

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, January 27, 2020**

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Directors: J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
M. Bartyik (Central Okanagan East Electoral Area)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
C. Hodge (City of Kelowna)  
S. Johnston (City of West Kelowna)  
G. Milsom (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
L. Wooldridge (City of Kelowna)

Absent: J. Coble (Westbank First Nation)

Staff: B. Reardon, Chief Administrative Officer  
J. Foster, Director of Communication & Information Services  
C. Griffiths, Director of Economic Development & Bylaw Services  
B. Lange, Environmental Planner  
M. Kopp, Director of Parks Services  
M. Rilkoﬀ, Director of Financial Services  
M. Drouin, Manager-Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:24 p.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#10/20 BAKER/WOOLDRIDGE**

THAT the agenda be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

- 4.1 Regional Board Meeting Minutes – January 16, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#11/20 WOOLDRIDGE/MILSOM**

THAT the Regional Board meeting minutes of January 16, 2020 be adopted.

CARRIED Unanimously

**5. CORPORATE SERVICES**

- 5.1 Q4 2019 Highlights Video (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

A video presented provided highlights of various regional district services in the fourth quarter of 2019.

**#12/20 BARTYIK/FORTIN**

THAT the 2019 fourth quarter video highlights be received for information.

CARRIED Unanimously

**6. FINANCIAL SERVICES**

- 6.1 Purchase Commitments over 100K during 4Q 2019 (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

Staff report dated January 20, 2020 outlined that there were no purchase commitments exceeding \$100,000 during the fourth quarter of 2019.

**#13/20 FORTIN/STACK**

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated January 20, 2020 on purchase commitments which exceeded \$100,000 made during the fourth quarter of 2019.

CARRIED Unanimously

- 6.2 Q1 2020 Project Spending Report (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated January 24, 2020 outlined two additional projects for first quarter spending in 2020.

**#14/20**      HODGE/BARTYIK

THAT the Regional Board receive for information two additional Category 1 projects for 1Q 2020 Project Spending as per the report dated January 24, 2020.

CARRIED Unanimously

- 6.3      Regional District of Central Okanagan 2019-2023 Financial Plan Amending Bylaw No. 1447, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 210.2 (LGA 204(b) [2/3 vote cast - bylaw adopted at same meeting as 3rd reading]*)

Staff report dated January 23, 2020 outlined 11 budget amendments required on actual 2019 revenues and expenditures.

**#15/20**      STACK/WOOLDRIDGE

THAT Regional District of Central Okanagan 2019 – 2023 Financial Plan Amendment Bylaw No. 1447 be given first, second and third readings and adopted.

CARRIED Unanimously

**7.      COMMUNITY SERVICES**

- 7.1      Zoning Amendment Bylaw No. 871-251 - Amendment to Conditions Required Prior to Public Hearing (*Custom Vote - Electoral Areas & Kelowna Fringe - Simple Majority - 1 Director, 1 Vote*)

Staff report outlined an amendment to the conditions required to be fulfilled prior to scheduling of a public hearing in regards to a covenant restricting the individual sale of neighboring parcels owned by the applicant.

**#16/20**      SIEBEN/HODGE

THAT the conditions outlined in resolution # 142/19 be changed such that scheduling of a Public Hearing be withheld pending receipt of the following:

- A draft covenant prohibiting new Temporary Agricultural Worker Dwellings and Accommodation on neighbouring parcels owned by S. & P. Sandher and/or S. Sundher Orchards Ltd.
- Written confirmation that a covenant which achieves Zoning Bylaw No. 871, Section 3.25.9 requirements will be registered prior to final adoption on the subject property.

CARRIED Unanimously

- 7.2 Development Permit Application for K. & L. Ganden (owners) (DP-18-14) Located at 9185 Westside Road, Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas - 1 Director, 1 Vote*)

Staff report outlined a development permit application for works associated with an addition to an existing cabin. Staff outlined the amendment to the development permit and the reasons for non-support.

*Chair asked if the applicant wishes to address the Board on the permit.*

- The applicant Lynn Ganden addressed the Board
  - Owned the property since 1973, includes 8 private use shares.
  - Once development permit was issued they hired builder and environmentalist.
  - Stairs originally in place were unsafe and needed to be replaced.
  - Hired architect landscaper to develop the planting plan required.
  - Cement pad was necessary to support the wall from the developed basement in order to prevent the slope from sliding.
  - Issues of encroachment were never brought to their attention.
  - Access from the basement is only through the front (lakeside), there is no access to the rear of the property.

Questions from the Board were raised and addressed.

**#17/20**

CARSON/BARTYIK

THAT Development Permit Amendment Application DP-18-14 not be approved as the development does not comply with the Aquatic Ecosystem Development Permit Objectives and Design Guidelines of the Rural Westside Official Community Plan Bylaw No. 1274 and as it does not meet the terms of the provincial Riparian Areas Protection Regulation.

CARRIED Unanimously

- 7.3 Zoning Amendment Bylaw No. 871-257 (Z17/05) **2nd and 3rd Readings** - to incorporate changes to secondary suite regulations, Central Okanagan West Electoral Area (*Custom Vote - All Directors - 1 Director, 1 Vote*)

**#18/20**

BASRAN/CARSON

THAT Zoning Amendment Bylaw No. 871-257 be given second and third readings;

AND FURTHER THAT Zoning Amendment Bylaw No. 871-257 be forwarded to the Ministry of Transportation and Infrastructure for approval prior to final consideration for adoption.

CARRIED Unanimously

- 7.4 Joe Rich Rural Land Use Amendment Bylaw No. 1195-22 (RLUB-17-02), **2nd and 3rd Readings** - to incorporate changes to secondary suite regulations, Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe - 1 Director, 1 Vote*)

**#19/20** BARTYIK/CARSON

THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-22 be given second and third readings;

AND FURTHER THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-22 be forwarded to the Ministry of Transportation and Infrastructure for approval prior to final consideration for adoption.

CARRIED Unanimously

**8. NEW BUSINESS**

- 8.1 Electoral Area Director Approval to Attend 2020 Conferences (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated January 15, 2020 outlined the travel policy approvals required for electoral area directors wanting to attend 2020 conferences.

**#20/20** MILSOM/WOOLDRIDGE

THAT the Regional Board approve Director Bartyik and Director Carson's attendance at the 2020 SILGA, FCM and UBCM conferences should they wish to attend, including registration and travel expenses as per Board policy.

CARRIED Unanimously

- 8.2 Central Okanagan West Electoral Area - Grant in Aid Request - North Westside Communities Association (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#21/20** JOHNSTON/HODGE

THAT a Central Okanagan West Electoral Area grant in aid in the amount of \$1,600 be allocated to the North Westside Communities Association for their 2020 Easter egg hunt (\$800) & 2020 Canada Day celebrations (\$800);

AND FURTHER THAT a Central Okanagan West Electoral Area grant in aid in the amount of \$1,500 be allocated to the North Westside Communities Association for the North Westside Sports Club soccer program support.

CARRIED Unanimously

**9. DIRECTOR ITEMS**

- Director Carson outlined issues in the North Westside community.

No issues requiring board consideration.

**10. ADJOURN TO IN CAMERA**

**#22/20**

**HODGE/MILSOM**

THAT pursuant to Section 90 (c) (k) of the Community Charter the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- labour relations
- discussions respecting the proposed provision of a local government service

CARRIED Unanimously

**11. ADJOURN**

There being no further business the meeting was adjourned at 8:57 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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G. Given (Chair)

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Brian Reardon (Chief Administrative Officer)