



Regional Board Report

Request for Decision

To: Regional Board
From: Director of Development and Engineering Services
Date: November 28, 2024

Subject: Ticket Information Utilization Bylaw and Bylaw Notice Enforcement Bylaw – Amendments to Appendix 11 (Business Licensing and Regulation Bylaw offenses)

Voting Entitlement: *All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)
Bylaw adoption requires 2/3 majority (LGA s.228)*

Purpose: To update Appendix 11 of the RDCO's Ticket Information Utilization Bylaw and Bylaw Notice Enforcement Bylaw, to ensure that clauses of the Business Licensing and Regulation Bylaw are correctly referenced.

Executive Summary:

To be consistent with other local governments and achieve enforcement services cost recovery, the Regional Board adopted new Ticket Information Utilization and Bylaw Notice Enforcement bylaws in 2023. A new Business Licensing and Regulation Bylaw was also adopted in 2024. An unintended impact is that clauses referenced in Appendix 11 of the enforcement bylaws are now misaligned with the Business Licensing and Regulation Bylaw. Corrections are required as captured on the draft bylaws accompanying this Report.

Recommendation #1:

THAT the Regional Board give first, second, and third readings to Bylaw No.1560, Amendment No.2 to Bylaw Notice Enforcement Bylaw No. 1538, 2023;

AND THAT the Regional Board adopt Bylaw No.1560, Amendment No.2 to Bylaw Notice Enforcement Bylaw No. 1538, 2023.

Recommendation #2:

THAT the Regional Board give first, second, and third readings to Bylaw No.1561, Amendment No.2 to Ticket Information Utilization Bylaw No. 1537, 2023;

AND THAT the Regional Board adopt Bylaw No.1561, Amendment No.2 to Ticket Information Utilization Bylaw No. 1537, 2023.

Respectfully submitted by: Shaun O'Dea, Senior Planner

Report Approved by: Danielle Noble-Brandt, Director of Development & Engineering Services

Approved for Agenda: Sally Ginter, Chief Administrative Officer

Strategic Plan Alignment:

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|--|--|
| <input type="checkbox"/> Emergency preparedness | <input type="checkbox"/> Truth and reconciliation |
| <input type="checkbox"/> Health and wellness | <input type="checkbox"/> Environment and climate – Regional priority |
| <input type="checkbox"/> Regional transportation | √ Growth and development – Electoral Area priority |
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Background:

The RDCO strives to achieve voluntary bylaw compliance prior to using bylaw enforcement options. Various strategies are used by staff such as creating educational materials, providing guidance to individual residents in response to a complaint, and resolving matters informally. When required, the RDCO has the ability to issue tickets for offenses specified in the Ticket Information Utilization Bylaw and Bylaw Notice Enforcement Bylaw.

Rationale:

To enforce the RDCO's regulations, the Ticket Information Utilization Bylaw and Bylaw Notice Enforcement Bylaw must accurately reflect the bylaw number and regulatory clauses and assign fine values for each possible infraction. The enforcement bylaw schedules are currently misaligned with Business Licensing and Regulation Bylaw No. 1555, no changes to the fine values are being proposed.

Considerations:

Legal/Statutory Authority: *Community Charter* section 265 - Penalties in relation to ticket offences.

Considerations not applicable:

- Organizational
 - External
 - Financial
 - Alternate Recommendation
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Attachments:

1. Regional District of Central Okanagan Bylaw No.1560, Amendment No.2 to Bylaw Notice Enforcement Bylaw No. 1538, 2023
 2. Regional District of Central Okanagan Bylaw No.1561, Amendment No.2 to Ticket Information Utilization Bylaw No. 1537, 2023
 3. PowerPoint presentation
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