



## Regular Board Meeting Minutes

**Date:** Thursday, February 20, 2025  
**Time:** 8:30 a.m.  
**Location:** Woodhaven Board Room  
1450 K.L.O. Road, Kelowna, BC

**Directors:**

- L. Wooldridge, Chairperson (City of Kelowna)
- B. Ireland, Vice-Chairperson (District of Lake Country)
- W. Carson (Central Okanagan West Electoral Area)
- J. Coble\* (Westbank First Nation)
- M. DeHart\* (City of Kelowna)
- S. Johnston (City of West Kelowna)
- K. Kraft (Central Okanagan East Electoral Area)
- G. Milsom (City of West Kelowna)
- L. Stack (City of Kelowna)
- R. Webber (City of Kelowna)
- M. Singh (Alternate Director, City of Kelowna)

**Directors (electronic):** P. Van Minsel\* (District of Peachland)

**Directors (absent):**

- T. Dyas (City of Kelowna)
- C. Hodge (City of Kelowna)

**Staff:**

- S. Ginter, Chief Administrative Officer
- C. Griffiths, Corporate Officer/ Deputy CAO
- J. Foster, Director of Communications and Information Services
- T. McCabe, Director of Financial Services
- D. Noble-Brandt, Director of Development and Engineering Services
- M. Walroth, Director of Protective Services
- J. Reay, Associate Director of Human Resources
- S. Ballan-Brown, Executive Assistant - Corporate Services
- C. Fleischmann, Deputy Corporate Officer

**Guests:**

- Lisa Pastro\*, Director of Operations, Westbank First Nation
- Jamie Vann Struth\*, Senior Manager, Deloitte

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\*denotes partial attendance

1. **CALL TO ORDER**

Chairperson Wooldridge called the meeting to order at 8:30 a.m. and noted as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. **LAND ACKNOWLEDGEMENT**

The Chair acknowledged our presence on the traditional, ancestral, and unceded tr̓xw̓úlaʔxw̓ (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. **ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/017 **STACK/IRELAND**

**THAT** the February 20, 2025 Regular Board Meeting agenda be adopted.

**CARRIED**

4. **ADOPTION OF MINUTES**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/018 **IRELAND/WEBBER**

**THAT** the January 16, 2025 Regular Board Meeting minutes be adopted.

**CARRIED**

5. **CORPORATE SERVICES**

5.1 Inclusive Regional Governance Update

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

Lisa Pastro, Director of Operations, Westbank First Nation and Sally Ginter, Chief Administrative Officer, provided a presentation to the Board and responded to questions.

R2025/019 **IRELAND/JOHNSTON**

**THAT** the Regional Board receives the Inclusive Governance Update from the Chief Administrative Officer dated February 20, 2025 for information.

**CARRIED**

5.2 Regional District of Central Okanagan and Westbank First Nation Local Services Agreement 2025-2027

*All Directors – Weighted Corporate Vote –Majority (LGA s.210)*

R2025/020

IRELAND/WEBBER

**THAT** the Regional Board authorizes the Chair and Corporate Officer to execute the Local Services Agreement 2025-2027 in the form attached to the report from the Corporate Officer / Deputy CAO, dated February 20, 2025.

CARRIED

6. **COMMUNICATION AND INFORMATION SERVICES**

6.1 Roadmap to Resiliency: COEDC Strategy 2025-2030 - Final Report

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

Krista Mallory, Manager of Economic Development provided an introduction to the presentation and introduced Jamie Vann Struth, Senior Manager, Deloitte and they provided a presentation to the Board and responded to questions.

R2025/021

MILSOM/DEHART

**THAT** the Regional Board receive for information the Regional District of Central Okanagan's Economic Development Commission's Roadmap to Resiliency: COEDC Strategy 2025-2030, as provided in the report by the Director of Communication and Information Services, dated February 20, 2025.

CARRIED

7. **MOTION TO CLOSE THE MEETING**

R2025/022

STACK/IRELAND

**THAT** the February 20, 2025 Regular Board meeting be closed to the public pursuant to sections 90(1) (c) (d) (g) and 90 (2) (b) of the *Community Charter* to discuss items related to:

- labour relations or other employee relations; and
- the security of the property of the regional district; and
- litigation or potential litigation affecting the regional district; and

- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

**8. ADJOURN TO CLOSED MEETING**

The meeting convened to a closed session at 9:22 a.m.

**9. RECONVENE TO OPEN SESSION**

Director DeHart left the meeting at 12:03 p.m.

Director Coble left the meeting at 12:13 p.m.

The meeting reconvened to an open meeting at 12:18 p.m.

**12. FINANCIAL SERVICES**

12.2 On behalf of City of West Kelowna - Security Issuing Bylaw No. 1562 - Municipal Finance Authority Spring 2025 Issue

*All Directors - Weighted Corporate Vote - Simple Majority (LGA s.210)*

*Bylaw adoption requires 2/3 majority (LGA s.228)*

R2025/023

IRELAND/WEBBER

**THAT** City of West Kelowna Security Issuing Bylaw No. 1562, 2025 be read a first, second, and third time;

**AND THAT** City of West Kelowna Security Issuing Bylaw No. 1562, 2025 be adopted.

CARRIED

Director Van Minsel and Director Milsom left the meeting at 12:35 p.m.

12.1 2025-2029 Five-Year Financial Plan - Draft - Amended

*All Directors – Weighted Corporate Vote – Majority (LGA s.210)*

R2025/024

STACK/WEBBER

**THAT** the Regional District of Central Okanagan's 2025–2029 Five-Year Financial Plan, as presented, be approved;

**AND THAT** the Regional District of Central Okanagan's 2025–2029 Five-Year Financial Plan bylaw be prepared for the Board's consideration based on the approved 2025–2029 Five-Year Financial Plan.

CARRIED

10. **DEVELOPMENT AND ENGINEERING SERVICES**

10.3 Infrastructure Planning Grant - Westside Liquid Waste Management Plan

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/025 **IRELAND/KRAFT**

**THAT** the Regional Board supports the submission of an application under the Infrastructure Planning Grant Program to support the update of the Westside Liquid Waste Management Plan to a maximum of \$10,000;

**AND THAT** the Regional Board supports staff to spend the funds when they are authorized through a successful application.

**CARRIED**

10.4 Infrastructure Planning Grant - North Westside Regional Water Line

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

R2025/026 **IRELAND/JOHNSTON**

**THAT** the Regional Board supports the submission of an application under the Infrastructure Planning Grant Program to support the development of the North Westside Regional Water Line Project to a maximum of \$10,000;

**AND THAT** the Regional Board supports staff to spend the funds when they are authorized through a successful application.

**CARRIED**

11. **PROTECTIVE SERVICES**

11.2 2025 Intake - UBCM - Emergency Operations Centres Equipment and Training

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/027 **KRAFT/STACK**

**THAT** the Regional Board supports a submission of an application under the Union of BC Municipalities - Community Emergency Preparedness Fund up to a maximum of \$240,000 under the Emergency Operations Centre Equipment and Training 2025 funding stream;

**AND THAT** the Regional Board supports staff to spend the funds when they are authorized through a successful application.

**CARRIED**

11.1 Appointment of Park Operator 3

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/028

STACK/IRELAND

**THAT** the Regional Board appoint Soren Toft as a Park Operator 3 to enforce the RDCO Regional Parks Bylaw No. 1427 and the RDCO Community Parks Bylaw No. 1431 for as long as they are employed in that role.

CARRIED

Due to loss of quorum, the following items have been deferred to a future board meeting.

- 10.1 Regional Employment Lands Inventory - Final Report
- 10.2 FrontCounter BC Referral Application - CL-24-01- Mountain Bikers of Central Okanagan - EA East
- 11.3 Notice of Motion introduced by Director Kraft at the January 16, 2025 Regular Board Meeting
- 11.4 Bylaw No. 1066 - Fire Prevention and Regulations
- 13.1 Okanagan Regional Library Regular Board of Trustees Minutes - September 11, 2024
- 13.2 Sterile Insect Release Board Report - October 4, 2024
- 13.3 Sterile Insect Release Board Report - November 22, 2024
- 13.4 Central Okanagan Economic Development Advisory Committee Minutes - November 27, 2024
- 13.5 Electoral Area Services Committee Minutes - December 12, 2024

**14. DIRECTOR ITEMS**

Due to loss of quorum, the item was not discussed.

**15. ADJOURN**

The February 20, 2025 Regular Board Meeting adjourned at 12:38 p.m.

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L. Wooldridge, Chairperson

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C. Griffiths, Corporate Officer/ Deputy  
CAO

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