

**Minutes of REGULAR BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, Woodhaven Boardroom, 1450 KLO Road, Kelowna, B.C. on Thursday, May 4, 2023.**

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Directors:  
(In Person) L. Wooldridge, Chairperson (City of Kelowna)  
R. Cannan (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
J. Coble (Westbank First Nation)  
T. Dyas (City of Kelowna)  
C. Hodge (City of Kelowna)  
B. Ireland (District of Lake Country)  
K. Kraft (Central Okanagan East Electoral Area)  
G. Lovegrove (City of Kelowna)  
G. Milsom, Vice-Chairperson (City of West Kelowna)  
M. Singh,\* (City of Kelowna)  
P. Van Minsel (District of Peachland)

Directors:  
(Regrets) S. Johnston (City of West Kelowna)

Staff: B. Reardon, Chief Administrative Officer  
C. Griffiths, Director of Corporate Services  
T. McCabe, Director of Financial Services  
T. Cashin, Director of Community Services  
T. Kendel, Manager of Engineering  
J. Foster, Director of Communications and Information Services  
W. Darlington, Manager of Parks Services  
K. Needham, Corporate Officer  
S. Horning, Supervisor – Corporate Services  
C. Anderson, Legislative Assistant (Recording Secretary)

Guests: Markus Schrott, Partner, BDO Canada

\* denotes partial attendance

**1. CALL TO ORDER**

Chairperson Wooldridge called the meeting to order at 8:50 a.m. and noted that as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

**2. LAND ACKNOWLEDGEMENT**

Chairperson Wooldridge acknowledged our presence on the traditional, ancestral, and unceded  $\text{tr}\acute{\text{x}}^{\text{w}}\acute{\text{u}}\text{l}\text{a}\text{?x}^{\text{w}}$  (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

Chair Wooldridge recognized Murdered and Missing Indigenous Women Girls and 2 Spirit Awareness Day, May 5, 2023, also referred to as Red Dress Day.

**3. ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

IRELAND/HODGE

**THAT** the May 4, 2023 Regular Board meeting agenda be adopted.

CARRIED

**4. ADOPTION OF MINUTES**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

KRAFT/DYAS

**THAT** the April 20, 2023 Public Hearing minutes be received;

**AND THAT** the April 13, 2023 Special Board Meeting minutes and April 20, 2023 Regular Board Meeting minutes be adopted.

CARRIED

Director Singh joined the meeting at 8:41 a.m.

**5. FINANCIAL SERVICES**

**5.1 2022 Financial Statements**

*All Directors – Weighted Corporate Vote – Majority (LGA s.210)*

Markus Schrott, Partner, BDO Canada, presented the Regional District of Central Okanagan 2022 Financial Statements.

VAN MINSEL/DYAS

**THAT** the Regional Board receive the report, on the draft Regional District of Central Okanagan 2022 Financial Statements, from the Director of Financial Services.

**AND THAT** the Regional District of Central Okanagan's Financial Statements, for the year ended December 31, 2022, be approved.

**AND FURTHER THAT** the Chair and Director of Financial Services be authorized to sign the Regional District of Central Okanagan's 2022 Financial Statements.

CARRIED

- 5.2 Purchase Commitments over \$100,000 during Q1 2023  
*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

IRELAND/HODGE

**THAT** the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated May 4 2023 on purchase commitments which exceeded \$100,000 made during the 1<sup>st</sup> quarter of 2023 (January 1<sup>st</sup> to March 31<sup>st</sup>, 2023).

CARRIED

**6. COMMUNITY SERVICES**

- 6.1 Temporary Use Permit (TUP-23-01) - 4690 Trepanier Road (EA West)

***This file was withdrawn by the applicant.***

- 6.2 Development Variance Permit (VP-22-08) and LGA Exemption - 1711, 1725 and 1733 Huckleberry Road (EA East)  
*Custom Vote - Electoral Area East Unfringed Area - Electoral Area Directors Only - 1 Director, 1 Vote*

KRAFT/CARSON

**THAT** the Regional Board receives the report from the Director of Community Services, dated May 4, 2023, with respect to RDCO file: VP-22-08 for the property located at 1733 Huckleberry Road, legally described as Lot B Sections 13 and 14 Township 27 ODYD, Plan KAP45396, Except Plan KAP50465 ("the subject property");

**AND THAT** the Regional Board approve Development Variance Permit Application VP-22-08 to vary Section 2, Part 3.2.2 of the Joe Rich Rural Land Use Bylaw No. 1195, to increase the maximum grade from 8% to 15% for a panhandle lot, based on the Drawings dated August 18, 2022.

CARRIED

KRAFT/CARSON

**THAT** the Regional Board receives the report from the Director of Community Services, dated December 15, 2022, with respect to LGA exemption for the property located at 1711, 1725, and 1733 Huckleberry Road, legally described as Lot 27, Section 14, Township 27, ODYD, Plan 31551, Except Plan KAP45396; Lot A, Section 14, Township 27, ODYD, Plan KAP45396; and Lot B, Sections 13 and 14, Township 27, ODYD, Plan KAP45396, Except Plan KAP50465 ("the subject properties");

**AND THAT** the Regional Board exempt the subject properties from statutory minimum frontage requirement of Section 512 of the Local Government Act.

CARRIED

- 6.3 Community Services Department Bylaw Updates  
*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208) and Bylaw adoption requires 2/3 majority (LGA s.228)*

DYAS/IRELAND

**THAT** the Regional Board receives the Community Services Department Bylaw Updates report from the Director of Community Services, dated May 4, 2023, for information;

**AND THAT** the Regional Board rescind first and second readings given to Building Bylaw No. 1482;

**AND THAT** the Regional Board rescind first and second readings given to Development Application Fees and Charges Bylaw No. 1483;

**AND THAT** the Regional Board give first, second, and third readings to Building Bylaw No. 1482;

**AND THAT** the Regional Board give first, second, and third readings to Development Application Fees and Charges Bylaw No. 1483;

**AND FURTHER THAT** the Regional Board give first, second, and third readings to Development Application Procedures Bylaw No. 1527.

CARRIED

IRELAND/KRAFT

**THAT** the Regional Board adopt Building Bylaw No. 1482;

**AND THAT** the Regional Board adopt Development Application Fees and Charges Bylaw No. 1483;

**AND FURTHER THAT** the Regional Board adopt Development Application Procedures Bylaw No. 1527.

CARRIED

- 6.4 Official Community Plan Amendment Bylaw No. 1274-13 and Zoning Amendment Bylaw No. 871-277 - Rockchild Landing - District Lot 4501 on Westside Road (EA West) Bylaw Adoption  
*Custom Vote – Electoral Area West & West Kelowna Fringe Area – Electoral Area Directors, West Kelowna - 1 Director, 1 Vote*

MILSOM/KRAFT

**THAT** Official Community Plan Amendment Bylaw No. 1274-13 be adopted;

**AND THAT** Zoning Amendment Bylaw No. 871-277 be adopted.

CARRIED

Director Carson - Opposed

**7. PARKS SERVICES**

- 7.1 EECO Renaming - Mission Creek Regional Park  
*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

CANNAN/SINGH

**THAT** the Regional Board receive the report from the Manager, Parks Services, dated May 4, 2023, regarding the renaming of the Environmental Education Centre for the Central Okanagan to the Robert Hobson Environmental Education Centre for the Okanagan, for information.

CARRIED

**8. CORRESPONDENCE**

- 8.1 Ministry of Health Letter - Emergency Health Services
- 8.2 Legislative Assembly of BC - Ben Stewart, MLA Kelowna West - Floating House Bear Creek Provincial Park

**IRELAND/KRAFT**

**THAT** the Regional Board receive the following correspondence for information:

- Ministry of Health Letter – Emergency Health Services April 20, 2023; and
- Legislative Assembly of BC – Ben Stewart, MLA Kelowna West – Floating House Bear Creek Provincial Park April 17, 2023.

**CARRIED**

**9. DIRECTOR ITEMS**

**10. MOTION TO CLOSE THE MEETING**

**HODGE/SINGH**

**THAT** the May 4, 2023 Regular Board meeting be closed to the public pursuant to sections 90(1)(k) and 90(2)(b) of the *Community Charter* to discuss items related to:

- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED**

The meeting recessed at 10:22 a.m. and reconvened at 12:32 p.m.

11. **ADJOURN**

The May 4, 2023 Regular Board Meeting be adjourned at 12:32 p.m.

CERTIFIED CORRECT:

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L. Wooldridge, Chairperson

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K. Needham, Corporate Officer

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