

CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT BOARD MEETING AGENDA

Monday, March 29, 2021 7:00 p.m. Woodhaven Board Room 1450 K.L.O. Road, Kelowna, BC

Pages

1. CALL TO ORDER

Chair Given acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan peoples.

In accordance with the Provincial Health Officer Order regarding gatherings and events, the public is currently not permitted to attend Board meetings in-person.

As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

Roll Call

2. ADDITION OF LATE ITEMS

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

4. ADOPTION OF THE MINUTES

4.1. Regional Hospital District Board Meeting Minutes - February 25, 2021

1 - 3

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

Recommended Motion:

THAT the Central Okanagan Regional Hospital District Board meeting minutes of February 25, 2021 be adopted.

5. FINANCIAL SERVICES

5.1. 2021 - 2025 Central Okanagan Regional Hospital District 5-Year Financial Plan (Final Review)

M. Rilkoff, Director of Financial Services Presenting

Recommended Motion:

THAT the Director of Financial Services report of March 15, 2021 on the 2021 budget and 5-Year Financial Plan be received for information.

5.2. Final Public Comment on the CORHD 2021-2025 Financial Plan

5.3. Central Okanagan Regional Hospital District 2021-2025 Financial Plan Bylaw 1, 2021

4 - 8

1st, 2nd and 3rd Readings and Adoption

(All Directors - Weighted Vote - LGA 210.1, LGA 214 2/3 vote for adoption)

Recommended Motion:

RECOMMENDATION #1:

THAT the Regional Hospital Board approves funding subject to the following projects and/or facilities qualifying for and obtaining status as designated facilities pursuant to the *Hospital District Act*:

- Kelowna/Rutland Primary Care Network
- Outreach Urban Health
- Regional Warehouse Inventory Carousel Upgrade

RECOMMENDATION #2:

THAT Central Okanagan Regional Hospital District 2021 – 2025 Financial Plan Bylaw No. 1-2021 be given first, second and third readings and adopted.

5.4. Temporary Borrow Resolution

9

(All Directors - Weighted Vote - Majority - LGA 210.1)

Recommended Motion:

THAT the Board of the Central Okanagan Regional Hospital District borrow, pursuant to Section 31 of the *Hospital District Act*, a sum or sums of money, the outstanding total of which shall not exceed \$15,317,000 at any one time for the purpose of paying debt retirement, bank interest charges, and current capital expenditures.

5.5. Central Okanagan Regional Hospital District Capital Expenditure Bylaws

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1st, 2nd and 3rd Readings and Adoption

(All Directors - Weighted Vote - LGA 210.1, LGA 214 2/3 Vote for Adoption)

Recommended Motion:

RECOMMENDATION #1:

THAT the Central Okanagan Regional Hospital District Board rescind:

- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 232
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 244

RECOMMENDATION #2:

THAT the Central Okanagan Regional Hospital District Board give 1st, 2nd and 3nd reading and adopt the Central Okanagan Regional Hospital District Capital Expenditure Amending Bylaw No. 253.

RECOMMENDATION #3:

THAT the Central Okanagan Regional Hospital District Board give 1st, 2nd, and 3rd reading and adopt the following bylaws:

- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 254
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 255
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 256
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 257
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 258
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- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 261
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 262
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 263

ADJOURN

Minutes of the *MEETING* of the Central Okanagan Regional Hospital District Inaugural Meeting held in the Woodhaven Board Room, Regional District Offices on Thursday, February 25, 2021

Directors:

- J. Baker (District of Lake Country)
- M. Bartyik (Central Okanagan East Electoral Area)
- M. Singh, alternate for C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- C. Fortin (District of Peachland) (attended electronically)
- G. Given (City of Kelowna) (attended electronically)
- C. Hodge (City of Kelowna) (attended electronically)
- S. Johnston (City of West Kelowna) (attended electronically)
- G. Milsom (City of West Kelowna)
- B. Sieben (City of Kelowna) (attended electronically)
- L. Stack (City of Kelowna) (attended electronically)
- L. Wooldridge (City of Kelowna)
- J. Coble (Westbank First Nation) (attended electronically)

Absent:

M. DeHart (City of Kelowna)

Staff:

- B. Reardon, Chief Administrative Officer
- M. Rilkoff, Director of Financial Services (attended electronically)
- M. Drouin, Manager-Corporate Services (recording secretary)

1. CALL TO ORDER

Vice Chair Milsom acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan peoples and called the meeting to order at 8:34 a.m.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public is currently not permitted to attend Board meetings in-person. As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. ADDITION OF LATE ITEMS

There were no late items for the agenda

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#H04/21 BAKER/BARTYIK

THAT the agenda be adopted.

CARRIED unanimously

4. <u>ADOPTION OF THE MINUTES</u>

4.1. Regional Hospital District Meeting - January 14, 2021 (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#H05/21 WOOLDRIDGE/BAKER

THAT the Regional Hospital District Board meeting minutes of January 14, 2021 be adopted.

CARRIED unanimously

5. **NEW BUSINESS**

5.1. Interior Health Authority - Capital Funding Request for 2021/2025 Fiscal Year

In attendance: Dan Goughnour, Director of Business Support; Jaymi Chernoff, Executive Director KGH; and Danielle Cameron, Executive Director Central Okanagan Communities (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

IHA staff provided an update on the projects funded last year and outlined their capital funding requests for this fiscal year. The projects were highlighted

Discussion ensued regarding the various services and future expansion needs.

#H06/21 WOOLDRIDGE/BAKER

THAT the Interior Health Authority letter of December 17, 2020 regarding their capital funding request for 2021/2025 fiscal year and their presentation to the Board be received.

CARRIED unanimously

6. FINANCIAL SERVICES

- 6.1. 2021 2025 CORHD Draft Financial Plan
 - 5.1.1. Director of Financial Services Presentation of the 5-Year Financial Plan
 - M. Rilkoff provided an overview of the 5-Year Financial Plan (2021 Budget).
 - CORHD funds 40% of approved capital requests, IHA/Province of BC funds 60%.
 - New funding request for 2021 for projects and minor equipment grant is \$10,246,040.
 - Staff presented historical capital funding for IHA projects during 2008-2020.
 - Three tax options for percentage increases on an average home valued at \$751,500 were outlined: 3% (\$194.59), 3.5% (195.54) and 4% (196.49) based on an average home valued at \$751,500.

- 12.9mil previously budgeted in 2020 has yet to be spent, for a total of 23.15mil. Staff remain in touch with IHA as to when those capital projects will be completed.
- Debt refinancing and reserves were reviewed.

Discussion ensued on the various tax options outlined. It was noted that the Board has been striving to leave a legacy of: reducing debt load over the next 15 years, making a difference to the health facilities in the community and making the region an attractive place to live with these important amenities. Capital upgrades to KGH will continue into the future, therefore it is important to be prepared to finance the projects as they come forward.

6.1.2. Public Comment on the CORHD 2021-2025 Financial Plan

It was noted that due to the current Provincial Health Orders in effect, public comment will be received by letter/email up to final budget approval on March 29, 2021.

6.1.3. Recommendation to Forward to the March 29, 2021 CORHD Board Meeting (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#H07/21 STACK/BAKER

THAT the Regional Hospital District Board receive the draft budget and report for information:

AND FURTHER THAT the 2021 – 2025 Financial Plan be forwarded to the March 29, 2021 Board Meeting for final adoption with an increase of 4%.

CARRIED unanimously

7. ADJOURN

There being no further business the meeting was adjourned at 10:16 a.m.

G. Given (Chair)	
B. Reardon (Chief Administrative Officer)	

CERTIFIED TO BE TRUE AND CORRECT



Regional Hospital District Board Report

TO: Regional Hospital District Board

FROM: Marilyn Rilkoff

Director of Financial Services

DATE: March 15, 2021

SUBJECT: 2021 – 2025 CORHD Financial Plan Bylaw Approval

Voting Entitlement: (All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption]

Purpose: To provide three readings and adopt the Central Okanagan Regional Hospital

District 2021 – 2025 Financial Plan Bylaw No. 1 – 2021.

Executive Summary:

The draft budgets and 5-Year Financial Plans were presented and discussed at the February 25th Board meeting. The financial plan bylaw is now being brought forward for final Board consideration and approval.

Once the Revised Roll is available from BC Assessment at the end of March, the requisition shares of the partners will be recalculated and the numbers in the budget bylaw will be adjusted slightly in accordance with the Roll and submitted to all parties by April 10th. The totals will not change, just the requisition allocations.

A separate report is on the agenda to approve the capital expenditure bylaws for the hospital facility projects listed in the Financial Plan. Three of the projects are for facilities that do not yet have Designated Facility Status by the Minister under the *Hospital Act*. IHA does not anticipate that this will be a problem. The bylaws for these projects will follow once the status has been obtained. No expenditures for these projects may be made until these bylaws are approved.

RECOMMENDATION #1:

THAT the Regional Hospital Board approves funding subject to the following projects and/or facilities qualifying for and obtaining status as designated facilities pursuant to the *Hospital District Act*:

- Kelowna/Rutland Primary Care Network
- Outreach Urban Health
- Regional Warehouse Inventory Carousel Upgrade

RECOMMENDATION #2:

THAT Central Okanagan Regional Hospital District 2021 – 2025 Financial Plan Bylaw No. 1-2021 be given first, second and third readings and adopted.

Respectfully Submitted:

Marilyn Rilkoff

Director of Financial Services

Approved for Board's Consideration

Brian Reardon, CAO

Implications of Recommendation:

Financial: 4% increase per average household. The average homeowner will pay

\$196.49 for Hospital Taxes (vs. \$188.93 in 2020). This is an increase of \$7.56. Results in future reduced taxpayer costs due to less debt financing.

Legal/Statutory Authority: Hospital District Act - Part 1 - Definitions 1 and Part 3 - Functioning of

Board Division 1, Purposes Section 20 (1)

Financial Considerations:

As directed by the Board at the February 25th CORHD Meeting, the 2021 – 2025 CORHD Financial Plan Bylaw includes annual increases of 4% due to a long-term financial planning strategy to set aside reserves.

The average homeowner will pay \$196.49 for Hospital Taxes (vs. \$188.93 in 2020). This is an increase of \$7.56. Results in future reduced taxpayer costs due to less debt financing.

Three projects do not yet have designated facility status by the Minister under the Hospital Act.

- Kelowna/Rutland Primary Care Network
- Outreach Urban Health
- Regional Warehouse Inventory Carousel Upgrade

This is a requirement for Regional Hospital District funding under the *Hospital District Act*. The Interior Health Authority does not anticipate that it will be a problem to receive the designation. The designations will be applied for. Funding will not be provided by CORHD until such time as the designations are confirmed in writing, and then the capital bylaws will be brought forward to the Board for approval.

External Implications:

Improved health care infrastructure.

Alternative Recommendation:

None.

Attachment(s):

• Bylaw No. 1-2021 Central Okanagan Regional Hospital District 2021-2025 Financial Plan Budget

BYLAW NO. 1-2021

Being a bylaw to adopt the 2021-2025 Financial Plan

WHEREAS pursuant to Section 23 of the Hospital District Act, the Board is required to adopt its Annual Budget, on or before the 31st day of March in each year.

NOW THEREFORE the Board of Directors of the Central Okanagan Regional Hospital District in open meeting assembled enacts as follows:

- 1) The Financial Plan for the years 2021-2025, a copy of which is attached hereto, is hereby adopted pursuant to Section 23 of the *Hospital District Act*.
- 2) This bylaw may be cited as the "2021-2025 Financial Plan Budget Bylaw No.1-2021".

Chair		Director of Co	orporate Services	
ADOPTED THIS	29th	DAY OF	March	2021
READ A THIRD TIME THIS	29th	DAY OF	March	2021
READ A SECOND TIME THIS	29th	DAY OF	March	2021
READ A FIRST TIME THIS	29th	DAY OF	March	2021

I hereby certify the above bylaw to be a true and correct copy of the 2021-2025 Financial Plan Budget Bylaw No. 1-2021 as adopted by the Board of the Central Okanagan Regional Hospital District at its meeting held on the 29th day of March, 2021.

Dated at Kelowna, B.C. this	
29th day of March 2021	
•	Director of Corporate Services

2021-2025 FINANCIAL PLAN

COMPLETED ROLL Draft #1

	2021	2022	2023	2024	2025
REVENUE & FINANCING:	\$	\$	\$	\$	\$
Tax Requisition					
City of Kelowna	13,616,863	14,303,153	15,024,032	15,781,243	16,576,618
District of Peachland	498,784	523,923	550,329	578,066	607,200
District of Lake Country	1,362,100	1,430,750	1,502,860	1,578,604	1,658,166
City of West Kelowna	2,989,452	3,140,120	3,298,382	3,464,620	3,639,237
Electoral Area Central Okanagan West	353,935	357,475	361,049	364,660	368,306
Electoral Area Central Okanagan East	325,865	329,124	332,415	335,739	339,096
Total Tax Requisition	19,147,000	20,084,545	21,069,067	22,102,932	23,188,624
Net Cash from New Financing	0	0	0	0	0
MFA Actuarial Addition	1,556,461 a	1,773,953 a	1,997,003 a	2,234,554 a	2,478,026 a
Transfer From Reserves	2,865,852	1,503,240	0	0	0
Use of Surplus Cash	8,500,000	0	0	0	0
TOTAL REVENUE	32,069,313	23,361,738	23,066,070	24,337,486	25,666,650
EXPENSES & DEBT PAYMENTS:					
Expenses:					
Administration	40,000	40,500	41,000	41,500	42,000
Audit & Contract Services	9,250	9,500	9,775	10,050	11,175
Debt Issue Expense	0	0	0	0	0
Principal Debt Reduction re: MFA Actuarial Addition	1,556,461 a	1,773,953 a	1,997,003 a	2,234,554 a	2,478,026 a
MFA Debt Repayments Existing	7,285,463 b	7,285,463 c	7,285,463 c	7,285,463 c	7,285,463 c
MFA Debt Repayments New Projects	0	0	0	0	0
Temporary Borrowing Interest	25,000	25,000	25,000	25,000	25,000
Total Expenses & Debt Payments	8,916,174	9,134,416	9,358,241	9,596,567	9,841,664
Expenditure Funding Under Section 20(2) IHA Minor Capital Improvements and					
Equipment Funding:	1,012,140	1,027,322	1,042,732	1,063,587	1,084,858
IHA Capital Projects (Pd with Current Budget Funds)	22,140,999	13,200,000 c	4,060,000 c	4,120,900 c	4,182,714 c
IHA Capital Projects (Pd with New Financing)	0	0	0	0	0
Transfer to Reserves	0	0	8,605,097 c	9,556,433 c	10,557,414 c
Total Capital Projects Section 20(2)	23,153,139	14,227,322	13,707,829	14,740,920	15,824,986
TOTAL EXPENDITURE	32,069,313	23,361,738	23,066,070	24,337,487	25,666,650
Year End Reserve Balance (Unrestricted)	(8,772,899) c	(7,357,388) c	(16,036,059) c	(25,752,852) c	(36,567,795) c

Impact on residential home average assessment 751,500 in 2021:

% Increase per house Annual Tax Residential Tax Rate (cents)	4.00% 196.49 d 0.2615	4.00% 204.35 0.2719	4.00% 212.52 0.2828	4.00% 221.02 0.2941	4.00% 229.86 0.3059
	d,e	d,e	d,e	d,e	d,e
Increase over prior year for average house	7.56 d	7.86	8.17	8.50	8.84

- a. MFA Actuarial Amounts: Actuarial Interest Revenue is offset by an equal reduction to debt.
- b. In 2020 MFA Issue #110 was refinanced resulting in \$1.2m of annual savings. In 2021, this is put toward projects and in the future into reserves.
- c. IHA has indicated that they have ongoing equipment and significant infrastructure replacement needs. Any additional funds are placed in reserves to assist in avoiding additional long term debt in the future.
- d. In 2020, the average equivalent house valued at \$734,000 would have paid \$188.93 at a tax rate of \$0.2574/\$1000 of assessment.
- e. Assumes assessment growth of 1.0%
- f. The Public Sector Accounting Standards require reporting of Accumulated Deficit/Surplus, which will be available in the Year End CORHD Financial Statements.

 One of the primary purposes of the budget is to calculate required requistions and ensure adequate cash flow. For example, CORHD must have enough cash to pay both principal and interst on debt, but PSAS only allows for the expensing of interest.
 - A comparison of budget to actual for 2019 is provided during budget discussions to reflect differences in funding and expenditures. Revenues and Financing balance to Expenses and Debt Payments. As a result, there is no prior year surplus or deficit shown for budget purposes.

Approved and Planned Capital Expenditures for 2021-2025

COMPLETED ROLL Draft #1

			Outstanding		COMPLE	ED ROLL	Drait #1	
			Projects					
		40 % RHD Share	Funding in Prior Years	2021 Funding	2022 Funding	2023 Funding	2024 Funding	2025 Funding
pprove	d Capital Projects	itiib biitire	THO Tears	, unung	runung	runung	ranang	runung
Bylav	V							
200	KGH - Medstations, IH-Wide Pyxis Replacement, Ph.2	1,688,400	1,609,404	78,996				
204	Three Links Manor - Generator Replacement	224,400	161,924	62,476				
211	KGH - Surface Parking	540,000	196,508	343,492				
a 213	West Kelowna Health Centre - Leasehold Improvements	300,000		300,000				
214	KGH - 3 West Medical Inpatient Nursing Unit Renovation	100,000	92,556	7,444				
217	Regional IMIT - Various	2,039,600	1,312,376	727,224				
218	Cottonwoods - Vocera Expansion and Integration	72,000	49,579	22,421				
219	Wireless Infrastructure Refresh	39,600	31,310	8,290				
221	Rutland Health Centre - Wireless Infrastructure Expansion	10,000	3,815	6,185				
225	KGH - Surgical Optimization Clinic - Various	1,812,000	1,432,407	379,593				
226	KGH - Boiler Room Upgrade	252,000	-	252,000				
228	Regional - IH-Wide IMIT	991,600	671,648	319,952				
229	Various - Wireless Infrastructure Refresh	38,000	-	38,000				
230	KGH - SPECT CT	729,200	_	729,200				
231	KGH - Monitoring System Physiological	312,200		312,200				
231			-	127,000				
	KGH - Laboratory Middleware	127,000	705.046					
237	Kelowna Urgent Primary Care Centre Capital Tenant Imprvmts.	789,600	785,946	3,654				
238	Cottonwoods - Septic Drain - Planning & Phase 1	200,000	-	200,000				
239	Regional - IH - Wide IMIT - Various	1,004,800	270,828	733,972				
240	KGH - Unified Communications - Telephony	582,400	-	582,400				
241	KGH - Emergency Department Module (EDM) Implement/Plan	60,000	-	60,000				
242	KGH - Cath Lab	621,600	-	621,600				
243	KGH - Meal Delivery System	598,400	-	598,400				
245	KGH - Digital Video Cameras	130,000	-	130,000				
246	KGH - Blood Culture System	119,000	-	119,000				
247	KGH - Remote Patient Observation System	123,600	-	123,600				
d 249/2	53 KGH - Parkade Surface Parking	4,600,000		4,600,000				
250	Long-term Care Business Plan (Replacement of Cottonwoods)	100,000	-	100,000				
251	Kelowna Community Health & Services Centre 5th Floor Completion	120,000	-	120,000				
252	West Kelowna Urgent Primary Care Centre & Primary Care Network	1,200,000	-	1,200,000				
	Annual Capital Costs for Current Year Projects	19,525,400	6,618,301	12,907,099	0	0	0	0
New	Projects Planned for 2021							
)	TBD - Kelowna/Rutland Primary Care Network	800,000	-	800,000				
)	TBD - Outreach Urban Health	798,000	-	798,000				
254	KGH - Sprinkler Pipe Replacement	200,000	-	200,000				
255	Various - IH-Wide IMIT	1,316,900	-	1,316,900				
256	KGH - Operating Rooms 15 & 16 - Equipment	2,760,000	-	2,760,000				
257	KGH - Endovascular Treatment Equipment	1,847,000	-	1,847,000				
258	KGH - Multi - Dose Packaging Equipment	326,000	-	326,000				
259	KGH - Ultrasound (x3) and Ultrasound, Cardiac	306,800	-	306,800				
)	Regional Warehouse - Inventory Carousel Upgrade	227,200	_	227,200				
260	KGH - C-Arm with Vascular	119,200	_	119,200				
261	KGH - Automated Chemistry / Immunochemistry Analyzer System	448,800	_	448,800				
201	Note: Bylaws 232 (\$180,000) and 244 (\$180,000) previously approved. Rescind bylaws and issue new bylaw.	110,000		110,000				
262	KGH - Holmium Laser	84,000	-	84,000				
- 262	Minas Faviranash Cook County Van 0 Fatinghad F. L. Van	1.012.140		1 012 110	1 027 222	1 042 722	1 062 507	1 004 050
c 263 c	Minor Equipment Grant Current Year & Estimated Future Years Future Projects estimated	1,012,140	<u>-</u>	1,012,140	1,027,322 13,200,000	1,042,732 4,060,000	1,063,587 4,120,900	1,084,858 4,182,714
	Annual Capital Costs for New Planned Projects	10,246,040	0	10,246,040	14,227,322	5,102,732	5,184,487	5,267,572
тот	AL ANNUAL CAPITAL COSTS	29,771,440	6,618,301	23,153,139	14,227,322	5,102,732	5,184,487	5,267,572

a Previously approved \$300k for West Kelowna Health Centre Leasehold Improvements. Awaiting clarification from IHA if this is still required in light of WKUPCC Project.

b. These facilities would need to be Designated under the Act by the Minister before an expenditure bylaw could be issued and expenditures made.
c. 2022 includes staff estimates for possible MRI equipment. Future requests over the next 10 years will likely exceed \$150 million in total.

d. Amend Bylaw from Parkade to Surface Parking



Regional Hospital District Board Report

TO: Regional Hospital District Board

FROM: Marilyn Rilkoff

Director of Financial Services

DATE: March 15, 2021

SUBJECT: 2021 – 2025 Financial Plan Temporary Borrowing Resolution

Voting Entitlement: All Directors- Weighted Vote – LGA 210.1

Purpose: To enable temporary borrowing, if necessary, while awaiting receipt of tax

requisition payments at the beginning of August.

Executive Summary:

Pursuant to Section 31 of the *Hospital District Act*, the Board may by resolution, borrow for purposes other than capital expenditures by way of temporary loan such sums as the Board may deem necessary to meet current operating expenditures for the year, including the amounts required for principal and interest falling with the year upon any debt of the Board.

Further, pursuant to Section 25 of the *Act*, member municipalities and the Province are not required to make payment from taxation revenues of amounts requisitioned by a Regional Hospital District until August 1st of each year.

Staff estimate debt retirement, bank interest charges, and current capital expenditures in the amount of \$15,317,000 must be repaid within 9 months of the date of the borrowing in 2021.

RECOMMENDATION:

THAT the Board of the Central Okanagan Regional Hospital District borrow, pursuant to Section 31 of the *Hospital District Act*, a sum or sums of money, the outstanding total of which shall not exceed \$15,317,000 at any one time for the purpose of paying debt retirement, bank interest charges, and current capital expenditures.

Respectfully Submitted:

Marilyn Rilkoff, CPA CMA Director of Financial Services Brisis Seardon

Brian Reardon, CAO

Approved for Board's Consideration



Regional Hospital **District Board Report**

TO: Regional Hospital District Board

FROM: Marilyn Rilkoff

Director of Financial Services

DATE: March 15, 2021

SUBJECT: Rescind, Amend, and Approve Capital Bylaws for 2021

Voting Entitlement: (All Directors - Weighted Vote - LGA 210.1) [Section 228 2/3 Vote for Adoption at

same meeting]

Purpose: To approve the Capital Bylaws for new and amended projects included in the

> 2021 – 2025 Financial Plan Budget Bylaw No. 1 – 2021 that are for hospital facilities or facilities designated under the Hospital District Act. Also, to rescind

two bylaws that are being replaced by a new project.

Executive Summary:

The 2021 – 2025 Financial Plan Bylaw for the Central Okanagan Regional Hospital District is being recommended for adoption March 29, 2021. The Capital Bylaws being submitted for 1st, 2nd, 3rd reading and adoption are for 10 new qualifying projects 2021 that are included in the Financial Plan.

There is one bylaw amendment to change the 2020 parkade project to surface parking. Two bylaws are being rescinded as they have been replaced by the new KGH - Automated Chemistry / Immunochemistry Analyzer System project, Bylaw 261.

RECOMMENDATION #1:

THAT the Central Okanagan Regional Hospital District Board rescind:

- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 232
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 244

RECOMMENDATION #2:

THAT the Central Okanagan Regional Hospital District Board give 1st, 2nd and 3rd reading and adopt the Central Okanagan Regional Hospital District Capital Expenditure Amending Bylaw No. 253.

RECOMMENDATION #3:

THAT the Central Okanagan Regional Hospital District Board give 1st, 2nd, and 3rd reading and adopt the following bylaws:

- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 254
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 255
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- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 262
- Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 263

Respectfully Submitted:

Marilyn Rilkoff, CPA CMA Director of Financial Services Approved for Board's Consideration

Brian Reardon, CAO

Attachments:

- Bylaws to be rescinded (replaced by new CEB 261)
 CORHD CEB 232
 CORHD CEB 244
- Bylaw to be amended: CORHD CEB 249 Original CORHD CEB 253 Amendment
- New Bylaws to be adopted: CORHD CEB's 254 – 263

RECOMMENDATION #1

COPIES OF BYLAWS TO BE RESCINDED

232

244

BYLAW NO. 232

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$180,000.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 232".

Read a first time this 25th day of March, 2019

Read a second time this 25th day of March, 2019

Read a third time this 25th day of March, 2019

Adopted this 25th day of March 2019

Chair/ Director of Corporate Services

I hereby cortify this to be a true copy of the original bylaw.

Director of Corporate Services

Facility	RH Project Shar	D e (40%)	Interior H Share (6		Гotal Cost
KGH	Chemistry Analyzer	\$180,0	900 \$27	70,000	\$450,000
	(x2)				

BYLAW NO. 244

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$180,000.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 244".

Read a first time this	23 rd day of	March	2020
Read a second time this	23 rd day of	March	2020
Read a third time this	23 rd day of	March	2020
Adopted this Chair	23 rd day of	March Director of C	2020 Corporate Services

I hereby certify this to be a true copy of the original bylaw.

Director of Corporate Services

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Kelowna General Hospital	Integrated Chemistry/ Immunochemistry Analyzer	\$ 180,000	\$ 270,000	\$ 450,000

RECOMMENDATION #2

Amending Bylaw

Amending Bylaw	253
Copy of Original Bylaw (for Reference)) 249

BYLAW NO. 253

Being a bylaw to amend Capital Expenditure Bylaw 249

WHEREAS the Board of the Central Okanagan Regional Hospital District adopted the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249" on March 23, 2020:

AND WHEREAS the Board deems it necessary to amend the bylaw project description:

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District in open meeting assembled enacts as follows:

1. Replace Schedule A to reflect the revised project description.

2. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Amending Bylaw No. 253".

Read a first time this	29th day of	March	2021		
Read a second time this	29th day of	March	2021		
Read a third time this	29th day of	March	2021		
Adopted this	29th day of	March	2021		
Chair		Director of C	Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Corporate Services					

CENTRAL OKANAGAN REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 249 Amended by Bylaw 253

Facility	Project	RHD Share (23%)	Interior Health Share (77%)	Total Cost
Kelowna General Hospital	Surface Parking	\$ 4,600,000	\$ 15,400,000	\$ 20,000,000

BYLAW NO. 249

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

NOW THEREFORE the Board of the Central Okanagan Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$4,600,000.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 249".

Read a first time this	23 rd day of	March	2020
Read a second time this	23 rd day of	March	2020
Read a third time this	23 rd day of	March	2020
Adopted this Chair	23 rd day of	March Director of Co	2020 Corporate Services

I hereby certify this to be a true copy of the original bylaw.

Director of Corporate Services

Facility	Project	RHD Share (23%)	Interior Health Share (77%)	Total Cost
Kelowna General Hospital	Parkade	\$ 4,600,000	\$ 15,400,000	\$ 20,000,000

RECOMMENDATION #3

CAPITAL EXPENDITURE BYLAWS FOR APPROVAL

BYLAW NO. 254

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$200,000.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 254".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director o	f Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Corporate Services					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Sprinkler Pipe Replacement	\$ 200,000.00	\$ 300,000.00	\$ 500,000.00

BYLAW NO. 255

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$1,316,900.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 255".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of 0	Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
<u></u>					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Various	IH-Wide IMIT	\$ 1,316,900.00	\$ 1,975,350.00	\$ 3,292,250.00

BYLAW NO. 256

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$2,760,000.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 256".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of 0	Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
<u></u>					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Operating Rooms #15 & #16 Equipment	\$ 2,760,000.00	\$ 4,140,000.00	\$ 6,900,000.00

BYLAW NO. 257

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$1,847,000.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 257".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director o	f Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Corporate Services					
Director of Corporate Services					

Facility	Project	RHD Share	Interior Health Share	Total Cost
KGH	Endovascular Treatment Equipment	\$ 1,847,000.00	\$ 4,653,000.00	\$ 6,500,000.00

BYLAW NO. 258

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$326,000.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 258".

Read a first time this	29 th day of	March	2021	
Read a second time this	29 th day of	March	2021	
Read a third time this	29 th day of	March	2021	
Adopted this	29 th day of	March	2021	
Chair		Director o	f Corporate Services	
	.			
I hereby certify this to be a tru	ie copy of the origina	al bylaw.		
Director of Corporate Service	 S			

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Multi-Dose Packaging Equipment	\$ 326,000.00	\$ 489,000.00	\$815,000.00

BYLAW NO. 259

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$306,800.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 259".

Read a first time this	29 th day of	March	2021	
Read a second time this	29 th day of	March	2021	
Read a third time this	29 th day of	March	2021	
Adopted this	29 th day of	March	2021	
Chair		Director o	f Corporate Services	
	.			
I hereby certify this to be a tru	e copy of the origina	al bylaw.		
Director of Corporate Service:	 S			

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Ultrasound (x3) And Ultrasound, Cardiac	\$ 306,800.00	\$ 460,200.00	\$767,000.00

BYLAW NO. 260

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$119,200.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 260".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of	Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
<u></u>					
Director of Corporate Services	Director of Corporate Services				

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	C-Arm with Vascular	\$ 119,200.00	\$ 178,800.00	\$298,000.00

BYLAW NO. 261

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$448,800.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 261".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of	f Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Company Comition					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Automated Chemistry / Immunochemistry Analyzer System	\$ 448,800.00	\$ 673,200.00	\$1,122,000.00

BYLAW NO. 262

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$84,000.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 262".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of 0	Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
KGH	Holmium Laser	\$ 84,000.00	\$ 126,000.00	\$ 210,000.00

BYLAW NO. 263

Being a bylaw to adopt a capital expenditure

WHEREAS the Board of the Central Okanagan Regional Hospital District proposes to expend money for capital expenditures described in Schedule "A" attached hereto and forming an integral part of this bylaw.

- 1. The Board hereby authorizes and approves expenditures of money necessary to complete the capital expenditures as described in Schedule "A" attached hereto and totalling \$1,012,140.00.
- 2. The payment of the portion that the Regional Hospital District is responsible for, shall be funded through monies budgeted in the current year of operation, plus issuance of debentures through the Municipal Finance Authority.
- 3. The Board hereby delegates the necessary authority to the Treasurer to settle the terms and conditions of the expenditure.
- 4. This bylaw may be cited for all intents and purposes as the "Central Okanagan Regional Hospital District Capital Expenditure Bylaw No. 263".

Read a first time this	29 th day of	March	2021		
Read a second time this	29 th day of	March	2021		
Read a third time this	29 th day of	March	2021		
Adopted this	29 th day of	March	2021		
Chair		Director of	f Corporate Services		
I hereby certify this to be a true copy of the original bylaw.					
Director of Company Comition					
Director of Corporate Services					

Facility	Project	RHD Share (40%)	Interior Health Share (60%)	Total Cost
Various Facilities	Global Equipment Grant (under \$100k)	\$ 1,012,140.00	\$ 1,518,210.00	\$ 2,530,350.00