



Regional Board Report

Request for Decision

To: Regional Board

From: Deputy Corporate Officer

Date: March 16, 2023

Subject: Establishment of the Planning Advisory Committee – 2022-2026 Term

Voting Entitlement: *All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*
Bylaw Adoption – Unweighted Corporate Vote – 2/3 Majority (LGA s.228)

Purpose: To approve the Terms of Reference for the Planning Advisory Committee.

Executive Summary:

Advisory committees established by the Regional Board provide an opportunity for members of the public to work together collaboratively on matters referred to them by the Regional Board. The Terms of Reference outline the formal role of the committee, including the objectives and scope of work that will guide the committee in their advisory role.

Section 7.9 of *Board Procedure Bylaw No. 1501* authorizes the Regional Board to establish advisory committees as required and approved by the Board through a Terms of Reference.

At the November 24, 2022, Regular Board Meeting, the Regional Board received a Report from the Regional Board Chair establishing the standing and advisory committees for the 2022-2026 Regional Board term and requested staff prepare draft Terms of Reference for each committee for consideration.

The Electoral Area Services Committee reviewed the draft Terms of Reference for the Planning Advisory Committee at their February 23, 2023, Committee meeting and recommended revisions.

It is recommended that the Regional Board approve the Terms of Reference for the Planning Advisory Committee as presented.

Recommendation #1: *All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

THAT the Regional Board give first, second and third readings to Regional District of Central Okanagan Advisory Planning Commission Repeal Bylaw No. 1523, 2023.

Recommendation #2: *Bylaw Adoption – Unweighted Corporate Vote – 2/3 Majority (LGA s. 228)*

THAT the Regional Board adopt Regional District of Central Okanagan Advisory Planning Commission Repeal Bylaw No. 1523, 2023.

Recommendation #3: *All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

THAT the Regional Board approve the Terms of Reference for the Planning Advisory Committee in the form attached to the Report from the Deputy Corporate Officer dated March 16, 2023.

Approved by:



Sandi Horning, Deputy Corporate Officer

Attachment(s):

1. RDCO Planning Commission Repeal Bylaw No. 1523, 2023
2. Terms of Reference – Planning Advisory Committee
3. Presentation

Strategic Plan Alignment:

Priorities: Sustainable Communities

Values: Good Governance

Background:

The Regional District of Central Okanagan Advisory Planning Commissions were established in 1969 and have been meeting as advisory commissions to provide the Regional Board, its Committees and staff advice on policy changes for consideration on Regional Planning related issues with an emphasis on how those issues might impact the community.

The commission is being presented as an advisory committee of the Regional Board. Along with a new name, and the change from an advisory commission to an advisory committee, the Terms of Reference for the Planning Advisory Committee (attached) includes updated language, formatting, and additional corporate services legislative support in scheduling and managing the records of the committee. The scope of the terms of reference has been updated to include advising the Regional Board on electoral area planning matters related to land uses, bylaw and Official Community Plan preparation, and permits issued under Part 14 of the *Local Government Act*. This Committee will provide local perspectives and expertise on how planning policy and permit issuance may impact the community in the RDCO Electoral Areas.

The Electoral Area Services Committee reviewed the Terms of Reference for the Planning Advisory Committee at their February 23, 2023, and passed the following resolution:

THAT the Electoral Area Services Committee recommends to the Regional Board that the proposed Terms of Reference for the Planning Advisory Committee be revised as follows:

- *Membership of the Committee will be comprised of seven (7) voting members, appointed by the Regional Board; and*
- *The preferred composition of the membership include a syilx/Okanagan representative and residents from individual communities within each Electoral Area.*

The requested changes have been incorporated into the Terms of Reference.

Considerations:

Legal/Statutory Authority:

Board Procedure Bylaw No. 1501, Section 7.9

Local Government Act, Section 349

Considerations not applicable:

- Organizational/External
 - Financial
 - Alternate Recommendation
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Approved for Agenda



Brian Reardon, CAO