



Regional Board Report

Request for Decision

To: Regional Board
From: Director of Financial Services
Date: July 17, 2025

Subject: Security Issuing Bylaw No. 1571 - Municipal Finance Authority Fall 2025 Issue – City of West Kelowna

Voting Entitlement: *All Directors - Weighted Corporate Vote - Simple Majority (LGA s.210)
Bylaw adoption requires 2/3 majority (LGA s.228)*

Purpose: To consider approval of a security issuing bylaw for the Regional District of the Central Okanagan (RDCO) on behalf of the City of West Kelowna

Executive Summary:

The RDCO is borrowing on behalf of the City of West Kelowna. There is no direct impact to the RDCO. The debt is issued to the municipality through the regional district and all principal and interest payments are paid for by the municipality. The City of West Kelowna has the required loan authorization bylaw, certificate of approval and municipal resolution for the proposed security issuing bylaw in place. They have also passed the required security issuing resolution. The City of West Kelowna will bear the resulting debt service costs. Approval of this bylaw is recommended to permit participation in MFA's Fall 2025 debt issuance.

Recommendation(s):

THAT City of West Kelowna Security Issuing Bylaw No. 1571, 2025 be read a first, second, and third time;

AND THAT City of West Kelowna Security Issuing Bylaw No. 1571, 2025 be adopted.

Report Submitted & Approved by: Tania McCabe, CPA, CA, Director of Financial Services

Approved for Agenda: Sally Ginter, Chief Administrative Officer

Background:

Under Sections 410 and 411 of the Local Government Act (LGA), the RDCO must adopt a security issuing bylaw to provide for the issue of debentures under municipal loan authorization bylaws.

Debt issuance is undertaken twice annually by the Municipal Finance Authority (MFA). The process requires the borrowing municipality to adopt a Loan Authorization bylaw as well as pass a Security Issuing

Resolution. When completed, the municipality submits these to the Regional District, along with the Ministry of Municipal Affairs' Certificate of Approval for the Loan Authorization bylaw and the Liability Servicing Limit Certificate. The RDCO Board then adopts a security issuing bylaw for each municipality that wishes to borrow funds.

A municipal request for the Fall 2025 MFA issue has been submitted by the City of West Kelowna. Their request is outlined in the table below:

Security Issuing Bylaw No.	Municipality	Purpose	Loan Authorization				Term of Issue (Years)	Issue Amount
			Bylaw No.	Authorized	Previously Borrowed	Remaining		
1571	City of West Kelowna	Rose Valley Water Treatment Plant	281	\$23,500,000	\$0	\$23,500,000	25	\$23,500,000

The approved Security Issuing bylaw will be submitted to the Ministry of Municipal Affairs for approval. When approved, the MFA will include the City of West Kelowna's request in its Fall Issue.

Considerations:

Financial:

For municipal borrowings, there is no direct impact to the RDCO. The debt is issued to the municipality through the regional district and all principal and interest payments are paid for by the respective municipalities

Legal/Statutory Authority:

Local Government Act, Sections 410 and 411

Considerations not applicable:

- Organizational/External
- Alternate Recommendation

Attachment(s):

1. BL1571 City of West Kelowna Security Issuing Bylaw
2. City of West Kelowna Rose Vally Wastewater Treatment Plant Borrowing Package
3. Security Issuing Bylaw No. 1571 – MFA Fall 2025 Issue – City of West Kelowna Presentation
