



Regular Board Meeting Minutes

Date: Thursday, November 28, 2024
Time: 8:30 a.m.
Location: Woodhaven Board Room
1450 K.L.O. Road, Kelowna, BC

Directors:

- B. Ireland, Chairperson (District of Lake Country)
- G. Milsom, Vice-Chairperson (City of West Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- J. Coble (Westbank First Nation)
- M. DeHart (City of Kelowna)
- R. de Jong (City of West Kelowna)
- T. Dyas (City of Kelowna)
- C. Hodge (City of Kelowna)
- K. Kraft (Central Okanagan East Electoral Area)
- L. Stack (City of Kelowna)
- P. Van Minsel (District of Peachland)
- R. Webber (City of Kelowna)
- L. Wooldridge (City of Kelowna)

Staff:

- S. Ginter, Chief Administrative Officer
- C. Griffiths, Deputy CAO/ Corporate Officer
- J. Foster, Director of Communications and Information Services
- T. McCabe, Director of Financial Services
- D. Noble-Brandt, Director of Development and Engineering Services
- M. Walroth*, Director of Protective Services
- T. Kendel, Associate Director of Development and Engineering Services
- S. O'Dea*, Senior Planner
- M. VanZerr*, Regional Planning Manager
- A. Bednarski*, Building Official
- C. Coates*, Supervisor, Solid Waste Services
- J. Renker, Administrative Assistant – Corporate Services
- C. Fleischmann, Deputy Corporate Officer

Guests: Kevin Green*, Senior Planning Analyst, City Spaces Consulting

*denotes partial attendance

1. CALL TO ORDER

Corie Griffiths, Corporate Officer called the meeting to order at 8:30 a.m. and noted that as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. LAND ACKNOWLEDGEMENT

The Corporate Officer acknowledged our presence on the traditional, ancestral, and unceded trhxwula?xw (land) of the syilx / Okanagan people who have resided here since time immemorial; and noted we recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. ELECTION OF CHAIR

The Corporate Officer called for nominations for Chair of the Regional District of Central Okanagan.

Director Ireland was nominated by Director Milsom and seconded by Director Van Minsel. Director Ireland accepted the nomination.

The Corporate Officer called for further nominations for Chair of the Regional District of Central Okanagan.

Director Wooldridge was nominated by Director Stack and seconded by Director Webber. Director Wooldridge accepted the nomination.

The Corporate Officer called for further nominations and there being none, nominations were closed.

Director Ireland was provided two minutes to address the Board.

Director Wooldridge was provided two minutes to address the Board.

An election by secret ballot was conducted by Corie Griffiths and Caitlyn Fleischmann.

Votes were counted and Director Ireland received six votes and Director Wooldridge received six votes.

As a tie vote, the election process by secret ballot was conducted again by Corie Griffiths and Caitlyn Fleischmann.

Votes were counted and Director Ireland received six votes and Director Wooldridge received six votes.

As a tie vote, the election process by secret ballot was conducted one final time by Corie Griffiths and Caitlyn Fleischmann.

Votes were counted and Director Ireland received six votes and Director Wooldridge received six votes.

As per Board Procedure Bylaw No. 1501, the election was determined by lot.

Director Wooldridge was declared elected as Chair.

4. ELECTION OF VICE-CHAIR

The Corporate Officer called for nominations for Vice-Chair of the Regional District of Central Okanagan.

Director Ireland was nominated by Director Wooldridge and seconded by Director Hodge. Director Ireland accepted the nomination.

The Corporate Officer called for further nominations for Vice-Chair of the Regional District of Central Okanagan.

Director Kraft was nominated by Director Carson and seconded by Director Van Minsel. Director Kraft accepted the nomination.

The Corporate Officer called for further nominations and there being none, nominations were closed.

Director Ireland was provided two minutes to address the Board.

Director Kraft was provided two minutes to address the Board.

An election by secret ballot was conducted by Corie Griffiths and Caitlyn Fleischmann.

Votes were counted and Director Ireland received nine votes and Director Kraft received three votes.

Director Ireland was declared elected as Vice-Chair.

5. CHAIR ASSUMES DUTIES

Director Wooldridge assumed the duties of the Chair at 8:56 a.m.

The meeting recessed at 8:56 a.m. and reconvened at 9:01 a.m.

6. ADOPTION OF THE AGENDA

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/144

WEBBER/STACK

THAT the November 28, 2024 Regular Board Meeting agenda be adopted.

CARRIED

7. **ADOPTION OF MINUTES**

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/145 **MILSOM/IRELAND**

THAT the October 24, 2024 Regular Board Meeting minutes be adopted.

CARRIED

8. **DEVELOPMENT AND ENGINEERING SERVICES**

8.1 RDCO Electoral Area Interim Housing Needs Report, 2024

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/146 **KRAFT/DYAS**

THAT the Regional Board receive the 2024 Interim Housing Needs Report from the Director of Development & Engineering Services dated November 28, 2024, for information.

CARRIED

8.2 Official Community Plan Updates for the Electoral Areas

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/147 **KRAFT/DE JONG**

THAT the Regional Board direct staff to develop one (1) updated Official Community Plan (OCP) per Electoral Area as outlined in the report from the Director of Development and Engineering Services, dated November 28, 2024.

CARRIED

8.3 Notice on Title - 6100 Beau Park Road - EA West

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

The property owner is not in attendance.

R2024/148

KRAFT/DYAS

THAT the Regional Board approves a Notice on Title be registered for the property on Beau Park Road, legally known as LOT 6, PLAN 33459, DISTRICT LOTS 3788, 4067 & 4068, OSOYOOS DIV OF YALE DISTRICT, pursuant to Section 57 the *Community Charter*, with respect to contraventions of the Regional District of Central Okanagan Building Bylaw No.1482.

CARRIED

8.4 Ticket Information Utilization Bylaw and Bylaw Notice Enforcement Bylaw - Amendments

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)
Bylaw adoption requires 2/3 majority (LGA s.228)*

R2024/149

IRELAND/STACK

THAT the Regional Board give first, second, and third readings to Bylaw No.1560, Amendment No.2 to Bylaw Notice Enforcement Bylaw No. 1538, 2023;

AND THAT the Regional Board adopt Bylaw No.1560, Amendment No.2 to Bylaw Notice Enforcement Bylaw No. 1538, 2023.

CARRIED

R2024/150

VAN MINSEL/DEHART

THAT the Regional Board give first, second, and third readings to Bylaw No.1561, Amendment No.2 to Ticket Information Utilization Bylaw No. 1537, 2023;

AND THAT the Regional Board adopt Bylaw No.1561, Amendment No.2 to Ticket Information Utilization Bylaw No. 1537, 2023.

CARRIED

The meeting recessed at 9:57 a.m. and reconvened at 10:04 a.m.

8.5 Solid Waste Management Update 2024

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/151

IRELAND/HODGE

THAT the Regional Board receive the 2024 Solid Waste Management Update Report from the Associate Director of Development and Engineering Services dated November 28, 2024, for information.

CARRIED

8.6 Curbside Food Waste Final Engagement and Next Steps

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/152

DYAS/HODGE

THAT the Board receives the report for information from the Associate Director of Development and Engineering Services dated November 28, 2024, with respect to the public engagement results from Phase 2 Curbside Food Waste collection initiative;

AND THAT the Board directs staff to continue to advance work on the Curbside Food Waste Program, including but not limited to, program development, transfer station infrastructure and land, and implementation strategies;

AND THAT the Board directs staff to formally request participation in the Curbside Food Waste Program from all municipal councils, seeking confirmation by July 31, 2025 of their support and participation.

CARRIED

The meeting recessed at 11:33 a.m. and reconvened at 12:27 p.m.

Director Dyas and Director Van Minsel left the meeting at 12:27 p.m.

8.7 North Westside Regional Water System: Project Plan Update

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/153

DE JONG/WEBBER

THAT the Regional Board receive the North Westside Regional Water System Project Plan Update report from the Associate Director of Development and Engineering Services dated November 28, 2024, for information.

CARRIED

Director Carson - Opposed

Director Stack left the meeting at 12:43 p.m.

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8.8 Dietrich Water System Fees and Charges Amendment 2024

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2024/154

DE JONG/IRELAND

THAT the Regional Board endorse increasing fees to cover expenses as outlined in Option 1 for the Dietrich Water System as set out in the Report from the Associate Director of Development and Engineering Services dated November 28, 2024.

AND THAT the Regional Board direct staff to inform users of the Dietrich Water System of their costs and responsibilities should those users express interest in pursuing alternative drinking water services.

CARRIED

9. **CORPORATE SERVICES**

9.1 2025 Board and Committee Meeting Schedule

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

R2024/155

DE JONG/KRAFT

THAT the Regional Board approve the 2025 Meeting Schedule as attached to the report from the Deputy Chief Administrative Officer/ Corporate Officer, dated November 28, 2024.

CARRIED

10. **CORRESPONDENCE**

To receive for information.

10.1 Letter from Ministry of Emergency Management and Climate Readiness, UBCM - October 22, 2024

10.2 Letter from Fisheries and Oceans Canada - October 24, 2024

R2024/156

IRELAND/KRAFT

THAT the Regional Board receive the following correspondence for information:

- Letter from Ministry of Emergency Management and Climate Readiness, UBCM - October 22, 2024; and
- Letter from Fisheries and Oceans Canada - October 24, 2024.

CARRIED

11. COMMITTEE AND NEW BUSINESS

11.1 Letter to Ministry of Transportation and Infrastructure - Parking Concerns on Old Vernon Road

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

R2024/157

DE JONG/HODGE

THAT the Regional Board defer the item 'Letter to Ministry of Transportation and Infrastructure - Parking Concerns on Old Vernon Road' and direct staff to speak with staff at MOTI and City of Kelowna.

CARRIED

11.2 Central Okanagan Economic Development Advisory Committee Meeting Minutes - September 25, 2024

11.3 Westside Wastewater Service Standing Committee Minutes - November 9, 2023

11.4 Airport Advisory Committee Minutes - May 29, 2024

R2024/158

KRAFT/WEBBER

THAT the Regional Board receive the following committee and new business for information:

- Central Okanagan Economic Development Advisory Committee Meeting Minutes - September 25, 2024;
- Westside Wastewater Service Standing Committee Minutes - November 9, 2023; and
- Airport Advisory Committee Minutes - May 29, 2024.

CARRIED

12. DIRECTOR ITEMS

13. ADJOURN

The November 28, 2024 Regular Board Meeting be adjourned at 1:10 p.m.

L. Wooldridge, Chairperson

C. Griffiths, Corporate Officer

/cf