

Building Bylaw No. 1482

Text Amendments

Regional Board Meeting
May 15, 2025

1450 K.L.O. Road
Kelowna, BC, V1W 3Z4
rdco.com



Purpose

To amend a section of the regulations in Building Bylaw No. 1482 to shorten the duration that an incomplete application remains active before it expires.

Building Bylaw Proposed Amendment

- ❖ Change the length of time an incomplete BP application will be retained from 180 days to 60 days.



Building Permit Duration



Once a permit is issued, it remains valid for up to two years subject to the following requirements:

The first inspection is completed within 6 months from permit issue date

The work is not suspended or discontinued for more than one year



All permits expire two years after the date of issue; with the possibility of a one-time extension of up to 1 year (for an additional fee).

Benefits of Reduced Expiration Time



Streamlined Process: Encourages applicants to submit complete and accurate applications initially, reducing the need for follow-up & speeding up the review process.



Efficient Resource Management: Manages administrative resources effectively by prioritizing active applications.



Prevention of Delays: Prevent delays in the approval process and the start of construction projects.



Improved Accuracy: The shorter timeframe may encourage applicants to ensure completeness of their applications and submit all necessary documentation upfront.

Recommendation

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

THAT the Regional Board gives first, second and third reading to Bylaw No. 1569, Amendment No. 3 to Building Bylaw No. 1482, 2023;

AND THAT the Regional Board adopts Bylaw No. 1569, Amendment No. 3 to Building Bylaw No. 1482, 2023.