829)	(3,946,995)	(4,158,602)	(4,222,354)	(4,350,378)
Services - WFN	(1,105,986)	(1,204,318)	(1,263,304)	(1,283,448)	(1,320,580)
Other Revenue	(2,400)	0	0	0	0
Parcel Tax	(37,359)	(30,804)	0	0	0
Grants	(25,310)	0	0	0	0
Transfer from Operating Reserve	(75,237)	0	0	0	0
Prior Year (Surplus) / Deficit	(169,691)	0	0	0	0
Engineering Admin OH Recovery	131,229	134,827	136,831	139,732	142,692
Administration Overhead Recovery	571,315	586,806	595,279	607,668	620,305
<b>TOTAL REVENUE</b>	<u><u>(5,110,828)</u></u>	<u><u>(5,240,933)</u></u>	<u><u>(5,484,911)</u></u>	<u><u>(5,571,020)</u></u>	<u><u>(5,738,631)</u></u>
<b>EXPENDITURES</b>					
401 -- Westside Sewer System	\$ 4,123,852	4,187,907	4,228,559	4,295,525	4,363,830
470 -- RDCO Collector Systems	462,087	528,210	750,250	756,939	843,343
471 -- WFN Collector Systems	135,298	138,004	140,764	143,579	146,451
472 -- Peachland Collector Systems	211,405	215,246	219,163	223,159	227,235
499 -- Ellison Sewer System	140,469	140,762	146,174	151,817	157,772
Sewer Debt Financing	37,717	30,804	0	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>5,110,828</u></u>	<u><u>5,240,933</u></u>	<u><u>5,484,911</u></u>	<u><u>5,571,020</u></u>	<u><u>5,738,631</u></u>

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 BUDGET AND FINANCIAL PLAN 2020 - 2024**  
**SEWER CAPITAL FUND**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>					
Capital Financing	\$ 0	(3,915,915)	0	0	(3,915,450)
Internal Transfer or Sale of Asset	(4,000)	0	0	0	0
Grants	(690,000)	0	0	0	0
From Equipment Reserves	(398,000)	(62,600)	(31,000)	(10,600)	(10,600)
From Capital Facility Reserves	(1,535,240)	(117,000)	(338,900)	(615,410)	(43,460)
Transfer from DCC Reserve Fund	(2,256,667)	(1,525,995)	0	(201,000)	(100,000)
<b>TOTAL REVENUE</b>	<u>(4,883,907)</u>	<u>(5,621,510)</u>	<u>(369,900)</u>	<u>(827,010)</u>	<u>(4,069,510)</u>
<b>EXPENDITURES</b>					
401 -- Westside Sewer System	\$ 3,803,447	95,460	340,760	300,960	43,460
470 -- Westside Sewer System: RDCO	1,069,860	5,515,450	18,540	515,450	4,015,450
499 -- Ellison Sewer System	10,600	10,600	10,600	10,600	10,600
<b>TOTAL EXPENDITURES</b>	<u>4,883,907</u>	<u>5,621,510</u>	<u>369,900</u>	<u>827,010</u>	<u>4,069,510</u>

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 303 -- Falcon Ridge Water System**

**Department:** Engineering Services (Water Systems)

**Amended July & Sep 2020**

**Water Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget		2022 Projected Budget		2023 Projected Budget		2024 Projected Budget
<b>Revenue:</b>									
Water User, Late Pmt & Insp. Fees	(51,665)		(52,182)		(53,225)		(54,290)		(55,376)
Maintenance / Asset Renewal Fee	(31,020)	a	(25,245)	a	(25,246)	a	(25,246)	a	(25,245)
Previous Year's Surplus/Deficit	19		(0)		(0)		(0)		0
Engineering Admin OH	1,860		1,897		1,935		1,974		2,013
Administration OH	8,172		8,335		8,502		8,672		8,845
Other - Property Owner Contributions	0	ef	(178,000)	f	0		0		0
<b>Total Revenue</b>	<b>(72,634)</b>		<b>(245,194)</b>		<b>(68,034)</b>		<b>(68,889)</b>		<b>(69,762)</b>
<b>Expenses:</b>									
Operations	56,357	b	57,484		58,634		59,806		61,003
Transfer to Cap. Fac Reserves	16,277	aef	187,710	a,f	9,400	a	9,083	a	8,759
<b>Total Expenses</b>	<b>72,634</b>		<b>245,194</b>		<b>68,034</b>		<b>68,889</b>		<b>69,762</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>		<b>(0)</b>		<b>(0)</b>		<b>0</b>		<b>(0)</b>
<b>FTE's</b>	<b>0.15</b>		<b>0.15</b>		<b>0.15</b>		<b>0.15</b>		<b>0.15</b>

**Water Capital Fund Budgets**

	2020 Budget		2021 Projected Budget		2022 Projected Budget		2023 Projected Budget		2024 Projected Budget
<b>Revenue</b>									
Tsfr from Gas Tax Cap Fac. Rsrv	(15,016)	c,d	0		0		0		0
Transfer From Equip Reserves	(2,509)		0		0		0		0
Transfer From Cap. Fac. Reserve	(25,429)	e,f	(188,300)	f	(5,150)		(5,150)		(5,150)
<b>Total Revenue</b>	<b>(42,954)</b>		<b>(188,300)</b>		<b>(5,150)</b>		<b>(5,150)</b>		<b>(5,150)</b>
<b>Expenses</b>									
Distribution System Improvements	15,900	cdef	178,000	f	0		0		0
Reservoir	8,554	d	0		0		0		0
Equipment/SCADA	3,500		0		0		0		0
Controls & Instrumentation	15,000		0		0		0		0
Equipment & Improvements	0		10,300		5,150		5,150		5,150
<b>Total Expenses</b>	<b>42,954</b>		<b>188,300</b>		<b>5,150</b>		<b>5,150</b>		<b>5,150</b>
<b>(Surplus) / Deficit</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Equip Reserve Fund Bal at Y/E</b>	<b>0</b>		<b>-</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Capital Facility Reserve Bal at Y/E</b>	<b>(1,208)</b>	a	<b>(624)</b>	a	<b>(4,923)</b>	a	<b>(8,944)</b>	a	<b>(12,679)</b>

**Notes**

- a. Transfer asset renewal fees to reserves. Full transfer cannot be made. Additional rate review may be required.
- b. Increases: Travel \$3k, Payroll \$2.3k, Equip. Repairs & Mtce \$1.3k, Ministry testing \$0.5k, and misc. \$1.35k.
- c. Community Works Fund Gas Tax funding:  
Previously approved Capital:  
Hydrants \$15k
- d. 2019 projects carried forward.
- e. July Amendment: Property Owner Contributions \$111k re: Peregrin Water System is being abandoned and 3 properties joining system, making \$111k contribution resulting in equivalent expansion project. Establishment bylaw must be amended before work can proceed.
- f. September Amendment: Moved July amendment amounts of \$111k to 2021 plus additional \$67k for a total of \$178k. Expansion project of \$178k for properties joining the system. Establishment bylaw must be amended before work can proceed and property owner financing of project is yet to be determined. If Financing is used, a parcel tax will be required.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 023 -- North Westside Rd Fire Rescue Department**

**Department:** Engineering Services (Fire Services)

**Amended July & Sep 2020**

**General Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>						
Tax Req - EA Cent Ok. West	(572,815)		(586,786)	(607,743)	(628,078)	(648,599)
Previous Year's Surplus/Deficit	(37,104)	a	0	0	0	0
Administration OH	39,473		40,276	41,904	42,742	43,596
Total Revenue	(570,446)		(546,509)	(565,839)	(585,336)	(605,003)
<b>Expenses:</b>						
Operations	490,342	bijkln	416,509	424,839	433,336	442,003
Transfer to Capital Fac. Reserve	80,104	abcikn	130,000	141,000	152,000	163,000
Total Expenses	570,446		546,509	565,839	585,336	605,003
(Surplus) / Deficit	0		0	0	0	0
FTE's	0.2530	d	0.2530	0.2530	0.2530	0.2530
<b>Tax Levy:</b>						
<b>Tax Requisition</b>	(572,815)		(586,786)	(607,743)	(628,078)	(648,599)
<b>Residential Tax Rate</b>	0.7671		0.7781	0.7979	0.8164	0.8347
(per \$1000 of assessment)						
Maximum Tax Rate	1.3500					

**General Capital Fund Budgets**

	2020 Budget		2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>						
Grant	(25,000)	h	0	0	0	0
Transfer from Cap Fac Reserve	(84,741)	h,m	(30,342)	(85,746)	(156,262)	(526,787)
Transfer From Equip. Reserves	(1,047)		0	0	0	0
Total Revenue	(110,788)		(30,342)	(85,746)	(156,262)	(526,787)
<b>Expenses</b>						
Trucks	0		0	0	0	480,000
SCBA	31,280	h	5,100	60,000	130,000	0
Equipment	40,000	e	9,118	9,300	9,486	9,676
Pagers & Radios	5,500		5,610	5,722	5,837	5,953
Firehall Renovations	20,000	f,m	0	0	0	20,000
Turn Out Gear	10,308		10,514	10,724	10,939	11,158
Boathouse	3,700		0	0	0	0
Total Expenses	110,788		30,342	85,746	156,262	526,787
(Surplus) / Deficit	0		0	0	0	0
Equip. Reserve Fund Bal. at Y/E	(0)		(0)	(0)	(0)	(0)
Capital Facility Reserve Bal. at Y/E	(420,955)	achikmn	(524,823)	(585,325)	(586,916)	(228,998)

**Notes**

- Surplus due to under expenditures for payroll, training, uniforms, equipment rep & mtce, vehicle ops, security, responses, and various line items. Transfer difference between annual surpluses of \$36k to reserves.
- Net reduction to Operating expenses budgeted. Transfer excess \$6.9k to reserves.  
Increases: Payroll \$6.7k, Insurance \$1.5k, Turn Out Gear Cleaning \$3.5k, Bldg Rep & Mtce \$1k, FMR Equipment \$3k.  
Decreases: Training \$10k, Telephone \$1k, Uniforms \$2k, Supplies \$3k, Electricity \$1k, Equipment \$1k, Vehicle Ops \$5k, Misc. \$1k.
- It is highly recommended that the entire surplus and reduction to operating expenses be transferred to reserves in addition to annually increasing regular reserve transfers by \$11k. In addition to regular capital needs, after 2020, the following truck replacements totalling \$3.356 million are coming up: 2024 (\$480k), 2028 (\$200k), 2029 (\$501k), 2031 (\$75k), 2032 (\$600k), 2033 (\$100k), 2036 (\$1.4m). There are also 2 halls which are estimated to need \$465k in improvements.
- Fire Services Manager and support staff.
- Industrial Washing Machine, High Flow Quickeer Fans.
- Hot Water Heater and eavestroughs.
- SCBA System.
- Possible Grant Funding for SCBA. Remainder comes from reserves.
- July Amendment: Roof Leak & Repairs \$16k. Reduce Transfer to reserves to fund.
- July Amendment: OFC Dispatch Recoding Project \$1.2k added to each Fire Dept. Reduced supplies budget.
- July Amendment: Increase legal and other costs re: HR issues \$51k. Reduction to transfer to reserve is necessary to fund these expenditures.
- Sep Amendment: Add \$4k Wildland PPE and reduce other line items for Travel, Vehicle Operations & Repairs & Maintenance accordingly.
- Sep Amendment: Reduce Firehall Renovations net \$4k: Add \$8k for Fencing and remove \$12k for other projects. Adjust use of reserves.
- Sep Amendment: Increased legal and other costs re: HR issues by another \$15k. Reduction to transfer to reserve is necessary to fund these expenditures.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 030 -- Regional Rescue Service**

Department: Engineering Services (Fire Services)

**Amended July & Sep 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(84,049)	(87,839)	(91,517)	(93,479)	(95,263)
Tax Requisition - Kelowna	(1,561,633)	(1,631,451)	(1,699,759)	(1,736,212)	(1,769,336)
Tax Requisition - Peachland	(67,065)	(70,063)	(72,996)	(74,562)	(75,984)
Tax Requisition - Lake Country	(173,377)	(181,128)	(188,712)	(192,759)	(196,437)
Tax Requisition - West Kelowna	(375,958)	(392,767)	(409,211)	(417,988)	(425,962)
Tax Req - EA Cent Ok. West	(48,441)	(50,607)	(52,726)	(53,856)	(54,884)
Tax Req - EA Cent Ok East	(44,628)	(46,623)	(48,575)	(49,617)	(50,564)
Previous Year's Surplus/Deficit	(148,045) a,b	0	0	0	0
Administration OH	217,331	214,304	218,538	222,856	227,261
Transfer from Operating Reserve	(40,000) m	(50,000) m	0	0	0
WCB, PEP, JEPP Grant & Other	(268,111) nqr	(55,000)	(55,000)	(55,000)	(55,000)
Total Revenue	(2,593,976)	(2,351,174)	(2,399,958)	(2,450,617)	(2,496,169)
<b>Expenses:</b>					
Operations Radio & Dispatch	1,394,119 c,p	1,386,301 g	1,414,027	1,442,308	1,471,154
Operations Core Rescue	663,951 d,o	631,330	643,957	656,836	669,972
Operations Emergency Operations	408,906 enqr	171,543 g	174,974	178,473	182,043
Search & Rescue	27,000	27,000	27,000	27,000	27,000
Transfer to Equip Reserves	100,000 f,o	135,000 f	140,000 f	146,000 f	146,000 f
Total Expenses	2,593,976	2,351,174	2,399,957	2,450,617	2,496,169
(Surplus) / Deficit	0	(0)	(0)	(0)	0
FTE's	0.3180	0.3180	0.3180	0.3180	0.3180

**Tax Levy:**

<b>Tax Requisition</b>	(2,271,102)	(2,372,639)	(2,471,979)	(2,524,994)	(2,573,167)
<b>Residential Tax Rate</b> (per \$1000 of assessment)	0.0385	0.0398	0.0411	0.0415	0.0419

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Grants	(29,258) n,r	0	0	0	0
Transfer From Equip Reserves	(453,066)	(58,071)	(251,843)	(81,880)	(1,918)
Total Revenue	(482,324)	(58,071)	(251,843)	(81,880)	(1,918)
<b>Expenses</b>					
Equipment	207,009 h,n	58,071	1,843	16,880	1,918
Marine Rescue Replacement	0	0	250,000 k	0	0
EOC Equipment	25,315 i,r	0	0	65,000 l	0
Vehicles	250,000 j	0	0	0	0
Total Expenses	482,324	58,071	251,843	81,880	1,918
(Surplus) / Deficit	0	0	0	0	0
Equip Reserve Fund Balance at Y/E	(83,679) o	(160,864)	(48,111)	(111,894)	(257,075)
Operating Reserve Balance at Y/E	(115,669)	(66,326)	(66,989)	(67,659)	(68,336)

**Notes**

- Surplus due to under expenditures for:  
Carry forward of unspent \$75k in contract services consulting, contracting and studies to be done by CoK under contract management (Radio Review \$35k, Regional Operating Guidelines \$20k, Emergency Management Plan Update \$20k), Equipment, Repairs & Maintenance, Legal, Training, Vehicle Ops, & Responses. Operating Reserve not used.
- The surplus is \$41k less than last year.
- Radio & Dispatch Increase: Fire Dispatch \$26k, Equip, Insurance \$1k. Decreases: Repeater Sites \$21k, Radio Licence \$2.5k.
- Core Rescue Increases: Training \$10k, Equipment \$1.5k, Misc. \$1k. Decrease: Responses \$25k.
- Emergency Operations Increase: Minor misc. \$1k.
- Planning for future \$3.3m in equipment, marine, EOC equipment, hazmat and repeater/radio replacement.  
Increase reserve transfer by \$5k annually from 2020 - 2022, then \$6k in 2023 and stay at that level.
- Remove \$35k, \$20k and \$20k in contract services. This was carried forward from 2019 and was part of surplus funds.
- Equipment includes Jaws of Life, Airbags, Hazmat Equipment, Repeater \$50k, Confined Space Equipment.
- Audio Visual Equipment for EOC.
- Hazmat unit carried forward from 2019.
- Replace Kelowna Marine Rescue 2
- Upgrade laptops, plotters, small equipment every 5 years.
- Use operating reserve to reduce impact of surplus reduction.
- July Amendment: UBCM CEPF Grant for equipment \$25k - \$4k in operating and \$21k in capital.
- July Amendment: Marine Rescue engine repairs \$25k. Reduce reserve transfer to fund.
- July Amendment: Increase Licenses \$1k, reduce legal \$1k.
- q. Sep Amendment: Add max \$200k for COVID costs to be claimed through EMBC. Likely to be less.
- q. Sep Amendment: UBCM CEPF ESS Grant \$25k and related costs. \$16.7k in operating for training & \$8.3k for Computer Equipment in Capital.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 044 -- Building Inspections & General Bylaw Enforcement**

**Department:** Community Services (Inspection Services)

**Amendment Sep 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
BE Tax Req - EA Cent Ok West	(27,978) a	(31,830)	(32,467)	(33,116)	(33,779)
BE Tax Req - EA Cent Ok East	(25,748) a	(29,293)	(29,879)	(30,476)	(31,086)
BI Previous Year's Surplus/Deficit	(325,295) b,c	0	0	(0)	0
BE Previous Year's Surplus/Deficit	(6,199) a	0	0	0	0
BI Permits, Tickets, & Sundry	(253,600) c	(313,456) c	(322,125) c	(330,967) c	(400,480) c
BI Administration OH	53,815	54,892	55,990	57,109	58,252
BE Administration OH	7,589 a	7,740	7,895	8,053	8,214
Transfer from BI Operating Reserve	0	(120,000) f	(120,000) f	(120,000) f	(59,507) f
<b>Total Revenue</b>	<b>(577,416)</b>	<b>(431,946)</b>	<b>(440,586)</b>	<b>(449,397)</b>	<b>(458,385)</b>
<b>Expenses:</b>					
Building Inspection Operations	371,141 d	378,564	386,135	393,858	401,735
Bylaw Enforcement Operations	52,336 a,e	53,383	54,450	55,539	56,650
Transfer to BI Operating Reserve	153,939 c	0	0	0	0
<b>Total Expenses</b>	<b>577,416</b>	<b>431,947</b>	<b>440,585</b>	<b>449,397</b>	<b>458,385</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>
<b>FTE's</b>	<b>3.650</b>	<b>3.650</b>	<b>3.650</b>	<b>3.650</b>	<b>3.650</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(53,726)</b>	<b>(61,123)</b>	<b>(62,346)</b>	<b>(63,592)</b>	<b>(64,865)</b>
<b>Residential Tax Rate</b>	<b>0.0211</b>	<b>0.0237</b>	<b>0.0240</b>	<b>0.0242</b>	<b>0.0245</b>
<b>(per \$1000 of assessment)</b>					

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Reserves	(4,000) g	0	0	0	0
<b>Total Revenue</b>	<b>(4,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>					
Computer Equipment	4,000 g	0	0	0	0
<b>Total Expenses</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Equip. Reserve Balance at Y/E</b>	<b>(137,209) g</b>	<b>(138,581)</b>	<b>(139,967)</b>	<b>(141,367)</b>	<b>(142,780)</b>
<b>Bldg Insp Operating Rsrv Bal at Y/E</b>	<b>(410,103) c</b>	<b>(294,204) f</b>	<b>(177,146) f</b>	<b>(58,918) f</b>	<b>0 f</b>
<b>Bylaw Enf. Operating Rsrv Bal at Y/E</b>	<b>(2,052)</b>	<b>(2,073)</b>	<b>(2,094)</b>	<b>(2,115)</b>	<b>(2,136)</b>

**Notes**

- Tax requisition only relates to fund for general bylaw enforcement services for zoning, etc.
- Surplus mainly due to significant increase in Building Permits \$332.9k, and Inspection fees revenue.
- Building permit revenue is budgeted based on recent past history and conservatively based on experience with 2012 & 2013 levels. Any Building Inspection related surplus should be transferred to operating reserve for future years to avoid a similar situation to 2012 & 2013 when taxation was required. Completion of workload may vary from permit fee inflow and create timing issues. Staffing increased to handle increased permits received in 2019 and remainder of surplus transferred to BI Operating Reserves.
- BI Increases: Payroll \$72.6k (increase FTE's to handle workload), Vehicle Operations \$2k, and misc. \$1.17k. Decreases: Travel \$1.4k, and Publications/Subscrip. \$0.7k.
- BE Increases: Payroll \$1k, and Insurance \$0.05k.
- Use Operating reserves
- Sep Amendment: Laptop Computers for Building Inspectors.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 - 2024 Five Year Program Budget Projections**

**Program: 110 -- Regional Planning**

**Department:** Community Services (Planning Services)

**Amended July & Sep 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Tax Requisition - Kelowna	(280,678)	(280,108)	(281,844)	(285,720)	(289,672)
Tax Requisition - Peachland	(12,054)	(12,029)	(12,104)	(12,270)	(12,440)
Tax Requisition - Lake Country	(31,162)	(31,098)	(31,291)	(31,721)	(32,160)
Tax Requisition - West Kelowna	(67,572)	(67,435)	(67,853)	(68,786)	(69,738)
Tax Req - EA Cent Ok. West	(8,706)	(8,689)	(8,743)	(8,863)	(8,985)
Tax Req - EA Cent Ok East	(8,021)	(8,005)	(8,054)	(8,165)	(8,278)
UBCM Grant	(402,581)	ghk 0	0	0	0
Previous Year's Surplus/Deficit	(94,366)	a 0	(0)	(0)	(0)
Administration OH	85,082	50,574	51,274	51,988	52,716
Other Grants / Revenues	(98,712)	b,l,j 0	0	0	0
<b>Total Revenue</b>	<b>(918,770)</b>	<b>(356,789)</b>	<b>(358,615)</b>	<b>(363,537)</b>	<b>(368,557)</b>
<b>Expenses:</b>					
Operations	735,558	cehjk 241,289	246,115	251,037	256,058
Transfer to Cap Fac Reserves	8,000	f 8,000	5,000	5,000	5,000
Regional Growth Strategy	175,212	d 107,500	107,500	107,500	107,500
<b>Total Expenses</b>	<b>918,770</b>	<b>356,789</b>	<b>358,615</b>	<b>363,537</b>	<b>368,558</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>
<b>FTE's</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(408,193)</b>	<b>(407,364)</b>	<b>(409,889)</b>	<b>(415,525)</b>	<b>(421,273)</b>
<b>Residential Tax Rate</b>	<b>0.0069</b>	<b>0.0068</b>	<b>0.0068</b>	<b>0.0068</b>	<b>0.0069</b>
<b>(per \$1000 of assessment)</b>					

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	(6,953)	0	0	0	0
<b>Total Revenue</b>	<b>(6,953)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>					
Computers & Equipment	3,090	0	0	0	0
Furniture	3,863	0	0	0	0
<b>Total Expenses</b>	<b>6,953</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserve Fund Balance at Y/E</b>	<b>(977)</b> f	<b>(8,987)</b>	<b>(14,077)</b>	<b>(19,218)</b>	<b>(24,410)</b>
<b>Operating Reserve Balance at Y/E</b>	<b>(33,855)</b>	<b>(34,194)</b>	<b>(34,536)</b>	<b>(34,881)</b>	<b>(35,230)</b>

**Notes**

- a. Surplus Carryforward. Projects, including Mission Creek Dike Assessment & NDMP and funding carried forward.  
Note: Surplus reduction of \$20k.
- b. Remainder of National Disaster Mitigation Program (NDMP) Grant for project \$270k
- c. Increases: Payroll \$53k, Travel \$2k, Legal \$1.5k, Memberships \$1k, Collaboration/Consulting \$7k.  
Decreases: Insurance \$1k, Contract Services \$66.5k, Biodiversity Conservation \$13k.
- d. Reduction to RGS Projects \$271 (corresponds to grant funding revenue reduction).  
2020 Projects: NDMP remainder \$67.7k, Regional Citizen Survey \$25k, Regional Housing Strategy \$60k Regional Agriculture Compliance & Enforcement Strategy \$5k, Other \$17.5k.
- e. Contract Services totals \$113.6k and includes: \$104k Mission Creek Dike Assessment Project, \$10k Other.
- f. Transfer funds to build reserves for minor capital needs.
- g. For Mission Creek Dike Assessment Project
- h. July Amendment: UBCM 2020 Poverty Reduction Planning & Action Program Grant \$149k and related costs.
- i. July Amendment: Vancouver Foundation Grant - Okanagan Lake Responsibility Planning Initiative \$20k and related costs.
- j. July Amendment: BC Rent Bank Grant and related costs.
- k. Sep Amendment: UBCM CEPF Flood Risk Assessment, Mapping & Mitigation Planning Program Grant Phase 3: Mitigation Strategies \$150k & related costs.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 041 -- Victims Services**

**Department:** Community Services (Police & Community Support Services)

**Amendment Sep 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(14,531)	(15,134)	(15,570)	(15,999)	(16,402)
Tax Requisition - Kelowna	(269,992)	(281,091)	(289,177)	(297,160)	(304,629)
Tax Requisition - Peachland	(11,595)	(12,071)	(12,419)	(12,762)	(13,082)
Tax Requisition - Lake Country	(29,975)	(31,208)	(32,105)	(32,992)	(33,821)
Tax Requisition - West Kelowna	(65,000)	(67,672)	(69,618)	(71,540)	(73,339)
Tax Req - EA Cent Ok. West	(8,375)	(8,719)	(8,970)	(9,218)	(9,449)
Tax Req - EA Cent Ok East	(7,716)	(8,033)	(8,264)	(8,492)	(8,706)
Grants	0	0	0	0	0
Previous Year's Surplus/Deficit	(11,158) b	0	(0)	(0)	0
Transfer From Operating Reserve	0	0	0	0	0
Administration OH	67,035	68,679	71,454	72,883	74,340
Province - Min of Public Safety & Solicitor General	(123,054) a,d	(125,108) d	(125,108)	(125,108)	(125,108)
<b>Total Revenue</b>	<b>(474,361)</b>	<b>(480,357)</b>	<b>(489,777)</b>	<b>(500,389)</b>	<b>(510,195)</b>
<b>Expenses:</b>					
Operations	464,361 c,d	475,357 d	484,777	494,389	504,195
Transfer to Equip. Reserves	5,000	5,000	5,000	6,000	6,000
Transfer to Operating Reserve	5,000 b	0	0	0	0
<b>Total Expenses</b>	<b>474,361</b>	<b>480,357</b>	<b>489,777</b>	<b>500,389</b>	<b>510,195</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>
<b>FTE's</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(392,653)</b>	<b>(408,794)</b>	<b>(420,553)</b>	<b>(432,164)</b>	<b>(443,026)</b>
<b>Residential Tax Rate</b> <b>(per \$1000 of assessment)</b>	<b>0.0067</b>	<b>0.0069</b>	<b>0.0070</b>	<b>0.0071</b>	<b>0.0072</b>
<b>Equip. Reserve Fund Bal. at Y/E</b>	<b>(33,520)</b>	<b>(38,856)</b>	<b>(44,244)</b>	<b>(50,687)</b>	<b>(57,193)</b>
<b>Operating Reserve Bal. at Y/E</b>	<b>(9,078) b</b>	<b>(9,169)</b>	<b>(9,261)</b>	<b>(9,353)</b>	<b>(9,447)</b>

**Notes**

- a. Accounting revenue recognition timing change impact.
- b. Surplus from underexpenditures in payroll and contract services, and increased grant revenue. Higher than budgeted travel, training, advertising & promotion. Transfer part of surplus to operating reserve or there could be too much of a swing next year.
- c. Increases: Payroll \$16.9k, Travel \$2.5k, Insurance \$0.57k, and misc. \$0.63k. Decreased Office supplies \$1k.
- d. Sep Amendment: Additional funding from the province - \$2k increase in installments for Oct and Jan. Increase used for safety supplies.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

<b>Program:</b>	<b>042 -- Crime Prevention &amp; Alarm Control</b>	<b>a</b>
<b>Department:</b>	Community Services (Police & Community Support Services)	<b>Amendment Sep 2020</b>

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
RDCO Crime Prevention Share of Alarm Control Revenue	(34)	(34)	(34)	(34)	(34)
Tax Requisition - Peachland	(14,931)	(16,114)	(17,826)	(18,174)	(18,528)
Tax Requisition - Lake Country	(39,284)	(42,398)	(46,901)	(47,817)	(48,750)
Tax Requisition - West Kelowna	(88,536)	(95,551)	(105,704)	(107,765)	(109,870)
Tax Req - EA Cent Ok. West	(10,739)	(11,591)	(12,822)	(13,072)	(13,327)
Tax Req - EA Cent Ok East	(9,883)	(10,667)	(11,800)	(12,030)	(12,265)
CP Previous Year's Surplus/Deficit	(33,192)	(0)	0	(0)	(0)
Services - WFN	(6,046)	(7,083)	(7,221)	(7,362)	(7,506)
Transfer from Operating Reserve	0	(15,000)	0	0	0
Administration OH - Crime Prev	24,016	24,497	24,987	25,486	25,996
Administration OH - Alarm Control	30,796	31,397	32,025	32,666	33,319
Alarm Licenses	(246,185)	(251,031)	(255,990)	(261,048)	(266,206)
<b>Total Revenue</b>	<b>(394,018)</b>	<b>(393,576)</b>	<b>(401,286)</b>	<b>(409,150)</b>	<b>(417,171)</b>
<b>Expenses:</b>					
Operations - Crime Prev	165,630	168,943	172,321	175,768	179,283
Operations - Alarm Control	209,788	216,534	220,865	225,282	229,788
Transfer to CP Equip. Reserves	5,000	5,000	5,000	5,000	5,000
Transfer to Alarm Equip. Reserves	5,500	3,000	3,000	3,000	3,000
Transfer to Operating Reserve	8,000	0	0	0	0
Transfer to Crime Prev. Rev. RDCO	34	34	34	34	34
Transfer to City of Kelowna - Alarms	66	66	66	66	66
<b>Total Expenses</b>	<b>394,018</b>	<b>393,577</b>	<b>401,286</b>	<b>409,150</b>	<b>417,171</b>
(Surplus) / Deficit	(0)	0	(0)	(0)	(0)
FTE's	2.62	2.62	2.62	2.62	2.62

**Tax Levy:**

<b>Tax Requisition</b>	(163,373)	(176,321)	(195,053)	(198,858)	(202,740)
<b>Residential Tax Rate</b>	0.0082	0.0086	0.0095	0.0096	0.0097
(per \$1000 of assessment)					
Maximum Tax Rate	0.0315				

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer from Alarm Reserves	(2,500)	0	0	0	0
<b>Total Revenue</b>	<b>(2,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>					
Alarm Control - Comp & Equip	2,500	0	0	0	0
<b>Total Expenses</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
(Surplus) / Deficit	0	0	0	0	0
CP Equipment Reserve Bal at Y/E	(51,564)	(57,080)	(62,650)	(68,277)	(73,960)
Alarm Control Equip Reserve	(11,829)	(14,947)	(18,097)	(21,278)	(24,491)
CP Operating Reserve Bal. at Y/E	(46,297)	(46,760)	(47,228)	(47,700)	(48,177)

**Notes**

- Includes the Alarm Control function. Note - The alarm control function is completely self-sustaining. Surpluses are paid out to the partners at year end, and any deficits are invoiced to the City of Kelowna or transferred to this function. Alarm Control is netted to zero at year end. It is considered part of Crime Prevention Program, but they are tracked in 2 separate cost centres. The budget lines are separated for tracking purposes.
- Surplus due to increased revenues due to alarm control surplus. Crime Prevention: lower than anticipated payroll, vehicle operations, office supplies. Unspent funds for graffiti eradication.  
Alarm Control: Underexpenditures for advertising & promotion, office supplies, payroll, contract services, clerical/rent-kelowna, and software & licenses.
- Crime Prevention: Increases: Payroll \$2.2k, Travel \$0.5k, and misc. \$0.54k. Decreases: Vehicle Operations \$2.5k, and Speed Watch \$1k.
- Alarm Control: Increases: Software & Licenses \$7.3k, Payroll \$2.5k, Travel \$1k, Training-Staff \$0.5k, insurance \$0.3k. Decreases: Contract Services \$6k, Clerical/Rent-Kelowna \$4k, Advertising & Promotion \$2k, Office Supplies \$1.5k.
- Reserves for future vehicle replacement.
- Transfer portion of 2019 surplus carried forward into operating reserve to mitigate future tax requisition increases & reduce surplus swing effect from year to year.
- Possibly use operating surplus to reduce tax increase effect re: surplus change.
- Sep Amendment: Purchase capital laptop computer by reducing advertising & promotion line item budget and transferring to reserves for funding.

2020-09-10 RDCO 2020-2024 Financial Plan Bylaw  
Amendment No. 1461, 2020 Report Attachment.

Original Bylaw Pages From Financial Plan Bylaw No.  
1449, and Amending Bylaw 1460 for Reference Purposes.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 303 -- Falcon Ridge Water System**

**Department:** Engineering Services (Water Systems)

**Amended July 2020**

**Water Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Water User, Late Pmt & Insp. Fees	(51,665)	(52,182)	(53,225)	(54,290)	(55,376)
Maintenance / Asset Renewal Fee	(31,020) a	(25,245) a	(25,246) a	(25,246) a	(25,245) a
Previous Year's Surplus/Deficit	19	(0)	(0)	(0)	0
Engineering Admin OH	1,860	1,897	1,935	1,974	2,013
Administration OH	8,172	8,335	8,502	8,672	8,845
Other - Property Owner Contributions	(111,000) e	0	0	0	0
<b>Total Revenue</b>	<b>(183,634)</b>	<b>(67,194)</b>	<b>(68,034)</b>	<b>(68,889)</b>	<b>(69,762)</b>
<b>Expenses:</b>					
Operations	56,357 b	57,484	58,634	59,806	61,003
Transfer to Cap. Fac Reserves	127,277 a,e	9,710 a	9,400 a	9,083 a	8,759 a
<b>Total Expenses</b>	<b>183,634</b>	<b>67,194</b>	<b>68,034</b>	<b>68,889</b>	<b>69,762</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>
FTE's	0.15	0.15	0.15	0.15	0.15

**Water Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Tsfr from Gas Tax Cap Fac. Rsrv	(15,016) c,d	0	0	0	0
Transfer From Equip Reserves	(2,509)	0	0	0	0
Transfer From Cap. Fac. Reserve	(136,429) e	(10,300)	(5,150)	(5,150)	(5,150)
<b>Total Revenue</b>	<b>(153,954)</b>	<b>(10,300)</b>	<b>(5,150)</b>	<b>(5,150)</b>	<b>(5,150)</b>
<b>Expenses</b>					
Distribution System Improvements	126,900 cde	0	0	0	0
Reservoir	8,554 d	0	0	0	0
Equipment/SCADA	3,500	0	0	0	0
Controls & Instrumentation	15,000	0	0	0	0
Equipment & Improvements	0	10,300	5,150	5,150	5,150
<b>Total Expenses</b>	<b>153,954</b>	<b>10,300</b>	<b>5,150</b>	<b>5,150</b>	<b>5,150</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Equip Reserve Fund Bal at Y/E	0	-	0	0	0
Capital Facility Reserve Bal at Y/E	(1,208) a	(527) a	(4,731) a	(8,660) a	(12,304) a

**Notes**

a. Transfer asset renewal fees to reserves. Full transfer cannot be made. Additional rate review may be required.

b. Increases: Travel \$3k, Payroll \$2.3k, Equip. Repairs & Mtce \$1.3k, Ministry testing \$0.5k, and misc. \$1.35k.

c. Community Works Fund Gas Tax funding:

Previously approved Capital:

Hydrants

\$15k

d. 2019 projects carried forward.

e. July Amendment: Property Owner Contributions \$111k re: Peregrin Water System is being abandoned and 3 properties joining system, making \$111k contribution resulting in equivalent expansion project.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 023 -- North Westside Rd Fire Rescue Department**

**Department:** Engineering Services (Fire Services)

**Amended July 2020**

**General Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>						
Tax Req - EA Cent Ok. West	(572,815)	a	(586,786)	(607,743)	(628,078)	(648,599)
Previous Year's Surplus/Deficit	(37,104)		0	0	0	0
Administration OH	39,473		40,276	41,904	42,742	43,596
Total Revenue	(570,446)		(546,509)	(565,839)	(585,336)	(605,003)
<b>Expenses:</b>						
Operations	475,342	bjik	416,509	424,839	433,336	442,003
Transfer to Capital Fac. Reserve	95,104	abcik	130,000	141,000	152,000	163,000
Total Expenses	570,446		546,509	565,839	585,336	605,003
(Surplus) / Deficit	0		0	0	0	0
FTE's	0.2530	d	0.2530	0.2530	0.2530	0.2530

**Tax Levy:**

**Tax Requisition**

**Residential Tax Rate**

(per \$1000 of assessment)

Maximum Tax Rate

(572,815)	(586,786)	(607,743)	(628,078)	(648,599)
0.7671	0.7781	0.7979	0.8164	0.8347
1.3500				

**General Capital Fund Budgets**

	2020 Budget		2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>						
Grant	-25,000	h	0	0	0	0
Transfer from Cap Fac Reserve	-88,741	h	-30,342	-85,746	-156,262	-526,787
Transfer From Equip. Reserves	(1,047)		0	0	0	0
Total Revenue	(114,788)		(30,342)	(85,746)	(156,262)	(526,787)
<b>Expenses</b>						
Trucks	0		0	0	0	480,000
SCBA	31,280	h	5,100	60,000	130,000	0
Equipment	40,000	e	9,118	9,300	9,486	9,676
Pagers & Radios	5,500		5,610	5,722	5,837	5,953
Firehall Renovations	24,000	f	0	0	0	20,000
Turn Out Gear	10,308		10,514	10,724	10,939	11,158
Boathouse	3,700		0	0	0	0
Total Expenses	114,788		30,342	85,746	156,262	526,787
(Surplus) / Deficit	0		0	0	0	0
Equip. Reserve Fund Bal. at Y/E	(0)		(0)	(0)	(0)	(0)
Capital Facility Reserve Bal. at Y/E	(431,955)	achik	(535,933)	(596,546)	(598,249)	(240,445)

**Notes**

- Surplus due to under expenditures for payroll, training, uniforms, equipment rep & mtce, vehicle ops, security, responses, and various line items. Transfer difference between annual surpluses of \$36k to reserves.
- Net reduction to Operating expenses budgeted. Transfer excess \$6.9k to reserves.  
Increases: Payroll \$6.7k, Insurance \$1.5k, Turn Out Gear Cleaning \$3.5k, Bldg Rep & Mtce \$1k, FMR Equipment \$3k.  
Decreases: Training \$10k, Telephone \$1k, Uniforms \$2k, Supplies \$3k, Electricity \$1k, Equipment \$1k, Vehicle Ops \$5k, Misc. \$1k.
- It is highly recommended that the entire surplus and reduction to operating expenses be transferred to reserves in addition to annually increasing regular reserve transfers by \$11k. In addition to regular capital needs, after 2020, the following truck replacements totalling \$3.356 million are coming up: 2024 (\$480k), 2028 (\$200K), 2029 (\$501k), 2031 (\$75k), 2032 (\$600k), 2033 (\$100k), 2036 (\$1.4m). There are also 2 halls which are estimated to need \$465k in improvements.
- Fire Services Manager and support staff.
- Industrial Washing Machine, High Flow Quickeer Fans.
- Hot Water Heater and eavestroughs.
- SCBA System.
- Possible Grant Funding for SCBA. Remainder comes from reserves.
- July Amendment: Roof Leak & Repairs \$16k. Reduce Transfer to reserves to fund.
- July Amendment: OFC Dispatch Recoding Project \$1.2k added to each Fire Dept. Reduced supplies budget.
- July Amendment: Increase legal and other costs re: HR issues \$51k. Reduction to transfer to reserve is necessary to fund these expenditures.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 030 -- Regional Rescue Service**

**Department:** Engineering Services (Fire Services)

**Amended July 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(84,049)	(87,839)	(91,517)	(93,479)	(95,263)
Tax Requisition - Kelowna	(1,561,633)	(1,631,451)	(1,699,759)	(1,736,212)	(1,769,336)
Tax Requisition - Peachland	(67,065)	(70,063)	(72,996)	(74,562)	(75,984)
Tax Requisition - Lake Country	(173,377)	(181,128)	(188,712)	(192,759)	(196,437)
Tax Requisition - West Kelowna	(375,958)	(392,767)	(409,211)	(417,988)	(425,962)
Tax Req - EA Cent Ok. West	(48,441)	(50,607)	(52,726)	(53,856)	(54,884)
Tax Req - EA Cent Ok East	(44,628)	(46,623)	(48,575)	(49,617)	(50,564)
Previous Year's Surplus/Deficit	(148,045)	a,b 0	0	0	0
Administration OH	217,331	214,304	218,538	222,856	227,261
Transfer from Operating Reserve	(40,000)	m (50,000)	0	0	0
WCB, PEP, JEPP Grant & Other	(51,427)	n (55,000)	(55,000)	(55,000)	(55,000)
<b>Total Revenue</b>	<b>(2,377,292)</b>	<b>(2,351,174)</b>	<b>(2,399,958)</b>	<b>(2,450,617)</b>	<b>(2,496,169)</b>
<b>Expenses:</b>					
Operations Radio & Dispatch	1,394,119	c,p 1,386,301	g 1,414,027	1,442,308	1,471,154
Operations Core Rescue	663,951	d,o 631,330	g 643,957	656,836	669,972
Operations Emergency Operations	192,222	e,n 171,543	g 174,974	178,473	182,043
Search & Rescue	27,000	27,000	27,000	27,000	27,000
Transfer to Equip Reserves	100,000	f,o 135,000	f 140,000	f 146,000	f 146,000
<b>Total Expenses</b>	<b>2,377,292</b>	<b>2,351,174</b>	<b>2,399,957</b>	<b>2,450,617</b>	<b>2,496,169</b>
(Surplus) / Deficit	0	(0)	(0)	(0)	0
FTE's	0.3180	0.3180	0.3180	0.3180	0.3180
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(2,271,102)</b>	<b>(2,372,639)</b>	<b>(2,471,979)</b>	<b>(2,524,994)</b>	<b>(2,573,167)</b>
<b>Residential Tax Rate</b>	<b>0.0385</b>	<b>0.0398</b>	<b>0.0411</b>	<b>0.0415</b>	<b>0.0419</b>
<b>(per \$1000 of assessment)</b>					

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Grants	(20,943)	n 0	0	0	0
Transfer From Equip Reserves	(453,066)	(58,071)	(251,843)	(81,880)	(1,918)
<b>Total Revenue</b>	<b>(474,009)</b>	<b>(58,071)</b>	<b>(251,843)</b>	<b>(81,880)</b>	<b>(1,918)</b>
<b>Expenses</b>					
Equipment	207,009	h,n 58,071	1,843	16,880	1,918
Marine Rescue Replacement	0	0	250,000	0	0
EOC Equipment	17,000	i 0	0	65,000	0
Vehicles	250,000	j 0	0	0	0
<b>Total Expenses</b>	<b>474,009</b>	<b>58,071</b>	<b>251,843</b>	<b>81,880</b>	<b>1,918</b>
(Surplus) / Deficit	0	0	0	0	0
Equip Reserve Fund Balance at Y/E	(83,679)	o (160,864)	(48,111)	(111,894)	(257,075)
Operating Reserve Balance at Y/E	(115,669)	(66,326)	(66,989)	(67,659)	(68,336)

**Notes**

- Surplus due to under expenditures for:  
Carry forward of unspent \$75k in contract services consulting, contracting and studies to be done by CoK under contract management (Radio Review \$35k, Regional Operating Guidelines \$20k, Emergency Management Plan Update \$20k), Equipment, Repairs & Maintenance, Legal, Training, Vehicle Ops, & Responses. Operating Reserve not used.
- The surplus is \$41k less than last year.
- Radio & Dispatch Increase: Fire Dispatch \$26k, Equip, Insurance \$1k. Decreases: Repeater Sites \$21k, Radio Licence \$2.5k.
- Core Rescue Increases: Training \$10k, Equipment \$1.5k, Misc. \$1k. Decrease: Responses \$25k.
- Emergency Operations Increase: Minor misc. \$1k.
- Planning for future \$3.3m in equipment, marine, EOC equipment, hazmat and repeater/radio replacement.  
Increase reserve transfer by \$5k annually from 2020 - 2022, then \$6k in 2023 and stay at that level.
- Remove \$35k, \$20k and \$20k in contract services. This was carried forward from 2019 and was part of surplus funds.
- Equipment includes Jaws of Life, Airbags, Hazmat Equipment, Repeater \$50k, Confined Space Equipment.
- Audio Visual Equipment for EOC.
- Hazmat unit carried forward from 2019.
- Replace Kelowna Marine Rescue 2
- Upgrade laptops, plotters, small equipment every 5 years.
- Use operating reserve to reduce impact of surplus reduction.
- July Amendment: UBCM CEPF Grant for equipment \$25k - \$4k in operating and \$21k in capital.
- July Amendment: Marine Rescue engine repairs \$25k. Reduce reserve transfer to fund.
- July Amendment: Increase Licenses \$1k, reduce legal \$1k.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 044 -- Building Inspections & General Bylaw Enforcement**

**Department:** Community Services (Inspection Services)

**General Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget		2022 Projected Budget		2023 Projected Budget		2024 Projected Budget
<b>Revenue:</b>									
BE Tax Req - EA Cent Ok West	(27,978)	a	(31,830)		(32,467)		(33,116)		(33,779)
BE Tax Req - EA Cent Ok East	(25,748)	a	(29,293)		(29,879)		(30,476)		(31,086)
BI Previous Year's Surplus/Deficit	(325,295)	b,c	0		0		(0)		0
BE Previous Year's Surplus/Deficit	(6,199)	a	0		0		0		0
BI Permits, Tickets, & Sundry	(253,600)	c	(313,456)	c	(322,125)	c	(330,967)	c	(400,480)
BI Administration OH	53,815		54,892		55,990		57,109		58,252
BE Administration OH	7,589	a	7,740		7,895		8,053		8,214
Transfer from BI Operating Reserve	0		(120,000)	f	(120,000)	f	(120,000)	f	(59,507)
<b>Total Revenue</b>	<b>(577,416)</b>		<b>(431,946)</b>		<b>(440,586)</b>		<b>(449,397)</b>		<b>(458,385)</b>
<b>Expenses:</b>									
Building Inspection Operations	371,141	d	378,564		386,135		393,858		401,735
Bylaw Enforcement Operations	52,336	a,e	53,383		54,450		55,539		56,650
Transfer to BI Operating Reserve	153,939	c	0		0		0		0
<b>Total Expenses</b>	<b>577,416</b>		<b>431,947</b>		<b>440,585</b>		<b>449,397</b>		<b>458,385</b>
<b>(Surplus) / Deficit</b>	<b>0</b>		<b>0</b>		<b>(0)</b>		<b>0</b>		<b>(0)</b>
<b>FTE's</b>	<b>3.650</b>		<b>3.650</b>		<b>3.650</b>		<b>3.650</b>		<b>3.650</b>
<b>Tax Levy:</b>									
<b>Tax Requisition</b>	<b>(53,726)</b>		<b>(61,123)</b>		<b>(62,346)</b>		<b>(63,592)</b>		<b>(64,865)</b>
<b>Residential Tax Rate</b>	<b>0.0211</b>		<b>0.0237</b>		<b>0.0240</b>		<b>0.0242</b>		<b>0.0245</b>
<b>(per \$1000 of assessment)</b>									
<b>Equip. Reserve Balance at Y/E</b>	<b>(141,249)</b>		<b>(142,661)</b>		<b>(144,088)</b>		<b>(145,528)</b>		<b>(146,984)</b>
<b>Bldg Insp Operating Rsrv Bal at Y/E</b>	<b>(410,103)</b>	c	<b>(294,204)</b>	f	<b>(177,146)</b>	f	<b>(58,918)</b>	f	<b>0</b>
<b>Bylaw Enf. Operating Rsrv Bal at Y/E</b>	<b>(2,052)</b>		<b>(2,073)</b>		<b>(2,094)</b>		<b>(2,115)</b>		<b>(2,136)</b>

**Notes**

- Tax requisition only relates to fund for general bylaw enforcement services for zoning, etc.
- Surplus mainly due to significant increase in Building Permits \$332.9k, and Inspection fees revenue.
- Building permit revenue is budgeted based on recent past history and conservatively based on experience with 2012 & 2013 levels. Any Building Inspection related surplus should be transferred to operating reserve for future years to avoid a similar situation to 2012 & 2013 when taxation was required. Completion of workload may vary from permit fee inflow and create timing issues. Staffing increased to handle increased permits received in 2019 and remainder of surplus transferred to BI Operating Reserves.
- BI Increases: Payroll \$72.6k (increase FTE's to handle workload), Vehicle Operations \$2k, and misc. \$1.17k. Decreases: Travel \$1.4k, and Publications/Subscrip. \$0.7k.
- BE Increases: Payroll \$1k, and Insurance \$0.05k.
- Use Operating reserves

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 110 -- Regional Planning**

**Department: Community Services (Planning Services)**

**Amended July 2020**

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Tax Requisition - Kelowna	(280,678)	(280,108)	(281,844)	(285,720)	(289,672)
Tax Requisition - Peachland	(12,054)	(12,029)	(12,104)	(12,270)	(12,440)
Tax Requisition - Lake Country	(31,162)	(31,098)	(31,291)	(31,721)	(32,160)
Tax Requisition - West Kelowna	(67,572)	(67,435)	(67,853)	(68,786)	(69,738)
Tax Req - EA Cent Ok. West	(8,706)	(8,689)	(8,743)	(8,863)	(8,985)
Tax Req - EA Cent Ok East	(8,021)	(8,005)	(8,054)	(8,165)	(8,278)
UBCM Grant	(252,581) gh	0	0	0	0
Previous Year's Surplus/Deficit	(94,366) a	0	(0)	(0)	(0)
Administration OH	85,082	50,574	51,274	51,988	52,716
Other Grants / Revenues	(98,712) b,i,j	0	0	0	0
Total Revenue	(768,770)	(356,789)	(358,615)	(363,537)	(368,557)
<b>Expenses:</b>					
Operations	585,558 ce,hj	241,289	246,115	251,037	256,058
Transfer to Cap Fac Reserves	8,000 f	8,000	5,000	5,000	5,000
Regional Growth Strategy	175,212 d	107,500	107,500	107,500	107,500
Total Expenses	768,770	356,789	358,615	363,537	368,558
(Surplus) / Deficit	0	(0)	(0)	(0)	0
FTE's	2.75	2.75	2.75	2.75	2.75

**Tax Levy:**

<b>Tax Requisition</b>	(408,193)	(407,364)	(409,889)	(415,525)	(421,273)
<b>Residential Tax Rate (per \$1000 of assessment)</b>	0.0069	0.0068	0.0068	0.0068	0.0069

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	-6,953	0	0	0	0
Transfer From Revenue Fund	0	0	0	0	0
Total Revenue	-6,953	0	0	0	0
<b>Expenses</b>					
Computers & Equipment	3,090	0	0	0	0
Furniture	3,863	0	0	0	0
Total Expenses	6,953	0	0	0	0
(Surplus) / Deficit	0	0	0	0	0
Reserve Fund Balance at Y/E	-977 f	-8,987	-14,077	-19,218	-24,410
Operating Reserve Balance at Y/E	-33,855	-34,194	-34,536	-34,881	-35,230

**Notes**

- Surplus Carryforward. Projects, including Mission Creek Dike Assessment & NDMP and funding carried forward.  
Note: Surplus reduction of \$20k.
- Remainder of National Disaster Mitigation Program (NDMP) Grant for project \$270k
- Increases: Payroll \$53k, Travel \$2k, Legal \$1.5k, Memberships \$1k, Collaboration/Consulting \$7k.  
Decreases: Insurance \$1k, Contract Services \$66.5k, Biodiversity Conservation \$13k.
- Reduction to RGS Projects \$271 (corresponds to grant funding revenue reduction).  
2020 Projects: NDMP remainder \$67.7k, Regional Citizen Survey \$25k, Regional Housing Strategy \$60k Regional Agriculture Compliance & Enforcement Strategy \$5k, Other \$17.5k.
- Contract Services totals \$113.6k and includes: \$104k Mission Creek Dike Assessment Project, \$10k Other.
- Transfer funds to build reserves for minor capital needs.
- For Mission Creek Dike Assessment Project
- July Amendment: UBCM 2020 Poverty Reduction Planning & Action Program Grant \$149k and related costs.
- July Amendment: Vancouver Foundation Grant - Okanagan Lake Responsibility Planning Initiative \$20k and related costs.
- July Amendment: BC Rent Bank Grant and related costs.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 041 -- Victims Services**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(14,531)	(15,134)	(15,570)	(15,999)	(16,402)
Tax Requisition - Kelowna	(269,992)	(281,091)	(289,177)	(297,160)	(304,629)
Tax Requisition - Peachland	(11,595)	(12,071)	(12,419)	(12,762)	(13,082)
Tax Requisition - Lake Country	(29,975)	(31,208)	(32,105)	(32,992)	(33,821)
Tax Requisition - West Kelowna	(65,000)	(67,672)	(69,618)	(71,540)	(73,339)
Tax Req - EA Cent Ok. West	(8,375)	(8,719)	(8,970)	(9,218)	(9,449)
Tax Req - EA Cent Ok East	(7,716)	(8,033)	(8,264)	(8,492)	(8,706)
Grants	0	0	0	0	0
Previous Year's Surplus/Deficit	(11,158) b	0	0	(0)	0
Transfer From Operating Reserve	0	0	0	0	0
Administration OH	67,035	68,375	71,138	72,560	74,012
Province - Min of Public Safety & Solicitor General	(121,000) a	(121,000)	(121,000)	(121,000)	(121,000)
<b>Total Revenue</b>	<b>(472,307)</b>	<b>(476,553)</b>	<b>(485,985)</b>	<b>(496,604)</b>	<b>(506,416)</b>
<b>Expenses:</b>					
Operations	462,307 c	471,553	480,984	490,604	500,416
Transfer to Equip. Reserves	5,000	5,000	5,000	6,000	6,000
Transfer to Operating Reserve	5,000 b	0	0	0	0
<b>Total Expenses</b>	<b>472,307</b>	<b>476,553</b>	<b>485,984</b>	<b>496,604</b>	<b>506,416</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
<b>FTE's</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(392,653)</b>	<b>(408,794)</b>	<b>(420,553)</b>	<b>(432,164)</b>	<b>(443,026)</b>
<b>Residential Tax Rate</b> <b>(per \$1000 of assessment)</b>	<b>0.0067</b>	<b>0.0069</b>	<b>0.0070</b>	<b>0.0071</b>	<b>0.0072</b>
<b>Equip. Reserve Fund Bal. at Y/E</b>	<b>(33,520)</b>	<b>(38,856)</b>	<b>(44,244)</b>	<b>(50,687)</b>	<b>(57,193)</b>
<b>Operating Reserve Bal. at Y/E</b>	<b>(9,078) b</b>	<b>(9,169)</b>	<b>(9,261)</b>	<b>(9,353)</b>	<b>(9,447)</b>

**Notes**

- Accounting revenue recognition timing change impact.
- Surplus from underexpenditures in payroll and contract services, and increased grant revenue. Higher than budgeted travel, training, advertising & promotion. Transfer part of surplus to operating reserve or there could be too much of a swing next year.
- Increases: Payroll \$16.9k, Travel \$2.5k, Insurance \$0.57k, and misc. \$0.63k. Decreased Office supplies \$1k.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**ORIGINAL BUDGET**

**Program: 042 -- Crime Prevention & Alarm Control a**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<u>Revenue:</u>					
RDCO Crime Prevention					
Share of Alarm Control					
Revenue	(34)	(34)	(34)	(34)	(34)
Tax Requisition - Peachland	(14,931)	(16,114)	(17,826)	(18,174)	(18,528)
Tax Requisition - Lake Country	(39,284)	(42,398)	(46,901)	(47,817)	(48,750)
Tax Requisition - West Kelowna	(88,536)	(95,551)	(105,704)	(107,765)	(109,870)
Tax Req - EA Cent Ok. West	(10,739)	(11,591)	(12,822)	(13,072)	(13,327)
Tax Req - EA Cent Ok East	(9,883)	(10,667)	(11,800)	(12,030)	(12,265)
CP Previous Year's Surplus/Deficit	(33,192)	(0)	0	(0)	(0)
Services - WFN	(6,046)	(7,083)	(7,221)	(7,362)	(7,506)
Transfer from Operating Reserve	0	(15,000)	0	0	0
Administration OH - Crime Prev	24,016	24,497	24,987	25,486	25,996
Administration OH - Alarm Control	30,796	31,397	32,025	32,666	33,319
Alarm Licenses	(246,185)	(251,031)	(255,990)	(261,048)	(266,206)
<b>Total Revenue</b>	<b>(394,018)</b>	<b>(393,576)</b>	<b>(401,286)</b>	<b>(409,150)</b>	<b>(417,171)</b>
<u>Expenses:</u>					
Operations - Crime Prev	165,630	168,943	172,321	175,768	179,283
Operations - Alarm Control	212,288	216,534	220,864	225,282	229,787
Transfer to CP Equip.Reserves	5,000	5,000	5,000	5,000	5,000
Transfer to Alarm Equip. Reserves	3,000	3,000	3,000	3,000	3,000
Transfer to Operating Reserve	8,000	0	0	0	0
Transfer to Crime Prev. Rev. RDCO	34	34	34	34	34
Transfer to City of Kelowna - Alarms	66	66	66	66	66
<b>Total Expenses</b>	<b>394,018</b>	<b>393,576</b>	<b>401,286</b>	<b>409,150</b>	<b>417,171</b>
(Surplus) / Deficit	(0)	0	(0)	(0)	(0)
FTE's	2.62	2.62	2.62	2.62	2.62
<u>Tax Levy:</u>					
<b>Tax Requisition</b>	<b>(163,373)</b>	<b>(176,321)</b>	<b>(195,053)</b>	<b>(198,858)</b>	<b>(202,740)</b>
<b>Residential Tax Rate</b>	<b>0.0082</b>	<b>0.0086</b>	<b>0.0095</b>	<b>0.0096</b>	<b>0.0097</b>
(per \$1000 of assessment)					
Maximum Tax Rate	0.0315				
CP Equipment Reserve Bal at Y/E	(51,564)	(57,080)	(62,650)	(68,277)	(73,960)
Alarm Control Equip Reserve	(11,854)	(14,972)	(18,122)	(21,303)	(24,516)
CP Operating Reserve Bal. at Y/E	(46,297)	(46,760)	(47,228)	(47,700)	(48,177)

**Notes**

- Includes the Alarm Control function. Note - The alarm control function is completely self-sustaining. Surpluses are paid out to the partners at year end, and any deficits are invoiced to the City of Kelowna or transferred to this function. Alarm Control is netted to zero at year end. It is considered part of Crime Prevention Program, but they are tracked in 2 separate cost centres. The budget lines are separated for tracking purposes.
- Surplus due to increased revenues due to alarm control surplus. Crime Prevention: lower than anticipated payroll, vehicle operations, office supplies. Unspent funds for graffiti eradication.  
Alarm Control: Underexpenditures for advertising & promotion, office supplies, payroll, contract services, clerical/rent-kelowna, and software & licenses.
- Crime Prevention: Increases: Payroll \$2.2k, Travel \$0.5k, and misc. \$0.54k. Decreases: Vehicle Operations \$2.5k, and Speed Watch \$1k.
- Alarm Control: Increases: Software & Licenses \$7.3k, Payroll \$2.5k, Travel \$1k, Training-Staff \$0.5k, insurance \$0.3k. Decreases: Contract Services \$6k, Clerical/Rent-Kelowna \$4k, Advertising & Promotion \$2k, Office Supplies \$1.5k.
- Reserves for future vehicle replacement.
- Transfer portion of 2019 surplus carried forward into operating reserve to mitigate future tax requisition increases & reduce surplus swing effect from year to year.
- Possibly use operating surplus to reduce tax increase effect re: surplus change.



# Regional Board Report

**TO:** Regional Board

**FROM:** Todd Cashin  
Director of Community Services

**DATE:** September 10, 2020

**SUBJECT:** Environmental Advisory Commission Appointment (File: 0540-20)

**Voting Entitlement:** *All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208.1*

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**Purpose:** To consider the appointment of one new member to the Environmental Advisory Commission for a three-year term.

## **Executive Summary:**

The Environmental Advisory Commission (EAC) functions as an Advisory Planning Commission to the Regional Board. All members are volunteers and appointed by the Regional Board.

In accordance with the EAC Terms of Reference, membership shall consist of eight to thirteen voting members. The EAC would benefit from additional members, reflecting a diverse background of academic and technical expertise.

## **RECOMMENDATION:**

**THAT** the Regional Board approve the appointment of Leah Schurian as a member of the Regional District Environmental Advisory Commission for a three-year term commencing October 2020-September 2023.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Todd Cashin".

Todd Cashin  
Director of Community Services

Approved for Board's Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon".

Brian Reardon, CAO

*Prepared by: Brittany Lange, Environmental Planner*

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**Implications of Recommendation:**

Strategic Plan:	Appointing a new member to the EAC supports the 2019-2022 Strategic Priorities Plan with respect to Sustainable Communities and Environment.
Policy:	Appointing a new member to the EAC complies with policies and objectives of: <ul style="list-style-type: none"> <li>• RDCO Official Community Plans and Joe Rich Rural Land Use Bylaw; and,</li> <li>• Environmental Advisory Commission Terms of Reference.</li> </ul>
Legal/Statutory Authority:	Authority to appoint a new member to the EAC is subject to the provisions found in Section 461 of the <i>Local Government Act</i> .

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**Environmental Advisory Commission Background:**
**History:**

The EAC is an Advisory Commission of the Regional Board. The Commission provides advice to the Board, other Commissions, and staff regarding environmental matters including the protection, enhancement, restoration, management, and appreciation of our common natural heritage. Further, the Commission supports and promotes Regional District environmental initiatives.

The Terms of Reference outlines that membership of the EAC shall be comprised of not less than eight or more than thirteen volunteer individuals who reside within the Regional District of Central Okanagan. Furthermore, the membership will reflect a diversity of environmental professions and professionals, with academic or technical qualifications or demonstrated interest and participation in environmental and community matters. Appointments are for a three-year term; a member may be re-appointed to serve a maximum of two consecutive three year terms.

**Current:**

There are currently eleven volunteer members on the EAC and Planning staff is recommending that one person be appointed as a new Commission member.

The following proposed appointment will bring expertise and knowledge that will be of great value to the EAC:

Leah Schurian, of Kelowna, is a self-employed lawyer practicing in the areas of estate planning and business law. Leah is the current president of the Friends of Woodhaven Nature Conservancy Society and volunteers with the BC SPCA. Leah also served as resolution arbitrator for Westbank First Nation for a number of years and has experience working with local government. As a long-time resident of the Okanagan, she is passionate about the community and committed to ensuring the natural environment is protected for future generations. Leah has an interest in environmental advocacy, ecological restoration, and land use planning. Leah would like to contribute to decision making in the region that will promote the effective management and protection of the environment.

**Alternative Recommendation:**

**THAT** the Regional Board not appoint a new Regional District Environmental Advisory Commission member at this time.

***Considerations not applicable to this report:***

- *General*
- *Organizational Issues*
- *Financial Considerations*
- *External Implications*

**Attachment(s):**

- N/A



# Regional Board Report

**TO:** Regional Board

**FROM:** David Komaike  
Director of Engineering

**DATE:** September 10, 2020

**SUBJECT:** Falcon Ridge – Water Service Area Expansion

**Voting Entitlement:** *All Directors - Unweighted Corporate Vote-2/3 Majority LGA 214*

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**Purpose:** To expand the Falcon Ridge Water Service Area in response to petition from property owners.

## Executive Summary:

In 2020, the Regional District was approached by property owners within the Falcon Ridge community to explore the potential for connection to the RDCO system as a cost effective alternative to their existing private water systems.

The RDCO initiated multiple petitions in Falcon Ridge for those areas that expressed interest in connecting to the RDCO water system. Petition responses from each property are summarized in the attached graphic.

The proposed bylaw includes the outcome of those petitions and enables the expansion of the service area for property owners wanting to connection to the water service. Our approach is to expand the service area in 2020 and commence construction and connect the properties to the water utility in 2021.

Design and construction work required to physically connect properties within the Falcon Ridge Water Service Area to the water system is expected to occur early in 2021 and will be included in next year's capital budget for the utility. The estimated \$178,000 cost of the project will be funded by the new customers.

## RECOMMENDATION:

**THAT** Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020 be given first, second and third readings and adopted.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "DK/K", is written over a light blue horizontal line.

David Komaike  
Director of Engineering Services

Approved for Board Consideration

A handwritten signature in black ink, appearing to read "Brian Reardon", is written over a light blue horizontal line.

Brian Reardon, CAO

*Prepared by:* Travis Kendel, Manager of Engineering Services



## Implications of Recommendation:

### Financial:

- Expanding the Service Area allows the existing and new customers to benefit from economies of scale.
- Property owners that have opted to connect to the Falcon Ridge water system pay for their portion of the required capital works to physically connect to the system in addition to a portion of capital works for the existing treatment capacity.

### Legal/Statutory Authority:

- Bylaw No. 369, established the Falcon Ridge Water Service Area in 1990.
- Section 337 of the *Local Government Act* provides for a valid petition to be received to amend the service area boundary.
- Section 349 of the *Local Government Act* provides for the amendment of establishing bylaws. The *Regional District Establishing Bylaw Approval Exemption Regulation* exempts the requirement for the Inspector of Municipalities approval to add parcels to the service area.

## Background:

In 2020, the Regional District was approached by property owners within the Falcon Ridge community to explore the potential for connection to the RDCO system as a cost effective alternative to their existing private water systems.

The RDCO initiated multiple petitions in Falcon Ridge for those areas that expressed interest in connecting to the RDCO water system. Petition responses from each property are summarized below:

Property	Response
7263 Highway 33	Yes
8000 Highway 33	Yes
8511 Peregrine Road	Yes
8411 Peregrine Road	Yes
8431 Peregrine Road	Yes
8471 Peregrine Road	Yes
8491 Peregrine Road	Yes
8445 Peregrine Road	No Response
8457 Peregrine Road	No Response
8751 Peregrine Road	No Response
7135 Highway 33	No Response
District Lot 3742, ODYD, Exc. Plan A237, 23539, 27945	No Response

Property	Response
Part S ½, Section 13, Township 27, ODYD, Exc. Plan A237, 22000, 22193, 22289, 23539, 27945	No Response
7015 Highway 33	No Response
6715 Highway 33	No Response
6741 Highway 33	No Response
6631 Highway 33	No Response
7387 Hawk Road	No*
8641 Peregrine Road	No
6871 Highway 33	No
8631 Peregrine Road	No
8521 Peregrine Road	No
6991 Highway 33	No
6871 Highway 33	No

\*7387 Hawk Rd originally responded YES and elected to not join the service area after further consideration.

The proposed Bylaw enables the expansion of the service area and also includes some administrative housekeeping. Only properties that have requested to connect or were already connected are included within this amending Bylaw.

Design and Construction work required to physically connect all properties within the Falcon Ridge Water Service Area to the water system is expected to occur in 2021 under next year's budget, subject to consideration and approval by the Board.

**Financial Considerations:**

- Property Owners that have elected to be within the water service area will not be charged for water services until the provision of those services has commenced.
- There are no financial implications to those properties already connected to the water system and paying related service fees and charges.
- Total estimated cost to service the expanded Service Area is \$178,000.

**External Implications:**

- Although approval of the bylaw is not required by the Inspector of Municipalities, the Regional District is required to forward the approved bylaw to the Province

**Alternative Recommendation:**

THAT the Board receives the Falcon Ridge Water Service Area expansion report for information.

**Attachment(s):**

- Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462

## REGIONAL DISTRICT OF CENTRAL OKANAGAN

### BYLAW NO. 1462

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Being a bylaw to amend the boundary of the Falcon Ridge Water System in Central Okanagan East Electoral Area

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WHEREAS the Regional Board of the Regional District of Central Okanagan established by Bylaw No.369, 1990 cited as the “Regional District of Central Okanagan Falcon Ridge Water System Specified Area Establishment and Loan Authorization By-law No. 369” a service to provide for a water system to a portion of Central Okanagan East Electoral Area.

AND WHEREAS the Regional Board deems it necessary to expand the said service area to include the area shown on Schedule “A” attached hereto;

AND WHEREAS the Regional Board has received a valid petition in accordance with Section 337(3) of the *Local Government Act* to amend the said service area boundary to include:

- Lot A, Plan KAP35181, District Lot 4051, ODYD, Manufactured Home Reg.#76974 – 8491 Peregrine Road
  - Lot 1, Plan KAP33161, District Lot 3742, ODYD – 8000 Highway 33 E
  - Lot A, Plan KAP34297, District Lot 4051, ODYD – 8411 Peregrine Road
  - Lot B, Plan KAP34297, District Lot 4051, ODYD – 8431 Peregrine Road
  - Lot A, Plan KAP33393, District Lot, 4051, ODYD – 8511 Peregrine Road
  - Lot 3, Plan KAP27230, District Lot 4051, ODYD, Except Plan 35181 – 8471 Peregrine Road
  - Lot 1, Plan KAP33570, Section 13, Township 27, ODYD – 7263 Highway 33E
- To date, a valid petition has not been received for:*
- Lot A, Plan KAp37866, District Lot 4051, ODYD – 8445 Peregrine Road
  - Lot B, Plan KAP37866, District Lot 4051, ODYD – 8457 Peregrine Road

AND WHEREAS the Director of Central Okanagan East Electoral Area has consented in writing to the adoption of this Bylaw;

AND WHEREAS the *Regional District Establishing Bylaw Approval Exemption Regulation* exempts the requirement for the Inspector’s approval to add parcels to the service area;

NOW THEREFORE THE REGIONAL DISTRICT OF CENTRAL OKANAGAN IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

1. The boundary of the Falcon Ridge Water Service Area, established by the “Regional District of Central Okanagan Falcon Ridge Water System Specified Area Establishment and Loan Authorization By-law No. 369”, is hereby amended by deleting Schedule “A”, and replacing it with Schedule “A” attached hereto and forming part of this bylaw.
2. This bylaw may be cited as the “Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020”.

READ A FIRST TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
READ A SECOND TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
READ A THIRD TIME THIS	10 <sup>th</sup>	DAY OF	September	2020
ADOPTED THIS	10 <sup>th</sup>	DAY OF	September	2020

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CHAIR

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DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1462 cited as the Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020, as read a third time by the Regional Board on the 10<sup>th</sup> day of September 2020

Dated at Kelowna, BC this  
10<sup>th</sup> day of September 2020

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DIRECTOR OF CORPORATE SERVICES

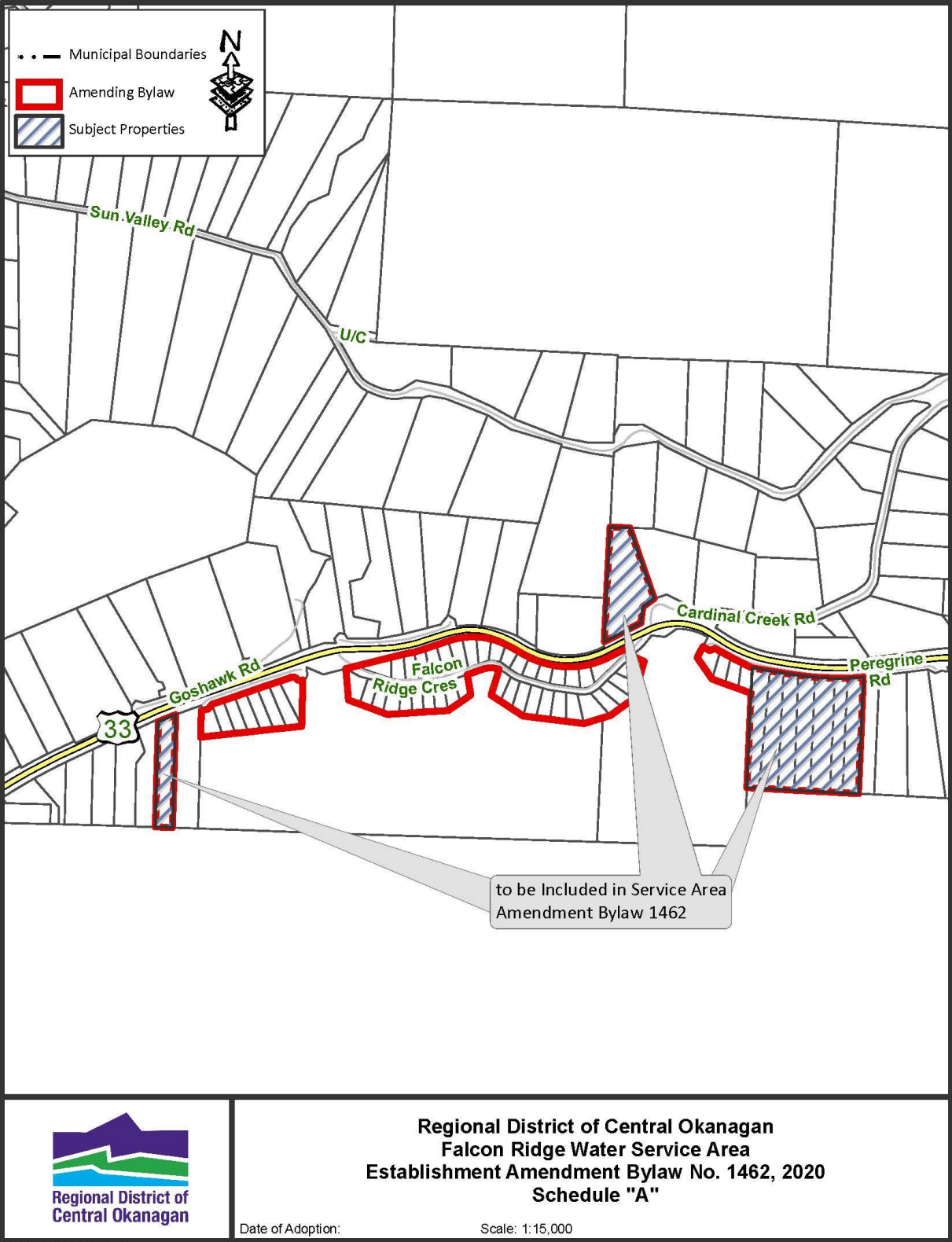
I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1462 cited as the Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020 as adopted by the Regional Board on the 10<sup>th</sup> day of September 2020.

Dated at Kelowna, BC this  
10<sup>th</sup> day of September 2020

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DIRECTOR OF CORPORATE SERVICES

Schedule "A"



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## **REGIONAL DISTRICT OF CENTRAL OKANAGAN**

### **CONSENT**

I, the undersigned Director of Central Okanagan East Electoral Area of the Regional District of Central Okanagan, hereby consent to the "Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment Amendment Bylaw No. 1462, 2020".

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Mark Bartyik  
Central Okanagan East Electoral Area

Dated at Kelowna, B.C.  
this 10<sup>th</sup> day of September 2020

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Brian Reardon  
Director of Corporate Services

## CERTIFICATE

Regional District of Central Okanagan Falcon Ridge Water Service Area Establishment  
Amendment Bylaw No. 1462, 2020

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I hereby certify that the petition for the Regional District of Central Okanagan to establish a service area is valid and sufficient pursuant to Section 337 of the *Local Government Act*.

Dated at Kelowna, B.C. this  
3<sup>rd</sup> day of September 2020

  
\_\_\_\_\_  
Brian Reardon  
Director of Corporate Services