

Minutes of the WESTSIDE WASTEWATER SERVICE STANDING COMMITTEE Meeting held at the Regional District of Central Okanagan, 1450 KLO Road, Kelowna BC on Wednesday, January 25, 2023, Woodhaven Room

Voting Members: Chair Gord Milsom (City of West Kelowna)
Vice-Chair, Patrick Van Minsel (District of Peachland)
Director Stephen Johnston (Regional District of Central Okanagan)
Director Jordan Coble (Westbank First Nation)

Absent: RDCO Chair Loyal Wooldridge

Staff: David Komaika, Director of Engineering Services (Regional District of Central Okanagan)
Tania McCabe, Director of Financial Services (Regional District of Central Okanagan)
Travis Kendel, Manager of Engineering Services (Regional District of Central Okanagan)
Sandi Horning, Deputy Corporate Officer (Regional District of Central Okanagan)
Kathryn Newman-Renwick, Recording Secretary (Regional District of Central Okanagan)

1. CALL TO ORDER

The Deputy Corporate Officer called the meeting to order at 10:04 a.m.

2. LAND ACKNOWLEDGEMENT

The Corporate Officer acknowledged our presence on the traditional, ancestral, and unceded tḥxʷúlaʔxʷ (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. ELECTION OF CHAIR/VICE CHAIR

VAN MINSEL/JOHNSTON

THAT Director Gord Milsom be elected as Chair of the Westside Wastewater Service Standing Committee for 2023.

CARRIED

MILSOM/COBLE

THAT Director Patrick Van Minsel be elected as Vice Chair of the Westside Service Standing Committee for 2023.

CARRIED

4. ADOPTION OF THE AGENDA

JOHNSTON/VAN MINSEL

THAT the January 25th, 2023, Westside Wastewater Service Standing Committee agenda be adopted.

CARRIED

5. ADOPTION OF MINUTES

JOHNSTON/VAN MINSEL

THAT the February 25, 2022, Westside Wastewater Treatment Service Stakeholder Select Committee (now known as the Westside Wastewater Service Standing Committee) meeting minutes be adopted.

CARRIED

6. BUSINESS ARISING

6.1 Odour Monitoring Update

Report by Travis Kendel, Manager of Engineering Services (Regional District of Central Okanagan)

A PowerPoint presentation on the Regional Wastewater Treatment Plan Odour Monitoring Report was provided to the Committee and included:

- Description of odour volumes and safety information.
- Biofilter processing and operations.
- Reports of study consultations into odour reports.
- Investigated areas of complaints, odour result observations, summary of patterns.
- Additional actions, design, and next steps needed for 2023
- Planning budget for 2030 phase expansions

A discussion took place regarding the odour complaints, and odour mitigation and budget items.

COBLE/JOHNSTON

THAT the Westside Wastewater Service Standing Committee receives the Regional Westside Wastewater Treatment Plan Odour Monitoring Report.

CARRIED

6.2 Westside Wastewater Service 2023-2027 Financial Plan - Draft

Report by Tania McCabe, Director of Financial Services (Regional District of Central Okanagan)

A verbal presentation summarizing the Westside Wastewater Service 2023-2027 Financial Plan was provided to the Committee. The primary changes to the draft financial plan included:

- Operating and Capital.
- User fees, supply cost increases, administrative overhead costs.
- Obtaining Grants.
- Increases in transfers to reserves to prepare for 2030 phase four projects. Increase %5 on an annual basis
- Changes to biosolids contract.
- Reviewing flow allocation numbers by members for 2023. Substantial increase to Westbank First Nation due to third lift station and increase in workload.

Updated Flow numbers were distributed to the Committee.

A discussion took place to clarify upgrades, contribution amounts, increases, and flow rate distribution for cost allocation.

COBLE/JOHNSON

THAT the Westside Wastewater Service Standing Committee received the Draft Westside Wastewater Service 2023-2027 Financial Plan from the Director of Financial Services dated January 25, 2023, for information;

AND THAT the Westside Wastewater Service Standing Committee agrees, in principle, with the draft Westside Wastewater Service 2023-2027 Financial Plan to the Regional Board subject to more information being received by the Regional Board when considering the Regional District Central Okanagan's 2023-2027 Financial Plan subject to more information being received by the Committee.

AND FURTHER THAT the additional Committee meeting be scheduled for February 22, 2023, at 10:00 a.m. at the Regional District Central Okanagan's Admin Offices at 1450 KLO, Kelowna, BC

CARRIED

6.3 National Water and Wastewater Benchmarking Initiative

Report by David Komaik, Director of Engineering Services (Regional District of Central Okanagan)

A verbal report was presented to the Committee on the National Water and Wastewater Benchmarking Initiative Executive Summary and included:

- Objectives to provide effective and environmentally efficient services.
- Noted outlier of ongoing progress with addressing odour complaints to improve services.
- Arrange tour of facility for Committee.

VAN MINSEL/COBLE

THAT the Westside Wastewater Treatment Service Standing Committee receives for information the verbal report from the Director of Engineering Services dated January 25, 2023, on the National Water and Wastewater Benchmarking Initiative.

CARRIED

7. NEW BUSINESS

7.1 Development Cost Charge Bylaw Exemptions

Vice-Chair Van Minsel noted that Peachland's Council passed a resolution requesting deferral of the request from the District of Peachland to waive the RDCO DCC's for a proposed Seniors' Housing project pending the outcome of the discussions between District of Peachland and BC Housing.

JOHNSON/COBLE

THAT the Committee defer consideration of the request from the District of Peachland to waive the RDCO Development Cost Charges for a proposed Seniors' Housing project pending the outcome of the discussions between the District of Peachland and BC Housing.

CARRIED

8. ADJOURN

JOHNSTON/COBLE

THAT the January 25, 2023, Westside Wastewater Services Standing Committee meeting be adjourned.

CARRIED

The committee meeting adjourned at 11:36 a.m.

G. Milsom (Chair)