



## DELEGATION REQUEST FORM

<b>Name of person or group wishing to appear:</b>	
North Westside Communities Association	
<b>Subject of presentation:</b>	
North Westside Waste Transfer Station - Facility Upgrades	
<b>Purpose of presentation:</b>	<input type="checkbox"/> Information only <input type="checkbox"/> Requesting a letter of support <input checked="" type="checkbox"/> Other (provide details below)
Request RDCO Board support to action specific improvements at the North Westside Waste Transfer Station. See attached letter.	
<b>Contact person (if different than above):</b>	Joshua Galloway (NWCA President)
<b>Telephone number:</b>	<input type="checkbox"/> [Redacted] <b>Email address:</b> presidentNWCA@gmail.com
<b>Board Meeting or Name of Committee meeting and date requested:</b>	Electoral Area Services Committee. The earlier of June 5, 2025 or convened alternate meeting in March 2025. See attached cover letter.
<b>Technical requirements:</b>	
Attending in-person <input checked="" type="checkbox"/> or Teams <input type="checkbox"/>	
Will you have a report or other material or be using a PowerPoint presentation? <input checked="" type="checkbox"/> Yes	
You are required to submit all material including PowerPoint no later than the Tuesday of the week prior to the meeting.	
If your software requirements are not compatible with the Regional District's you will be unable to use an electronic presentation.	
<b>Please send completed form to:</b> Corporate Services 1450 K.L.O. Road Kelowna, B.C. V1W 3Z4 Telephone: (250) 763-4918 Email: corporate.officer@rdco.com www.rdco.com	

**To facilitate constructive and effective public engagement, the following information is provided:**

1. A ten-minute time limit is necessary regardless of how many people will speak.
2. Name of person &/or group and subject will be published on the agenda (available to public and on the RDCO website)
3. You are required to provide supporting documentation to be published in the agenda.
4. Delegations regarding any aspect of an Official Community Plan or a Zoning application are prohibited between the conclusion of Public Hearing and Adoption of the Bylaw.
5. Your presentation may not be on the date requested due to prior commitments or staff resources. Your delegation is not confirmed until you are contacted by RDCO staff to confirm your place on the agenda.

**Helpful Suggestions:**

- Arrive in advance of the meeting start time and ensure cell phones are silenced.
- Direct all your comments to the Chairperson as **"Chair (last name)"**. Always look to the Chair for direction throughout your presentation.
- The Chair will let you know when or if to speak – as the presiding member in control of the meeting, the Chair determines who speaks and in what order. This contributes to maintaining order during the meeting.
- Be concise; keep your presentation brief and to the point. Be respectful in your approach to the board and the authority of the Chair; be prepared.
- Do not interrupt, debate, or respond to a comment or question from a board member unless directed by the Chair. A board member may want to provide an opinion with no expectation of a response, and/or the Chair may determine a response is not necessary.
- If the Chair invites a question from a board member, listen to the question, then respond with **'through the Chair'** and direct your response to the Chair. Do not engage in direct discussion with one member, even if they posed the question.
- Remain standing at the podium until excused by the Chairperson.

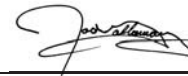
I understand and agree to these rules for delegations:

Joshua Galloway

Name of Delegate/Representative of Group

January 11, 2025

Date



Signature

For Office Use Only

**Approved**

**Declined**

**Other**

Appearance date (if applicable):

January 30, 2025

Applicant informed of de

January 17, 2025

By (name):



Date:

January 17, 2025



North Westside Community Association  
516 Udell Road, Vernon, BC  
*CommunicationNWCA@gmail.com*

January 11, 2025

**Via Email:** *chair@rdco.com*

Regional District of the Central Okanagan  
1450 KLO Road  
Kelowna, BC  
V1W 3Z4

**Attention:** Loyal Wooldridge, RDCO Chair

**Re: Delegation Request to Appear Before the Electoral Area Services Committee (EASC) to Discuss Improvements to the North Westside Waste Transfer Station (RDCO Service 095) – Regular meeting of June 5<sup>th</sup>, 2025 or convened alternate meeting in March 2025.**

---

Dear Chair Wooldridge,

This letter accompanies a Delegation Request Form submitted on behalf of the North Westside Communities Association (NWCA). We respectfully request an opportunity to appear before the Electoral Area Services Committee (EASC) to present recommendations for improvements to the North Westside Waste Transfer Station (RDCO Service 095).

The North Westside Waste Transfer Station was constructed in 1995 as a community-driven initiative and built by a group of volunteers. It has become an important hub for the area and is the most used RDCO service by local residents. Over the years, the facility has evolved to accommodate recycling and yard waste services but with continued population growth, it has become undersized to meet current user needs.

Our delegation aims to:

- Provide an overview of the facility's use;
- Highlight both short-term and long-term community needs;
- Advocate for user-centered planning in any proposed improvements to ensure the facility supports the evolving demands of our community.

We are aware that potential capital spending for improvements to this facility is included in the draft 2025 Five-Year Financial Plan. To ensure that any potential spending aligns with community needs and priorities, we will request the Committee's support for the following actions:

1. **Support for Improvements:** That the RDCO Board support, in principle, the implementation of specific improvements to the facility.
2. **Increased Staffing:** That additional funding be allocated to hire a second facility attendant during peak months (June, July, and August) to address increased usage.
3. **License Area Expansion:** That the RDCO engage with the Province to expand the facility's license area from 0.2 hectares to 0.6 hectares to accommodate growth.
4. **Facility Usage Analysis:** That the RDCO quantify facility usage, including truck hauls, tipping weights, haul distances, current user numbers, and projected future demand, and report findings to the EASC at the earliest opportunity.
5. **Detailed Improvements Plan:** That the RDCO, in consultation with industry professionals, develop a comprehensive improvement plan inclusive of compaction technology and present it to the EASC for consideration.

The NWCA is committed to ensuring that any upgrades to this important community service reflect the needs of its users and are constructed efficiently and with foresight. We look forward to the EASC's consideration of these requests and are eager to engage in a constructive dialogue regarding these priorities.

Further, please be aware that our delegates are unable to attend the next regular meeting of the EASC on January 30<sup>th</sup>, and that the following regular meeting of the EASC is not scheduled until June 5<sup>th</sup>, 2025. It is our understanding that the EASC has the flexibility to schedule two (2) additional meetings throughout the year to address Electoral issues. We request that the EASC convene a meeting in March 2025 to receive this Delegation.

Should you require further information or clarification, please do not hesitate to contact me.

Thank you for your time and attention, and we look forward to your approval of this Delegation Request.

Sincerely,



---

Joshua Galloway  
President  
North Westside Communities Association  
PresidentNWCA@gmail.com

