



Electoral Area Services Committee Meeting Minutes

Date: Thursday, January 8, 2026
Time: 9:30 a.m.
Location: Woodhaven Board Room
1450 K.L.O. Road, Kelowna, BC

Committee Members: Director K. Kraft, Chair
Director W. Carson, Vice-Chair
Director P. Van Minsel
Councillor S. Tronson
L. Wooldridge, ex-officio, RDCO Board Chair

Staff: S. Ginter, CAO
C. Griffiths, Director of Corporate Services
D. Noble-Brandt, Director of Development and Engineering Services
S. Horning, Deputy Corporate Officer (Recording Secretary)
S. Ballan-Brown, Legislative Assistant
B. Dollevoet, Manager of Development Services
T. Draper, Director of Parks
J. Foster, Director of Communications and Information Services
D. Noble-Brandt, Director of Development and Engineering Services

1. **CALL TO ORDER**

The Corporate Officer called the meeting to order at 9:30 a.m..

Noted as an open meeting, a live audio-visual feed is being broadcast and recorded on rdco.com.

2. **LAND ACKNOWLEDGEMENT**

The Corporate Officer acknowledged our presence on the traditional, ancestral, and unceded t'mx'wúla?xw (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

3. ELECTION OF CHAIR AND VICE-CHAIR

In accordance with Board Procedure Bylaw No. 1501, the Corporate Officer conducted the election of the Committee Chair and Vice-Chair.

The Corporate Officer called for nominations for Chair of the Electoral Area Services Committee.

Director Kraft was nominated by Director Van Minsel and seconded by Director Carson. Director Kraft accepted the nomination.

The Corporate Officer called for further nominations for Chair of the Electoral Area Services Committee.

As there were no further nominations, Director Kraft was declared elected as Chair by acclamation.

The Corporate Officer called for nominations for Vice-Chair of the Electoral Area Services Committee.

Director Carson was nominated by Director Van Minsel and seconded by Director Kraft. Director Carson accepted the nomination.

The Corporate Officer called for further nominations for Vice-Chair of the Electoral Area Services Committee.

As there were no further nominations, Director Carson was declared elected as Vice-Chair by acclamation.

Director Kraft took over as Chair of the Committee at 9:34 a.m.

4. ADOPTION OF AGENDA

VAN MINSEL/CARSON

THAT the January 8, 2026 Electoral Area Services Committee meeting agenda be adopted.

CARRIED

5. ADOPTION OF MINUTES

VAN MINSEL/CARSON

THAT the December 11, 2025 minutes of the Electoral Area Service Committee be adopted.

CARRIED

6. DEVELOPMENT AND ENGINEERING SERVICES

6.1 Draft Soil Removal and Deposit Bylaw

Staff presented a PowerPoint summarizing the proposed draft Soil Removal and Deposit Bylaw for Central Okanagan Electoral Area West and Central Okanagan Electoral Area East to seek endorsement to bring forward a draft bylaw to the Regional District Board. Staff responded to questions from the Committee.

VAN MINSEL/CARSON

THAT the Electoral Area Services Committee recommends that the Regional Board proceed with three readings and the adoption of the draft Soil Removal and Deposit Bylaw No. 1575, along with associated amendments to companion bylaws related to the Soil Removal and Deposit Bylaw.

CARRIED

7. ADJOURN

The meeting was adjourned at 10:15 a.m.

K. Kraft, Chair

C. Griffiths, Corporate Officer

/sbb