

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, June 24, 2019**

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- Directors: J. Baker (District of Lake Country)  
M. Bartyik (Central Okanagan East Electoral Area)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
G. Given (City of Kelowna)  
S. Johnston (City of West Kelowna)  
G. Milsom (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
L. Wooldridge (City of Kelowna)  
T. Konek (Westbank First Nation)
- Absent: C. Fortin (District of Peachland)  
C. Hodge (City of Kelowna)
- Staff: M. Rilkoff, Deputy Chief Administrative Officer  
T. Cashin, Director of Community Services  
D. Dudzik, Environmental Planner  
J. Foster, Communications Manager  
C. Griffiths, Director of Economic Development  
B. Lange, Planner  
D. Komaike, Director of Engineering Services  
M. Kopp, Director of Parks Services  
M. Drouin, Manager - Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

The meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#126/19 WOOLDRIDGE/BARTYIK**

THAT the agenda be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

- 4.1 Regional Board Meeting Minutes – June 13, 2019 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#127/19** MILSOM/WOOLDRIDGE

THAT the Regional Board meeting minutes of June 13, 2019 be adopted.

CARRIED Unanimously

**5. CORRESPONDENCE**

- 5.1 Okanagan Basin Water Board Meeting Highlights – June 7, 2019  
(*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#128/19** BAKER/BARTYIK

THAT the Okanagan Basin Water Board meeting highlights of June 7, 2019 be received for information.

CARRIED Unanimously

- 5.2 Dan Albas, MP Letter, regarding a private members bill proposing an amendment to the Criminal Code "evidence that the offender, in committing the offence, took advantage of the fact that the place where the offence was committed was under a lawful evacuation order or was experiencing a natural disaster or other emergency".  
(*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#129/19** CARSON/BARTYIK

THAT the Regional Board receive Dan Albas, MP letter of June 10, 2019 regarding private members Bill C-447 and approve forwarding a letter of support for the Bill.

CARRIED Unanimously

**6. CORPORATE SERVICES**

- 6.1 Request to Extend RDCO Noise Bylaw No. 403 - Construction Hours Maple Reinders Constructors for the purpose of constructing the Peachland Water Treatment Plant (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

*Director Basran arrived at 7:05 p.m.*

A request for an exemption from the Regional District's Noise Bylaw No. 403, as amended, by Maple Reinders for the purpose of constructing Peachland's Water Treatment Plant was received June 7<sup>th</sup>. As the boundary expansion into Peachland for these lands has not yet been approved by the Province the request remains with the Regional District.

**#130/19**      MILSOM/STACK

THAT the Regional Board approve Maple Reinders Constructors Ltd. request to begin work on the District of Peachland's Water Treatment Plant at 6:00 a.m. and that the extension remain in effect until December 31, 2019.

CARRIED Unanimously

**7.      FINANCIAL SERVICES**

7.1      2018 Statement of Financial Information Disclosures (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated June 19, 2019 outlined the financial information schedules as required under the *Financial Information Act*.

**#131/19**      DEHART/BAKER

THAT the Board approve the 2018 Schedules required under the Financial Information Act and its regulations including:

- Schedule of Board Remuneration
- Schedule of Employee Remuneration
- Schedule of Payments to Suppliers
- Statement of Severance Agreements
- Schedule of Guarantee and Indemnity Agreements

CARRIED Unanimously

**8.      COMMUNITY SERVICES**

8.1      Development Variance Permit Application for P. & B. Uppal (owners), to vary Zoning Bylaw No. 871 by allowing a reduction to the minimum front setback for temporary farm worker accommodation. Located adjacent to Lakha Road (VP-19-03) Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area, 1 Director, 1 Vote*)

Staff report outlined the request to vary setbacks to accommodate the location of existing Temporary Agricultural Worker Dwellings and Accommodation.

Staff outlined the application and referral comments.

Chair asked if there is anyone in the gallery who deems their property affected by the variance.

- The applicant addressed the Board noting that fees have been paid multiple times (ie: Temporary Use Permits). No opposition to the resolution.
- A. Finamore, Norwood Road – questioned whether an applicant needs to apply yearly for a permit? *Response:* Temporary Use Permits are for a three year period. Variances are permanent.
- S. Cullen, 2850 Old Vernon Road – expressed concern how many temporary farm workers are on the property and sewage concerns.
  - The applicant noted 14 workers are on the site. Sewage is approved by Interior Health. Sewage disposal is a septic tank.
  - Staff noted there is a valid building permit for the site. The number of workers on site is determined by what is being grown on the property and the intensity of use. The building has been on site for approximately six years. There was no opposition received to the variance.

**#132/19**      SIEBEN/STACK

THAT Development Variance Permit Application VP-19-03 to vary the following sections of Zoning Bylaw No. 871 be approved based on the Surveyor's Certificate dated February 28, 2019, by Vector Geomatics Land Surveying Ltd.:

- Section 3.25.6 by allowing a reduction of the minimum parcel line setback for a Temporary Agricultural Worker Dwellings and Accommodation from 15.0 m (49.2 ft) to 1.15 m (3.8 ft).
- Section 3.25.7 by allowing an increase in the maximum setback of a Temporary Agricultural Worker Dwellings and Accommodation building from a principal residence from 15.0 m (49.2 ft) to 32.44 m (106.4ft).

CARRIED Unanimously

**#133/19**      BARTYIK/BASRAN

THAT the Regional Board does not approve a refund of the Development Applications Procedures Bylaw No. 944's Development Variance Application Fee.

CARRIED Unanimously

- 8.2 Development Variance Permit Application for R. & C. Denison (owners), to vary Zoning Bylaw No. 871 by allowing an increase in the maximum height for an existing accessory structure, located adjacent to Westside Road. (VP- 19-04) Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas and West Kelowna Fringe Area, 1 Director, 1 Vote*)

Staff report outlined the variance to allow an increase of the maximum accessory building height of an existing accessory building.

Staff reviewed the application. No opposition to the application has been received.

Chair to ask if there is anyone in the gallery who deems their property affected by the variance. There was no-one.

**#134/19** CARSON/JOHNSTON

THAT the Regional Board approve Development Variance Permit Application VP- 19-04 to vary the Provision of Part 6, Section 6.3.14.2 of Zoning Bylaw No. 871 by allowing an increase of the maximum accessory building height from 5.0 m (16.4 ft.) to 7.6 m (24.93 ft.), based on the Survey Certificate prepared by AllTerra Land Surveying Ltd. dated April 3, 2019.

CARRIED Unanimously

- 8.3 Land Use Contract Amendment Bylaw No. 247-4, for the Regional District of Central Okanagan (applicant) to discharge Land Use Contract No. 247 in its entirety. (Z19/01) Located within the Scotty Creek subdivision in the Ellison area. Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report outlined the requirement to discharge Land Use Contracts throughout the Regional District. This application is for LUC No. 247 (Scotty Creek Subdivision).

Staff outlined the application and amendment.

**#135/19** BARTYIK/CARSON

THAT Land Use Contract Amendment Bylaw No. 247-04 receive first reading.

CARRIED Unanimously

- 8.3.1 Zoning Amendment Bylaw No. 871-252 for the above to zone the subject properties to Single Detached Housing (R1), Park and Open Space (P1) and Institutional and Assembly (P2) (Z19/01) Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area - 1 Director, 1 Vote*)

**#136/19**      BARTYIK/CARSON

THAT Zoning Amendment Bylaw No. 871-252 receive first reading;

AND FURTHER THAT Application Z19/01 be scheduled for a Public Hearing.

CARRIED Unanimously

**9.      PARK SERVICES**

- 9.1      Woodhaven Nature Conservancy UBC/RDCO MOU and Lease Renewal 3-Year MOU for the delivery of an Artist-in-Residence Program and a 3-Year Lease Agreement for the delivery of an Artist-in-Residence Program with a portion of Woodhaven Nature Conservancy Regional Park (*All Directors - Weighted Vote - Simple Majority - LGA 210.2*)

Staff report dated June 14, 2019 outlined the renewal for a 3-Year Memorandum of Understanding and Lease Agreement for delivery of the UBC-Okanagan Artist-in-Residence program (amendment the program will run for three years).

**#137/19**      BAKER/WOOLDRIDGE

THAT the Regional Board approve the renewal of the Memorandum of Understanding with the University of British Columbia for a three-year term from June 2019 – 2022 for the delivery of an Artist-in-Residence Program within a portion of Woodhaven Nature Conservancy Regional Park located at 969 Raymer Road.

CARRIED Unanimously

**#138/19**      BAKER/WOOLDRIDGE

THAT the Regional Board approve the renewal of the Lease Agreement for a three-year term from June 2019 – 2022 with the University of British Columbia for the delivery of an Artist-in-Residence Program within a portion of Woodhaven Nature Conservancy Regional Park located at 969 Raymer Road as described in Schedule 'A' of the Lease Agreement attached to this report.

CARRIED Unanimously

**10. NEW BUSINESS**

No new business.

**11. DIRECTOR ITEMS**

No items requiring board consideration.

**12. ADJOURN IN CAMERA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#139/19 BAKER/BARTYIK**

THAT pursuant to Section 90 (e) (i) of the Community Charter the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- Disposition of land or improvements
- Receipt of advice that is subject to solicitor-client privilege

CARRIED Unanimously

There being no further business the meeting was adjourned at 7:55 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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G. Given (Chair)

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M. Rilkoff (Deputy Chief Administrative Officer)