

## Appendix A - Proposed New Budget Items for RDCO 2020 – 2024 Financial Plan

Department	Cost Centre	Name	Description	FTE Change	Operating \$ Increase	Capital \$ Addition
Parks Services	121	Ellison Community Centre	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Added Annual Asset Condition and Risk Assessments Funding (\$500) as per recommendation of RDCO Asset Management Analyst</li> </ul>		\$0.5k	
			<b>Capital:</b>			
			<ul style="list-style-type: none"> <li>2019 Projects Carried Forward \$111.7k and 2020 New Capital Projects \$55.8k. Total \$167.5k</li> </ul>			
			<ul style="list-style-type: none"> <li>❖ Lower Level Renovations Planning &amp; Design - \$91,350 (2019 Carry Forward – CWF Funded)</li> </ul>			\$91.4k
			<ul style="list-style-type: none"> <li>❖ Storage rooms for community hall tables, chairs and equipment - \$20,300 (2019 Carry Forward – CWF Funded)</li> </ul>			\$20.3k
			<ul style="list-style-type: none"> <li>❖ Roof Replacement - \$55,825 (Proposed new CWF Funded)</li> </ul>			\$55.8k
	123	Joe Rich Community Centre	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Increased electricity budget to address increased 75% annual cost share with Joe Rich Fire Hall (additional \$5,750 budgeted in 2020)</li> </ul>		\$5.7k	
			<ul style="list-style-type: none"> <li>Added Annual Asset Condition and Risk Assessments Funding (\$500) as per recommendation of RDCO Asset Management Analyst</li> </ul>		\$0.5k	

	Capital:			
	▪ 2019 Projects Carried Forward Total \$82.6k			
	❖ Exterior Door Replacement - \$13.7k (2019 Carry Forward – CWF Funded)			\$13.7k
	❖ Roof Replacement - \$15.2k (2019 Carry Forward – CWF Funded)			\$15.2k
	❖ Ice Dams for Roof - \$3.04k (2019 Carry Forward – CWF Funded)			\$3k
	❖ Stairway and Railing Repairs/Upgrades - \$2.08k (2019 Carry Forward – CWF Funded)			\$2k
	❖ Replacement of Exits Signs and Emergency Lighting System - \$7.6k (2019 Carry Forward – CWF Funded)			\$7.6k
	❖ Phase 1 Hall Security System Upgrades - \$3.7k (2019 Carry Forward – CWF Funded)			\$3.7k
	❖ Phase 2 of improved hall security and access to include 4 indoor, 4 outdoor CCTV cameras with remote login capabilities, monitoring and security system (fire, flood, carbon, temperature monoxide detection) compatible with door security and fob access completed in Phase 1 Hall Security/Supervision and Protection (fire, flood carbon monoxide, temperature) - \$12k (2019 Carry Forward – CWF Funded)			\$12k
	❖ Motorized screen, projector, proficient recessed speakers, and subwoofer with an updated amplifier with blue tooth capability - \$15k (2019 Carry Forward – CWF Funded)			\$15k

			❖ Outdoor plugs at hall entry and rear door closest to the arena 2 split circuits in each location - \$5k (2019 Carry Forward – CWF Funded)			\$5k
			❖ Kitchen Renovation: Stainless steel or white subway tile backsplash, stainless steel counter - \$5.4k (2019 Carry Forward – CWF Funded)			\$5.4k
	142	Regional Parks	<b>Operating:</b>			
			Operating increase estimate \$225.1k:			
			▪ Additional 0.0536 FTE. To support increased Regional Parks operational requirements in the Spring and late Fall.	0.0536		
			▪ Includes an increase to support additions of new regional park land and associated maintenance needs (\$15k)		\$15k	
			▪ Includes an annual increase (\$10k ) to support building condition and risk assessments as per recommendation of RDCO Asset Management Analyst		\$10k	
			▪ Includes an annual Increase in contract services (\$44k) for supply of Regional Parks program GIS services initiatives (park visitor use and program attendance metrics, enhanced park user map interfaces, support of park asset management program including asset condition assessments)		\$44k	
			▪ Includes an annual increase in safety equipment needs (\$21.3k) to ensure worker safety compliance with WCB requirements and increase public awareness of availability of RDCO Parks field staff.		\$21.3k	
			▪ Proposed Regional Parks Planning Projects totaling \$134,800 include: ❖ Goats Peak - VORR for Swim Area \$1,000 ❖ Mission Creek Regional Park		\$134.8k	

	<ul style="list-style-type: none"> <li>Management Plan \$35,000</li> <li>❖ External Consultant Support \$25,000</li> <li>❖ Official Regional Parks Update \$20,000</li> <li>❖ Regional Parks Use Metrics (Use/Counts) \$10,000</li> <li>❖ Kalamoir Management Plan Update \$30,000</li> <li>❖ Kopje Heritage House - Heritage Plan \$10,000</li> <li>❖ NEW AutoCAD LT Subscription (3 Years) \$1,500</li> <li>❖ EXISTING Full AutoCAD Annual Subscription (3 Years) \$2,300</li> </ul>			
	<b>Capital:</b>			
	<ul style="list-style-type: none"> <li>▪ 2019 Project Carried Forward (or Additional Funding) \$1.4096m and 2020 New Capital Projects \$2.2414m. Total \$3.651m</li> </ul>			
	❖ West Zone Yard (2019 Carry Forward) \$131,950			\$132k
	❖ Land Purchase Acquisition (2019 Carry Forward) \$1,113,000			\$1,113k
	❖ Bertram Security Contractor Residence Asset Sale & Site Remediation (2019 Carry Forward) \$5,140			\$5.1k
	❖ Scenic Canyon Cabin Disposal (2019 Carry Forward) \$5,140			\$5.1k
	❖ Goats Peak Habitat Restoration Project (2019 Carry Forward) \$117,003			\$117k
	❖ Black Mountain Trail & Parking Lot (2019 Carry Forward) \$37,394			\$37.4k
	❖ Regional Parks Trails to Health \$40,600			\$40.6k
	❖ Interpretation/Wayfinding Project (Various Parks) \$20,300			\$20.3k
	❖ Garbage Can Upgrades to Bear Proof \$10,150			\$10.2k

	❖ Learn to Camp in Regional PARKS (Partnership with PARKS Canada) \$20,300			\$20.3k
	❖ Structure Asset Renewal \$10,150			\$10.2k
	❖ Major Bridge Repairs (Glen Canyon - Acorn Bridge - Major Maintenance painting and bearing pad replacement, Mission Creek Greenway - Friends/Cedars/Smoothing Stones Bridges - Major Maintenance painting, decking, bearing pad replacement, Bertram Creek) \$182,700			\$182.7k
	❖ Park Bench Donation Program \$4,000			\$4k
	❖ Trail Counters \$10,150			\$10.2k
	❖ Truck Accessories \$5,075			\$5.1K
	❖ Vehicle Replacement \$85,260			\$85.3k
	❖ Parks Office Furniture (Relocation) \$5,075			\$5.1k
	❖ Bertram Playground Replacement \$76,125			\$76.1k
	❖ Webber Road Landslide Restoration (50/50 Cost Share with CWK) \$253,750			\$253.8k
	❖ Chainlink Fence Replacement to meet SRW Req. along Casa Loma Resort. \$30,450			\$30.5k
	❖ Kopje Security Contractor Residence - Demo and Reclaim for Park Use \$152,250			\$152.2
	❖ Hall Road Fishing Pond Water Source and Aerator \$65,975			\$66k
	❖ Mission Creek R. P. - East End Development \$507,500			\$507.5k
	❖ Spawning Channel Retaining Wall and Guardrail Fencing \$76,125			\$76.1k

			❖ Phase 2 Boardwalks - Major Maintenance (structural overhaul) \$76,125			\$76.1k
			❖ Raymer Bay Picnic Shelter - Structure Replacement \$76,125			\$76.1k
			❖ Robert Lake Birding Viewing Platform (CONC Funds) \$20,000			\$20k
			❖ Robert Lake Birding Viewing Platform (RDCO Funds) \$20,600			\$20.6k
			❖ Traders Cove Playground Replacement \$76,125			\$76.1k
			❖ Traders Cove Picnic Shelter - Full Replacement \$76,125			\$76.1k
			❖ Heritage House Foundation Assessment \$15,225			\$15.2k
			❖ Black Mountain / sntsk'il'ntən Regional Park - ICIP 5 YEAR GRANT PROJECT (YEAR 1) \$325,000 Regional Parks Trails to Health			\$325k
	143	Westside Parks	<b>Operating:</b>			
			▪ Add Annual Asset Condition & Risk Assessment Funding (\$500) as per recommendation of RDCO Asset Management Analyst.		\$0.5k	
			<b>Capital</b>			
			▪ 2019 Carried Forward \$82.0k and 2020 New Capital Projects \$206.2k Total \$288.2k			
			❖ Fur Brigade Trail (2019 CWF Carry Forward) \$50,750			\$50.8k
			❖ Star Park Trail (2019 CWF Carry Forward) \$31,200			\$31.2k
			❖ Community Trail to Traders (CWF New) \$30,450			\$30.5k
			❖ Killiney Comfort Station (CWF New) \$18,270			\$18.3k
			❖ Killiney Dog Beach Fencing (CWF New) \$5,075			\$5.1k

		❖ Westshore Picnic Shelter (CWF New) \$152,250			\$152.3k
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	144	Eastside Parks	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Added Annual Asset Condition &amp; Risk Assessment Funding (\$500) as per recommendation of RDCO Asset Management Analyst.</li> </ul>		\$ .5k	
			<b>Capital:</b>			
			<ul style="list-style-type: none"> <li>2019 Carry Forward Total \$30.5k</li> </ul>			
			❖ Post Fire Trail (Philpott Trail) \$30,450 (2019 Carry Forward).			30.5k
Community Services	110, 111	Planning Services	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Planning Services is seeking one full time position to help staff implement RGS projects, assist with regional collaboration projects, improve the quality of planning analysis on development applications and assist with the high volume of applications that are currently in stream.</li> </ul>	1.000		
	044	Building Inspection	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Building Inspections is seeking a Part Time Building Inspector to assist staff with the processing of the increased volume of applications currently in-stream, improve the quality of analysis of applications, assist with the higher number of bylaw infractions, and also assist with mentoring other Building Inspectors.</li> </ul>	0.600		
EDC and Bylaw Services	120	Economic Development Commission	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>New Position - 1.00 FTE EDC Manager. Portion of Director's FTE will be shifted corporately. Director is now managing Bylaw Enforcement</li> </ul>	1.000		

		Functions within Corporate Services & some time will be allocated to other cost centres accordingly.			
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<b>Engineering Services</b>	<b>004</b>	<b>Engineering</b>	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>New Position – 1.00 FTE Engineering Manager. Currently, Communications Director is spending 0.5 FTE managing Solid Waste Management Functions. This position would take that over so that the Director could be reallocated to Corporate Services needs.</li> <li>New Term Position – 1.00 FTE Senior Energy Specialist, Funded by Fortis BC (year 1 up to 100% to \$100k, Year 2, 3 &amp; 4 80% up to \$80k)</li> </ul>	2.000		
	<b>401</b>	<b>Westside Sewer System &amp; Treatment Plant</b>	<b>Capital:</b>			
			<ul style="list-style-type: none"> <li>2020 New Capital Project - \$1,400,000 <ul style="list-style-type: none"> <li>❖ TWAS Vault - requires replacement to facilitate repairs, maintenance and future growth of the treatment plan. Project was noted in last year's plan, but cost estimate was unknown.</li> </ul> </li> </ul>			\$1,400k
<b>Corporate Services</b>	<b>002</b>	<b>Corporate Services</b>	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Communications Director added in 2019, additional costs in 2020. See Engineering notes above.</li> <li>Less staff time to be allocated to bylaw functions and Dog Control management.</li> </ul>			
			<b>Capital:</b>			
			<ul style="list-style-type: none"> <li>Folding and sorting machine</li> </ul>			\$15k
	<b>005</b>	<b>Human Resources</b>	<b>Operating:</b>			
			<ul style="list-style-type: none"> <li>Carry Forward Increase to Contract Services for Union Negotiations \$15k.</li> </ul>		\$15k	



			<ul style="list-style-type: none"> <li>Will have an increase of \$9k, HR Software annual fee of \$6k, and \$3k for Health and Safety Committee expenses, such as training and conferences.</li> </ul>		\$9k	
	006	Information Services	Operating:			
			<ul style="list-style-type: none"> <li>Carry Forward increase for changing over to the Microsoft Subscription based Licensing. (Previously a capital expense)</li> </ul>		\$50k	