

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, April 27, 2020**

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Directors:

J. Baker (District of Lake Country)  
M. Bartyik (Central Okanagan East Electoral Area)  
C. Basran (City of Kelowna) *(via electronic attendance)*  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
C. Fortin (District of Peachland) *(via electronic attendance)*  
G. Given (City of Kelowna)  
C. Hodge (City of Kelowna) *(via electronic attendance)*  
S. Johnston (City of West Kelowna) *(via electronic attendance)*  
G. Milsom (City of West Kelowna) *(via electronic attendance)*  
B. Sieben (City of Kelowna) *(via electronic attendance)*  
L. Stack (City of Kelowna) *(via electronic attendance)*  
L. Wooldridge (City of Kelowna) *(via electronic attendance)*  
J. Coble (Westbank First Nation) *(via electronic attendance)*

Staff:

B. Reardon, Chief Administrative Officer  
T. Cashin, Director of Community Services  
J. Foster, Director of Communication & Information Services  
C. Griffiths, Director of Economic Development *(via electronic attendance)*  
D. Komaike, Director of Engineering Services  
M. Kopp, Director of Parks Services  
M. Rilkoﬀ, Director of Financial Services *(via electronic attendance)*  
M. Drouin, Manager-Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

*Roll call was taken as some board members were in attendance electronically due to physically distancing for COVID-19 pandemic.*

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#65/20**      BAKER/DEHART

THAT the agenda be adopted.

CARRIED Unanimously

**4.      ADOPTION OF MINUTES**

- 4.1      Regional Board Meeting Minutes – March 23, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#66/20**      BAKER/CARSON

THAT the Regional Board meeting minutes of March 23, 2020 be adopted.

CARRIED Unanimously

**5.      CORRESPONDENCE**

- 5.1      Okanagan Basin Water Board Meeting Highlights – April 8, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#67/20**      BAKER/DEHART

THAT the Okanagan Basin Water Board meeting highlights of April 8 2020 be received for information.

CARRIED Unanimously

**6.      CORPORATE SERVICES**

- 6.1      Continuity of Local Authority Services - Central Okanagan Essential Services Agreement (*All Directors - Weighted Vote - Simple Majority - LGA 210*)

Staff report dated April 15, 2020 outlined Ministerial Order M084 – Continuity of Local Authority Services which seeks Board approval to enter an essential services agreement that provides mutual aid for drinking water, wastewater treatment, and solid waste management services between all jurisdictions in the Central Okanagan.

*Director Bartyik arrived at 7:06 p.m.*

**#68/20**      BAKER/CARSON

THAT the Board approve the Central Okanagan Essential Services Agreement and authorize the Regional Board Chair and CAO to execute this agreement on behalf of the Regional District.

CARRIED Unanimously

- 6.2      COVID-19 Response Measures - Economic Response and Recovery (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report provided an update on the RDCO's Economic Development Commission's response to the economic impact for COVID-19 pandemic to date.

**#69/20**      BARTYIK/BAKER

THAT The Regional Board receive for information the Regional Economic Response Action Team and Regional Recovery Task Force report dated April 27, 2020.

CARRIED (Carson opposed)

- 6.3      COVID-19 Response Actions (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated April 23, 2020 provided an update on the operational actions underway to reduce the impact of COVID-19 on the community.

**#70/20**      BAKER/CARSON

THAT the Regional Board receive for information the April 23, 2020 report from the Chief Administrative Officer regarding the Regional District of Central Okanagan's COVID-19 response actions.

CARRIED Unanimously

**7.      FINANCIAL SERVICES**

- 7.1      Temporary Measures In Consideration of COVID-19 Pandemic - Utility Bill Late Payment Penalties (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated April 20, 2020 provided an update on the financial actions to reduce the impact of COVID-19 on utility payments for the remainder of 2020. Amendments to solid waste, sewer and water system bylaws are required to waive the late penalty payments.

**#71/20**      CARSON/BARTYIK

THAT the Regional Board receive for information, the April 20, 2020 Utility Billing Late Payment Penalties During Pandemic report from the Director of Financial Services.

CARRIED Unanimously

- 7.2      RDCO Solid Waste Management Regulation Amendment Bylaw No. 1451, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#72/20**      CARSON/BARTYIK

THAT RDCO Solid Waste Management Amendment Bylaw No. 1451, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.3      RDCO Central Okanagan East Sewer Systems Amendment Bylaw No. 1452, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#73/20**      BARTYIK/BAKER

THAT Central Okanagan East Sewer Systems Amendment Bylaw No. 1452, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.4      RDCO Water Systems Regulations Amendment Bylaw No. 1453, 2020 (*Stakeholder Vote - Central Okanagan East & West - Weighted Vote - Majority - LGA 209.2*)

**#74/20**      BARTYIK/CARSON

THAT RDCO Water Systems Regulations Amendment Bylaw No. 1453, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.5      RDCO Killiney Beach Water System Fees & Charges Amendment Bylaw No. 1454, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#75/20**      CARSON/DEHART

THAT RDCO Killiney Beach Water System Fees & Charges Amendment Bylaw No. 1454, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.6      RDCO Falcon Ridge Water System Fees & Charges Amendment Bylaw No. 1455, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#76/20**      BARTYIK/DEHART

THAT RDCO Falcon Ridge Water System Fees & Charges Amendment Bylaw No. 1455, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.7      RDCO Sunset Ranch Water System Fees & Charges Amendment Bylaw No. 1456, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#77/20**      BARTYIK/BAKER

THAT RDCO Sunset Ranch Water System Fees & Charges Amendment Bylaw No. 1456, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.8      RDCO Dietrich Water System Fees & Charges Amendment Bylaw No. 1457, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#78/20**      CARSON/DEHART

THAT RDCO Dietrich Water System Fees & Charges Amendment Bylaw No. 1457, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.9      RDCO Westshore Estates Water System Fees & Charges Amendment Bylaw No. 1458, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#79/20**      CARSON/BARTYIK

THAT Westshore Estates Water System Fees & Charges Amendment Bylaw No. 1458, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

- 7.10    RDCO Upper Fintry, Shalal Road and Valley of the Sun Water System Fees & Charges Amendment Bylaw No. 1459, 2020 (*All Directors - Weighted Vote - Simple Majority - LGA 209.2*)

**#80/20**      CARSON/DEHART

THAT Upper Fintry, Shalal Road and Valley of the Sun Water System Fees & Charges Amendment Bylaw No. 1459, 2020 be given first, second and third readings and adopted.

CARRIED Unanimously

**8.      COMMUNITY SERVICES**

- 8.1      Extension Request for Application Z18/01 - OCP Amendment Bylaw No. 1274-06 & Zoning Amendment Bylaw No. 871-246, C. Roy (owner) c/o Kent Macpherson (agent) 6972 Barcelona Drive East - Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas - 1 Director, 1 Vote*)

Staff report outlined the one-year extension request for an application to allow a six-lot subdivision on the subject property which the applicant works with the Ministry of Transportation and Infrastructure to satisfy their concerns.

**#81/20**      CARSON/BARTYIK

THAT the Regional Board approve a one-year extension for File No. Z18/01 (OCP Amendment Bylaw No. 1274-06, Zoning and Amendment Bylaw No. 871-246).

CARRIED Unanimously

- 8.2      OCP Amendment Bylaw No.1304-02 (Application Z19/06) - First Reading, R. Schoenherr (owner), c/o G. Fedoriuk (agent) - 4429 June Springs Road - Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas & Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report outlined the OCP amendment and Zoning amendment to amend regulations to permit the existing outdoor recreational ropes course and zipline business.

**#82/20**      BARTYIK/DEHART

THAT OCP Amendment Bylaw No. 1304-02, for R. Schoenherr (owner), located at 4429 June Springs Road be given first reading.

CARRIED Unanimously

- 8.2.1    Zoning Amendment Bylaw No. 871-258 - First Reading, 4429 June Springs Road, Central Okanagan East Electoral Area, to permit the existing outdoor recreation ropes course/zipline business (*Custom Vote - Electoral Areas & Kelowna Fringe Area - 1 Director, 1 Vote*)

**#83/20**      DEHART/BARTYIK

THAT Zoning Amendment Bylaw No. 871-258 (application Z19/06) be given first reading;

AND FURTHER THAT scheduling of a Public Hearing be withheld pending:

- Receipt of comments from Ministry of Forests, Lands, Natural Resource Operations and Rural Development (Resource Management Branch);
- Receipt of comments from Interior Health Authority; and
- Receipt of confirmation from the owner that the public access over the KLO creek trail will be maintained.

CARRIED Unanimously

- 8.3            Zoning Amendment Bylaw No. 871-261 - First Reading, S. Tulloch (owner) c/o D. Tulloch (agent) - 6880 Sierra Drive (Central Okanagan East Electoral Area), to permit a secondary suite by rezoning the subject property from RU2 Rural 2 to RU2s Rural 2 (Secondary Suite) (*Custom Vote - Electoral Areas & Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report outlined the application to permit a secondary suite by rezoning the subject property.

**#84/20**      BARTYIK/DEHART

THAT Zoning Amendment Bylaw No. 871-261 be given first reading;

AND FURTHER THAT application Z20/03 be scheduled for a Public Hearing.

CARRIED Unanimously

**9.      ENGINEERING SERVICES**

- 9.1            RDCO Solid Waste Management Plan Approval (*All Directors - Unweighted Vote - Simple Majority - LGA 208.1*)

Staff report outlined the Provinces request for amendments to the Plan prior to final approval for the Plan.

**#85/20**      DEHART/BAKER

THAT the Regional Board approve the final Solid Waste Management Plan with amendments required by the Minister of Environment and Climate Change Strategy, George Heyman, in his letter dated February 20, 2020.

CARRIED Unanimously

**10.      PARK SERVICES**

No Board reports.

**11.      NEW BUSINESS**

11.1      UBCM Community Emergency Preparedness Fund - Emergency Operations Centre & Training Grant Application (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#86/20**      BAKER/BARTYIK

THAT the Regional Board supports submitting a \$25,000 grant application under the Union of British Columbia Municipalities' – Community Emergency Preparedness Fund for the region's Emergency Operations Centre.

CARRIED Unanimously

11.2      Central Okanagan East Grant In Aid Request Joe Rich Ratepayer's and Tenant's Society (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#87/20**      BARTYIK/DEHART

THAT a Central Okanagan East Electoral Area grant in aid in the amount of \$400 be allocated to the Joe Rich Ratepayer's and Tenant's Society to assist in the expense for an information mail out to residents of Joe Rich community.

CARRIED Unanimously

**12.      DIRECTOR ITEMS**

No Board action required



**13. ADJOURN**

There being no further business the meeting was adjourned at 8:55 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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G. Given (Chair)

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Brian Reardon (Chief Administrative Officer)