



Regular Board Meeting Minutes

Date: Thursday, January 16, 2025
Time: 9:30 a.m.
Location: Woodhaven Board Room
1450 K.L.O. Road, Kelowna, BC

Directors:

- L. Wooldridge, Chairperson (City of Kelowna)
- B. Ireland, Vice Chairperson (District of Lake Country)
- W. Carson (Central Okanagan West Electoral Area)
- J. Coble (Westbank First Nation)
- C. Hodge (City of Kelowna)
- S. Johnston (City of West Kelowna)
- K. Kraft (Central Okanagan East Electoral Area)
- G. Milsom (City of West Kelowna)
- L. Stack (City of Kelowna)
- P. Van Minsel (District of Peachland)
- R. Webber (City of Kelowna)
- M. Singh (Alternate Director, City of Kelowna)

Directors (electronic): T. Dyas* (City of Kelowna)

Directors (absent): M. DeHart (City of Kelowna)

Staff:

- S. Ginter, Chief Administrative Officer (electronic)
- C. Griffiths, Corporate Officer/Deputy CAO
- T. McCabe, Director of Financial Services
- J. Foster, Director of Communications & Information Services
- D. Noble-Brant, Director of Development and Engineering Services
- M. Walroth, Director of Protective Services
- T. Kendel, Associate Director of Development and Engineering Services
- W. Darlington, Manager – Parks Capital Planning & Asset Management
- J. Reay, Manager of Human Resources
- S. Horning, Deputy Corporate Officer
- S. Ballan-Brown, Executive Assistant – Corporate Services
- C. Fleischmann, Deputy Corporate Officer

Guests: Laura Wilson*, ESS Supervisor
Chief Dwight Seymour*, Kelowna Fire Department

*denotes partial attendance

1. CALL TO ORDER

Chairperson Wooldridge called the meeting to order at 9:30 a.m. and as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. LAND ACKNOWLEDGEMENT

The Chair acknowledged our presence on the traditional, ancestral, and unceded $\text{tr}^{\text{m}}\text{x}^{\text{w}}\text{ú}\text{l}\text{a}\text{?}\text{x}^{\text{w}}$ (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

The Chair provided a statement regarding the wildfires in Los Angeles:

"As we witness the devastating wildfires in Los Angeles, our hearts go out to all those affected. The destruction and loss are heart-wrenching, and we stand in solidarity with our neighbors during this challenging time.

Reflecting on our own experience with the Grouse Complex Wildfire in the Central Okanagan in 2023, we recognize the immense impact that such disasters can have on communities, its residents, first responders and emergency management staff.

I'd like to note that in a show of support and solidarity, BC Wildfire Service has dispatched dedicated firefighters to assist in battling the California blazes. We know firsthand the professionalism and commitment that BC Wildfire Service will add to the fire response.

We wish the people of Los Angeles and our BC firefighters' strength and safety. Our thoughts are with you."

3. ADOPTION OF THE AGENDA

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2025/001

WEBBER/SINGH

THAT the January 16, 2025 Regular Board Meeting agenda be adopted, as amended to add item 8.3 Notice of Motion - Director Kraft.

CARRIED

4. ADOPTION OF MINUTES

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2025/002 HODGE/IRELAND

THAT the December 12, 2024 Regular Board Meeting minutes be adopted.

CARRIED

5. PROTECTIVE SERVICES

5.1 2025 Intake – UBCM – CEPF ESS Equipment and Training

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

Chief Dwight Seymour, Kelowna Fire Chief introduced Laura Wilson, ESS Supervisor.

R2025/003 IRELAND/VAN MINSEL

THAT the Regional Board supports a submission of an application under the Union of BC Municipalities - Community Emergency Preparedness Fund up to a maximum of \$240,000 under the Emergency Support Services Equipment & Training 2025 funding stream;

AND THAT the Regional Board supports staff to spend the funds when they are authorized through a successful application.

CARRIED

5.2 2024 Intake – EMCR DRIF Program – Community Hall HVAC Installations

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2025/004 CARSON/HODGE

THAT the Regional Board supports submission of a full proposal for \$200,000 to complete the installation of Heating, Ventilation and Air Conditioning (HVAC) in two community halls through the 2024 Intake of the Disaster Resilience and Innovation Funding (DRIF) program under the Ministry of Emergency Management and Climate Readiness (EMCR);

AND THAT the Regional Board supports staff to spend the funds when they are authorized through a successful application.

CARRIED

- 5.3 2024 Intake – EMCR Drif Program – Hazard Risk and Vulnerability Assessment
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

R2025/005

IRELAND/JOHNSTON

THAT the Regional Board supports submission of a full proposal for \$125,000 to complete a Hazard Risk and Vulnerability Assessment through the 2024 Intake of the Disaster Resilience and Innovation Funding (DRIF) program under the Ministry of Emergency Management and Climate Readiness (EMCR);

AND THAT the Regional Board supports staff to spend the funds when they are authorized through a successful application.

CARRIED

6. CORPORATE SERVICES

- 6.1 Exempt Salary Administration Policy Review

All Directors - Unweighted Corporate Vote – Simple Majority (LGA s. 208)

R2025/006

STACK/IRELAND

THAT the Regional Board amends Board Policy 8.11 Excluded Staff Administration Policy as presented in the Report from the Corporate Officer / Deputy CAO dated January 16, 2025;

AND THAT the Regional Board approves renaming the policy to BP21-2025, Exempt Salary Administration Policy.

CARRIED

7. FINANCIAL SERVICES

- 7.1 Purchase Commitments over \$100k during 4Q2024 Report

All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208.1

R2025/007

MILSOM/VAN MINSEL

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated January 16, 2025, on purchase commitments which exceeded \$100,000 made during the 4th quarter of 2024 (October 1st to December 31st, 2024).

CARRIED

7.2 2025-2029 Financial Plan - DRAFT

All Directors – Weighted Corporate Vote – Majority (LGA s.210)

R2025/008

JOHNSTON/CARSON

THAT the Regional Board directs staff to remove the Environmental Planner position from the draft 2025-2029 Financial Plan to reduce the impact of the tax requisition increase on residents.

AND THAT the Regional Board rescinds the following resolution adopted at the March 16, 2023, Regular Meeting:

“**THAT** the Regional Board receives the Soil Regulation Options from the Director of Community Services dated March 16, 2023, for information;

AND THAT the Regional Board request staff prepare a soil removal & deposit bylaw;

AND THAT the draft bylaw be forwarded to the Electoral Area Services Committee for review and comment prior to being forwarded to the Regional Board for consideration;

AND FURTHER THAT the Regional Board request staff prepare a draft soil management plan for consideration at a future Committee of the Whole meeting.”

AND FURTHER THAT the Regional Board directs staff to update the 2023-2026 Regional Board Strategic Priorities document to remove the following “Regional Action” under “ENVIRONMENT AND CLIMATE”:

“Create and enforce a Soil Deposition Strategy and Bylaw”.

CARRIED

R2025/009

WEBBER/HODGE

THAT the Regional Board directs staff to amend the Draft 2025-2029 Financial Plan to approve funding for Central Okanagan Community Gardens and Okanagan Film Commission at the 2024 funding levels.

CARRIED

Director Kraft - opposed

R2025/010

IRELAND/KRAFT

THAT the Regional Board directs staff to review the Regional Board Grant in Aid Policy #BP2013 (7.22) and report back to the Regional Board with proposed changes for consideration.

CARRIED

The meeting recessed at 11:10 a.m. and reconvened at 11:17 a.m.

Director Dyas left the meeting at 11:17 a.m.

R2025/011 KRAFT/SINGH

THAT the Regional Board directs staff to increase the transfer from operating reserves in the Draft 2025-2029 Financial Plan for the Ellison Fire Department by \$50,000 in 2025 to reduce the impact of the tax requisition increase on residents.

CARRIED

R2025/012 JOHNSTON/IRELAND

THAT the Regional Board directs staff to increase the transfer from operating reserves in the Draft 2025-2029 Financial Plan for the Wilsons Landing Fire Department by \$45,000 in 2025 to reduce the impact of the tax requisition increase on residents.

CARRIED

R2025/013 KRAFT/CARSON

THAT the Regional Board directs staff to increase the transfer from operating reserves in the Draft 2025-2029 Financial Plan for the Ellison Community Centre by \$10,000 in 2025 to reduce the impact of the tax requisition increase on residents.

CARRIED

R2025/014 STACK/HODGE

THAT the Regional Board receive the report 2025-2029 Five-Year Financial Plan draft from the Director of Financial Services, dated January 16, 2025, for information.

CARRIED

8. COMMITTEE AND NEW BUSINESS

8.1 Electoral Area Services Committee Minutes - October 21, 2024

8.2 Economic Trust of the Southern Interior Regional Advisory Committee and Fall Funding Intake Summary - December 9, 2024

R2025/015

VAN MINSEL/KRAFT

THAT the Regional Board receive the following committee and new business for information:

- Electoral Area Services Committee Minutes – October 21, 2024; and
- Economic Trust of the Southern Interior Regional Advisory Committee and Fall Funding Intake Summary – December 9, 2024.

CARRIED

8.3 Notice of Motion introduced by Director Kraft for consideration at a future Board Meeting:

THAT the Regional Board directs staff to review Bylaw No. 1066 – Fire Prevention and Regulations Consolidated to recommend if the Regional Board should consider amending the minimum ventilation index threshold to align with the provincial standard;

AND THAT language related to hectare size requirements for open burning be reviewed.

9. DIRECTOR ITEMS

10. MOTION TO CLOSE THE MEETING

R2025/016

SINGH/KRAFT

THAT the January 16, 2025 Regular Board Meeting be closed to the public pursuant to section 90(1)(c) of the *Community Charter* to discuss items related to:

- labour relations or other employee relations.

CARRIED

The meeting convened to a closed session at 11:44 a.m. and reconvened to an open meeting at 12:04 p.m.

11. **ADJOURN**

The January 16, 2025 Regular Board Meeting adjourned at 12:04 p.m.

L. Wooldridge, Chairperson

C. Griffiths, Corporate Officer/Deputy CAO

/cf

DRAFT