



Regular Board Meeting Minutes

Date: Thursday, October 24, 2024
Time: 8:30 a.m.
Location: Woodhaven Board Room
1450 K.L.O. Road, Kelowna, BC

Directors (in-person): B. Ireland, Chairperson (District of Lake Country)
K. Kraft, Vice-Chairperson (Central Okanagan East Electoral Area)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
R. de Jong (City of West Kelowna)
G. Milsom (City of West Kelowna)
L. Stack (City of Kelowna)
R. Webber (City of Kelowna)
M. Singh (Alternate Director, City of Kelowna)
K. Thom (Alternate Director, District of Peachland)

Directors (electronic): J. Coble* (Westbank First Nation)
C. Hodge* (City of Kelowna)

Directors (absent): T. Dyas (City of Kelowna)
P. Van Minsel (District of Peachland)

Staff: S. Ginter, Chief Administrative Officer
C. Griffiths, Deputy CAO/Corporate Officer
D. Noble-Brandt*, Director of Development and Engineering Services (electronic)
J. Foster, Director of Communications & Information Services
T. McCabe, Director of Financial Services
T. Kendel, Associate Director of Engineering Services
M. Walroth*, Director of Protective Services (electronic)
S. Ballan-Brown, Executive Assistant – Corporate Services
K. Mallory*, Manager of Economic Development
S. O’Dea*, Senior Planner
M. VanZerr*, Manager Regional Planning
D. Maja*, Chief Bylaw Enforcement Officer
C. Fleischmann, Deputy Corporate Officer

Guests: Jamie Van Struth*, Senior Manager, Deloitte

*denotes partial attendance

1. CALL TO ORDER

Chairperson Ireland called the meeting to order at 8:30 a.m. and noted as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. LAND ACKNOWLEDGEMENT

The Chair acknowledged our presence on the traditional, ancestral, and unceded *tr̓x̓wúlaʔx̓w* (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. ADOPTION OF THE AGENDA

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

STACK/WEBBER

R2024/129 **THAT** the October 24, 2024 Regular Board Meeting agenda be adopted.

CARRIED

4. ADOPTION OF MINUTES

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

WEBBER/KRAFT

R2024/130 **THAT** the September 26, 2024 Regular Board Meeting minutes be adopted.

CARRIED

Director Hodge joined the meeting at 8:48 a.m.

5. **COMMUNICATION AND INFORMATION SERVICES**

5.1 Economic Development Commission's Strategy 2025 to 2030 - Project Update and What We Heard Summary

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DE JONG/DEHART

R2024/131 **THAT** the Regional Board receive for information the report Regional District of Central Okanagan's Economic Development Commission Strategy 2025 to 2030 – Project Update and What We Heard Summary from the Director of Communication and Information Services, dated October 24, 2024.

CARRIED

6. **DEVELOPMENT AND ENGINEERING SERVICES**

6.1 Development Variance Permit (VP-24-05) - 227 Baird Road - EA West

Custom Vote – Electoral Area West, West Kelowna & Kelowna Fringe Area – Electoral Area Directors, West Kelowna & Kelowna - 1 Director, 1 Vote

CARSON/KRAFT

R2024/132 **THAT** the Regional Board receives the report from the Director of Development and Engineering Services, dated October 24, 2024, with respect to RDCO file VP-24-05 for the property located at 227 Baird Road, legally described as Lot 1, District Lot 2186, ODYD, Plan KAP15629;

AND THAT the Regional Board approves a variance to Section 3, Subsection 10.5 of Regional District of Central Okanagan Zoning Bylaw No. 871 to increase the maximum permitted height of a retaining wall from 2.5m to 4.11m to allow a multi-tiered wall as shown on the plans dated March 27, 2024;

AND THAT the Regional Board approves a variance to Section 3, Subsection 17.5 of Regional District of Central Okanagan Zoning Bylaw No. 871 to allow a retaining wall structure within 0.0m of the front and corner-side parcel line, as shown on the plans dated March 27, 2024;

AND THAT the Regional Board does not approve a variance to Section 3, Subsection 10.6 of Regional District of Central Okanagan Zoning Bylaw No. 871, and that the applicant be required to site the fence entirely within the property boundary and conform to the 1.3m maximum permitted height of a fence located on top of a retaining wall;

AND FURTHER THAT prior to issuance of VP-24-05, the applicant be required to receive confirmation from BC Hydro that a satisfactory solution has been reached to ensure the compatibility of the retaining wall and BC Hydro's works.

CARRIED

6.2 Proposed sequencing for updating the RDCO's strategic, long-range plans (Regional Growth Strategy and Official Community Plans)

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DE JONG/MILSOM

R2024/133 **THAT** the Regional Board direct staff to commence the scoping of a Regional Growth Strategy update for Board consideration.

CARRIED

The meeting recessed at 9:16 a.m. and reconvened at 9:38 a.m.

Directors Hodge and Coble left the meeting at 9:16 a.m.

6.3 Regional Transportation Service - 2024 Update

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DE JONG/STACK

R2024/134 **THAT** the Regional Board approve the proposed Regional Transportation Service concept as outlined within the report from the Director of Development and Engineering Services on October 24, 2024;

AND THAT the Regional Board direct to report back to the Board with financial plan impacts and drafted bylaw(s) for consideration.

CARRIED

7. **PROTECTIVE SERVICES**

7.1 Appointment of Bylaw Enforcement Officers and Animal Control Officers

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s. 208)

STACK/DE JONG

R2024/135

THAT the Regional Board appoint Nicolas Watson, Hannah Haworth and Jamieson Wozniak as Animal Control Officers to enforce the RDCO Responsible Dog Ownership Bylaw No. 1343;

AND THAT the Regional Board appoint Peter Marvin as a Bylaw Enforcement Officer to enforce all Regulatory Bylaws of the RDCO outlined in Schedule 1 of the Ticket Information and Utilization Bylaw No.1537 and Schedule A of the Bylaw Notice Enforcement Notice Bylaw No. 1538;

AND THAT the Regional Board appoint Marius Starr as a Park Ranger to enforce the RDCO Regional Parks Bylaw No. 1427 and the RDCO Community Parks Bylaw No. 1431.

CARRIED

7.2 UBCM CRI-693 - 2023 FireSmart Grant Funding Amendment Request

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

MILSOM/WEBBER

R2024/136

THAT the Regional Board approves an amended application under the UBCM Community Resiliency Investment Fund for \$297,470.90 under the FireSmart Community Funding & Supports Program under the 2023 intake.

CARRIED

7.3 UBCM-CEFP - 2024 Indigenous Cultural Safety and Cultural Humility Training Grant

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

SINGH/MILSOM

R2024/137

THAT the Regional Board approves an application under the Union of BC Municipalities - Community Emergency Preparedness Fund for \$237,000 under the Indigenous Cultural Safety and Humility Training 2024 stream.

CARRIED

7.4 UBCM-CEFP Volunteer and Composite Fire Departments Equipment and Training Grant - 2024 Application

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

KRAFT/THOM

R2024/138 **THAT** the Regional Board approves an application under the Union of BC Municipalities - Community Emergency Preparedness Fund for \$160,000 under the Volunteer and Composite Fire Departments Equipment and Training grant – 2024 application.

CARRIED

8. **FINANCIAL SERVICES**

8.1 Okanagan Regional Library Loan Authorization Bylaw 1558

All Directors – Weighted Corporate Vote – Majority (LGA s.209)

DE JONG/STACK

R2024/139 **THAT** Regional District of Central Okanagan, Okanagan Regional Library Loan Authorization Bylaw No. 1558, 2024 be given first, second and third reading.

CARRIED

8.2 Purchase Commitments over \$100,000 during Q3 2024

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

DE JONG/MILSOM

R2024/140 **THAT** the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated October 24, 2024 on purchase commitments which exceeded \$100,000 made during the 3rd quarter of 2024 (July 1st to September 30th, 2024).

CARRIED

9. CORRESPONDENCE

9.1 Letter from Ministry of Municipal Affairs, UBCM - October 18, 2024

STACK/DE JONG

R2024/141 **THAT** the Regional Board receive the following correspondence for information:

- Letter from Ministry of Municipal Affairs, UBCM - October 18, 2024.

CARRIED

10. COMMITTEE AND NEW BUSINESS

10.1 Okanagan Regional Library Regular Board of Trustees Meeting Minutes - May 15, 2024

10.2 Central Okanagan Economic Development Advisory Committee Minutes - June 26, 2024

10.3 Okanagan Basin Water Board Report - October 10, 2024

THOM/DEHART

R2024/142 **THAT** the Regional Board receive the following committee and new business for information:

- Okanagan Regional Library Regular Board of Trustees Meeting Minutes – May 15, 2024;
- Central Okanagan Economic Development Advisory Committee Minutes – June 26, 2024; and
- Okanagan Basin Water Board Report – October 10, 2024.

CARRIED

11. DIRECTOR ITEMS

12. MOTION TO CLOSE THE MEETING

STACK/KRAFT

R2024/143 **THAT** the October 24, 2024 Regular Board meeting be closed to the public pursuant to sections 90(1) (c) of the *Community Charter* to discuss items related to:

- labour relations or other employee relations.

CARRIED

The meeting convened to a closed session at 10:33 a.m. and reconvened to an open meeting at 11:00 a.m.

13. ADJOURN

The October 24, 2024 Regular Board Meeting adjourned at 11:00 a.m.

B. Ireland, Chairperson

C. Griffiths, Corporate Officer

/cf