

**Minutes of REGIONAL BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, Woodhaven Boardroom, 1450 KLO Road, Kelowna, B.C. on Thursday, March 30, 2023.**

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Directors:  
(In Person) L. Wooldridge, Chairperson (City of Kelowna)  
G. Milsom, Vice-Chairperson (City of West Kelowna)  
R. Cannan (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
C. Hodge (City of Kelowna)  
B. Ireland (District of Lake Country)  
K. Kraft (Central Okanagan East Electoral Area)  
G. Lovegrove (City of Kelowna)  
M. Singh (City of Kelowna)  
R. Webber, Alternate (City of Kelowna)  
K. Thom, Alternate (District of Peachland)

Directors:  
(Regrets) T. Dyas (City of Kelowna)  
J. Coble (Westbank First Nation)  
S. Johnston (City of West Kelowna)  
P. Van Minsel (District of Peachland)

Staff: B. Reardon, Chief Administrative Officer  
C. Griffiths, Director of Corporate Services  
J. Foster, Director of Communications and Information Systems  
T. McCabe, Director of Financial Services  
T. Cashin, Director of Community Services  
D. Komaike, Director of Engineering  
M. Hammond, Manager of Parks Operations  
K. Needham, Corporate Officer  
S. Horning, Supervisor Corporate Services  
C. Anderson, Legislative Assistant (Recording Secretary)

**1. CALL TO ORDER**

Chairperson Wooldridge to call the meeting to order at 8:30 a.m.

As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

**2. LAND ACKNOWLEDGEMENT**

Chairperson acknowledged our presence on the traditional, ancestral, and unceded  $\text{tr}\acute{\text{x}}^{\text{w}}\acute{\text{u}}\text{l}\text{a}\text{?x}^{\text{w}}$  (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

**3. ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

HODGE/KRAFT

**THAT** the March 30, 2023 Regular Board meeting agenda be adopted.

CARRIED

**4. ADOPTION OF MINUTES**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

LOVEGROVE/IRELAND

**THAT** the March 16, 2023 Regular Board meeting minutes be adopted.

CARRIED

**5. COMMUNITY SERVICES**

- 5.1 Development Variance Permit (VP-22-10) - 6730 Marbella Loop  
(West Electoral Area)  
*Custom Vote – Electoral Area West – Electoral Area Directors only  
–1 Director, 1 Vote*

CARSON/KRAFT

**THAT** the Regional Board receives the report from the Director of Community Services, dated March 30, 2023, with respect to RDCO file VP-22-10, for the property located at 6730 Marbella Loop, legally described as Strata Lot 296, Plan KAS2428, DL3850, ODYD, together with an interest in the Common Property in proportion to the unit entitlement of the Strata Lot as shown on Form V (“the Subject Property”);

**AND THAT** Development Variance Permit application VP-22-10, to vary Section 3.5.1.c of Zoning Bylaw No. 871 is approved, to increase the length of an exterior open stair that may project into the side yard setback of the Subject Property from 35% of the wall length of that particular side of the house, to 110% of the wall length of the north-eastern wall of the house.

CARRIED

- 5.2 Agricultural Land Commission Referral Application (A-22-04) - 5705 Upper Booth Road North (East Electoral Area)  
*All Directors – Unweighted Corporate Vote - Simple Majority (LGA s. 208)*

HODGE/CANNAN

**THAT** the Regional Board allow the applicant for Agricultural Land Commission Referral Application (A-22-04) - 5705 Upper Booth Road North (East Electoral Area) to present to the Board.

CARRIED

The applicant, Elizabeth Kutschera, 5705 Upper Booth Road North answered questions from the Board.

CANNAN/HODGE

**THAT** the Regional Board receive the report from the Director of Community Services, dated March 30, 2023, with respect to RDCO File: A-22-04 (ALC Application #65674) for the property located at 5705 Upper Booth Road legally described as Lot 1, Section 18, Township 24, ODYD, Plan KAP66788 (“the Subject Property”);

**AND THAT** the Regional Board not support application A-22-04, to allow the subdivision of the Subject Property;

**AND FURTHER THAT** the Regional Board direct staff to not forward the application to the Agricultural Land Commission.

DEFEATED

Vice-Chair Milsom, Directors Kraft, Webber, Carson, Thom and Hodge - Opposed

HODGE/KRAFT

**THAT** the Regional Board receive the report from the Director of Community Services, dated March 30, 2023, with respect to RDCO File: A-22-04 (ALC Application #65674) for the property located at 5705 Upper Booth Road legally described as Lot 1, Section 18, Township 24, ODYD, Plan KAP66788 (“the Subject Property”);

**AND THAT** the Regional Board support application A-22-04, to allow the subdivision of the Subject Property;

**AND FURTHER THAT** the Regional Board direct staff to forward the application to the Agricultural Land Commission.

CARRIED

Directors Singh, Lovegrove, Ireland and Cannan - Opposed

- 5.3 Covenant Discharge for Lot 4 Lakeshore Road (DP-22-30)  
*Custom Vote – Electoral Area East & Kelowna Fringe Area –  
Electoral Area Directors, Kelowna - 1 Director, 1 Vote*

KRAFT/LOVEGROVE

**THAT** the Regional Board receive the report from the Director of Community Services, dated March 30, 2023, with respect to RDCO File DP-22-30, for the property legally described as Lot 4, District Lot 2724S, Similkameen Division Yale District, Plan 34913 (“the Subject Property”);

**AND FURTHER THAT** the Regional Board support the discharge of covenant W45466 from the Subject Property upon the issuance of Development Permit DP-22-30 and based on the recommendations provided by Triton Environmental Consultants Ltd. (March 2023), the Wastewater Practitioner Assessment (December 2022), and concurrent support from Interior Health (March 2023).

CARRIED

- 5.4 Appointment of a Bylaw Enforcement Officer and Dog Control Officers  
*All Directors – Unweighted Corporate Vote - Simple Majority (LGA s. 208)*

IRELAND/KRAFT

**THAT** the Regional Board appoint the following Regional District employees as Bylaw Officers to enforce the designated service bylaws as outlined:

- Denise Relke, Bylaw Enforcement Officer I, Protective Services – All bylaws outlined in Schedule 1 of the Ticket Information and Utilization Bylaw No. 435; and
- Anthony Bast, Dog Control Officer I - RDCO Responsible Dog Ownership Bylaw No. 1343.

CARRIED

## **6. CORPORATE SERVICES**

- 6.1 Directors Approval to Attend 2023 Conferences  
*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

### **HODGE/KRAFT**

**THAT** the Regional Board approve the expenses incurred following the registration and attendance of Director Kraft and Director Carson at the 2023 Local Government Leadership Academy, Elected Officials Seminar, March 1-3 in Kelowna, B.C.;

**AND THAT** the Regional Board approve the expenses related to Director Kraft and Director Carson registration and attendance at the upcoming SILGA and UBCM conferences as per Board Expense Policy 7.15;

**AND THAT** the Regional Board approve the expenses related to Director Carson registration and attendance at the upcoming Federation of Canadian Municipalities conference as per Board Expense Policy 7.15;

**AND THAT** the Regional Board approve the expenses related to Director Dyas attendance at the upcoming 2023 MFA Financial Forum and AGM per Board Expense Policy 7.15;

**AND FURTHER THAT** the Regional Board approve Chair Wooldridge's registration and attendance at the upcoming 2023 UBCM Regional District Chair and CAO Forum per Board Expense Policy 7.15.

**CARRIED**

## **7. FINANCIAL SERVICES**

- 7.1 2023-2027 Five-Year Financial Plan Bylaw  
*All Directors – Weighted Corporate Vote – Majority (LGA s.210)*

### **LOVEGROVE/THOM**

**THAT** the Regional District 2023-2027 Five-Year Financial Plan Bylaw No. 1525 be given first, second and third readings.

**CARRIED**

### **LOVEGROVE/IRELAND**

**THAT** the Regional District 2023-2027 Five-Year Financial Plan Bylaw No. 1525 be adopted.

**CARRIED**

**8. CORRESPONDENCE**

8.1 SIR Board Report: February 3, 2023

HODGE/SINGH

**THAT** the Regional Board receive the correspondence from SIR dated February 3, 2023, with respect to SIR Board Report.

CARRIED

**9. DIRECTOR ITEMS**

**10. MOTION TO CLOSE THE MEETING**

KRAFT/THOM

**THAT** the March 30, 2023 Regular Board meeting be closed to the public pursuant to sections 90(1) (a)(c)(g)(i) and 90(2) (b) of the *Community Charter* to discuss items related to:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the Regional District;
- labour relations or other employee relations;
- litigation or potential litigation affecting the Regional District;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- the consideration of information received and held in confidence relating to negotiations between the Regional District and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The meeting recessed at 9:44 a.m. and reconvened at 1:45 p.m.

**10. ADJOURN**

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

CARSON/KRAFT

**THAT** the March 30, 2023 Regular Board Meeting be adjourned.

CARRIED

The meeting adjourned at 1:45 p.m.

CERTIFIED CORRECT:

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L. Wooldridge, Chairperson

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K. Needham, Corporate Officer

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