

**LOCAL SERVICES AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ of \_\_\_\_\_, 2025.

**BETWEEN:**

**WESTBANK FIRST NATION**  
#301 - 515 Highway 97 South  
Kelowna, British Columbia  
VJZ 3J2

(hereinafter called the "First Nation")

**AND:**

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
1450 KLO Road  
Kelowna, British Columbia  
VIW 3Z4

(hereinafter called the "District")

**WHEREAS** the First Nation has requested the District to provide certain local services to Mission Creek Indian Reserve No. 8, Tsinstikeptum Indian Reserves No. 9 and No. 10, Medicine Hill Indian Reserve No. 11, and Medicine Creek Indian Reserve No. 12 in the Province of British Columbia (the "Reserves");

**AND WHEREAS** the District has agreed to provide such services, subject to the terms and conditions of this Agreement;

**AND WHEREAS** the First Nation and the District have committed to collaboratively developing a functioning inclusive governance model that will ensure meaningful representation of the First Nation on the District's Board of Directors (the "Regional Board");

**NOW THEREFORE, IN CONSIDERATION** of the covenants and agreements contained herein and for other good and valuable consideration, (the receipt and sufficiency of which is hereby acknowledged), the First Nation and the District hereby covenant and agree each with the other as follows:

**Services**

1. The District will provide District Services to the Reserves as set out in Appendix A to this Agreement.
2. The District Services shall be provided to the Reserves on the same basis, and to the same standard, as those services are generally provided, within the District.
3. The First Nation and the District shall meet not less than once a year during the Term of this Agreement to review the District Services provided under this Agreement which review shall include but is not limited to:

- a. enhancing the level of District Services provided;
  - b. decreasing the level of District Services provided;
  - c. removing a District Service;
  - d. adding a new District Service;
  - e. the assumption of service delivery by the First Nation.
4. Notwithstanding Clause 3, the District shall consult with the First Nation regarding any significant changes or modifications to a District Service, including changes or modifications that would result in a significant increase in the cost of that District Service, and the District shall as soon as is practicable and without delay give notice to the First Nation of the proposed change of service or increased cost and the parties shall meet to consider the changes or modifications to the District Service: and
  5. Where, in the view of the First Nation, the change or modification to a District Service is unreasonable, or too onerous to the First Nation, the First Nation, at its sole discretion may withdraw from the District Service, and this shall become effective in the following year of the Term, and the applicable Schedule shall be deleted from this Agreement. Notice of withdrawal of service shall be given in accordance with Clause 21 of this Agreement.

#### **Representation**

6. The First Nation Council shall, by resolution, appoint a representative of Council to attend meetings of the Regional Board and to participate as a non-voting member until such a time as an inclusive governance model that allows for full participation by the First Nation representative on the Regional Board has been established.
7. Notwithstanding Clause 6, where a meeting of the Regional Board is in camera, the representative of the First Nation Council may attend at the invitation of the Regional Board.

#### **Payment for Services**

8. The cost for each District Service and the First Nation Offset Services, including the method of calculation for payment, shall be set out in the corresponding Schedule.
9. Commencing in the year 2025 and each year thereafter, the First Nation shall pay an annual payment to the District for the provision of the District Services in each of those years in an amount equal to the total cost of all District Services costs as calculated in accordance with the relevant Schedules (the "Fee").
10. For budgeting purposes, an estimate of the Fee for the upcoming year shall be calculated by the District and provided to the First Nation not later than November 15th of each year of the Term.

11. For the purposes of calculating the Fee, the cost for each District Service shall be determined in accordance with the formula set out in the applicable Schedule.
12. The First Nation shall utilize a comparable method of calculating assessed values as the British Columbia Assessment Authority in the preparation of the assessment roll.
13. The First Nation shall provide to the District:
  - a. the preliminary assessment roll by March 31<sup>st</sup> of the same year.
  - b. the assessment roll as authenticated by the Westbank First Nation Board of Review by March 31<sup>st</sup> of the following year.

#### **Payment Due Dates**

14. The Fee shall be payable in four equal instalments. Instalments will be invoiced on the last day of each quarter with payment terms of 30 days.

#### **Exempt Property**

15. In no event shall properties that are exempt from taxation by the First Nation be included or deemed to be included for calculation of any payment for District Services.

#### **Term**

16. The term of this Agreement shall be for three (3) years from the 1<sup>st</sup> day of January 2025 to the 31<sup>st</sup> day of December 2027 (the "Term"), with two options to renew for three (3) years each, unless terminated in accordance with this Agreement.
17. Notwithstanding any other remedy available at law or equity, either party may terminate this Agreement for default or breach by the other party if written notice of the default is provided to the defaulting party and such default is not remedied within 60 days of receipt of such notice. Notice of default shall be given in accordance with Clause 21 of this Agreement.

#### **Discontinuance of Service**

18. Upon termination or other determination of this Agreement the District may, at its option, terminate the provision of any or all District Services.
19. Within thirty (30) days of the termination or other determination of this Agreement, the District will provide the First Nation with a statement of the pro-rated amount of the Fee up to the date of termination. If there is an underpayment for the applicable year, the District shall invoice the First Nation for the amount owed and the First Nation will pay the invoice within thirty (30) days of its receipt.

If there is an overpayment for the applicable year, the District will refund the First Nation the full amount of the overpayment within thirty (30) days of the termination.

20. Any dispute between the First Nation and the District in respect of the determination of the amount owed by the First Nation or refundable to the First Nation will be resolved in accordance with the Dispute Resolution process set out in this Agreement notwithstanding the prior termination of this Agreement.

#### **Notice**

21. Wherever in this Agreement it is required or permitted that notice, demand or other communication be given or served by either party to the other, such notice or demand shall be given and served in writing and forwarded by registered mail, prepaid courier, or confirmed facsimile, addressed as follows:

(a) in the case of communication to the District:

Corporate Officer  
Regional District of Central Okanagan  
1450 KLO Road  
Kelowna, BC VIW 3Z4  
Email: [Corporate.Officer@rdco.com](mailto:Corporate.Officer@rdco.com)

(b) in the case of communication to the First Nation:

Director of Operations  
Westbank First Nation  
#301 - 515 Highway 97 South  
Kelowna, BC VIZ 3J2  
Email: [lpastro@wfn.ca](mailto:lpastro@wfn.ca)

#### **Assignment**

22. This Agreement shall not be assigned by either party hereto, except with the prior written consent of the other.
23. Without limiting Clause 22, the District shall obtain from any proposed assignee, of the whole or any part of this Agreement, a written agreement, in a form approved by the First Nation, whereby the assignee covenants and agrees to perform all of the covenants and agreements to be observed or performed by the District under this Agreement.

## **Dispute Resolution**

24. Unless this Agreement provides otherwise, any disagreement between the First Nation and the District that arises out of this Agreement or in regard to the interpretation of this Agreement shall be resolved pursuant to this Article and where such a disagreement arises either party may give written notice to the other that it wishes to resolve the disagreement through the process set out in this Article (the "Dispute Resolution Notice") which notice shall be given in accordance with Clause 21 of this Agreement and shall set out:
  - a. the matter which the issuer wishes to have resolved pursuant to this Article, and
  - b. the position of the issuer in respect of the matter which is the subject of the dispute.
25. Upon receipt of a Dispute Resolution Notice by either the First Nation or the District, the Director of Operations of the First Nation, the Chief Administration Officer of the District, the Chairperson of the District (or an appointee of the District Board) and the Chief of the First Nation (or an appointee of the First Nation Council) shall meet together in an attempt to settle the disagreement through negotiation and if the disagreement cannot be so settled and ratified by the Council of the First Nation and the Board of the District within thirty (30) working days of receipt of the Dispute Resolution Notice by the party to whom it was issued, then the same shall be submitted to an Arbitrator agreed upon between the First Nation and the District whose decision shall be handed down within twenty (20) working days of appointment.
26. Should the First Nation and the District fail to resolve the dispute through negotiations held pursuant to Clause 25 and fail to agree on an Arbitrator within fifteen (15) working days of receipt of the Dispute Resolution Notice by the party to whom it was issued, a sole Arbitrator may be appointed by a Judge of the Supreme Court of British Columbia upon application by either the First Nation or the District, provided that the applicant shall give to the other party five (5) working days' notice of its application for such an appointment.
27. The decision of an Arbitrator appointed pursuant to this Agreement will be considered final and binding upon the Parties.
28. The cost of any arbitration shall be borne equally by the District and the First Nation unless otherwise ordered by the Arbitrator.
29. If upon a reference to it, an Arbitrator refuses jurisdiction or otherwise fails to determine the question, then the question may be referred by either Party, to any court of competent jurisdiction and the Parties may exercise any other right or remedy they may have under this Agreement or otherwise.

## Indemnity

30. The District shall indemnify and save harmless the First Nation from and against all claims, demands, losses, costs, damages, actions, suits, proceedings, fines or assessments by whoever made, brought or prosecuted and in any manner based upon, arising out of related to, occasioned by, or attributed to the breach of any provision of this Agreement to be performed by the District its officials, servants, employees, agents and contractors. This condition shall survive the termination of this Agreement.
31. Except with respect to the District Services to be provided by the District under this Agreement for which the District shall remain responsible, the First Nation shall indemnify and save harmless the District from and against all claims, demands, losses, costs, damages, actions, suits, proceedings or fines or assessments by whoever made, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by, or attributed to, the breach of any provision of this Agreement to be performed by the First Nation and the officials, servants, employees, members, agents and contractors of the First Nation. This condition shall survive the termination of this Agreement.
32. The District shall, during the Term of this Agreement, at its sole cost and expense, maintain comprehensive general liability insurance against claims for personal injury, death, or property damage occurring on, off, in, or about the Reserves, arising out of or resulting from negligence of the District and the officials, servants, employees, members, agents and contractors of the District in the provision of services to be provided by the District pursuant to this Agreement; such insurance to afford protection to the minimum limit of FIVE MILLION (\$5,000,000.00) DOLLARS or to such limit as may be agreed upon by the Parties in writing.
33. The First Nation and its First Nation Council, officers, officials, servants, employees, agents and contractors shall be added by the District to its comprehensive general liability insurance policy required to be maintained under Clause 32 as Additional Insureds with respect to the liability of the First Nation arising out of the provision of the District Services by the District.
34. The First Nation shall, during the Term of this Agreement, at its sole cost and expense, maintain comprehensive general liability insurance against claims for personal injury, death, or property damage occurring on, off, in, or about the Reserves, arising out of or resulting from negligence of the First Nation and the officials, servants, employees, members, agents and contractors of the First Nation in the provision of services to be provided by the First Nation pursuant to this Agreement; such insurance to afford protection to the minimum limit of FIVE MILLION (\$5,000,000.00) DOLLARS or to such limit as may be agreed upon by the Parties in writing.
35. The District and its Regional Board, officers, officials, servants, employees, agents and contractors shall be added by the First Nation to its comprehensive general liability insurance policy required to be maintained under Clause 34 as Additional

Insureds with respect to the liability of the District arising out of the provision of the Offset Services by the First Nation.

### **Review**

36. In addition to the annual review of District Services in Clause 3, the Parties shall review the Agreement not less than once within the three (3) years of the Term and then again not less than once in the second three (3) years of the Term.


### **Amendment**

37. No change or modification of this agreement is valid unless it is in writing and signed by the First Nation and the District.


### **Interpretation**

38. Nothing contained or implied herein shall prejudice or affect the rights and powers of the District or the First Nation in the exercise of their functions under any public or private statutes, bylaws, orders, and regulations.
39. The Parties shall observe, fulfil, and comply with all relevant and applicable laws, by-laws, requirements, directions, orders, ordinances, rules and regulations of every federal, provincial, municipal or First Nation authority and agency by law constituted and the Parties shall not commit nor suffer any breach thereof to be committed on the Reserves.
40. This Agreement shall not be construed to create any greater standard of care or liability on the part of the District in respect of the supplying of District Services to the Reserves than that which applies to the supply of such services generally within the Regional District of Central Okanagan.
41. Nothing in this Agreement shall be interpreted as creating an agency, partnership or joint venture between the District and the First Nation.
42. Time shall be of the essence of this Agreement.
43. If any provision of this Agreement or any part thereof is invalid, illegal or unenforceable, the remainder shall be construed as if the invalid provisions or part thereof had been deleted from this Agreement.
44. Headings are inserted in this Agreement for convenience only and shall not be construed as affecting the meaning of this Agreement.
45. No waiver of any term or condition of this Agreement or a breach of any term or condition of this Agreement by any party hereto shall be effective unless it is in writing and no waiver of breach even if in writing shall be construed as a waiver of any future breach.

- 46. Wherever the singular or masculine is used herein the same shall be construed as meaning the plural or feminine or body politic or corporate where the context or the Parties hereto so require.
- 47. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their successors and permitted assigns.

**SIGNED, SEALED AND DELIVERED** by )  
 Westbank First Nation on February 11, 2025 )  
 in the presence of: )  
 )  
 )  
 Julia Buck (Feb 11, 2025 10:30 PST) )  
 (Signature of Witness) )  
 Julia Buck )  
 (Name of Witness) )  
 515 Hwy 97 S, Kelowna BC V1Z 3A2 )  
 (Address) )  
 General Legal Counsel, Westbank First Nation )  
 (Occupation) )

**WESTBANK FIRST NATION** by its duly  
 authorized signatory:

  
 Lisa Pastro (Feb 11, 2025 10:29 PST)  
 Lisa Pastro, Director of Operations

**SIGNED, SEALED AND DELIVERED** by the )  
 Regional District of Central Okanagan on )  
 \_\_\_\_\_ in the presence of: )  
 )  
 \_\_\_\_\_ )  
 (Signature of Witness) )  
 )  
 \_\_\_\_\_ )  
 (Name of Witness) )  
 )  
 \_\_\_\_\_ )  
 (Address) )  
 )  
 \_\_\_\_\_ )  
 (Occupation) )  
 \*As to both signatures

**REGIONAL DISTRICT OF CENTRAL  
 OKANAGAN** by its duly authorized signatories:

\_\_\_\_\_  
 Loyal Wooldridge, Regional Board Chair  
 \_\_\_\_\_  
 Corie Griffiths, Corporate Officer



## APPENDIX A

### Regional District of Central Okanagan Services Provided to Westbank First Nation

The District will provide District Services to the Reserves as set out below.

<b>Schedule</b>	<b>Service</b>	<b>Authority</b>
<u>A</u>	Geographical Information	Letters Patent
<u>B</u>	Regional Rescue	Supplementary Letters Patent
<u>C</u>	911 Emergency Number	Letters Patent
<u>D</u>	Crimestoppers	Letters Patent & RDCO bylaw 1391
<u>E</u>	Victim Assistance	Letters Patent
<u>F</u>	Regional Crime Prevention	Supplementary Letters Patent & RDCO bylaw 661/888
<u>G</u>	Mosquito Control	Letters Patent
<u>H</u>	Dog Control	Letters Patent & RDCO bylaw 425/733/1017
<u>I</u>	Westside Waste Disposal	Letters Patent & RDCO bylaw 10
<u>J</u>	Okanagan Basin Water Board	Letters Patent
<u>K</u>	Regional Air Quality	RDCO bylaw 830
<u>L</u>	Economic Development	Letters Patent & RDCO bylaw 1423
<u>M</u>	Regional Parks	Letters Patent
<u>N</u>	Westside Wastewater	RDCO bylaw 320/509

(collectively the "District Services")

This appendix may be amended from time to time when Westbank First Nation and the District agree to add or remove services provided by the District.

## Schedule A

### District Service: Geographical Information Services

#### Service Agreement Calculation:

The cost distribution for the core service is based on parcel count and that will be determined at the time of billing. Parcel count will be determined at the time of billing and be made of:

- Current/ Active Parcels
- Parcels that have a spatial representation within the GIS system
- Parcels that have a unique folio number

The cost per parcel is set at \$8.00 for 2025 and may be adjusted annually, but not exceeding the Consumer Price Index.

*To secure data and ensure appropriate use under the RDCO's contract with ESRI Canada, each person using an account for editing or mobile data collection requires an ArcGIS Online (AGOL) license. The RDCO will provide Westbank First Nation with one license. Westbank First Nation will determine the number of licenses required for their staff and will incur the additional cost for the required licenses through the RDCO or their own AGOL license*

#### Notes:

- BC Assessment, Land Titles, and the WFN Lands department provide parcel data changes weekly.
- Folios associated with infrastructure such as power transmission lines, cable system distribution, waterworks systems, CNR right of ways, and various leases and licenses, are excluded.
- Mobile home parks have a folio associated with the park and one for each unit.
- Folios with no taxable values (in BCAA) are included.

### Department: Information Services

#### Mandate:

To provide accurate and up-to date core geographical information for the purpose of managing the business of government

#### Program Management Goals:

- Each jurisdiction will retain ownership of their respective data.

- The District will host the data and provide access to the data.
- The jurisdictions may request a copy of their current data at any time.

**Program Activities:**

- Maintenance of the following information:
  - Cadastral base with new legal plans entered by co-ordinate geometry.
  - BC Assessment data tables.
  - Municipality Boundaries.
  - Zoning Bylaw layers with amending Bylaws.
  - Service Areas defined by a Bylaw.
  - Land Use Contract layers.
  - Civic Address layers.
  - Road centerline data in conjunction with new roads created by new subdivisions.
  - Relevant data layers from Official Community Plans and Rural Land Use Bylaws.
- Evaluation of all data for quality assurance standards

**Participating Members:**

Funding	All RDCO services Westbank First Nation District of Peachland
Committees	N/A
Contracts/Agreements	District of Peachland Westbank First Nation

**Schedule B**

**District Service:** Regional Rescue Service

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation</i> <i>Net taxable values of all lands and improvements in the District plus</i> <i>the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service</i> <i>Annual</i> <i>Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Protective Services

**Mandate:**

Provide disaster and emergency response service, as well as community awareness and education for the Central Okanagan, to assist in the protection of lives and the environment.

**Program Management Goals:**

- To reduce loss of life, increase public safety, protect property and the environment by:
  - Responding as quickly as possible to emergency calls:
    - on land and on water to search for, rescue, and save lives.
    - to protect and save property and the environment.
  - Providing fire and emergency dispatch service to respond to calls for assistance as quickly and safely as possible.
  - Training, educating, and equipping rescue personnel, both paid on call and volunteers, for rescue preparedness.
  - Ensuring rescue personnel provide services in a manner which reduces the risks to their own personal safety and the safety of the public.
  - Obtaining and maintaining rescue equipment so it is available in a state of response readiness.
  - Managing the liability risks to the RDCO.
  - Educating the public, elected officials and volunteers on their roles and responsibilities during a state of emergency to provide clear direction and avoid panic and confusion.
  - Reimbursing costs of emergency response to responding departments.
  - Providing cost effective, high levels of service by effectively managing resources and budgets.
  - Ensuring reimbursement from the Provincial Emergency Program is as high as possible.
  - Keeping detailed records of each emergency response for future review and assessment.

- Attracting, retaining, and motivating volunteers to contribute to the success of the program.

**Program Activities:**

- Answering emergency calls and dispatching appropriate rescue personnel.
- Responding to emergency calls to save and protect lives.
- Responding to emergencies to protect the environment from hazardous waste spills.
- Undertaking pro-active marine patrols in partnership with law enforcement to reduce life-safety incidents
- Training and equipping paid on call rescue personnel and volunteers.
- Educating the public.

**Participating Members:**

Funding	<p>City of Kelowna          City of West Kelowna          District of Lake Country          District of Peachland          Regional District of Central Okanagan West Electoral Area          Regional District of Central Okanagan East Electoral Area          Westbank First Nation</p>
Committees	<p>Emergency Management Operations Group          Central Okanagan Search and Rescue          All emergency services and agencies (regarding the emergency plan)          Provincial Emergency Program (PEP)          Amateur Radio</p>
Contracts/Agreements	<p>Mutual Aid (fire departments; local search and rescue groups)          PEP          Ministry of Forests          City of Kelowna - Operations &amp; Technical Rescue contract          City of West Kelowna – Technical Rescue Contract          Central Okanagan Search and Rescue - Ellison Hall Rental          Amateur Radio          Marine Patrol RCMP          Westbank First Nations</p>

## Schedule C

**District Service:** 911 Emergency Number Service

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation</i> <i>Net taxable values of all lands and improvements in the District plus</i> <i>the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service</i> <i>Annual</i> <i>Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Protective Services

**Mandate:**

Provide a universally recognized telephone call centre service that provides the citizens of the Regional Districts of:

- Central Okanagan
- Columbia-Shuswap
- Okanagan-Similkameen
- Kootenay Boundary
- East Kootenay
- Central Kootenay, and
- Thompson Nicola

with 24-hour access to emergency service responses by law enforcement, fire, or emergency medical personnel [ambulance] to help protect their well-being,

**Program Management Goals:**

- Public safety answer point (PSAP)
- Monitor E-Comm communication updates, reports, and feedback from partners to ensure E-Comm operators answer and direct calls to the appropriate responding agency with a target to answer 95% of calls in less than five seconds.
- Communicate with participating Regional District partners to ensure they are aware of additions, revisions and/or changes with E-Comm service delivery.
- Ensure the program meets technical and service delivery standards specified in the E-Comm Contract and Operations Manual.
- Manage the budget to meet the Regional District's commitments to the program.
- Continue to explore service delivery options to provide excellent, cost-effective service.
- Work to help ensure new technologies have viable 9-1-1 options that do not compromise existing operations.

**Program Activities:**

- Answer and forward emergency calls (E-Comm contract).
- Arrange operations meetings as required.
- Manage E-Comm contract and liaise with E-Comm as required.
- Attend Association of British Columbia 9-1-1 service providers' meetings twice annually when able.
- Liaise with emergency and technical services as required.
- Coordinate with secondary services (police, fire, ambulance) answering points when required.

**Participating Members:**

Funding	Other participating Regional Districts City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation
Committees	E911 Service Providers E911 Operations Committee
Contracts/Agreements	Telus RCMP BC Ambulance Various Fire Dispatch Centres Regional District Okanagan-Similkameen Columbia-Shuswap Regional District Kootenay Boundary Regional District Central Kootenay Regional District East Kootenay Regional District Thompson Nicola Regional District E-Comm Emergency Communications for British Columbia, Inc CRTC Westbank First Nation

## Schedule D

### District Service: Crime Stoppers Services

#### Service Agreement Calculation:

<i>Net taxable value of land and improvement in the First Nation</i> <i>Net taxable values of all lands and improvements in the District plus</i> <i>the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service</i> <i>Annual</i> <i>Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Protective Services

#### Mandate:

Crime Stoppers is a partnership of the public, police, media, and the Regional District that provides the community with a proactive program for people to assist the police anonymously to solve crimes and, thereby, to contribute to an improved quality of life.

#### Program Management Goals:

- Promote the program to the public to ensure an understanding of Crime Stoppers and how it works.
- Generate an environment that encourages the public to use the various tip lines.
- Ensure that the confidentiality necessary for the success of the program is held paramount.
- Maintain an excellent working relationship with the police to ensure that tips are followed up on.
- Liaise with the Central Okanagan Crime Stoppers Board to assist them with their day-to-day duties, and with implementing the Board’s strategic plan, including fundraising.
- Nurture the continued support of the media to promote Crime Stoppers.
- Manage the resources and budget to meet the Regional District's commitments to the program.

#### Program Activities:

- Maintain records and statistics.
- Receive tips.
- Follow up with the police on tips.
- Develop and maintain programs such as:
  - Tippline
  - MugShots and Most Wanted features
  - School District No. 23 Safe Schools Committee
  - Crime re-enactments
  - Crimestoppers website



- Social media (You-Tube, Facebook, Twitter & Instagram postings)
- Unsolved Crimes
- Hot Rec's (Identify stolen ATV's, RV's, boats - with link to check vehicle VIN)
- Graffiti 'Bag a Tagger' Program in partnership with City of Kelowna.
- Support IMPACT (Provincial Bait Car program)
- Liaise with Federal Serious & Organized Crime Agency of BC
- Administrative support for volunteer Crime Stoppers Board of Directors.
- Provide public education; attend public events to promote.
  - School presentations
  - Scams and Fraud Presentations
  - Project 529

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation
Committees	Crime Stoppers Board
Contracts/Agreements	RCMP School District No. 23 Various Media ICBC Operation ID Insurance Fraud Coalition BC Forest Ministry Southern Interior Construction Association Canada Post Westbank First Nation

## Schedule E

**District Service:** Victims Assistance Services

### Service Agreement Calculation:

<i>Net taxable value of land and improvement in the First Nation Net taxable values of all lands and improvements in the District plus the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service Annual Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Protective Services

### Mandate:

Provide crisis intervention, practical assistance, emotional support, criminal justice system related information and support, as well as information on benefits for victims of crime and trauma (except for power based crimes) as per the Ministry of Public Safety and Solicitor General policy

### Program Management Goals:

- Adhere to the service deliverables set forth by the Ministry of Public Safety and Solicitor General for police-based victim services.
- Ensure relevant legislation is upheld.
- Ensure that individuals impacted by crime and trauma are acknowledged, supported, and informed of their rights.
- Assist those impacted by crime and/or trauma in navigating through the various systems encountered in the aftermath of a critical incident.
- Raise public awareness of victim services and related programs as well as victim's issues through community presentations, participation in community events, and involvement in local and provincial working groups, etc.

### Program Activities:

- Provide service deliverables in accordance with the Police-based Victim Services Ministry of Public Safety and Solicitor General contract:
- Critical Incident Response
  - Respond to call outs from police to provide initial incident defusing, critical incident stabilization and liaise between victim and emergency personnel.
  - Respond to hospital call outs to liaise between victim and hospital personnel.
  - Identify and address immediate emotional, safety, and logistical victim needs.
  - Provide information regarding the immediate and post incident impacts of crime and trauma.

- Provide information regarding next steps or actions that will be undertaken by the police.
- Coordinate with appropriate parties.
- Provide response in accordance with contractor agency policies and procedures.
- Make referrals to Community-based Victim Service Programs, if applicable.
- Criminal Justice System – Information and Support
  - Provide information to victims about their rights under the Victims of Crime Act (VOCA)
  - Obtain, provide and/or arrange for victims to receive case specific information which they may request under VOCA.
  - Provide information about the criminal justice system process, and roles of key parties.
  - Assist victims in engaging with justice system personnel (e.g., police, Crown counsel)
  - Arrange, facilitate and/or accompany victims to meetings with criminal justice system personnel (e.g., police, Crown counsel, corrections staff)
  - Support and prepare victims for the criminal court process, including:
  - Review with victims whether they may require testimonial accommodations.
  - Initiate conversations with Crown counsel regarding victims' participation in the court process, including, if appropriate, exploration of testimonial accommodation
  - Prepare victims for possible emotional responses to court proceedings and/or testifying.
  - Provide victim with court orientation by providing a courthouse tour, reviewing court room protocol, or providing public education material.
  - Provide victims with information regarding options for travel expenses to court and assist with facilitating these processes and arrangements.
  - Accompany victim to court and provide related emotional and practical assistance.
  - Provide information about and assistance with victim impact statements.
  - Provide support to the victim upon conclusion of the case, ensuring victim is aware of and understands the outcome, and has access to necessary follow-up resources including registration for victim notification where appropriate and referral to other community supports where needed.
- Safety Planning
  - Upon initial contact with victim, assess, identify, and address victim's immediate and emergency safety needs.
  - Develop and continue to update safety plan with victim including coordination with community and criminal justice system partners where appropriate.
  - Provide general safety and crime prevention information and referrals to community resources.
- Practical and Emotional Support
  - Provide emotional support to assist victims in coping with the impacts of crime and

- trauma.
- Assist victims with the completion of forms (i.e., Crime Victim Assistance Program application, victim impact statements, victim notification registration).
- Assist victim with accessing transportation services including, but not limited to hospital, court, police, transition house, and/or shelters.
- Assist victim with access shelter, financial assistance, and/or social services as required.
- Provide or facilitate other types of practical support and assistance as appropriate.
- Information and Referral
  - Provide referral information about Ministry of Public Safety and Solicitor General supports including:
    - Victim services
    - Victim Safety Unit
    - Crime Victim Assistance Program
    - Stopping the Violence Counselling
    - Children Who Witness Abuse Counselling
    - Outreach and Multicultural Outreach Services
  - Provide referral information regarding:
    - Child Protection/MCFD
    - Social services
    - Health services
    - Counselling services
    - Housing Services
    - Mental health services
    - Community resources
    - Crime prevention
    - Financial Benefits
    - Attorney General services, including family justice counsellors.
    - Other resources as appropriate
  - Networking, public awareness and education

The following activities are provided depending upon the needs of the community and the program's client service requirements.

- Host and/or participate in victim related events.
- Provide public education and promote awareness regarding victims' issues.
- Inform other community services about services available to victims of crime.
- Develop and maintain a network with criminal justice system personnel including police, Crown counsel, court services, corrections, and sheriffs; and social service and other community agencies, including transition houses, hospitals, and family resources.

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Ministry of Public Safety and Solicitor General Westbank First Nation
Committees	N/A
Contracts/Agreements	Ministry of Public Safety and Solicitor General City of Kelowna - RCMP Detachment

## Schedule F

**District Service:** Crime Prevention Services

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation                  Net taxable values of all lands and improvements in the District plus                  the net taxable values of lands and improvements in the First Nation</i>	X	District Service Annual Requisition	=	Cost
---	---	---	---	------

**Department:** Protective Services

**Mandate:**

Crime Prevention: Provide crime prevention advice, support and leadership within the City of West Kelowna, District of Peachland, District of Lake Country, the Electoral Areas, and Westbank First Nation, to promote safer communities.

Securities Alarms Management Program: To provide administration services specified in the RDCO Security Alarm Systems Bylaw for the City of Kelowna, City of West Kelowna, District of Peachland, District of Lake Country, the electoral areas, and Westbank First Nation and to provide alarm user education and assistance.

**Program Management Goals:**

Crime Prevention:

- Reduce crime through the involvement of volunteers in the prevention programs.
  - Work with businesses and individuals to reduce their likelihood of becoming victims of crime.
  - Work cooperatively with other agencies (including RCMP Detachments) to help reduce crime by:
    - providing volunteer training for crime prevention programs.
    - identifying crime patterns.
- Analyze crime patterns to:
  - identify potential preventive initiatives.
  - develop and maintain new programs and sustain existing services.
  - Ensure appropriate methods of recognition are in place to attract, retain, and motivate volunteers.
  - Ensure volunteers provide services in a manner which does not endanger their own personal safety or the safety of the public.
  - Effectively manage the resources and budget to carry out the program goals, including coordination of fundraising for programs.
- Collaborate with City of Kelowna Crime Prevention Program.

- Support and assist RDCO colleagues within the department and other services.

#### Security Alarms Management Goals:

To reduce the number of false alarms that require police response by working with alarm companies and the public through

- Efficiently manage resources and budget to provide effective alarm control bylaw administration.
- Providing a deterrent to reduce the number of false alarms RCMP respond to.

#### **Program Activities:**

##### Crime Prevention:

- Oversee the operations of the community policing offices.
- Develop and maintain crime prevention programs.
- Recruit, security clear, train, and supervise volunteers.
- Educate the public on crime prevention methods through presentations and public events.
- Assists colleagues (Bylaw, Parks, etc.) with public spaces issues.
  - Crime Prevention through Environmental Design (CPTED) assessments (local governments, business as well as contributing to domestic/stalking/assault violence safety plans).
- Seniors Safety/Fraud Workshops (seniors' homes, community groups, etc.).
- Graffiti Eradication Program.
- Engage and support Block Watch Neighbourhood Programs.
- Create and coordinate the Greater Westside Business Watch program.
  - Restorative Justice Liaison role in partnership with Loss Prevention Officers, RCMP members and Restorative Justice Program providers from the John Howard Society (adult) & Okanagan Boys & Girls Clubs (youth).
  - RDCO Coordinator partnered with Kelowna Crime Prevention for 'Project 529 Garage' (bicycle theft prevention).
- Ongoing volunteer recruitment.
- Citizen's Patrols (West Kelowna, Lake Country & Peachland).
  - Speed Watch (West Kelowna, Lake Country, Peachland & WFN) – Observe, speed & traffic habits - distracted driving; data forwarded to RCMP & ICBC.
- Child ID (Lake Country) – Child finger-printing kits given to parents at events.
  - Seniors Contact Program (West Kelowna) - Daily phone call welfare/wellbeing check for seniors living alone.
- Boat Safety Equipment Checks and Invasive Mussel Inspections.
- Block Watch Program.

##### Security Alarms Management Activities:

- Provide staffing for administration of Alarm Control Bylaw.
- Respond to public enquiries about the program, billing, complaints, etc.
- Ensuring alarm site/properties are accurately registered by verifying property address, data

entry and issuing permits to the appropriate alarm company for each property.

- Sending via mail or email new, renewal and overdue payment notifications to alarm sites [customers]. Update and maintain current database of accounts and status.
- Administer fee collection - prepare billing for false alarms, including alarm details [from RCMP file] for property owners to facilitate enforcement of Bylaw
- Collect, prepare, submit, and account for payments of false alarms and unregistered property billings with uncollected billings charged to property taxes.
- Police file PRIME (RCMP) tracking – false alarms.
- Liaise with RCMP members to determine if on scene and if a false alarm.
  - Liaise with various alarm companies (status of existing clients; receive registrations & payments).
- Collect and summarize data and statistics for reporting purposes to RDCO and RCMP.
  - Community & Partner education in False Alarm Reduction. Engage with stakeholders to promote program. Use of social media.
- Community engagement; alarm site visits, site education, community presentations.
  - Maintain active membership with the False Alarm Reduction Association [FARA] and Canadian Security Association [CANASA].

**Participating Members:**

Funding	City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation City of Kelowna <i>(Alarm Program only – and surplus/deficit related to the alarm program is refunded/invoiced to the City of Kelowna)</i>
Committees	N/A
Contracts/Agreements	RCMP ICBC Lake Country Citizens' Patrol Society - Volunteers Westside Citizens Patrol Society - Volunteers Westside Community Policing Society - Volunteers Peachland Citizens' Patrol - Volunteers Peachland Community Policing - Volunteers City of Kelowna - Crime Prevention Program Westbank First Nation



## Schedule G

**District Service:** Mosquito Control Services

**Service Agreement Calculation:**

Actual contract costs for services performed (staff commitment) plus administration overhead.

**Department:** Development & Engineering Services

**Mandate:**

Work with partners to provide a Mosquito Surveillance and Control Program that will focus efforts on the prevention and control of larval mosquito development.

**Program Management Goals:**

- Effectively direct and manage mosquito control contract services and budget to:
  - Limit the extent and duration of adult mosquito annoyance within and adjacent to participating communities.
  - Suppress local mosquito populations, reduce mosquito nuisance, and contribute to the protection of public health.
  - Provide timely implementation of accepted Integrated Pest Management (IPM) practices and use of the proven effective bio-rational larvicides.
  - Identify nuisance and potential vector mosquitos, and their larvae and treat in a timely fashion before they can emerge as adults.

**Program Activities:**

- An IPM approach for this program consists of basic five components:
  - Public Education and outreach.
  - Surveillance and identification of mosquito species and their distribution.
  - Timely implementation of mosquito controls and preventative measures.
  - Review of results achieved and adaptive management during a season.
  - Program evaluation and assessment to ensure sustainable, effective control.
- Working in conjunction with the Westbank First Nation (WFN), to complete:
  - Program administration/management, client, First Nation and agency liaison, reporting.
  - News media liaison, and public education materials, activities, and outreach.
  - Response to public inquiries and request for services within 24 to 48 hours.
  - Monthly written progress reports, year-end summary reports.
  - Field data entry using real-time cloud-based access and secure data storage.

- Database updates and maintenance, compliant with the BCMOE and BCCDC.
- Larval surveillance, taxonomy, distribution, and site mapping (KMZ, KML, ArcGIS).
- Predictive Indices for larval development onset. Review and modification, as appropriate.
- Geo-tracking inventory of sites, interpretation, adaptive/efficiency, and efficacy management.
- Larval mosquito sample collection, storage, shipping, taxonomy, and analysis. Adult mosquito sampling and taxonomy.
- GPS tracking program to record surveillance, treatments, and staff activity.
- Environmentally sustainable mosquito control using recommendations for physical and cultural controls, and where required, use of bio-rational larvicides.
- Incorporation of larvicide into operational controls with a focus on difficult to treat habitat and species.
- Prescriptive analysis and West Nile virus vector tracking and risk assessment.
- All requisite Ministry of Environment required PMPs, permits, pesticide use notices and annual reports.
- Summary report reviewing the annual mosquito surveillance and control program.

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan East Electoral Area Westbank First Nation
Committees	N/A
Contracts/Agreements	City of Kelowna City of West Kelowna (Defined Service Area) District of Lake Country District of Peachland Westbank First Nation

## Schedule H

### District Service: Dog Control Services

#### Service Agreement Calculation:

##### Pound Services:

- The maintenance fee referred to in section 5 of Schedule "E" of Regional District of Central Okanagan Responsible Dog Ownership Bylaw No. 1343, as amended from time to time.
- Veterinary costs incurred by the District for the care of dogs impounded or delivered from the Reserves.
- Where WFN directs that a dog be euthanized, the reasonable and actual cost of such euthanasia.
- An administration fee in accordance with the District's *Administration Overhead Policy*.

##### Dog Control Services:

- The hourly wage + payroll overhead (in one-half hour increments) for each of the District's personnel required to provide Dog Control services as listed under "Mandate"
- Mileage charges as per the District's *Travel Reimbursement Policy*

### Department: Protective Services

#### Mandate:

The WFN Law Enforcement Officer may deliver dogs seized on the Reserves to the Pound. WFN will, in such event, provide specific written instructions with respect to the holding, release, euthanasia or other disposition of such dogs.

Should WFN require the District to join WFN Law Enforcement Officers to capture a dog, the WFN Law Enforcement Officer will request to the District for such services and will provide the location and such other information as may be requested by the District.

#### Funding:

For dogs delivered to the Pound from the Reserves, the District will, prior to releasing any such dog, collect those charges payable under the *WFN's Dog and Cat Control Law* (the "WFN Fees").

The District will invoice WFN quarterly for the services provided, which will include details of the services provided and the costs for same; as well as an itemized list of the WFN Fees collected by the District in the previous quarter, which will be subtracted from the monies

owing. If the WFN Fees collected in any given quarter exceed the quarterly cost of the services, the District will retain those WFN fees and apply them to the subsequent quarter's invoice.

## Schedule I

**District Service:** Westside Waste Disposal Services

**Service Agreement Calculation:**

<i>Parcels in the First Nation</i>	X	<i>District Service</i>	=	<i>Cost</i>
<i>Parcels in the District plus Parcels in the First Nation</i>		<i>Annual Net Costs</i>		

**Department:** Development & Engineering Services

**Mandate:**

Provide convenient solid waste transfer services to residents in West Kelowna, Peachland, Westbank First Nation, and Electoral Area West (Brent Road, Trepanier) to reduce waste and contribute to a safe and healthy community and support environmental protection.

**Program Management Goals:**

- To ensure a high standard of customer service
- Ensure site is safe for employees, contractors, and users.
- Monitor performance of contractors to ensure compliance with terms of contracts.
- Maintain positive relationships with member partners and their representatives.
- Manage resources and budget to carry out program goals.

**Program Activities:**

- Disposal option for garbage, yard waste, clean wood, scrap metal, large appliances, tires, large batteries, propane tanks
- All material is transferred to other locations for final disposal or recycling.
- Manage on site contractors that are provided hauling services.

**Participating Members:**

Funding	City of West Kelowna District of Peachland Westbank First Nation Regional District of Central Okanagan West Electoral Area (Brent Road, Trepanier)
---------	---

Committees	N/A
------------	-----

Contracts/Agreements	SCV Contacting
----------------------	----------------

## Schedule J

**District Service:** Okanagan Basin Water Board

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation                  Net taxable values of all lands and improvements in the District plus                  the net taxable values of lands and improvements in the First Nation</i>	X	District Service Annual Requisition	=	Cost
---	---	---	---	------

**Department:** N/A

**Mandate:**

Contribute funding to OBWB for water quality enhancement programs and work towards ensuring an adequate water supply is maintained to meet the Okanagan Basin's future needs.

**Program Management Goals:**

- Transfer share of funds required on a timely basis. The OBWB operates under letters patent, and the RDCO is a participating member, required to make financial contributions based on assessment for the participating areas.
- Participate on the water committee through the appointment of one board member.
- Take advantage of membership benefits by applying for grants for qualifying water and sewer projects.

**Program Activities:**

- Transfer share of funds to program.
- Apply for grants for sewer and water projects.
- Appoint one board member to OBWB.

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation
---------	---

Committees	Okanagan Basis Water Board
------------	----------------------------

Contracts/Agreements Letters Patent for OBWB – participating members:

- RDCO
- South of Armstrong (part of RDNO)
- RDOS

## Schedule K

**District Service:** Regional Air Quality Services

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation</i> <i>Net taxable values of all lands and improvements in the District plus</i> <i>the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service</i> <i>Annual</i> <i>Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Development & Engineering Services

**Mandate:**

Work with partners to protect and improve air quality, in the best interests of the people of the Central Okanagan, to improve their quality of life.

**Program Management Goals:**

- Effectively direct and manage air quality improvement contract services and budget to:
  - Model emissions loads and identify types of emissions of concern in the District.
  - Develop air pollutant reduction strategies.
  - Develop air quality regulations.
  - Identify and obtain outside funding sources.
  - Cooperate with other agencies and work together to implement air quality initiatives within the Central Okanagan region.
  - Monitor public concern and air quality satisfaction.
  - Implement and maintain a program to improve regional air quality.
  - Educate the public on air quality.
  - Identify resources for completing inventory of emissions.
- Focus on Particulate Emissions and Baseline Inventories and carryout projects (see project listing in measures) to improve air quality.

**Program Activities:**

- Coordinate and implement recommendations as directed by the Regional Board in accordance with the Regional Growth Management Strategy, Regional Air Quality Plans, Climate Action Plans and RDCO Strategic Priorities.
- Monitor and report on Air Quality.
- Clean Air Education including the Wood Appliance Exchange Program and the Agricultural Chipping Program.
- Implement approved Air Quality Regulations.
- Evaluation and Monitoring of Regional, Municipal, Provincial and Federal programs.



- Monitoring and Pilot Testing of New Technologies

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation
Committees	N/A
Contracts/Agreements	City of Kelowna District of Lake Country Westbank First Nation

## Schedule L

**District Service:** Economic Development Commission

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation</i> <i>Net taxable values of all lands and improvements in the District plus</i> <i>the net taxable values of lands and improvements in the First Nation</i>	X	<i>District Service</i> <i>Annual</i> <i>Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Economic Development Commission

**Mandate:**

Working in partnership, to facilitate and encourage the development of a healthy and dynamic sustainable community economy that respects and integrates Indigenous perspectives by supporting existing businesses and encouraging appropriate new business investment within the Regional District of Central Okanagan and Westbank First Nation (WFN) in alignment with the principles of Truth and Reconciliation.

**Department:** Development & Engineering Services

- Work to enhance the economy of the Region and WFN by enhancing the existing business base and attracting new investment into the Region. Develop and create collateral materials, economic data, workshops, strategic trade show engagement and company liaison to identify opportunities for growth and challenges that need to be overcome to allow the Economic Development Commission (EDC), its partner communities and WFN to reach the greatest economic potential while integrating WFN's cultural, environmental, and economic priorities.
- Incorporate the cultural, historical, and contemporary context of the WFN in economic development efforts, ensuring that all partners are educated on the significance of WFN's history, rights, and priorities
- Emphasize the importance of land and resource stewardship that aligns with WFN's values, ensuring that economic development initiatives do not compromise the environmental and cultural resources vital to the community.
- Support the growth and capacity building of Indigenous-led businesses, including those on WFN lands, through facilitating tailored business development programs and mentorship opportunities.
- Ensure meaningful representation and consultation of WFN in economic development activities, including marketing, promotional efforts, and business development programs, to reflect WFN's contribution and unique opportunities, and decision-making authority within the region.
- Encourage the development of the economic community in accordance with the EDC's

Operational Plan:

- Analyze economic dynamics, develop, and disseminate reliable, current, and relevant information, and proactively build relationships and match ideas, people, and resources.
- Work in the public interest with all levels of government, regardless of political affiliation.
- Take an objective and informed approach to research and evaluation while recognizing the relationship between economy, society, culture, and environment.
- Carry out the plan to encourage and facilitate:
  - Business Retention and Enhancement to contribute to a strong retention rate, growth, and expansion of existing businesses by ensuring the EDC has:
    - a good level of interaction and consultation with the business community to ensure their continued viability, through the provision of assistance and program development.
    - a mechanism for quick and effective follow up to facilitate the resolution of problems or concerns.
  - provide expertise and assistance to businesses requiring export development, entrepreneurial, foreign skilled worker, site location, or business planning Attract investment that contributes to the growth of the economic base of the region, through the attraction of people and location independent entrepreneurs:
  - Provide accurate data that supports business investment and development.
    - Target businesses that complement the overall vision for the area, are compatible with the region's strengths, and relate to achievable targets. i.e. focusing inbound investment attraction opportunities in the technology and digital media sectors.
    - Implement a clear and transparent process for equitably distributing opportunities among all participating members
    - Review and revise all EDC marketing materials through a strategic communications program to ensure a strong, professional, consistent message.
- Economic Development coordination and facilitation to:
  - Strengthen and utilize partner relationships with Federal and Provincial programs, UBC Okanagan, Okanagan College, Accelerate Okanagan, Chambers of Commerce, Business Improvement Associations, and others to collectively market the Central Okanagan.
  - Work with communities and groups inside and outside the Central Okanagan on issues and areas of opportunity leading to future economic growth, and business attraction and enhancement goals for RDCO and WFN.
  - Reciprocally attend Economic Development meetings and ensure ongoing dialogue between the EDC Manager and the WFN Economic Development Manager to collaborate and share information such as trade commissioners and other external opportunities.

- Ensure a business lens for the decisions of local government, and work on growth management strategies that benefit the region and attract and retain investment.
- Continue to participate in the development of information infrastructure and tools to assist decision makers in business development, including tools that ensure effective communication with decision-makers at all levels of government and other community organizations.

#### **Program Activities:**

- The work of EDC falls into three primary program streams:
  - Business Retention Enhancement
  - Investment Attraction
  - Facilitation, Coordination and Communication
- Working in conjunction with WFN, to complete:
  - Informational and promotional assets specifically focused on WFN, highlighting Indigenous business, economic activity, demographics, investment opportunities and other community information.
  - Business enhancement site visits, designed to meet with businesses operating within WFN lands. These visits are designed to connect resources to allow firms to thrive and prosper and collect market intelligence on the state of the economy.
  - Involvement of WFN's Economic Development Manager in the annual planning and execution of EDC activities, including trade shows, conferences, recruitment fairs, and WFN business site visits to guarantee alignment with the Nations' goals.
  - Workshops and engagements strategically tailored to address the unique needs and opportunities of WFN, particularly in Indigenous business development and sector-specific growth.
  - Branding opportunities, website links, and presence in collateral material.
  - Inclusion of WFN's traditional knowledge and practices in economic development strategies, particularly in sectors like tourism, agriculture, and resource management.
  - Workshops, engagements and sharing of information that focus on truth and reconciliation in the economic development context, educating all partners on approaching economic growth in a manner that respects Indigenous rights and fosters reconciliation.

#### **Additions**

- All EDC materials and events will include an acknowledgment of the traditional territories of the WFN, reflecting a genuine commitment to partnership and respect.
- Quarterly reporting to COEDC Advisory Committee will include capturing Reconciliation activities and support to Indigenous businesses.
- Highlight grant and funding opportunities through sharing information.

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation Federal Government – Industry Canada Community Investment Service Program Provincial Government – Labour Market Partnership Program Private sector partnerships to assist with programs. Post-secondary institution partnerships
Committees	Economic Development Commission Advisory
Board Contracts/Agreements	Westbank First Nation

## Schedule M

**District Service:** Regional Parks Service

**Service Agreement Calculation:**

<i>Net taxable value of land and improvement in the First Nation                  Net taxable values of all lands and improvements in the District plus                  the net taxable values of lands and improvements in the First Nation</i>	X	District Service Annual Requisition	=	Cost
---	---	---	---	------

**Department:** Parks Services

**Mandate:**

The mandate of Regional Parks is to establish and protect a network of regional parks and trails in perpetuity that represents and helps maintain the diverse range of natural environments in the Central Okanagan. It provides opportunities for outdoor experiences and activities that foster appreciation and enjoyment of, and respect for, the region's natural environments.

**Program Management Goals:**

- Identify priority regional parks and trails for year-round access for residents of all abilities.
- Commit the resources necessary to provide enhanced access to regional parks and trails, as well as programming that connects people to nature and that provides significant physical and mental health benefits.
- Continue to work effectively with volunteers, all levels of government, and other agencies including BC Parks, and Municipal partners, to plan and provide parks that meet the needs of the growing community.
- Identify and protect culturally significant features in RDCO parks in partnership with sylix communities. Update the memorandum of understanding for the protection of cultural features in regional parks for consistency with UNDRIP and DRIPA.
- Effectively manage, operate, and maintain safe, primarily passive, healthy and natural park spaces for the enjoyment of all residents.
- Continue to protect and enhance biodiversity and utilize ecological restoration and traditional ecological knowledge to restore areas of disturbance.
- Continue to seek out opportunities to increase universal access into existing and new regional parks where physically, financial, and strategically feasible to do so.
- Effectively manage the budget and resources required to acquire, develop, operate, and maintain safe and accessible park spaces and encourage their use.
- Assess and recommend acquisition of new regional parks that protect regionally significant natural landscapes in areas currently underrepresented in the system which compliments existing Provincial, Municipal Park systems and protected areas.
- Encourage community involvement in Regional Parks by providing volunteer opportunities

including stewardship projects, interpretation, fundraising, park development, special events, and acting as park wardens.

**Program Activities:**

- Parks Services Administration (PSA):
  - Administrative support.
  - Policies.
  - Corporate connectivity.
  - External connectivity.
- Parks Community Relations and Visitor Services (CRVS):
  - Connect residents to nature.
  - Community partnerships.
  - Education & programs.
  - Events.
  - Park information.
  - Permitting.
- Parks Planning & Capital Development (PCD):
  - Plan and policy development.
  - Natural and cultural resource management.
  - Capital development planning.
  - Geographic mapping.
- Parks & Resource Operations (PRO):
  - Daily operations and maintenance.
  - Bylaw enforcement.
  - Restoration.
  - Hazard management (forest fire fuel mitigation).
  - Asset maintenance.
  - Park inspections.

**Participating Members:**

Funding	City of Kelowna City of West Kelowna District of Lake Country District of Peachland Regional District of Central Okanagan West Electoral Area Regional District of Central Okanagan East Electoral Area Westbank First Nation Rental & program fees External grants (where available)
---------	---

Committees	N/A
------------	-----

- Contracts/Agreements City of Kelowna
- Mission Creek Greenway,
  - Scenic Canyon,
  - Lebanon Creek,
  - KLO Creek,
  - Black Mountain/sntsk'il'ntan
- City of West Kelowna
- Glen Canyon
  - Kalamoir
- District of Lake Country – Okanagan Centre Safe Harbour  
 BC Parks – Fintry Provincial Park  
 Gellatly Cemetery Trustees – Gellatly Heritage Park  
 Westbank First Nation
- Service Agreement,
  - Lease
- Province of British Columbia
- License of Occupation
  - Leases,

**Regional Parks as at April 2024:**

<p><u>Trails (Greenways)</u>          Glen Canyon          Mission Creek Greenway          Trepanier Creek Greenway          Lebanon Creek Greenway          KLO Creek</p>	<p><u>Conservation</u>          Robert Lake          Rose Valley          Stephens Coyote Ridge          Woodhaven Nature Conservatory          Johns Family Nature Conservatory</p>
<p><u>Natural</u>          Coldham          Kalamoir          Mill Creek          Mission Creek          Scenic Canyon          Hardy Falls          Goats Peak          Black Mountain/sntsk'il'ntan</p>	<p><u>Recreation/Cultural/Waterfront</u>          Antlers Beach/ Hardy Falls          Bertram Creek          Gellatly Heritage Park          Gellatly Nut Farm          Kaloya          Kopje          McCulloch Station          Okanagan Centre Safe Harbor          Raymer Bay          Reiswaig          Shannon Lake          Traders Cove</p>



**Schedule N**

**District Service:** Westside Wastewater Services

**Service Agreement Calculation:**

WFN Collection System

<i>District Service Annual Requisition</i>	=	<i>Cost</i>
--	---	-------------

RDCO Collection System

<u><i>WFN flow to the RDCO Collection System</i></u> <i>Total flow to the RDCO Collection System</i>	X	<i>District Service Annual Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

RDCO Westside Regional Wastewater Treatment Plant

<u><i>WFN flow to the RDCO Westside Regional Wastewater Treatment Plant</i></u> <i>Total flow to the RDCO Westside Regional Wastewater Treatment Plant</i>	X	<i>District Service Annual Requisition</i>	=	<i>Cost</i>
---	---	--	---	-------------

**Department:** Development & Engineering Services

**Mandate:**

To ensure that WFN IR 9 and 10 has access to sewer service.

**Program Management Goals:**

- Provide sewer service to WFN IR 9 and 10 prudently and in accordance with sound engineering practice and all applicable laws and regulations.

**Program Activities:**

- Operation and maintenance of the WFN owned collection system, including preventative maintenance planning and excluding major capital expenditures or replacement.
- A major capital project is defined as any project of a capital nature that will result in a new asset or any project of a capital nature that will extend the useful life of an existing asset. The latter will be defined as any capital project where the planned costs are expected to exceed \$10,000.
  - Operation, maintenance, capital, and planning of the RDCO Regional East Trunk Collection System.

- Operation, maintenance, capital, and planning of the RDCO Westside Regional Wastewater Treatment Plant.
- Establish and collect a development cost charge (DCC) for the purpose of capital improvements due to growth and development for the Westside Regional Wastewater Treatment Plant and the East Trunk Collection System.

**Participating Members:**

Funding	Westbank First Nation City of West Kelowna District of Peachland
Committees	Westside Wastewater Service Standing Committee
Contracts/Agreements	Westbank First Nation City of West Kelowna District of Peachland