



## Regular Board Meeting Minutes

**Date:** Thursday, January 25, 2024

**Time:** 8:30 a.m.

**Location:** Woodhaven Board Room  
1450 K.L.O. Road, Kelowna, BC

Directors (in-person): L. Wooldridge, Chairperson (City of Kelowna)  
K. Kraft, Vice-Chairperson (Central Okanagan East Electoral Area)  
G. Milsom, (City of West Kelowna)  
R. Cannan (City of Kelowna)  
T. Dyas (City of Kelowna)  
B. Ireland (District of Lake Country)  
S. Johnston (City of West Kelowna)  
G. Lovegrove (City of Kelowna)  
M. Singh (City of Kelowna)

Directors (electronic): C. Hodge\* (City of Kelowna)  
P. Van Minsel (District of Peachland)  
W. Carson\* (Central Okanagan West Electoral Area)  
J. Coble\* (Westbank First Nation)

Staff: S. Ginter, Chief Administrative Officer  
C. Griffiths, Director of Corporate Services  
T. Cashin, Director of Community Services  
J. Foster, Director of Communications & Information Services  
T. McCabe, Director of Financial Services  
W. Darlington, Interim Director of Parks Services  
T. Kendel, Acting Director of Engineering Services  
S. Horning, Deputy Corporate Officer (recording secretary)  
S. Ballan-Brown, Executive Assistant, Corporate Services

Guests (electronic): Dr. Tim Raybould, Principal, JWR Business Group

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\*denotes partial attendance

1. **CALL TO ORDER**

Chairperson Wooldridge called the meeting to order at 8:31 a.m. and noted an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. **LAND ACKNOWLEDGEMENT**

The Chair acknowledged our presence on the traditional, ancestral, and unceded  $tr\acute{m}xw\acute{u}la\eta xw$  (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. **ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

The Chair noted that agenda item 7.1 has been withdrawn by staff.

**DYAS/IRELAND**

R2024/010 **THAT** the January 25, 2024 Regular Board Meeting agenda be adopted, as amended by removing agenda item 7.1 from the agenda.

**CARRIED**

4. **ADOPTION OF MINUTES**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

**DYAS/LOVEGROVE**

R2024/011 **THAT** the January 11, 2024 Regional Board Meeting minutes be adopted.

**CARRIED**

Director Carson joined the meeting at 8:35 a.m.

5. **COMMUNICATION AND INFORMATION SERVICES**

5.1 Inclusive Regional Governance Report

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

**MILSOM/LOVEGROVE**

R2024/012 **THAT** the Regional Board receive the Inclusive Regional Governance report from the Director of Communication and Information Services, dated January 25, 2024, for information.

**CARRIED**

Director Hodge joined the meeting at 8:40 a.m.

The meeting recessed at 9:26 a.m. and reconvened at 9:32 a.m.

## 6. COMMUNITY SERVICES

6.1 Floodplain Exemption Application (FEX-23-02) - 9651 Kilkenny Place - EA West

*Custom Vote - Electoral Area West Unfringed Area - Electoral Area Directors Only - 1 Director, 1 Vote*

### CARSON/KRAFT

R2024/013

**THAT** the Regional Board approves Floodplain Exemption application FEX-23-02 for Lot 11, District Lot 3330, ODYD, Plan 11749, reducing the floodplain setback defined under Section 3.28.2.1.1 of Zoning Bylaw No. 871 from 15m to 5.5m to allow the placement of fill necessary to reinforce and protect structural foundations, subject to the following conditions:

- The applicant must apply for a Development Permit for works associated with the removal of all existing structures within the prohibited development area depicted in Attachment 5 of Regional Board Report FEX-23-02 and the restoration of the affected area.
- The applicant must apply for a Demolition Permit to remove all existing structures within the prohibited development area depicted in Attachment 5 of Regional Board Report FEX-23-02.
- Aside from the reinforcement and protection of structural foundations, no increase to the existing building footprint or change to the siting of the structure within the floodplain setback is permitted.
- The applicant shall register a restrictive covenant under Section 219 of the *Land Title Act* identifying that there may be flood concern relating to the development of the lands.
- Shoreline modification and works in and around a water course is subject to Provincial regulations and requirements under the *Water Sustainability Act*.

CARRIED

**7. CORPORATE SERVICES**

7.1 Brent Road Fire Protection Agreement with District of Peachland

***WITHDRAWN BY STAFF***

7.2 UBCM Emergency Support Services Equipment and Training Grant Application

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

**HODGE/KRAFT**

R2024/014 **THAT** the Regional Board supports a submission of an application under the 2024 UBCM Community Emergency Preparedness Fund for \$148,100 under the Emergency Support Services Equipment and Training stream.

**CARRIED**

**8. FINANCIAL SERVICES**

8.1 Purchase Commitments over \$100,000 during 4Q 2023

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

**IRELAND/CANNAN**

R2024/015 **THAT** the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated January 25, 2024 on purchase commitments which exceeded \$100,000 made during the 4<sup>th</sup> quarter of 2023 (October 1<sup>st</sup> to December 31<sup>st</sup>, 2023).

**CARRIED**

The meeting recessed at 9:45 a.m. and reconvened at 9:57 a.m.

8.2 2024-2028 Five-Year Financial Plan - Draft

*All Directors – Weighted Corporate Vote – Majority (LGA s.210)*

**DYAS/SINGH**

R2024/016 **THAT** the Regional Board receive the report 2024-2028 Five-Year Financial Plan draft from the Director of Financial Services, dated January 25, 2024, for information.

**CARRIED**

**9. COMMITTEE AND NEW BUSINESS**

9.1 Economic Trust of the Southern Interior (ETSI) – Alternate Appointment

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

**CANNAN/IRELAND**

R2024/017

**THAT** Vice-Chair Kevin Kraft be appointed as an alternate to the Thompson-Okanagan Regional Advisory Committee (TO-RAC) of ETSI-BC, for the term ending December 1, 2024.

**CARRIED**

9.2 Economic Trust of the Southern Interior - Regional Advisory Committee Meeting Update Fall Funding Intake

**MILSOM/HODGE**

R2024/018

**THAT** the Regional Board receive Economic Trust of the Southern Interior - Regional Advisory Committee Meeting Update Fall Funding Intake for information.

**CARRIED**

**10. DIRECTOR ITEMS**

**11. ADJOURN**

The January 25, 2024 Regular Board Meeting adjourned at 11:16 a.m.

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L. Wooldridge, Chairperson

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S. Horning, Deputy Corporate Officer

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