



Regional Grant in Aid Application

Please complete and email to finance@rdco.com for consideration.

Date Submitted: _____

Applications for Grant-in-Aid funding must be submitted by:

- Regional funding - September 30th each year for funding requested for the subsequent year.
- Electoral area funding - February 28th each year for funding requested for the current year.

Have you attached your organization’s financial statements and a program budget outlining the total cost of the project or program and other sources of funding to the application?

Applicant Information:

Organization name _____

Contact person & title _____

Mailing address: _____

Phone number _____

Email _____

Organization Information:

President	_____	Telephone	_____
Secretary/Treasurer	_____	Telephone	_____
Registered Charity	Yes: _____	No: _____	_____
Year founded	_____	Registration date	_____
# of staff	Full Time: _____	Part Time: _____	_____
# of volunteers	Full Time: _____	Part Time: _____	_____

Grant Request Information:

Amount of Regional Grant in Aid requested: _____

Type of funding being requested: Regional Electoral Area

Provide a detailed description of the project or program for which funds are being requested:

How does your project or program strengthen and enhance the well-being of the community, promote volunteerism, and support the [goals and priorities of the Regional District of Central Okanagan](#)?

Statement of impact on the organization if the funding is not received:

Internal Use Only

Application meets the eligibility criteria according to Regional Board Policy BP22-2025 Grant in Aid

Yes No

If no, provide the reason:

If yes, date approved to forward to Board for consideration:

File/Reference Name:

Employee Signature:

Regional Board Authorization (if applicable)

Application approved by the Regional Board:

Yes No

Meeting Date:

Board Resolution:

THAT

Comments:



telemark
NORDIC

RDCO - Regional Grant-in-Aid Application Document

Telemark Nordic Club – Panorama Cabin Project - Feb 27, 2026

Provide a detailed description of the project or program for which funds are being requested:

The Telemark Nordic Club is a registered not-for-profit sport organization based out of the Central Okanagan. The Club's mission is to provide "*Quality facilities, trails, and programs supporting Nordic sports and snowshoeing in a friendly, fun, and safe environment*". The Club operates the Telemark Nordic Centre as a significant public winter sport/recreation facility for the entire Central Okanagan. The Club has a membership of approximately 1500 dedicated users, and the facility sees an additional 17,000 public day use visits annually. The Club also provides dedicated programming to over 200 youth ranging in age from 3-18yrs and offers a Ski S 'Kool program that sees over 2000 school aged kids come to Telemark each season to try xc skiing & snowshoeing.

Telemark is a volunteer-based organization, which is managed by a volunteer Board of Directors with support from a mix of operational staff and volunteers. The Club operates the facility under the terms of a partnership agreement with Recreation Sites and Trails BC (RSTBC) on public land that is within the RDCO and is just outside the West Kelowna city boundary.

As a part of the Club's strategic plan in 2022 ([Telemark Strategic Plan 2022](#)) the Board of Directors has identified a destination warming cabin as a priority infrastructure project. The "Panorama cabin" will be built to modern building standards on a site with a spectacular view of the Okanagan valley. This project is ready to go with the following already completed...

1. RSTBC Section 57 approval with environmental assessment and First Nations consultation components.
2. Engineered building plans

3. Site survey and staked out building placement
4. Geotechnical Report
5. RDCO Development Permit – N/A
6. RDCO Building Permit – Application made last fall but we were unable to start construction before winter. New permit application to be made in 2026.

The Club has enough funding in place to get started on the project but not enough at this time to complete it. There is currently a significant budget shortfall of over \$65,000. The Club is requesting enough Grant-in-Aid funding to complete project in the summer/fall of 2026. Please see the accompanying budget.

Also please find the Club financial statements (Management Report) for the last 2 years. The Club’s fiscal year is June 1 to May 31. So, the last year with completed financial statements is 2024-25 ending May 31, 2025.



Vision - Where people go in the Central Okanagan for an outstanding outdoor experience.

Mission - Quality facilities, trails and programs supporting Nordic sports and snowshoeing in a friendly, fun and safe environment.

Values - Community, Inclusive, Sport

Strategic Focus Areas and Initiatives

Programs - Integration/Planning Beginner Programs

Infrastructure - Trail Enhancement, Parking, **Facilities**

Guest and Member Experience - Social Activities, Marketing/Communications, Beginner Support



How does your project or program strengthen and enhance the well-being of the community, promote volunteerism, and support the goals and priorities of the Regional District of Central Okanagan?

As mentioned above the Club’s strategic plan identifies the Panorama cabin project as a priority. The club has been working towards this goal the last 3 years. The cabin will provide a significant ‘value added’ amenity to the facility for members and visitors with a spectacular view – a safe warm resting place for tired skiers/snowshoers - destination goal for users – A base for Club programming & social activities. The Telemark Nordic Centre is

also a destination for out-of-town guests providing a tourism boost for Kelowna and area in the winter. The cabin gives another reason for out-of-town visitors to come to Telemark. Much of the work to organize and build the cabin will be accomplished by Club volunteers.

Statement of impact on the organization if the funding is not received.

The Club has been planning this project for 3 years and has not been able to get it underway largely because of a budgeting shortfall. The Club has made some other funding applications but has been unsuccessful to date (Tourism Growth Program, BC Gaming, Co-Op Community Spaces). While the Club has had support from a public fundraising campaign the \$ raised has not been enough to fully construct the cabin. We need to close the gap.

Also, due the warm winter with low snow in 2025-26 we have had to shut down early creating a financial crunch this season. There is currently no additional operational \$ to allocate toward the cabin project as the Club puts it resources into recovering from the poor snow season.

The RDCO Grant-in-Aid funding will enable the Club to complete this project in the next year rather than having to wait several more years and having to put further Club resources towards it which could be used for programming and operations.

Management Report

Telemark Nordic Club

For the period ended May 31, 2025

Prepared on

October 24, 2025

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Statement of Activity

June 2024 - May 2025

	Total
INCOME	
4000 Program Revenue	
4200 Programs - General	
4155 School Program	61,188.01
4205 Team Telemark Youth Program	18,108.00
4210 Ski Lessons	9,344.44
4215 Team Telemark Masters Program	4,407.00
Total 4200 Programs - General	93,047.45
4400 Racing Team (Biathlon and XC)	
4401 Team Telemark - Annual Fees	58,553.50
4402 Fundraising	43,947.13
4403 Other Revenue (Donations, Wax Fees, Misc.)	400.00
4880 Van Rental	6,323.54
Total 4400 Racing Team (Biathlon and XC)	109,224.17
Total 4000 Program Revenue	202,271.62
4300 Grants & Fundraising	
4310 Grant - Nordiq Canada/CCBC	26,500.00
4315 Grant - Nordiq Canada/CCBC - Race	16,868.83
Total 4310 Grant - Nordiq Canada/CCBC	43,368.83
4320 Grant - ViaSport - Event Hosting	3,500.00
4340 Panorama Cabin Fundraising	6,811.49
4350 Grant - Gaming	41,700.00
4730 Sponsors	6,325.00
Total 4300 Grants & Fundraising	101,705.32
4500 Operations Revenue	
4510 Seasons Passes	
4511 Family	44,894.12
4512 Adult	99,829.88
4513 Youth	6,711.00
4514 Special Olympics	1,493.00
4515 Snowshoe Passes	5,867.00
4516 K9 Trail Season Pass	854.00
Total 4510 Seasons Passes	159,649.00
4520 Day Passes	
4521 Adult Day Pass	76,052.59
4522 Youth Day Pass	6,323.46
4523 Snowshoe Day Passes	27,455.05
4524 5 Time Punch Pass	26,022.93
4525 Dog Trail Donation/Pass	10,187.81
Total 4520 Day Passes	146,041.84
4530 Rentals	
4531 Ski Equipment Rentals	53,791.46
4532 Snowshoe Rentals	9,785.90

	Total
Total 4530 Rentals	63,577.36
4540 Other Operational Revenue	
4820 Clothing Revenue	3,147.39
4830 Equipment / Waxing	5,085.16
4860 Concession	13,544.53
Total 4540 Other Operational Revenue	21,777.08
Total 4500 Operations Revenue	391,045.28
4591 Zone 4 Over/Short	-2,789.65
4600 Events Revenue	
4620 Loppet	1,716.00
4635 Biathlon Events - Other	4,280.00
4640 Major CC Event	27,984.10
4641 Major CC Event - Race Team Revenue	16,940.00
Total 4640 Major CC Event	44,924.10
Total 4600 Events Revenue	50,920.10
4700 Other Income	
4599 Cash Over/(Short)	-148.40
4705 Sale of Equipment	8,320.49
4799 PST Commission	599.24
4800 Interest	1,857.90
4850 Credit Card Processing Fees	1,113.06
4900 Race Timing and Chip Revenue	600.00
4910 Property Rental Fees	450.00
Total 4700 Other Income	12,792.29
Total Income	755,944.96
GROSS PROFIT	755,944.96

EXPENSES

6000 Operations	
6004 Safety Line - Worker Safety	2,196.04
6005 Hydro	1,300.37
6010 Signs	222.04
6017 Misc Operations Supplies	1,778.99
6018 Other Miscellaneous Expense	240.15
6055 Day Pass Expenses	2,808.11
6065 Rental Expenses	241.66
6500 Concession	6,334.04
6510 Clothing	1,702.23
6520 Wax Sales Inventory	3,924.40
7030 Dues/Licences	4,325.37
7055 Telephone/Internet	3,679.87
Total 6000 Operations	28,753.27
6100 Maintenance & Repairs	
6030 Chainsaws	500.00
6035 Flail Mower	749.86
6045 Kubota	1,926.56
6050 Snowmobile	5,824.76

	Total
6115 Maintenance & Repairs	4,658.80
6120 Supplies	1,495.60
6130 Parking Lot	8,650.00
6135 Trails/Lights	10,428.47
Total 6100 Maintenance & Repairs	34,234.05
6200 Grooming Machine	
6205 Diesel	25,176.87
6210 Maintenance & Repairs	23,440.50
6215 Grooming Expenses	19.78
Total 6200 Grooming Machine	48,637.15
6300 Labor	
6305 Club Manager	96,125.08
6315 Employer Contributions	22,701.61
6320 Grooming	25,538.93
6325 RRSP/Group Insurance Benefit	8,100.00
6330 Lodge Staff	62,852.10
6340 SDP Coordinator	4,486.31
6355 Integrated Program Coordinator	34,593.80
Total 6300 Labor	254,397.83
6400 Events	
6405 Major CC Event - TA Champs	21,392.55
6410 Biathlon Events - Other	2,156.85
6420 Loppet Expense	470.69
Total 6400 Events	24,020.09
7000 Administration	
7010 Advertising/Brochures	7,039.51
7015 Bank Chgs / Merchant Fees	17,558.29
7020 Board Expenses	2,035.00
7025 Bookkeeping Fees	8,369.60
7031 Travel & Meetings	946.01
7040 Insurance	13,900.66
7045 Office Expenses	1,595.04
7050 Webpage	1,318.80
Total 7000 Administration	52,762.91
7200 Membership	
7220 Volunteer Appreciation	9,246.94
Total 7200 Membership	9,246.94
7400 Special Projects	
7405 Computers and Electronics	540.00
7415 Ski Equipment	46,218.98
7435 Lodge Upgrades	2,391.94
7441 Major Projects - Machinery, Bldgs, Site	9,636.21
7445 Biathlon Range and Equipment Upgrades	16,084.42
7450 Event Equipment (Fencing, V Board, Timing etc.)	2,998.08
Total 7400 Special Projects	77,869.63
7500 Programs	

	Total
7501 Programs - Race Team (Biathlon and XC)	
6080 Vehicle Expenses	13,954.56
7505 Race/Biathlon Team - Expenses	14,740.31
7520 Biathlon - Consumables and Equipment	5,191.37
7525 Biathlon Team - Range Maintenance	277.13
7580 Coaching	104,508.88
7590 Other Expenses	1,339.65
7615 Racing Team - Consumables and Equipment	9,798.43
Total 7501 Programs - Race Team (Biathlon and XC)	149,810.33
7700 Athlete Bursaries	
7625 Racing Team Athlete Bursary	8,953.49
Total 7700 Athlete Bursaries	8,953.49
7800 Programs General	
7710 School Program Expense	9,863.03
7720 School Program - Volunteer Stipend	10,550.00
7805 Volunteer Coach Skill Courses	2,457.45
7810 Ski Lesson Expenses	4,178.71
7815 Youth Program - Volunteer Stipend	7,350.00
7816 Youth Program Expense	2,869.04
7820 Master's Coach	1,020.00
Total 7800 Programs General	38,288.23
Total 7500 Programs	197,052.05
Non-deductible Penalties & Interest	100.00
Total Expenses	727,073.92
PROFIT	\$28,871.04

Statement of Financial Position

As of May 31, 2025

	Total
ASSETS	
Current Assets	
Cash and Cash Equivalent	
1000 Beem CU - Chequing	91,036.86
1010 Beem CU - Gaming Fund Account	1,282.63
1020 Beem CU - Investment Savings	1,065.02
1030 Beem CU - Member Rewards	477.63
1040 Beem CU - Member Equity (7042799)	148.37
1041 Beem CU - Member Equity (7277627)	7.83
1066 Beem CU - Term Deposit (12mth Redeemable)	42,677.60
1123 Plooto Clearing	-4,008.38
1128 Shopify Clearing	71.33
Total Cash and Cash Equivalent	132,758.89
Accounts Receivable (A/R)	
1200 Accounts Receivable	8,061.07
Total Accounts Receivable (A/R)	8,061.07
1100 Cash Float	300.00
1310 Prepays	11,289.17
1320 Equipment Expenditure Cost - Deferred	46,783.08
Total Current Assets	199,192.21
Total Assets	\$199,192.21
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	-4,281.69
Total Accounts Payable (A/P)	-4,281.69
Credit Card	
2001 Home Depot Card	47.04
2002 Visa - Beem CU	9,177.78
Total Credit Card	9,224.82
2020 Inventory - Gift Certificates	907.00
2200 GST/HST Payable	0.00
2230 GST/HST ITC's	157.05
2235 GST Suspense	12,063.61
Total 2200 GST/HST Payable	12,220.66
2250 Minister of Finance Payable	0.00
2255 PST Suspense	39.51
Total 2250 Minister of Finance Payable	39.51
2300 Payroll Liabilities	9,588.07
2499 Equipment Purchase Payable - Deferred	46,783.08
Total Current Liabilities	74,481.45
Total Liabilities	74,481.45

	Total
Equity	
Retained Earnings	95,839.72
Profit for the year	28,871.04
Total Equity	124,710.76
Total Liabilities and Equity	\$199,192.21