

REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET

**Program: 043 -- Business Licenses**

**Department:** Community Services (Inspection Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<u>Revenue:</u>					
Business Licenses	(35,000)	(35,568)	(568)	(35,000)	0
Previous Year's Surplus/Deficit	(7,017)	(7,017)	0	(9,006)	a,b (1,989)
Administration OH	4,496	4,496	0	4,675	179
Total Revenue	(37,521)	(38,088)	(568)	(39,331)	(1,810)
<u>Expenses:</u>					
Operations	33,183	24,745	(8,438) a	32,242 c	(941) c
Transfer to Equipment Reserves	1,000	1,000	0	1,000	0
Transfer to Operating Reserve	3,338	3,338	0	6,089 b	2,751 b
Total Expenses	37,521	29,083	(8,438)	39,331	1,810
(Surplus) / Deficit	0	(9,006) a	(9,006)	0	(0)
FTE's	0.30			0.30	0.00
Equipment Reserve Fund Balance at Y/E		(30,292)		(31,595)	
Operating Reserve Balance at Y/E		(30,413)		(36,806) b	

**2020 Budget Notes:**

- a. Surplus due to lower costs for payroll and vehicle operations.
- b. Transfer portion of surplus to operating reserve.
- c. Increases: Payroll \$0.5k, and misc. \$0.225. Decreases: Vehicle Operations \$1.5k, and Collection Fees \$0.15k.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 043 -- Business Licenses**

**Department:** Community Services (Inspection Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<u>Revenue:</u>					
Business Licenses	(35,000)	(38,286)	(38,755)	(39,132)	(39,513)
Previous Year's Surplus/Deficit	(9,006)	0	0	0	0
Administration OH	4,675	4,722	4,864	4,913	4,962
Total Revenue	(39,331)	(33,564)	(33,890)	(34,219)	(34,551)
<u>Expenses:</u>					
Operations	32,242	32,564	32,890	33,219	33,551
Transfer to Equip. Reserves	1,000	1,000	1,000	1,000	1,000
Transfer to Operating Reserve	6,089	0	0	0	0
Total Expenses	39,331	33,564	33,890	34,219	34,551
(Surplus) / Deficit	0	0	0	0	0
FTE's	0.30	0.30	0.30	0.30	0.30
Equip Reserve Fund Balance at Y/E	(31,595)	(32,911)	(34,240)	(35,582)	(36,938)
Operating Reserve Balance at Y/E	(36,806)	(37,174)	(37,546)	(37,921)	(38,301)

**Notes**

- a. Surplus due to lower costs for payroll and vehicle operations.
- b. Transfer portion of surplus to operating reserve.
- c. Increases: Payroll \$0.5k, and misc. \$0.225. Decreases: Vehicle Operations \$1.5k, and Collection Fees \$0.15k.

REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET

**Program: 044 -- Building Inspections & General Bylaw Enforcement**

Department: Community Services (Inspection Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
BE Tax Req - EA Cent Ok West	(27,252)	(27,278) a	(26)	(27,978) a	(726)
BE Tax Req - EA Cent Ok East	(24,743)	(24,717) a	26	(25,748) a	(1,005)
BI Previous Year's Surplus/Deficit	(48,202)	(48,202)	0	(325,295) b,c	(277,093) b
BE Previous Year's Surplus/Deficit	(4,224)	(4,224) a	0	(6,199) a	(1,975)
BI Permits, Tickets, & Sundry	(235,000)	(583,856) b,c	(348,856) b,c	(253,600) c	(18,600)
BI Administration OH	40,304	40,304	0	53,815	13,511
BE Administration OH	6,947	6,947 a	0	7,589 a	642
Transfer from BE Operating Reserve	(2,000)	0 a	2,000	0 a	2,000
Transfer from BI Operating Reserve	(54,549)	0	54,549	0	54,549
<b>Total Revenue</b>	<b>(348,719)</b>	<b>(641,026)</b>	<b>(292,307)</b>	<b>(577,416)</b>	<b>(228,697)</b>
<b>Expenses:</b>					
Building Inspection Operations	297,447	266,458	(30,989)	371,141 d	73,694 d
Bylaw Enforcement Operations	51,272	43,073 a	(8,199)	52,336 a,e	1,064 e
Transfer to BI Operating Reserve	0	0	0	153,939 c	153,939 c
<b>Total Expenses</b>	<b>348,719</b>	<b>309,531</b>	<b>(39,188)</b>	<b>577,416</b>	<b>228,697</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(331,495) b,c</b>	<b>(331,495)</b>	<b>0</b>	<b>0</b>
FTE's	3.050			3.650	0.600
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(51,995)</b>			<b>(53,726)</b>	<b>(1,731)</b>
<b>Residential Tax Rate</b> (per \$1000 of assessment)	<b>0.0210</b>			<b>0.0211</b>	<b>0.0001</b>
Reserve Fund Balance at Y/E		(139,850)		(141,249)	
Building Inspection Operating Reserve Balance at Y/E		(253,628)		(410,103) c	
Bylaw Enforcement Operating Reserve Balance at Y/E		(2,032)		(2,052)	

**2020 Budget Notes:**

- Tax requisition only relates to fund for general bylaw enforcement services for zoning, etc.
- Surplus mainly due to significant increase in Building Permits \$332.9k, and Inspection fees revenue.
- Building permit revenue is budgeted based on recent past history and conservatively based on experience with 2012 & 2013 levels.  
Any Building Inspection related surplus should be transferred to operating reserve for future years to avoid a similar situation to 2012 & 2013 when taxation was required. Completion of workload may vary from permit fee inflow and create timing issues.  
Staffing increased to handle increased permits received in 2019 and remainder of surplus transferred to BI Operating Reserves.
- BI Increases: Payroll \$72.6k (increase FTE's to handle workload), Vehicle Operations \$2k, and misc. \$1.17k. Decreases: Travel \$1.4k, and Publications/Subscrip. \$0.7k.
- BE Increases: Payroll \$1k, and Insurance \$0.05k.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN**  
**2020 - 2024 Five Year Program Budget Projections**

**Program: 044 -- Building Inspections & General Bylaw Enforcement**

**Department:** Community Services (Inspection Services)

**General Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget		2022 Projected Budget		2023 Projected Budget		2024 Projected Budget
<b>Revenue:</b>									
BE Tax Req - EA Cent Ok West	(27,978)	a	(31,830)		(32,467)		(33,116)		(33,779)
BE Tax Req - EA Cent Ok East	(25,748)	a	(29,293)		(29,879)		(30,476)		(31,086)
BI Previous Year's Surplus/Deficit	(325,295)	b,c	0		0		(0)		0
BE Previous Year's Surplus/Deficit	(6,199)	a	0		0		0		0
BI Permits, Tickets, & Sundry	(253,600)	c	(313,456)	c	(322,125)	c	(330,967)	c	(400,480)
BI Administration OH	53,815		54,892		55,990		57,109		58,252
BE Administration OH	7,589	a	7,740		7,895		8,053		8,214
Transfer from BI Operating Reserve	0		(120,000)	f	(120,000)	f	(120,000)	f	(59,507)
<b>Total Revenue</b>	<b>(577,416)</b>		<b>(431,946)</b>		<b>(440,586)</b>		<b>(449,397)</b>		<b>(458,385)</b>
<b>Expenses:</b>									
Building Inspection Operations	371,141	d	378,564		386,135		393,858		401,735
Bylaw Enforcement Operations	52,336	a,e	53,383		54,450		55,539		56,650
Transfer to BI Operating Reserve	153,939	c	0		0		0		0
<b>Total Expenses</b>	<b>577,416</b>		<b>431,947</b>		<b>440,585</b>		<b>449,397</b>		<b>458,385</b>
<b>(Surplus) / Deficit</b>	<b>0</b>		<b>0</b>		<b>(0)</b>		<b>0</b>		<b>(0)</b>
<b>FTE's</b>	<b>3.650</b>		<b>3.650</b>		<b>3.650</b>		<b>3.650</b>		<b>3.650</b>
<b>Tax Levy:</b>									
<b>Tax Requisition</b>	<b>(53,726)</b>		<b>(61,123)</b>		<b>(62,346)</b>		<b>(63,592)</b>		<b>(64,865)</b>
<b>Residential Tax Rate</b>	<b>0.0211</b>		<b>0.0237</b>		<b>0.0240</b>		<b>0.0242</b>		<b>0.0245</b>
<b>(per \$1000 of assessment)</b>									
Equip. Reserve Balance at Y/E	(141,249)		(142,661)		(144,088)		(145,528)		(146,984)
Bldg Insp Operating Rsrv Bal at Y/E	(410,103)	c	(294,204)	f	(177,146)	f	(58,918)	f	0
Bylaw Enf. Operating Rsrv Bal at Y/E	(2,052)		(2,073)		(2,094)		(2,115)		(2,136)

**Notes**

- a. Tax requisition only relates to fund for general bylaw enforcement services for zoning, etc.
- b. Surplus mainly due to significant increase in Building Permits \$332.9k, and Inspection fees revenue.
- c. Building permit revenue is budgeted based on recent past history and conservatively based on experience with 2012 & 2013 levels.  
Any Building Inspection related surplus should be transferred to operating reserve for future years to avoid a similar situation to 2012 & 2013 when taxation was required. Completion of workload may vary from permit fee inflow and create timing issues. Staffing increased to handle increased permits received in 2019 and remainder of surplus transferred to BI Operating Reserves.
- d. BI Increases: Payroll \$72.6k (increase FTE's to handle workload), Vehicle Operations \$2k, and misc. \$1.17k. Decreases: Travel \$1.4k, and Publications/Subscrip. \$0.7k.
- e. BE Increases: Payroll \$1k, and Insurance \$0.05k.
- f. Use Operating reserves



REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET

**Program: 110 -- Regional Planning**

Department: Community Services (Planning Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
Tax Requisition - Kelowna	(267,956)	(268,000)	(44)	(280,678)	(12,722)
Tax Requisition - Peachland	(11,726)	(11,744)	(18)	(12,054)	(328)
Tax Requisition - Lake Country	(29,263)	(29,221)	42	(31,162)	(1,899)
Tax Requisition - West Kelowna	(65,504)	(65,534)	(30)	(67,572)	(2,068)
Tax Req - EA Cent Ok. West	(8,359)	(8,359)	0	(8,706)	(347)
Tax Req - EA Cent Ok East	(7,622)	(7,571)	51	(8,021)	(399)
UBCM Grant	(150,000)	(46,418)	103,582	(103,581)	46,419
Previous Year's Surplus/Deficit	(114,802)	(114,802)	0	(94,366)	20,436 a
Administration OH	114,942	114,942	0	85,082	(29,860)
Transfer from Operating Reserve	(32,992)	0	32,992	0	32,992
Other Grants / Revenues	(300,000)	(221,363)	78,637	(73,712)	226,288 b,d
<b>Total Revenue</b>	<b>(873,282)</b>	<b>(658,070)</b>	<b>215,212</b>	<b>(594,770)</b>	<b>278,512</b>
<b>Expenses:</b>					
Operations	427,282	301,563	(125,719)	411,558	(15,724) c
Transfer to Cap Fac Reserves	0	0	0	8,000	8,000 f
Regional Growth Strategy	446,000	262,141	(183,859)	175,212	(270,788) d
<b>Total Expenses</b>	<b>873,282</b>	<b>563,704</b>	<b>(309,578)</b>	<b>594,770</b>	<b>(278,512)</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(94,366) a</b>	<b>(94,366)</b>	<b>0</b>	<b>0</b>

FTE's 2.05 2.75 c 0.70 c

**Tax Levy:**

<b>Tax Requisition</b>	<b>(390,430)</b>	<b>(408,193)</b>	<b>(17,763)</b>
<b>Residential Tax Rate</b>	<b>0.0068</b>	<b>0.0069</b>	<b>0.0001</b>
<b>(per \$1000 of assessment)</b>			

**General Capital Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	0	0	0	(6,953)	(6,953)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,953)</b>	<b>(6,953)</b>
<b>Expenses</b>					
Computers & Equipment	0	0	0	3,090	3,090
Furniture	0	0	0	3,863	3,863
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,953</b>	<b>6,953</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Facilities Reserve Bal. at Y/E		0		(977) f	
Operating Reserve Balance at Y/E		(33,520)		(33,855)	

**2020 Budget Notes:**

- Surplus Carryforward. Projects, including Mission Creek Dike Assessment & NDMP and funding carried forward.  
Note: Surplus reduction of \$20k.
- Remainder of National Disaster Mitigation Program (NDMP) Grant for project \$270k
- Increases: Payroll \$53k, Travel \$2k, Legal \$1.5k, Memberships \$1k, Collaboration/Consulting \$7k.  
Decreases: Insurance \$1k, Contract Services \$66.5k, Biodiversity Conservation \$13k.
- Reduction to RGS Projects \$271 (corresponds to grant funding revenue reduction).  
2020 Projects: NDMP remainder \$67.7k, Regional Citizen Survey \$25k, Regional Housing Strategy \$60k Regional Agriculture Compliance & Enforcement Strategy \$5k, Other \$17.5k.
- Contract Services totals \$113.6k and includes: \$104k Mission Creek Dike Assessment Project, \$10k Other.
- Transfer funds to build reserves for minor capital needs.
- For Mission Creek Dike Assessment Project

REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections

**Program: 110 -- Regional Planning**

Department: Community Services (Planning Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Tax Requisition - Kelowna	(280,678)	(280,108)	(281,844)	(285,720)	(289,673)
Tax Requisition - Peachland	(12,054)	(12,029)	(12,104)	(12,270)	(12,440)
Tax Requisition - Lake Country	(31,162)	(31,098)	(31,291)	(31,721)	(32,160)
Tax Requisition - West Kelowna	(67,572)	(67,435)	(67,853)	(68,786)	(69,738)
Tax Req - EA Cent Ok. West	(8,706)	(8,689)	(8,743)	(8,863)	(8,985)
Tax Req - EA Cent Ok East	(8,021)	(8,005)	(8,054)	(8,165)	(8,278)
UBCM Grant	(103,581)	0	0	0	0
Previous Year's Surplus/Deficit	(94,366)	0	0	0	0
Administration OH	85,082	50,574	51,274	51,988	52,716
Other Grants / Revenues	(73,712)	0	0	0	0
<b>Total Revenue</b>	<b>(594,770)</b>	<b>(356,789)</b>	<b>(358,615)</b>	<b>(363,537)</b>	<b>(368,558)</b>
<b>Expenses:</b>					
Operations	411,558	241,289	246,115	251,037	256,058
Transfer to Cap Fac Reserves	8,000	8,000	5,000	5,000	5,000
Regional Growth Strategy	175,212	107,500	107,500	107,500	107,500
<b>Total Expenses</b>	<b>594,770</b>	<b>356,789</b>	<b>358,615</b>	<b>363,537</b>	<b>368,558</b>
(Surplus) / Deficit	0	0	0	0	0
FTE's	2.75	2.75	2.75	2.75	2.75
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(408,193)</b>	<b>(407,364)</b>	<b>(409,889)</b>	<b>(415,525)</b>	<b>(421,274)</b>
<b>Residential Tax Rate</b> (per \$1000 of assessment)	<b>0.0069</b>	<b>0.0068</b>	<b>0.0068</b>	<b>0.0068</b>	<b>0.0069</b>

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	(6,953)	0	0	0	0
Transfer From Revenue Fund	0	0	0	0	0
<b>Total Revenue</b>	<b>(6,953)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>					
Computers & Equipment	3,090	0	0	0	0
Furniture	3,863	0	0	0	0
<b>Total Expenses</b>	<b>6,953</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
(Surplus) / Deficit	0	0	0	0	0
Reserve Fund Balance at Y/E	(977)	(8,987)	(14,077)	(19,218)	(24,410)
Operating Reserve Balance at Y/E	(33,855)	(34,194)	(34,536)	(34,881)	(35,230)

**Notes**

- Surplus Carryforward. Projects, including Mission Creek Dike Assessment & NDMP and funding carried forward.  
Note: Surplus reduction of \$20k.
- Remainder of National Disaster Mitigation Program (NDMP) Grant for project \$270k
- Increases: Payroll \$53k, Travel \$2k, Legal \$1.5k, Memberships \$1k, Collaboration/Consulting \$7k.  
Decreases: Insurance \$1k, Contract Services \$66.5k, Biodiversity Conservation \$13k.
- Reduction to RGS Projects \$271 (corresponds to grant funding revenue reduction).  
2020 Projects: NDMP remainder \$67.7k, Regional Citizen Survey \$25k, Regional Housing Strategy \$60k Regional Agriculture Compliance & Enforcement Strategy \$5k, Other \$17.5k.
- Contract Services totals \$113.6k and includes: \$104k Mission Creek Dike Assessment Project, \$10k Other.
- Transfer funds to build reserves for minor capital needs.
- For Mission Creek Dike Assessment Project

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET**

**Program: 111 -- Electoral Area Planning**

**Department:** Community Services (Planning Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
Application Fees/Map Sales etc.	(15,000)	(33,679)	b (18,679) b	(15,000)	0
Tax Requisition - Kelowna	(165,764)	(165,393)	371	(177,143)	a (11,379)
Tax Requisition - Peachland	(2,291)	(2,296)	(5)	(2,488)	a (197)
Tax Requisition - Lake Country	(3,149)	(3,140)	9	(3,528)	a (379)
Tax Requisition - West Kelowna	(31,835)	(31,911)	(76)	(35,065)	a (3,230)
Tax Req - EA Cent Ok. West	(177,320)	(177,743)	(423)	(193,969)	(16,649)
Tax Req - EA Cent Ok East	(41,862)	(41,738)	124	(52,482)	(10,620)
Previous Year's Surplus/Deficit	(31,594)	(31,594)	0	(25,702)	b 5,892
Transfer from CWF Cap Fac Reserve	(25,000)	0	b 25,000 b	(25,000)	c 0
Administration OH	57,734	57,734	0	67,166	9,432
<b>Total Revenue</b>	<b>(436,081)</b>	<b>(429,760)</b>	<b>6,321</b>	<b>(463,211)</b>	<b>(27,130)</b>
<b>Expenses:</b>					
Operations	426,081	394,058	b (32,023) b	463,211	cd 37,130 d
Transfer to Operating Reserve	10,000	10,000	0	0	(10,000)
<b>Total Expenses</b>	<b>436,081</b>	<b>404,058</b>	<b>(32,023)</b>	<b>463,211</b>	<b>27,130</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>	<b>(25,702)</b>	<b>(25,702)</b>	<b>(0)</b>	<b>(0)</b>

FTE's 3.370 3.670 d 0.30 d

**Tax Levy:**

**Tax Requisition**

**Residential Tax Rate** \*\*

(per \$1000 of assessment)

(422,221)
varies

(464,675)
varies

(42,454)
varies e

**General Capital Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue</b>					
Transfer From Equip. Reserves	0	0	0	(6,953)	(6,953)
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,953)</b>	<b>(6,953)</b>
<b>Expenses - Equipment</b>					
Computers & Equipment	0	0	0	3,090	3,090
Furniture	0	0	0	3,863	3,863
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,953</b>	<b>6,953</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Equipment Reserve Fund Balance at Y/E

(57,081)

(50,629)

Operating Reserve Balance at Y/E

(109,901)

(111,000)

**2020 Budget Notes:**

- Municipalities participating in Electoral Area Planning re: Fringe Area Planning Agreements.
- Surplus resulting from higher than anticipated application fees \$17k, and lower costs for advertising \$2.3k, legal \$2.1k, and misc. \$5.2k. Community Works Gas Tax Funds for Floodplain Assessment \$25k not completed.
- Use of Community Works Gas Tax Funds approved for Flood Plain Assessment Project. \$25k carried forward.
- Increases: Payroll \$34k, adding staff, Travel \$1k, Minor Misc. \$2k.

**e. Tax Rate Breakdown**

	2019	2020	Variance
**City of Kelowna	0.0339	0.0347	0.0008
**Peachland	0.0125	0.0135	0.0010
**Lake Country	0.0068	0.0073	0.0005
**West Kelowna	0.0296	0.0320	0.0024
**EA Central Okanagan West	1.3648	1.4615	0.0967
**EA Central Okanagan East	0.3549	0.4297	0.0748



REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections

**Program: 111 -- Electoral Area Planning**

**Department:** Community Services (Planning Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Application Fees/Map Sales	(15,000)	(15,300)	(15,606)	(15,918)	(16,236)
Tax Requisition - Kelowna	(177,143)	(181,864)	(193,278)	(197,144)	(201,087)
Tax Requisition - Peachland	(2,488)	(2,554)	(2,715)	(2,769)	(2,824)
Tax Requisition - Lake Country	(3,528)	(3,622)	(3,849)	(3,926)	(4,005)
Tax Requisition - West Kelowna	(35,065)	(36,000)	(38,259)	(39,024)	(39,805)
Tax Req - EA Cent Ok. West	(193,969)	(199,138)	(211,637)	(215,869)	(220,187)
Tax Req - EA Cent Ok East	(52,482)	(53,881)	(57,262)	(58,408)	(59,576)
Previous Year's Surplus/Deficit	(25,702)	(0)	(0)	(0)	(0)
Transfer from Operating Reserve	0	(20,000)	0	0	0
Transfer from CWF Cap Fac Reserv	(25,000)	0	0	0	0
Administration OH	67,166	64,884	66,182	67,505	68,855
Total Revenue	(463,211)	(447,476)	(456,425)	(465,554)	(474,865)
<b>Expenses:</b>					
Operations	463,211	447,475	456,425	465,553	474,864
Total Expenses	463,211	447,475	456,425	465,553	474,864
(Surplus) / Deficit	(0)	(0)	(0)	(0)	(0)
FTE's	3.67	3.67	3.67	3.67	3.67

**Tax Levy:**

<b>Tax Requisition</b>	(464,675)	(477,059)	(507,000)	(517,140)	(527,483)
<b>Residential Tax Rate</b> (per \$1000 of assessment)	varies *e	varies *	varies *	varies *	varies *

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Reserves	(6,953)	0	0	0	0
Total Revenue	(6,953)	0	0	0	0
<b>Expenses</b>					
Computers & Equipment	3,090	0	0	0	0
Furniture	3,863	0	0	0	0
Total Expenses	6,953	0	0	0	0
(Surplus) / Deficit	0	0	0	0	0
Reserve Fund Balance at Y/E	(50,629)	(51,136)	(51,647)	(52,163)	(52,685)
Operating Reserve Balance at Y/E	(111,000)	(91,910)	(92,829)	(93,757)	(94,695)

**Notes**

- a. Municipalities participating in Electoral Area Planning re: Fringe Area Planning Agreements.
- b. Surplus resulting from higher than anticipated application fees \$17k, and lower costs for advertising \$2.3k, legal \$2.1k, and misc. \$5.2k. Community Works Gas Tax Funds for Floodplain Assessment \$25k not completed.
- c. Use of Community Works Gas Tax Funds approved for Flood Plain Assessment Project. \$25k carried forward.
- d. Increases: Payroll \$34k, adding staff, Travel \$1k, Minor Misc. \$2k.
- e. **Tax Rate Breakdown**  
**2020**  
 \*\*City of Kelowna 0.0347  
 \*\*Peachland 0.0135  
 \*\*Lake Country 0.0073  
 \*\*West Kelowna 0.0320  
 \*\*EA Central Okanagan West 1.4615  
 \*\*EA Central Okanagan East 0.4297
- f. Remove \$25k CWF project.
- g. Possibly utilize operating reserve to reduce impact of surplus reduction.

REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET

**Program: 031 -- 911 Emergency Number**

Department: Community Services (Police & Community Support Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
Services - WFN	(11,707)	(11,732)	(25)	(12,462) b	(755)
Direct Program Revenues	(783,448)	(783,448)	0	(813,834) b	(30,386)
Tax Requisition - Kelowna	(225,596)	(225,616)	(20)	(232,984)	(7,388)
Tax Requisition - Peachland	(9,872)	(9,887)	(15)	(10,006)	(134)
Tax Requisition - Lake Country	(24,637)	(24,600)	37	(25,867)	(1,230)
Tax Requisition - West Kelowna	(55,149)	(55,171)	(22)	(56,090)	(941)
Tax Req - EA Cent Ok. West	(7,037)	(7,037)	0	(7,227)	(190)
Tax Req - EA Cent Ok East	(6,417)	(6,374)	43	(6,658)	(241)
Non TCA Transfer from Capital	0	(19,190)	(19,190) f	0	0
RDCO's Misc Revenue	(10,000)	(8,960)	1,040 f	(8,500)	1,500
Previous Year's Surplus/Deficit	(109,435)	(109,435)	0	(88,416) a	21,018
Transfer From Operating Reserve	(35,000)	0	35,000	(170,000) d	(135,000)
Administration OH	105,906	105,906	0	126,229	20,323
<b>Total Revenue</b>	<b>(1,172,392)</b>	<b>(1,155,543)</b>	<b>16,847</b>	<b>(1,305,815)</b>	<b>(133,423)</b>
<b>Expenses:</b>					
Operations	1,172,392	1,047,937	(124,455)	1,305,815 c,d,e	133,423
Non TCA Expense	0	19,190	19,190	0	0
<b>Total Expenses</b>	<b>1,172,392</b>	<b>1,067,127</b>	<b>(105,265)</b>	<b>1,305,815</b>	<b>133,423</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(88,416) a</b>	<b>(88,418)</b>	<b>(0)</b>	<b>0</b>
FTE's	0.260			0.260	0

**Tax Levy:**

<b>Tax Requisition</b>	<b>(328,708)</b>	<b>(338,832) b</b>	<b>(10,124)</b>
<b>Residential Tax Rate</b> (per \$1000 of assessment)	<b>0.0057</b>	<b>0.0057</b>	<b>0.0000</b>

**General Capital Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	(19,190)	(19,190)	1	(19,190)	0
<b>Total Revenue</b>	<b>(19,190)</b>	<b>(19,190)</b>	<b>1</b>	<b>(19,190)</b>	<b>0</b>
<b>Expenses</b>					
Capital Contract - Equip & Upgr.	19,190	19,190	(1)	19,190	0
Non-TCA Part of Above Exp	0	(19,190)	(19,190)	0	0
Non-TCA Transfer to Operating	0	19,190	19,190	0	0
<b>Total Expenses</b>	<b>19,190</b>	<b>19,190</b>	<b>(1)</b>	<b>19,190</b>	<b>0</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Facilities Reserve Fund Balance at Y/E		(61,729)		(43,156)	
Operating Reserve		(227,305)		(59,578)	

**2020 Budget Notes:**

- a. Surplus due to lower than anticipated EComm contract costs and unspent contingencies.
- b. Other participants are RDCK, RDEK, RDKB, RDOS, RDNO, RDCS. (RDCK, RDEK, RDKB became participants in late 2004.) The TNRD joined in 2006. Squamish Lillooet joined late 2009. Shift in cost allocations between RD's due to assessments:
- |  | 2019    | 2020    | Change |
|--|---------|---------|--------|
| Kootenay Boundary Regional District    | 4.96%   | 5.14%   | 0.18%  |
| Central Kootenay Regional District     | 4.68%   | 4.78%   | 0.10%  |
| Okanagan Similkameen Regional District | 12.17%  | 11.90%  | -0.27% |
| North Okanagan Regional District       | 11.09%  | 11.05%  | -0.04% |
| East Kootenay Regional District        | 10.46%  | 10.63%  | 0.17%  |
| Columbia Shuswap Regional District     | 7.86%   | 7.91%   | 0.05%  |
| Thompson Nicola Regional District      | 17.36%  | 17.59%  | 0.23%  |
| Squamish Lillooet                      | 0.40%   | 0.41%   | 0.01%  |
| Central Okanagan Regional District     | 31.01%  | 30.59%  | -0.42% |
|  | 100.01% | 100.00% | 0.00%  |
- c. Increases: Payroll \$1k, Insurance \$1.7k, Texting project \$150k. Decreases: Contract Services \$19k.
- d. In consultation with partners, surplus was set aside into operating reserve to cover anticipated future technology upgrade cost re: texting of \$150,000, and to smooth out tax requisitions while still recognizing significant tax requisition reductions. This project is scheduled to take place in 2020.
- e. EComm contract was extended for 1 year in 2019. Anticipating longer term renegotiation.
- f. \$1,040 portion of change to surplus related to RDCO & WFN only - reduces only their requisitions.

REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections

**Program: 031 -- 911 Emergency Number**

Department: Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(12,462)	(13,434)	(14,754)	(15,511)	(16,178)
Direct Program Revenues	(813,834)	(918,294)	(956,839)	(1,004,896)	(1,047,298)
Tax Requisition - Kelowna	(232,984)	(249,510)	(274,037)	(288,085)	(300,477)
Tax Requisition - Peachland	(10,006)	(10,715)	(11,769)	(12,372)	(12,904)
Tax Requisition - Lake Country	(25,867)	(27,701)	(30,424)	(31,984)	(33,360)
Tax Requisition - West Kelowna	(56,090)	(60,069)	(65,974)	(69,356)	(72,339)
Tax Req - EA Cent Ok. West	(7,227)	(7,740)	(8,500)	(8,936)	(9,321)
Tax Req - EA Cent Ok East	(6,658)	(7,130)	(7,831)	(8,233)	(8,587)
RDCO's Misc Revenue	(8,500)	(8,500)	(8,500)	(8,500)	(8,500)
Previous Year's Surplus/Deficit	(88,416)	(0)	(0)	(0)	(0)
Transfer From Operating Reserve	(170,000)	(20,000)	0	0	0
Administration OH	126,229	116,662	121,559	126,458	131,359
<b>Total Revenue</b>	<b>(1,305,815)</b>	<b>(1,206,431)</b>	<b>(1,257,070)</b>	<b>(1,321,415)</b>	<b>(1,377,606)</b>
<b>Expenses:</b>					
Operations	1,305,815	1,206,431	1,257,070	1,307,731	1,358,416
Transfer to Capital Facility Reserves	0	0	0	13,684	19,190
<b>Total Expenses</b>	<b>1,305,815</b>	<b>1,206,431</b>	<b>1,257,070</b>	<b>1,321,415</b>	<b>1,377,606</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>

FTE's 0.26 0.26 0.26 0.26 0.26

**Tax Levy:**

**Tax Requisition** (338,832) (362,865) (398,535) (418,966) (436,988)

**Residential Tax Rate** 0.0057 0.0061 0.0066 0.0069 0.0071

(per \$1000 of assessment)

**General Capital Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue</b>					
Transfer From Cap Fac Reserves	(19,190)	(19,190)	(19,190)	(19,190)	(19,190)
Transfer From Revenue Fund	0	0	0	0	0
<b>Total Revenue</b>	<b>(19,190)</b>	<b>(19,190)</b>	<b>(19,190)</b>	<b>(19,190)</b>	<b>(19,190)</b>
<b>Expenses</b>					
Capital Contract - Equip & Upgr.	19,190	19,190	19,190	19,190	19,190
<b>Total Expenses</b>	<b>19,190</b>	<b>19,190</b>	<b>19,190</b>	<b>19,190</b>	<b>19,190</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cap. Facil. Reserve Balance at Y/E	(43,156)	(24,398)	(5,452)	(0)	(0)
Operating Reserve Balance at Y/E	(59,578)	(40,177)	(40,579)	(40,984)	(41,394)

**Notes**

- a. Surplus due to lower than anticipated EComm contract costs and unspent contingencies.
- b. Other participants are RDCK, RDEK, RDKB, RDOS, RDNO, RDCS. (RDCK, RDEK, RDKB became participants in late 2004.) The TNRD joined in 2006. Squamish Lillooet joined late 2009. Shift in cost allocations between RD's due to assessments:
- |  | 2019    | 2020    | Change |
|--|---------|---------|--------|
| Kootenay Boundary Regional District    | 4.96%   | 5.14%   | 0.18%  |
| Central Kootenay Regional District     | 4.68%   | 4.78%   | 0.10%  |
| Okanagan Similkameen Regional District | 12.17%  | 11.90%  | -0.27% |
| North Okanagan Regional District       | 11.09%  | 11.05%  | -0.04% |
| East Kootenay Regional District        | 10.46%  | 10.63%  | 0.17%  |
| Columbia Shuswap Regional District     | 7.86%   | 7.91%   | 0.05%  |
| Thompson Nicola Regional District      | 17.36%  | 17.59%  | 0.23%  |
| Squamish Lillooet                      | 0.40%   | 0.41%   | 0.01%  |
| Central Okanagan Regional District     | 31.01%  | 30.59%  | -0.42% |
|  | 100.01% | 100.00% | 0.00%  |
- c. Increases: Payroll \$1k, Insurance \$1.7k, Texting project \$150k. Decreases: Contract Services \$19k.
- d. In consultation with partners, surplus was set aside into operating reserve to cover anticipated future technology upgrade cost re: texting of \$150,000, and to smooth out tax requisitions while still recognizing significant tax requisition reductions. This project is scheduled to take place in 2020.
- e. EComm contract was extended for 1 year in 2019. Anticipating longer term renegotiation.
- f. \$1,040 portion of change to surplus related to RDCO & WFN only - reduces only their requisitions.
- g. Remove Texting project.
- h. Return operating reserve to partners over life of partnership.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET**

**Program: 040 -- Crime Stoppers**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
Services - WFN	(10,340)	(10,362)	(22)	(11,390)	(1,050)
Tax Requisition - Kelowna	(199,255)	(199,272)	(17)	(211,626)	(12,371)
Tax Requisition - Peachland	(8,719)	(8,733)	(14)	(9,088)	(369)
Tax Requisition - Lake Country	(21,760)	(21,727)	33	(23,495)	(1,735)
Tax Requisition - West Kelowna	(48,710)	(48,728)	(18)	(50,948)	(2,238)
Tax Req - EA Cent Ok. West	(6,216)	(6,215)	1	(6,565)	(349)
Tax Req - EA Cent Ok East	(5,667)	(5,630)	37	(6,048)	(381)
Previous Year's Surplus/Deficit	(195)	(195)	(0)	(0)	194
Transfer from Operating Reserve	(5,471)	(1,181)	4,290	0	5,471
Administration OH	36,555	36,555	0	40,418	3,863
<b>Total Revenue</b>	<b>(269,778)</b>	<b>(265,488)</b>	<b>4,290</b>	<b>(278,742)</b>	<b>(8,965)</b>
<b>Expenses:</b>					
Operations	269,778	265,487	(4,291)	278,742 a	8,964 a
<b>Total Expenses</b>	<b>269,778</b>	<b>265,487</b>	<b>(4,291)</b>	<b>278,742</b>	<b>8,964</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>(0)</b>	<b>(1)</b>	<b>(0)</b>	<b>(1)</b>
<b>FTE's</b>	<b>2.31</b>			<b>2.31</b>	<b>0</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(290,327)</b>			<b>(307,770)</b>	<b>(17,443)</b>
<b>Residential Tax Rate</b> <b>(per \$1000 of assessment)</b>	<b>0.0050</b>			<b>0.0052</b>	<b>0.0002</b>
<b>Equipment Reserve Balance at Y/E</b>		<b>(42,869)</b>		<b>(43,298)</b>	
<b>Operating Reserve Balance at Y/E</b>		<b>(4,377)</b>		<b>(4,421)</b>	

**2020 Budget Notes:**

- a. Increased: Payroll \$4.2k, Contract Services \$2k, Vehicle Operations \$1.1k, Office Supplies \$1k, and misc. \$1.4k.  
Decreased Clerical/Rent-Kelowna \$0.8k.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 040 -- Crime Stoppers**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>					
Services - WFN	(11,390)	(11,622)	(11,854)	(12,091)	(12,333)
Tax Requisition - Kelowna	(211,626)	(215,855)	(220,172)	(224,576)	(229,068)
Tax Requisition - Peachland	(9,088)	(9,270)	(9,455)	(9,644)	(9,837)
Tax Requisition - Lake Country	(23,495)	(23,965)	(24,444)	(24,933)	(25,432)
Tax Requisition - West Kelowna	(50,948)	(51,966)	(53,006)	(54,066)	(55,147)
Tax Req - EA Cent Ok. West	(6,565)	(6,696)	(6,830)	(6,966)	(7,106)
Tax Req - EA Cent Ok East	(6,048)	(6,169)	(6,292)	(6,418)	(6,546)
Previous Year's Surplus/Deficit	(0)	(0)	(0)	(0)	0
Administration OH	40,418	41,226	42,050	42,891	43,749
Total Revenue	(278,742)	(284,317)	(290,003)	(295,803)	(301,720)
<b>Expenses:</b>					
Operations	278,742	284,317	290,003	295,803	301,719
Total Expenses	278,742	284,317	290,003	295,803	301,719
(Surplus) / Deficit	(0)	(0)	(0)	0	(0)
FTE's	2.31	2.31	2.31	2.31	2.31
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	(307,770)	(313,921)	(320,199)	(326,603)	(333,136)
<b>Residential Tax Rate</b>	0.0052	0.0053	0.0053	0.0054	0.0054
<b>(per \$1000 of assessment)</b>					
Equipment Reserve Balance at Y/E	(43,298)	(43,731)	(44,168)	(44,610)	(45,056)
Operating Reserve Balance at Y/E	(4,421)	(4,465)	(4,510)	(4,555)	(4,600)

**Notes**

a. Increased: Payroll \$4.2k, Contract Services \$2k, Vehicle Operations \$1.1k, Office Supplies \$1k, and misc. \$1.4k.  
Decreased Clerical/Rent-Kelowna \$0.8k.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET**

**Program: 041 -- Victims Services**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
Services - WFN	(13,595)	(13,623)	(28)	(14,531)	(936)
Tax Requisition - Kelowna	(261,967)	(261,990)	(23)	(269,992)	(8,025)
Tax Requisition - Peachland	(11,464)	(11,481)	(17)	(11,595)	(131)
Tax Requisition - Lake Country	(28,609)	(28,566)	43	(29,975)	(1,366)
Tax Requisition - West Kelowna	(64,040)	(64,065)	(25)	(65,000)	(960)
Tax Req - EA Cent Ok. West	(8,172)	(8,171)	1	(8,375)	(203)
Tax Req - EA Cent Ok East	(7,451)	(7,402)	49	(7,716)	(265)
Grants	0	(9,415)	(9,415)	0	0
Previous Year's Surplus/Deficit	(577)	(577)	0	(11,158)	(10,580)
Transfer From Operating Reserve	(3,974)	0	3,974	0	3,974
Administration OH	59,980	59,980	0	67,035	7,055
Province - Min of Public Safety & Solicitor General	(107,790)	(103,024)	4,766	(121,000)	(13,210)
<b>Total Revenue</b>	<b>(447,659)</b>	<b>(448,334)</b>	<b>(675)</b>	<b>(472,307)</b>	<b>(24,648)</b>
<b>Expenses:</b>					
Operations	442,659	432,177	(10,482)	462,307	19,648
Transfer to Equip. Reserves	5,000	5,000	0	5,000	0
Transfer to Operating Reserve	0	0	0	5,000	5,000
<b>Total Expenses</b>	<b>447,659</b>	<b>437,177</b>	<b>(10,482)</b>	<b>472,307</b>	<b>24,648</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>	<b>(11,158)</b>	<b>(11,157)</b>	<b>0</b>	<b>0</b>
<b>FTE's</b>	<b>4.000</b>			<b>4.000</b>	<b>0</b>
<b>Tax Levy:</b>					
<b>Tax Requisition</b>	<b>(381,703)</b>			<b>(392,653)</b>	<b>(10,950)</b>
<b>Residential Tax Rate</b> <b>(per \$1000 of assessment)</b>	<b>0.0066</b>			<b>0.0067</b>	<b>0.0001</b>
<b>Reserve Fund Balance at Y/E</b>		<b>(28,238)</b>		<b>(33,520)</b>	
<b>Operating Reserve Fund at Y/E</b>		<b>(4,038)</b>		<b>(9,078)</b>	<b>b</b>

**2020 Budget Notes:**

- Accounting revenue recognition timing change impact.
- Surplus from underexpenditures in payroll and contract services, and increased grant revenue. Higher than budgeted travel, training, advertising & promotion. Transfer part of surplus to operating reserve or there could be too much of a swing next year.
- Increases: Payroll \$16.9k, Travel \$2.5k, Insurance \$0.57k, and misc. \$0.63k. Decreased Office supplies \$1k.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program: 041 -- Victims Services**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget	2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<u>Revenue:</u>					
Services - WFN	(14,531)	(15,134)	(15,570)	(15,999)	(16,402)
Tax Requisition - Kelowna	(269,992)	(281,091)	(289,177)	(297,160)	(304,629)
Tax Requisition - Peachland	(11,595)	(12,071)	(12,419)	(12,762)	(13,082)
Tax Requisition - Lake Country	(29,975)	(31,208)	(32,105)	(32,992)	(33,821)
Tax Requisition - West Kelowna	(65,000)	(67,672)	(69,618)	(71,540)	(73,339)
Tax Req - EA Cent Ok. West	(8,375)	(8,719)	(8,970)	(9,218)	(9,449)
Tax Req - EA Cent Ok East	(7,716)	(8,033)	(8,264)	(8,492)	(8,706)
Grants	0	0	0	0	0
Previous Year's Surplus/Deficit	(11,158) b	0	0	(0)	0
Transfer From Operating Reserve	0	0	0	0	0
Administration OH	67,035	68,375	71,138	72,560	74,012
Province - Min of Public Safety & Solicitor General	(121,000) a	(121,000)	(121,000)	(121,000)	(121,000)
<b>Total Revenue</b>	<b>(472,307)</b>	<b>(476,553)</b>	<b>(485,985)</b>	<b>(496,604)</b>	<b>(506,416)</b>
<u>Expenses:</u>					
Operations	462,307 c	471,553	480,984	490,604	500,416
Transfer to Equip. Reserves	5,000	5,000	5,000	6,000	6,000
Transfer to Operating Reserve	5,000 b	0	0	0	0
<b>Total Expenses</b>	<b>472,307</b>	<b>476,553</b>	<b>485,984</b>	<b>496,604</b>	<b>506,416</b>
(Surplus) / Deficit	0	0	(0)	0	0

FTE's	4.00	4.00	4.00	4.00	4.00
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**Tax Levy:**

<b>Tax Requisition</b>	<b>(392,653)</b>	<b>(408,794)</b>	<b>(420,553)</b>	<b>(432,164)</b>	<b>(443,026)</b>
<b>Residential Tax Rate</b> <b>(per \$1000 of assessment)</b>	<b>0.0067</b>	<b>0.0069</b>	<b>0.0070</b>	<b>0.0071</b>	<b>0.0072</b>

Equip. Reserve Fund Bal. at Y/E	(33,520)	(38,856)	(44,244)	(50,687)	(57,193)
Operating Reserve Bal. at Y/E	(9,078) b	(9,169)	(9,261)	(9,353)	(9,447)

**Notes**

- Accounting revenue recognition timing change impact.
- Surplus from underexpenditures in payroll and contract services, and increased grant revenue. Higher than budgeted travel, training, advertising & promotion. Transfer part of surplus to operating reserve or there could be too much of a swing next year.
- Increases: Payroll \$16.9k, Travel \$2.5k, Insurance \$0.57k, and misc. \$0.63k. Decreased Office supplies \$1k.

**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 PROGRAM BUDGET**

**Program: 042 -- Crime Prevention & Alarm Control a**

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budget**

	2019 Budget	2019 Actual	Variance 2019 Act. vs. Bud.	2020 Budget	Variance: 2020 vs. 2019 Budget
<b>Revenue:</b>					
RDCO Crime Prevention					
Share of Alarm Control					
Revenue	(34)	(11,564)	a (11,530)	(34)	(0)
Tax Requisition - Peachland	(15,100)	(15,256)	(156)	(14,931)	169
Tax Requisition - Lake Country	(38,395)	(38,719)	(324)	(39,284)	(889)
Tax Requisition - West Kelowna	(88,727)	(89,574)	(847)	(88,536)	191
Tax Req - EA Cent Ok. West	(10,736)	(10,803)	(67)	(10,739)	(3)
Tax Req - EA Cent Ok East	(9,748)	(9,796)	(48)	(9,883)	(135)
CP - Previous Year's Surplus/Deficit	(27,074)	(27,074)	0	(33,192)	b,f (6,117) b
Services - WFN	(5,795)	(4,353)	1,442	(6,046)	(251)
Administration OH - Crime Prev	21,797	21,797	0	24,016	2,219
Administration OH - Alarm Control	26,290	26,290	a 0	30,796	a 4,506 a
Alarm Licenses (Entire Program)	(243,509)	(247,115)	a (3,606)	(246,185)	a (2,676) a
<b>Total Revenue</b>	<b>(391,031)</b>	<b>(406,167)</b>	<b>(15,136)</b>	<b>(394,018)</b>	<b>(2,987)</b>
<b>Expenses:</b>					
Operations - Crime Prev	160,866	139,205	(21,661)	165,630	c 4,764 c
Operations - Alarm Control	214,119	183,536	a (30,583)	212,288	a,d (1,831) a,d
Transfer to CP Equip.Reserves	5,000	5,000	0	5,000	e 0
Transfer to Alarm Equip. Reserves	3,000	3,000	a 0	3,000	a 0
Transfer to Operating Reserve	7,946	7,946	0	8,000	f 54
Transfer to Crime Prev. Rev. RDCO	34	11,564	a 11,530	34	a 0
Transfer to City of Kelowna - Alarms	66	22,725	a 22,659	66	a 0
<b>Total Expenses</b>	<b>391,031</b>	<b>372,976</b>	<b>(18,055)</b>	<b>394,018</b>	<b>2,987</b>
<b>(Surplus) / Deficit</b>	<b>(0)</b>	<b>(33,192)</b>	<b>b (33,191)</b>	<b>(0)</b>	<b>0</b>

FTE's 2.62 2.62 0

**Tax Levy:**

<b>Tax Requisition</b>	(162,706)	(163,373)	(667)
<b>Residential Tax Rate</b>	0.0083	0.0082	(0.0001)

(per \$1000 of assessment)

Maximum Tax Rate 0.0315 0.0315

CP Equipment Reserve Balance at Y/E	(46,103)	(51,564)	e
Alarm Control Reserve Balance at Y/E	(8,766)	(11,854)	a
CP Operating Reserve Balance at Y/E	(37,918)	(46,297)	f

**2020 Budget Notes:**

- Includes the Alarm Control function. Note - The alarm control function is completely self-sustaining. Surpluses are paid out to the partners at year end, and any deficits are invoiced to the City of Kelowna or transferred to this function. Alarm Control is netted to zero at year end. It is considered part of Crime Prevention Program, but they are tracked in 2 separate cost centres. The budget lines are separated for tracking purposes.
- Surplus due to increased revenues due to alarm control surplus. Crime Prevention: lower than anticipated payroll, vehicle operations, office supplies. Unspent funds for graffiti eradication.  
Alarm Control: Underexpenditures for advertising & promotion, office supplies, payroll, contract services, clerical/rent-kelowna, and software & licenses.
- Crime Prevention: Increases: Payroll \$2.2k, Travel \$0.5k, and misc. \$0.54k. Decreases: Vehicle Operations \$2.5k, and Speed Watch \$1k.
- Alarm Control: Increases: Software & Licenses \$7.3k, Payroll \$2.5k, Travel \$1k, Training-Staff \$0.5k, insurance \$0.3k. Decreases: Contract Services \$6k, Clerical/Rent-Kelowna \$4k, Advertising & Promotion \$2k, Office Supplies \$1.5k.
- Reserves for future vehicle replacement.
- Transfer portion of 2019 surplus carried forward into operating reserve to mitigate future tax requisition increases & reduce surplus swing effect from year to year.



**REGIONAL DISTRICT OF CENTRAL OKANAGAN  
2020 - 2024 Five Year Program Budget Projections**

**Program:** 042 -- Crime Prevention & Alarm Control a

**Department:** Community Services (Police & Community Support Services)

**General Revenue Fund Budgets**

	2020 Budget		2021 Projected Budget	2022 Projected Budget	2023 Projected Budget	2024 Projected Budget
<b>Revenue:</b>						
RDCO Crime Prevention						
Share of Alarm Control						
Revenue	(34)		(34)	(34)	(34)	(34)
Tax Requisition - Peachland	(14,931)		(16,114)	(17,826)	(18,174)	(18,528)
Tax Requisition - Lake Country	(39,284)		(42,398)	(46,901)	(47,817)	(48,750)
Tax Requisition - West Kelowna	(88,536)		(95,551)	(105,704)	(107,765)	(109,870)
Tax Req - EA Cent Ok. West	(10,739)		(11,591)	(12,822)	(13,072)	(13,327)
Tax Req - EA Cent Ok East	(9,883)		(10,667)	(11,800)	(12,030)	(12,265)
CP Previous Year's Surplus/Deficit	(33,192)	b, f	(0)	0	(0)	(0)
Services - WFN	(6,046)		(7,083)	(7,221)	(7,362)	(7,506)
Transfer from Operating Reserve	0		(15,000)	0	0	0
Administration OH - Crime Prev	24,016		24,497	24,987	25,486	25,996
Administration OH - Alarm Control	30,796	a	31,397	32,025	32,666	33,319
Alarm Licenses	(246,185)	a, f	(251,031)	(255,990)	(261,048)	(266,206)
<b>Total Revenue</b>	<b>(394,018)</b>		<b>(393,576)</b>	<b>(401,286)</b>	<b>(409,150)</b>	<b>(417,171)</b>
<b>Expenses:</b>						
Operations - Crime Prev	165,630	c	168,943	172,321	175,768	179,283
Operations - Alarm Control	212,288	a, d	216,534	220,864	225,282	229,787
Transfer to CP Equip. Reserves	5,000	e	5,000	5,000	5,000	5,000
Transfer to Alarm Equip. Reserves	3,000	a	3,000	3,000	3,000	3,000
Transfer to Operating Reserve	8,000	f	0	0	0	0
Transfer to Crime Prev. Rev. RDCO	34	a	34	34	34	34
Transfer to City of Kelowna - Alarms	66	a	66	66	66	66
<b>Total Expenses</b>	<b>394,018</b>		<b>393,576</b>	<b>401,286</b>	<b>409,150</b>	<b>417,171</b>
(Surplus) / Deficit	(0)		0	(0)	(0)	(0)
FTE's	2.62		2.62	2.62	2.62	2.62

**Tax Levy:**

<b>Tax Requisition</b>	(163,373)	(176,321)	(195,053)	(198,858)	(202,740)
<b>Residential Tax Rate</b>	0.0082	0.0086	0.0095	0.0096	0.0097
<b>(per \$1000 of assessment)</b>					
Maximum Tax Rate	0.0315				

CP Equipment Reserve Bal at Y/E	(51,564)	e	(57,080)	(62,650)	(68,277)	(73,960)
Alarm Control Equip Reserve	(11,854)	a	(14,972)	(18,122)	(21,303)	(24,516)
CP Operating Reserve Bal. at Y/E	(46,297)	f	(46,760)	(47,228)	(47,700)	(48,177)

**Notes**

- Includes the Alarm Control function. Note - The alarm control function is completely self-sustaining. Surpluses are paid out to the partners at year end, and any deficits are invoiced to the City of Kelowna or transferred to this function. Alarm Control is netted to zero at year end. It is considered part of Crime Prevention Program, but they are tracked in 2 separate cost centres. The budget lines are separated for tracking purposes.
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- Crime Prevention: Increases: Payroll \$2.2k, Travel \$0.5k, and misc. \$0.54k. Decreases: Vehicle Operations \$2.5k, and Speed Watch \$1k.
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- Reserves for future vehicle replacement.
- Transfer portion of 2019 surplus carried forward into operating reserve to mitigate future tax requisition increases & reduce surplus swing effect from year to year.
- Possibly use operating surplus to reduce tax increase effect re: surplus change.