

**Minutes of REGULAR BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, Woodhaven Boardroom, 1450 KLO Road, Kelowna, B.C. on Thursday, February 23, 2023.**

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Directors:  
(In Person) L. Wooldridge, Chairperson (City of Kelowna)  
G. Milsom, Vice-Chairperson (City of West Kelowna)  
J. Coble (Westbank First Nation)  
T. Dyas (City of Kelowna)  
B. Ireland (District of Lake Country)  
S. Johnston (City of West Kelowna)  
K. Kraft (Central Okanagan East Electoral Area)  
R. Webber, Alternate (City of Kelowna)  
K. Thom, Alternate (District of Peachland)

Directors:  
(Electronic) R. Cannan\* (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
C. Hodge\* (City of Kelowna)  
M. Singh (City of Kelowna)

Directors:  
(Regrets) G. Lovegrove (City of Kelowna)  
P. Van Minsel (District of Peachland)

Staff:  
C. Griffiths, Deputy Chief Administrative Officer  
T. McCabe, Director of Financial Services  
J. Foster, Director of Communications & Information Services  
T. Cashin, Director of Community Services  
W. Darlington, Manager, Parks Services  
D. Komaike, Director of Engineering Services  
M. Czarny, Senior Planner  
J. Niu, Environmental Planner  
S. Horning, Deputy Corporate Officer  
S. Ballan-Brown, Executive Assistant – Corporate Services  
C. Anderson, Legislative Assistant (Recording Secretary)

\* denotes partial attendance

**1. CALL TO ORDER**

Chairperson Wooldridge called the meeting to order at 8:30 a.m.

Noted an open hearing, a live audio-video feed is being broadcast and recorded on rdco.com.

**2. LAND ACKNOWLEDGEMENT**

Chair acknowledged our presence on the traditional, ancestral, and unceded  $tr̓xw̓úla?xw$  (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

Director Cannan joined the meeting at 8:37 a.m.

**3. ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

DYAS/IRELAND

**THAT** the February 23, 2023 Regular Agenda be adopted.

CARRIED

Director Hodge joined the meeting at 8:48 a.m.

**4. COMMUNITY SERVICES**

- 4.1 Covenant Discharge (MISC-23-08) - 5705 Upper Booth Road North (East Electoral Area)  
*Custom Vote – Electoral Area East & Kelowna Fringe Area – Electoral Area Directors, Kelowna - 1 Director, 1 Vote*

Elizabeth Kutschera, 5705 Upper Booth Road, applicant:

- Responded to questions from the Regional Board.

CANNAN/WEBBER

**THAT** the Regional Board allow the applicant for Covenant Discharge (MISC-22-08) - 5705 Upper Booth Road North (East Electoral Area) to present to the Board.

CARRIED

SINGH/HODGE

**THAT** the Regional Board receive the report from the Director of Community Services, dated February 23, 2023, with respect to RDCO File: MISC-23-08 for the property located at 5705 Upper Booth Road legally described as Lot 1, Section 18, Township 24, ODYD, Plan KAP66788 (“the Subject Property”);

**AND FURTHER THAT** the Regional Board not support the discharge of covenant KP44326, from the Subject Property.

DEFEATED UNANIMOUSLY

KRAFT/DYAS

**THAT** the Regional Board receive the report from the Director of Community Services, dated February 23, 2023, with respect to RDCO File: MISC-23-08 for the property located at 5705 Upper Booth Road legally described as Lot 1, Section 18, Township 24, ODYD, Plan KAP66788 (“the Subject Property”);

**AND FURTHER THAT** the Regional Board support the discharge of covenant KP44326, from the Subject Property.

CARRIED

- 4.2 UBCM Disaster Risk Reduction Grant Application for Climate Action  
*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

MILSOM/IRELAND

**THAT** the Regional Board supports the \$150,000 UBCM Disaster Risk Reduction – Climate Adaptation grant application for the Regional Disaster Risk Reduction and Integrated Planning Project.

CARRIED

**5. CORPORATE SERVICES**

- 5.1 Establishment of Advisory Committees - 2022-2026 Term  
*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

IRELAND/DYAS

**THAT** the Regional Board approve the Terms of Reference for the Environment & Climate Advisory Committee in the form attached to the Report from the Deputy Corporate Officer dated February 23, 2023.

CARRIED

IRELAND/MILSOM

**THAT** the Regional Board give first, second and third readings to Regional District of Central Okanagan Economic Development Commission Amendment Bylaw No. 1526, 2023.

CARRIED

IRELAND/DYAS

**THAT** the Regional Board adopt Regional District of Central Okanagan Economic Development Commission Amendment Bylaw No. 1526, 2023.

CARRIED

IRELAND/DYAS

**THAT** the Regional Board approve the Terms of Reference for the Central Okanagan Economic Development Advisory Committee in the form attached to the Report from the Deputy Corporate Officer dated February 23, 2023.

CARRIED

**6. FINANCIAL SERVICES**

- 6.1 Purchase Commitments Over \$100k during Q4 2022  
*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

THOM/IRELAND

**THAT** the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated February 23, 2023 on purchase commitments which exceeded \$100,000 made during the 4<sup>th</sup> quarter of 2022 (October 1<sup>st</sup> to December 31<sup>st</sup>, 2022).

CARRIED

**7. CORRESPONDENCE**

- 7.1 Westbank First Nation - Declaration on the Rights of Indigenous Peoples Act (DRIPA) - Article 5

IRELAND/DYAS

**THAT** the Regional Board receive the correspondence from Westbank First Nation dated February 7, 2023, with respect to Declaration on the Rights of Indigenous Peoples Act (DRIPA) – Article 5 for information.

CARRIED

**8. DIRECTOR ITEMS**

**9. MOTION TO CLOSE THE MEETING**

KRAFT/DYAS

**THAT** the February 23, 2023 Regular Board meeting be closed to the public pursuant to sections 90(1)(b) and 90(2)(b) of the *Community Charter* to discuss items related to:

- personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting recessed at 9:39 a.m. and convened to a closed session at 9:49 a.m.

The meeting reconvened to a open session at 10:01 a.m.

**10. ADJOURN**

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

DYAS/SINGH

**THAT** the February 23, 2023 Regular Board Meeting be adjourned.

CARRIED

The meeting adjourned at 10:01 a.m.

CERTIFIED CORRECT:

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L. Wooldridge, Chairperson

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S. Horning, Deputy Corporate Officer

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