



Regional Grant in Aid Application

Please complete and email to finance@rdco.com for consideration.

Date Submitted: _____

Applications for Grant-in-Aid funding must be submitted by:

- Regional funding - September 30th each year for funding requested for the subsequent year.
- Electoral area funding - February 28th each year for funding requested for the current year.

Have you attached your organization’s financial statements and a program budget outlining the total cost of the project or program and other sources of funding to the application?

Applicant Information:

Organization name _____

Contact person & title _____

Mailing address: _____

Phone number _____

Email _____

Organization Information:

President	_____	Telephone	_____
Secretary/Treasurer	_____	Telephone	_____
Registered Charity	Yes: _____	No: _____	_____
Year founded	_____	Registration date	_____
# of staff	Full Time: _____	Part Time: _____	_____
# of volunteers	Full Time: _____	Part Time: _____	_____

Grant Request Information:

Amount of Regional Grant in Aid requested: _____

Type of funding being requested: Regional Electoral Area

Provide a detailed description of the project or program for which funds are being requested:

How does your project or program strengthen and enhance the well-being of the community, promote volunteerism, and support the [goals and priorities of the Regional District of Central Okanagan](#)?

Statement of impact on the organization if the funding is not received:

Internal Use Only

Application meets the eligibility criteria according to Regional Board Policy BP22-2025 Grant in Aid

Yes No

If no, provide the reason:

If yes, date approved to forward to Board for consideration:

File/Reference Name:

Employee Signature:

Regional Board Authorization (if applicable)

Application approved by the Regional Board:

Yes No

Meeting Date:

Board Resolution:

THAT

Comments:



North Westside Community Association
516 Udell Road Vernon, BC
CommunicationNWCA@gmail.com

February 22nd, 2026

Via Email

Regional District of the Central Okanagan
1450 KLO Road, Kelowna BC
V1W 3Z4

Attention: Wayne Carson – Director, RDCO Electoral Area West

Re: Grant-in-Aid Funding Request to support Community Events and Youth Sports Activities in Electoral Area West

Dear Director Carson,

I am writing in response to changes to the Regional District of the Central Okanagan's (RDCO) Grant-in-Aid (GIA) application requirements. On behalf of the Board of Directors of the North Westside Communities Association (NWCA) please see enclosed our expanded GIA application. We respectfully request your consideration and support of GIA funding that will assist the NWCA in planning and delivering a series of community events and youth sports programs to be held at Westshore Park in 2026.

To summarize our organization and the request, the NWCA is a registered non-profit organization which is operated by elected Board of Directors. The organization regularly collaborates with the RDCO on the operating of Community Hall and Library services in Electoral Area West and reports annual Financial Statements to the RDCO.

The total GIA funding request is \$3,400, detailed as follows:

Amount	Community Event	Description of Event	Purpose / Use of Funds
\$1,200	Easter Egg Hunt and Community BBQ	Event includes a children's Easter Egg Hunt followed by community BBQ free of charge.	monies used specifically to fund food costs (200 people BBQ).
\$1,200	Canada Day Celebration and Community BBQ	Event includes local music, children's activities, and community BBQ free of charge.	monies used specifically to fund food costs (200-300 people BBQ).
\$1,000	Youth Sports	Community Youth Baseball, Basketball, and Soccer activities.	monies used specifically to fund equipment and jerseys.

Should you or RDCO staff have any inquiries or require additional information, please feel free to contact me at 250-306-0355 or via email at Presidentnwca@gmail.com.

We sincerely appreciate your assistance with this matter and look forward to the potential positive impact on our community.

Sincerely,

Joshua Galloway
President, North Westside Communities Association
PresidentNWCA@gmail.com
250-306-0355

cc: Corrie Griffiths – Corporate Officer, Deputy Chief Administrative Officer
Andrea Kveton – NWCA Vice President
Connie Rauch – NWCA Treasurer

Provide a detailed description of the project or program for which funds are being requested:

1. Annual Easter Egg Hunt & Community BBQ

The NWCA Annual Easter Egg Hunt and Community BBQ has been held for over 20 years. The event is currently hosted at the Westshore Park in Electoral Area West and is the only spring community-wide event in the North Westside. The event attracts approximately 200 participants annually, including 80+ children.

The event features a children's Easter Egg Hunt where children search designated fields for plastic Easter eggs, which are later exchanged for chocolate treats. The activity is designed for children of all ages, with sectioned egg hunt areas to ensure age-appropriate participation. Families register in advance to assist with planning, though drop-ins are welcome. Participation is by donation to maintain accessibility.

Additional activities include a featured visit from the Easter Bunny, tug-of-war, bouncy toys, and other family-friendly games. The North Westside Fire Rescue (NWFR) provides an educational, interactive display of trucks and equipment. A free community BBQ completes the event. Collaboration with the Seniors Society, Quilters Club, NWFC Church, and NWFR enhances volunteer support and community participation.

The event is funded through NWCA volunteers, business donors, participant donations, and a 50/50 draw. The event operates at break-even while remaining inclusive, safe, and engaging. **Requested GIA is \$1,200. GIA funds are to be used exclusively to fund food costs (200 people BBQ).**

2. Annual Canada Day Celebration

The NWCA Annual Canada Day Celebration is a core and a long-standing community event that has been held for approximately 20 years. The event is currently hosted at the Westshore Park in Electoral Area West and is a family-focused, drop-in event that attracts 300 residents from across the North Westside communities. Participation is by donation, making it accessible to all.

The celebration features live music, a "hippie market," assorted games, community BBQ free of charge, Canada Day cake. Ice cream is provided by the local North Westside Fire Recue. Activities are designed to engage all ages and provide a festive, inclusive environment. The event is delivered in collaboration with local organizations including NWFR Society, Seniors Society, Quilters Club, NWFC Church, and other community groups, often supporting membership drives and newcomer introductions. The event ensures that residents can enjoy a safe, well-resourced National celebration without financial barriers.

The event is funded through NWCA volunteers, business donors, participant donations, and a 50/50 draw. The event operates at break-even with historic RDCO Grant-in-Aid (GIA) support. **Requested GIA is \$1,200. GIA funds are to be used exclusively to fund food costs (200-300 people BBQ).**

3. Wolfpack Youth Sport Program

The NWCA Wolfpack Youth Sport Program provides recreational soccer and baseball to approximately 40 youth ages 8–16 over a four-month season in the rural North Westside (NWFR service district). It offers one of the only structured weekly sports activity opportunities in this underserved area.

Participation is by donation, with underserved families included free of charge. The program is volunteer-led, with seniors often serving as coaches and mentors. Each season concludes with a team BBQ and player photos donated by a local photographer. The program is funded through NWCA volunteers, business donors, participant donations. The program operates at a deficit to remain accessible. **Requested GIA is \$1,000. GIA funding is used exclusively to support the purchase of essential jerseys and equipment**

How does your project or program strengthen and enhance the well-being of the community, promote volunteerism, and support the goals and priorities of the Regional District of Central Okanagan?

1. Annual Easter Egg Hunt & Community BBQ

The Easter Egg Hunt strengthens community well-being by fostering social cohesion, intergenerational engagement, and community identity in a rural, often isolated area. Families, seniors, and newcomers connect in a welcoming setting.

The event promotes volunteerism through the leadership of 8–10 NWCA volunteers who organize, set up, hide eggs, manage the BBQ, and coordinate clean-up. Additional volunteers participate through partnering community groups and the local fire department. Many seniors actively volunteer and attend, reinforcing intergenerational engagement and community pride.

2. Annual Canada Day Celebration

The Canada Day Celebration strengthens community well-being by fostering pride, engagement, and social connection across generations, including newcomers and isolated families.

Volunteerism is central to its success. Approximately 8–10 NWCA volunteers, along with members of partner groups and seniors, organize, manage activities, and support the BBQ. The North Westside Fire Rescue plays a prominent role, modeling leadership and community involvement. The event encourages first-time volunteers, building critical capacity which sustains the NWCA's broader programs.

3. Wolfpack Youth Sport Program

The Wolfpack Youth Sport Program strengthens community well-being by providing consistent recreational opportunities in a rural area with limited sport options. The program promotes safe, inclusive, volunteer-driven recreation, which strengthens intergenerational relationships in the rural North Westside community. While youth participate in soccer and baseball, parents and seniors often volunteer as coaches. The NWCA manages scheduling, logistics, and equipment for the program. The program promotes volunteerism through the joy of sports and demonstrates the meaningful impact of a volunteer-driven initiative, connecting seniors and adults with youth development in an inclusive environment that benefits all participants. It is a mutually beneficial program for youth, volunteers, and the broader community.

Statement of impact on the organization if the funding is not received:

Beyond the joy of celebration and community engagement, the NWCA Easter and Canada Day events are critical community contact points within NWCA's operating model. They serve as primary volunteer recruitment opportunities, enabling the organization to engage first-time volunteers and build the capacity required to sustain broader programs. If these events cannot be delivered at their current level of accessibility, the NWCA's broader programming—including the community library, hall activities, youth summer reading classes, Wolfpack youth sports, garden club, monthly community newsletters, and advocacy work—would be significantly constrained by reduced volunteer recruitment and general revenues. A decline in volunteer recruitment would also increase operating costs for the NWCA, as roles currently filled by volunteers would require paid staffing.

Should GIA funding not be received, the NWCA will be unable to maintain current accessibility levels for long-standing community events and activities historically supported by the RDCO. Further, the NWCA's capacity to deliver safe, inclusive, volunteer-driven programming across the North Westside would be reduced—particularly affecting families, youth, and seniors in this remote community. Most critically, the Wolfpack Youth Sport Program would cease, as it operates at a financial loss and remains viable only because of its broader community benefits and GIA assistance.



NWCA Event Financial Projection

RECEIPTS MUST BE ATTACHED TO THIS FORM FOR FINAL SUBMISSION. CASH MUST BE DUAL CUSTODY SIGN OFF.

Date Received:

12-Jan-26

Treasurer:

Event: EASTER EGG HUNT & BBQ
Location: Westshore Community Park
Date: SATURDAY, April 4
Time: 11am-1:30pm

NWCA Contact: Events Team Lead
NWCA Email:
Personal Email:
Phone:

Verified by Treasurer:

DETAILS OF EVENT - PROJECTED PROFITS / EXPENSE	EXPENSES/DEBIT	PROFIT/CREDIT
REVENUES	\$ -	\$ 3,050.00
Donations - Corporate		\$ 1,500.00
Donations - Event Participants		\$ 800.00
NWCA Member Contributions		\$ 600.00
BC Lottery Proceeds to be confirmed by NWCA Board		\$ 150.00
EXPENSES	\$ 4,290.00	\$ -
Music Fees (TBD)	\$ 350.00	
BBQ Food Costs	\$ 1,400.00	
Children Candy	\$ 900.00	
Paper products	\$ 200.00	
Bottled water	\$ 75.00	
Easter Egg Day Advertising / Decorations	\$ 525.00	
Children Activities (Bouncy Race, Bubbles, and Magician allowance)	\$ 300.00	
Bunny Dry Clean`	\$ 50.00	
ICE	\$ 100.00	
Contingency (Gross Expenses) 10%	\$ 390.00	
TOTAL CREDITS (ALL PROFITS & DONATIONS)	+ \$	3,050.00
TOTAL DEBITS	- \$	4,290.00
TOTAL EVENT GAIN / (SHORTFALL)	\$	(1,240.00)

Signature of 1st Individual Counting Funds / Lead Coordinator

Signature of 2nd Individual Counting Funds



NWCA Event Financial Projection

RECEIPTS MUST BE ATTACHED TO THIS FORM FOR FINAL SUBMISSION. CASH MUST BE DUAL CUSTODY SIGN OFF.

Date Received:

12-Jan-26

Treasurer:

Event: CANADA DAY
Location: Westshore Community Park
Date: MONDAY July 1
Time: noon-3PM

NWCA Contact: Events Team Lead
NWCA Email:
Personal Email:
Phone:

Verified by Treasurer:

DETAILS OF EVENT - PROJECTED PROFITS / EXPENSE

EXPENSES/DEBIT

PROFIT/CREDIT

REVENUES

Hippie Market	\$	-	\$	2,790.00
Donations - Corporate			\$	140.00
Donations - Event Participants			\$	1,500.00
NWCA Member Contributions			\$	500.00
Gaming - 50%/50% and Draws			\$	500.00
			\$	150.00

EXPENSES

Music Fees (Tenative Justin Rindal)	\$	500.00	\$	-
BBQ Food Costs	\$	1,400.00		
Cake	\$	325.00		
Paper products	\$	200.00		
Bottled water	\$	75.00		
Marketing - Staples	\$	210.00		
Decorations	\$	300.00		
Activities	\$	500.00		
Photo Booth	\$	100.00		
ICE	\$	80.00		
Contingency (Gross Expenses) 10%	\$	369.00		

TOTAL CREDITS (ALL PROFITS & DONATIONS)	+	\$	2,790.00
TOTAL DEBITS	-	\$	4,059.00
TOTAL EVENT GAIN / (SHORTFALL)		\$	(1,269.00)

Signature of 1st Individual Counting Funds / Lead Coordinator

Signature of 2nd Individual Counting Funds



NWCA Wolfpack Youth Sports Projection

RECEIPTS MUST BE ATTACHED TO THIS FORM FOR FINAL SUBMISSION. CASH MUST BE DUAL CUSTODY SIGN OFF.

Date Received:

12-Jan-26

Treasurer:

Event: **Wolfpack - Soccer and Baseball**
Location: **Westshore Community Park**
Date: **Tuesdays and Thursdays 2026**
Time:

NWCA Contact: **Wolfpack Team Lead**
NWCA Email:
Personal Email:
Phone:

Verified by Treasurer:

DETAILS OF EVENT - PROJECTED PROFITS / EXPENSE

REVENUES

Donations - Corporate
Donations - Event Participants
NWCA Reserves Contribution

EXPENSES/DEBIT

\$ -

PROFIT/CREDIT

\$ 750.00

EXPENSES

Soccer Balls/Pinnies
Mini Balls / Jerseys
BBQ Food and Season wind up
Criminal Record Checks (coaches annually)
Admin
Contingency (Gross Expenses)

\$ 1,775.00
\$ 350.00
\$ 650.00
\$ 500.00
\$ 75.00
\$ 50.00
10% \$ 150.00

\$ -

TOTAL CREDITS (ALL PROFITS & DONATIONS)	+	\$ 750.00
TOTAL DEBITS	-	\$ 1,775.00
TOTAL ACTIVITY GAIN / (SHORTFALL)		\$ (1,025.00)

Signature of 1st Individual Counting Funds / Lead Coordinator

Signature of 2nd Individual Counting Funds

North Westside Communities Association
Compiled Financial Information
March 31, 2025



Compilation Engagement Report

10414 Columbia Way Vernon, BC V1H 2B5

To the Board of Directors of North Westside Communities Association:

On the basis of information provided by the Directors, we have compiled the Balance Sheet of the North Westside Communities Association as at March 31, 2025, the Statement of Earnings and Retained Earnings for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled Financial Information.

The Directors are responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We have performed this engagement in accordance with the Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist the Directors in the preparation of the Financial Information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by the Directors. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.



BOOKKEEPING & TAX SERVICES INC



EST. 1998

North Westside Communities Association
Balance Sheet
As at March 31, 2025

	2025	2024
Assets		
Current Assets:		
Association Funds	21,544.02	19,633.23
Hall Operating Funds	34,384.00	17,811.14
Capital Funds	86,499.51	59,588.97
Accounts Receivable	200.00	-
Prepaid Insurance	5,553.00	5,091.00
	<u>148,180.53</u>	<u>102,124.34</u>
Fixed Assets: (Note 2)		
Building	225,310.57	225,310.57
Container (20' Sea Can)	4,911.30	5,456.99
Parking Lot	5,158.31	5,373.24
Office Furniture	2,645.93	3,307.41
Kitchen Equipment	3,023.12	3,778.89
Web Site Development	1,050.00	1,050.00
	<u>242,099.23</u>	<u>244,277.10</u>
Total Assets:	<u>390,279.76</u>	<u>346,401.44</u>



North Westside Communities Association
Balance Sheet
As at March 31, 2025
2024

Liabilities	2025	2024
Current Liabilities:		
Accounts Payable	5,129.73	4,507.56
Deferred Revenue	4,000.00	0.00
	<u>9,129.73</u>	<u>4,507.56</u>
Long Term Liabilities:		
Aidins Park Trust	5,559.00	5,559.00
Garden Club Trust	847.93	847.93
	<u>6,406.93</u>	<u>6,406.93</u>
Total Liabilities:	<u>15,536.66</u>	<u>10,914.49</u>
Association Equity		
Retained Earnings	<u>374,743.10</u>	<u>335,486.95</u>
	<u>374,743.10</u>	<u>335,486.95</u>
Total Equity	<u>374,743.10</u>	<u>335,486.95</u>
Total Liabilities & Equity	<u>390,279.76</u>	<u>346,401.44</u>

Approved by the Board:



North Westside Communities Association
As at March 31, 2025

	2025	2024
Revenue		
Property Funding:		
Tax Revenue	51,500.00	35,500.00
Hall Rentals	<u>8,175.00</u>	<u>13,762.50</u>
	59,675.00	49,262.50
Program Events Funding:		
Events & Fundraising	6,714.39	13,033.53
RDCO Grants	4,000.00	9,800.00
Community Donations	11,817.95	11,849.77
Community Memberships	1,244.70	3,024.58
Investment Income	<u>1,910.54</u>	<u>1,622.40</u>
	25,687.58	39,330.28
Total Revenue	<u>85,362.58</u>	<u>88,592.78</u>



	2025	2024
Expenses		
Property Costs:		
Bank Charges	218.01	237.03
Communication	500.00	3,600.00
Dues, Fees, Licences	378.03	330.05
Depreciation & Amortization	2,177.87	2,596.11
Professional Fees	5,400.00	3,600.00
Insurance	5,091.00	5,009.00
Janitorial	4,342.37	4,390.00
Repairs & Maintenance	3,900.61	9,125.96
Snow Removal	945.00	-
Supplies	4,055.22	4,468.19
Utilities	3,995.08	4,191.83
Website & Advertising	1,361.66	325.45
	<u>32,364.85</u>	<u>37,873.62</u>
Program Events Cost:		
Association Event Costs	9,734.43	18,358.30
Library Events & Books	4,007.15	3,992.85
Community Donations & Gifts	-	500.00
	<u>13,741.58</u>	<u>22,851.15</u>
Total Expenses	<u>46,106.43</u>	<u>60,724.77</u>
Net Income	39,256.15	27,868.01
Retained Earnings (Beginning of Year)	335,486.95	307,618.94
Retained Earnings (End of Year)	<u>374,743.10</u>	<u>335,486.95</u>



North Westside Communities Association
Notes to the Compiled Financial Information
For the Year Ended March 31, 2025

1. Basis of Accounting

The basis of accounting applied in the preparation of the financial information of North Westside Communities Association as of March 31, 2025 is on the historical basis, reflecting cash transactions with the addition of:

- rental revenue recorded in accordance with the lease terms
- accounts payable and accrued liabilities

2. Fixed Assets

Fixed Assets have been recorded at cost and depreciated as per the following Schedule:

	Opening Cost	Fixed Asset Additions	Closing Cost	Opening Accumulated Depreciation	Depreciation Expense	Closing Accumulated Depreciation	Opening Net Book Value	Closing Net Book Value
Building (Cost)	225,310.57		225,310.57	-	-	-	225,310.57	225,310.57
Sea Can (5% Declining Balance)	5,744.20		5,744.20	287.21	545.69	832.90	5,456.99	4,911.30
Parking Lot (SL Depn to 2034)	7,955.85		7,955.85	2,582.61	214.93	2,797.54	5,373.24	5,158.31
Office Furniture (20% Declining Balance)	10,351.98		10,351.98	7,044.57	661.48	7,706.05	3,307.41	2,645.93
Kitchen Equipment (20% Declining Balance)	4,723.61		4,723.61	944.72	755.77	1,700.49	3,778.89	3,023.12
Website Development (Cost)	1,050.00		1,050.00	-	-	-	1,050.00	1,050.00
	255,136.21	0.00	255,136.21	10,859.11	2,177.87	13,036.98	244,277.10	242,099.23