



## Regular Board Meeting Minutes

**Date:** Thursday, April 17, 2025  
**Time:** 8:30 a.m.  
**Location:** Woodhaven Board Room  
1450 K.L.O. Road, Kelowna, BC

**Directors:**

- L. Wooldridge, Chairperson (City of Kelowna)
- B. Ireland, Vice-Chairperson (District of Lake Country)
- W. Carson (Central Okanagan West Electoral Area)
- J. Coble (Westbank First Nation)
- T. Dyas (City of Kelowna)
- M. DeHart (City of Kelowna)
- C. Hodge (City of Kelowna)
- S. Johnston (City of West Kelowna)
- K. Kraft, Vice-Chairperson (Central Okanagan East Electoral Area)
- G. Milsom (City of West Kelowna)
- L. Stack (City of Kelowna)
- P. Van Minsel (District of Peachland)

**Directors (Absent):** R. Webber (City of Kelowna)

**Staff:**

- S. Ginter, Chief Administrative Officer
- C. Griffiths, Corporate Officer/ Deputy CAO
- D. Noble-Brandt, Director of Development and Engineering Services
- J. Foster, Director of Communications & Information Services
- T. McCabe, Director of Financial Services
- M. Walroth, Director of Protective Services
- T. Kendel, Associate Director of Development and Engineering Services
- J. Reay, Associate Director of Human Resources
- S. Horning, Deputy Corporate Officer
- S. Ballan-Brown, Executive Assistant - Corporate Services
- Dan Maja\*, Chief Bylaw Enforcement Officer
- Tamara Oljaca\*, Parks Project Manager

**Guest:** Martin Bell, Martin Bell Consulting Inc.

\*denotes partial attendance

1. **CALL TO ORDER**

Chairperson Wooldridge to call the meeting to order at 8:31 a.m. and noted that as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. **LAND ACKNOWLEDGEMENT**

The Chair acknowledged our presence on the traditional, ancestral, and unceded trñxwúla?xw (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. **ADOPTION OF THE AGENDA**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/052 **IRELAND/ STACK**

**THAT** the April 17, 2025, Regular Board Meeting agenda be adopted.

**CARRIED**

4. **ADOPTION OF MINUTES**

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

R2025/053 **MILSOM/IRELAND**

**THAT** the March 20, 2025, Regular Board Meeting minutes and the April 3, 2025, Special Board Meeting minutes be adopted.

**CARRIED**

5. **CORPORATE SERVICES**

5.1 Midterm Committee Review Update

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)*

Consultant, Martin Bell, displayed a PowerPoint presentation summarizing the RDCO midterm committee review and responded to questions from the Board.

R2025/054 **HODGE/JOHNSTON**

**THAT** the Regional Board approves the consolidation of the Agricultural Advisory Committee, Planning Advisory Committee and Environment & Climate Advisory Committee into the Electoral Area Services Standing Committee as presented on April 17, 2025;

**AND THAT** the Regional Board directs staff to report back with the amended Terms of Reference for the Electoral Area Services Committee for Board review and approval.

CARRIED

The meeting recessed at 9:22 a.m. The meeting convened at 9:29 a.m.

5.2 Deputy Corporate Officer Appointment Rescindment

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

R2025/055 JOHNSTON/VAN MINSEL

**THAT** the Regional Board rescind the appointment of Caitlyn Fleischmann as Deputy Corporate Officer for the Regional District of Central Okanagan effective April 17, 2025.

CARRIED

6. **FINANCIAL SERVICES**

6.1 Purchase Commitments over \$100K during 1Q 2025

*All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

R2025/056 VAN MINSEL/STACK

**THAT** the Regional Board receive the report titled Purchase Commitments > 100,000 during Q1 2025 from the Director of Financial Services, dated April 17<sup>th</sup>, 2025, for information.

CARRIED

7. **DEVELOPMENT AND ENGINEERING SERVICES**

7.1 Bylaw 1315 Amendment - Sewer Use Bylaw

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)  
Bylaw adoption requires 2/3 majority (LGA s.228)*

Staff presented a PowerPoint presentation of the proposed changes to the bylaw and responded to questions from the Board.

R2025/057 MILSOM/HODGE

**THAT** the Regional Board give first, second and third readings to Bylaw No.1565, Amendment No. 1 to Westside Sewer System Bylaw No. 1315, 2012;

**AND THAT** the Regional Board adopt Bylaw No.1565, Amendment No. 1 to Westside Sewer System Bylaw No. 1315, 2012.

CARRIED

**8. PROTECTIVE SERVICES**

8.1 Ticket Information Utilization Bylaw No. 1537, Amendment to Schedule B Appendix 24

*All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)  
Bylaw adoption requires 2/3 majority (LGA s.228)*

Director Coble left the meeting at 9:44 a.m.

R2025/058 MILSOM/VAN MINSEL

**THAT** the Regional Board give first, second and third readings to Bylaw No. 1566, Amendment No. 3 to Ticket Information Utilization Bylaw No. 1537, 2023;

**AND THAT** the Regional Board adopt Bylaw No. 1566, Amendment No. 3 to Ticket Information Utilization Bylaw No. 1537, 2023.

CARRIED

8.2 Amendment to Noxious Weed Control Bylaw No. 1544

*Stakeholder Weighted Vote - Participating Area Directors Only (LGA s. 209)  
Bylaw Adoption requires 2/3 majority (LGA s.228)*

*(Participating Areas: Central Okanagan Electoral Area West, Central Okanagan Electoral Area East, District of Peachland, District of Lake Country, City of Kelowna)*

R2025/059 DEHART/STACK

**THAT** the Regional Board give first, second and third readings to Bylaw No. 1567, Amendment No. 1 to RDCO Noxious Weed Control Bylaw No. 1544, 2024;

**AND THAT** the Regional Board adopt Bylaw No. 1567, Amendment No. 1 to RDCO Noxious Weed Control Bylaw No. 1544, 2024.

CARRIED

**9. PARKS SERVICES**

9.1 Mission Creek Playground Budget Increase Request

*All Directors – Weighted Corporate Vote – Majority (LGA s.210)*

Staff presented a PowerPoint presentation on the Mission Creek Playground design plan and responded to questions from the Board.

Director Coble joined the meeting at 9:49 a.m.

R2025/060 **STACK/IRELAND**

**THAT** the Regional Board approves using \$150,000 of the Growing Communities Fund, allocated to accessibility projects in regional parks, to enable accessibility improvements in the Mission Creek playground project.

**CARRIED**

**10. COMMITTEE AND NEW BUSINESS**

10.1 Okanagan Basin Water Board Report April 1, 2025

**11. DIRECTOR ITEMS**

**12. MOTION TO CLOSE THE MEETING**

R2025/061 **IRELAND/KRAFT**

**THAT** the April 17, 2025, Regular Board meeting be closed to the public pursuant to section 90(1)(c) of the *Community Charter* to discuss items related to employee and labour relations.

**CARRIED**

The meeting convened to a closed session at 10:01 a.m. The meeting reconvened to an open session at 10:53 a.m.

**13. ADJOURN**

The April 17, 2025, Regular Board meeting adjourned at 10:53 a.m.

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L. Wooldridge, Chairperson

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C. Griffiths, Corporate Officer

/sbb/sh