

MINUTES
BOARD OF TRUSTEES REGULAR MEETING
OF THE OKANAGAN REGIONAL LIBRARY DISTRICT

Date: Wednesday, November 15, 2023

Location: Boardroom, Library Administration Building, 1430 K.L.O. Road, Kelowna, BC

Trustees:
(In Person)

- Neil Todd, Armstrong
- Pat Cochrane, Coldstream
- David Ramey, Enderby
- Loyal Wooldridge, Kelowna (Board Chair)
- Tracy Henderson, Keremeos
- Cara Reed, Lake Country
- Lori Mindnich, Lumby (Personnel Chair)
- David Mattes, Oliver
- Terry Condon, Peachland
- George Elliott, Princeton
- Tim Palmer, Revelstoke
- Sylvia Lindgren, Salmon Arm (Policy & Planning Committee Chair)
- Kari Gares, Vernon (Finance Chair)
- Tasha Da Silva, West Kelowna

(Electronic)

- John Manual, Golden
- Myers Bennett, Osoyoos
- Allysa Hopkins, Regional District North Okanagan
- Subrina Monteith, Regional District Okanagan Similkameen
- Erin Trainer, Summerland

Trustees Absent:

- Bob Evans, Sicamous
- Dean Trumbley, Regional District Columbia Shuswap
- Kevin Kraft, Regional District Central Okanagan
- Todd York, Spallumcheen
- Sara Tronson, Westbank First Nation

Staff:
(In Person)

- Danielle Hubbard, Chief Executive Officer
- Christine McPhee, Director of Public Services, South
- Mark Reinelt, Director of Public Services, North
- Jeremy Feddersen, Chief Financial Officer
- Leslie Brecht, Director of Human Resources
- Jeff Campbell, Chief Technology Officer
- Michal Utko, Director of Marketing and Communications
- Leah Samson, Administrative Services Manager (Recording Secretary)

Guests:
(In Person)

- Ashley Machum, PEA President, ORL Chapter
- Nicole Cabrejos, CUPE President, ORL Chapter

1. CALL TO ORDER / ESTABLISH QUORUM

Chair Wooldridge called the meeting to order at 11:15 AM. Quorum was established with 19 trustees in attendance.

2. LAND ACKNOWLEDGMENT

Chair Wooldridge acknowledged that the ORL Headquarters is located on the traditional, ancestral, and unceded trnx^wúlaʔx^w (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. ADOPTION OF THE AGENDA

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A /Community Charter C. 26, s.123)

IT WAS MOVED AND SECONDED

THAT the November 15, 2023 Library Board meeting agenda be adopted.

CARRIED

4. ADOPTION OF PREVIOUS MINUTES

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A /Community Charter C.26, s.123)

IT WAS MOVED AND SECONDED

THAT the September 13, 2023 Library Board meeting minutes be adopted.

CARRIED

5. FINANCE COMMITTEE REPORT – Chair Kari Gares

5.1. 2024 Budget Report and Vote

All Trustees - Weighted Vote - Majority (Library Act Part 3, s.23 & 25, Board Policy Section II.C)

IT WAS MOVED AND SECONDED

THAT the 2024 Budget be approved with a levy funding requirement of \$20,710,282 or 5.29% as set out in the Budget Report from the Finance Committee and the C.F.O. dated November 15, 2023.

OPPOSED: 0

CARRIED UNANIMOUSLY BY WEIGHTED VOTE

5.2. Revised 2024 Library Levy Allocation Spreadsheet – CFO Jeremy Feddersen

All Trustees-Unweighted Vote-Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

IT WAS MOVED AND SECONDED

THAT the revised 2024 Library Levy Allocation Spreadsheet be received for information.

CARRIED

5.3. RISE AND REPORT: APPOINTMENT OF AUDITOR FOR THE 2023 AUDIT

All Trustees-Unweighted Vote-Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

The following decision was made in-camera and brought forward to the regular meeting.

IT WAS MOVED AND SECONDED

THAT the Board rise and report that BDO Canada was appointed as auditor for the ORL's 2023 audit.

CARRIED

6. STRATEGIC PLANNING COMMITTEE REPORT – CEO Danielle Hubbard

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

The Board will attend two workshops at the end of November and a draft strategic plan will be presented for approval in February 2024.

IT WAS MOVED AND SECONDED

THAT the Report from the Strategic Planning Committee dated November 15, 2023 be received for information.

CARRIED

7. STAFF REPORTS

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

7.1 CEO REPORT – Danielle Hubbard

IT WAS MOVED AND SECONDED

THAT the Report from the CEO dated November 15, 2023 be received for information.

CARRIED

7.2 CFO FINANCIAL UPDATE REPORT - Jeremy Feddersen

IT WAS MOVED AND SECONDED

THAT the Financial Update Report from the CFO dated November 15, 2023 be received for information.

CARRIED

8. BOARD CHAIR REPORT – Loyal Wooldridge

Chair Wooldridge extended his gratitude to the Board members who participated in the recent strategic planning sessions that were held at all ORL locations. He also thanked the Committees for their work throughout the year.

In accordance with Board policy, Chair Wooldridge appointed the following board members to the 2024 Nominations Committee:

North: Sylvia Lindgren, Salmon Arm
Central: Tasha Da Silva, West Kelowna
South: Tracy Henderson, Keremeos

The Nominations Committee will report to the Board in February 2024.

9. LIBRARY TRUSTEES MEETING SCHEDULE YEAR 2024

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

IT WAS MOVED AND SECONDED

THAT the ORL Board of Trustees Meeting Schedule for Year 2024 be approved.

CARRIED

10. CORRESPONDENCE TO THE BOARD

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

10.1. E-Mail from Dena Jones-Short re Fine Free Library, dated Sept. 24, 2023

10.2. E-Mail from Fiona Lehn re Glenmore, dated November 3, 2023

IT WAS MOVED AND SECONDED

THAT the correspondence be received for information.

CARRIED

11. TRUSTEE REPORTS

None.

12. NEW BUSINESS

None.

13. NEXT MEETINGS

Board Strategic Planning Sessions: Monday, November 27, 2023 and Tuesday, November 28, 2023.

Board Meeting: Wednesday, February 21, 2024

14. MOTION TO ADJOURN

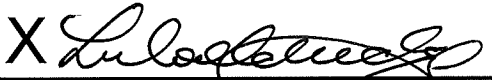
All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

IT WAS MOVED AND SECONDED

THAT the meeting be adjourned.

CARRIED

Adjourned at 11:35 AM.

X 

Board Chair: Loyal Woodridge

Approved & Signed: February 21, 2024