



Regional Board Report

TO: Regional Board

FROM: Marilyn Rilkoﬀ
Director of Financial Services

DATE: May 19, 2020

SUBJECT: Information Report – Purchase Commitments >\$100,000 during 1Q 2020

Voting Entitlement: All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1

Purpose: To report all purchase commitments exceeding \$100,000 during 1Q 2020 in accordance with section 4.6 of the Board’s Purchasing Policy.

Executive Summary:

Those purchase commitments exceeding \$100,000 made during 1Q 2020 were as follows:

Contract:	Contract Awarded To:	Contract Value (excluding taxes):	Competitive Process Followed:
Supply of Residential Waste Carts (#R19-499)	Schaefer Systems International Ltd	\$1,148,167 <i>Note 1:</i> Amount is the estimated total contract value over the period January 1, 2020 to December 31, 2023, based on estimated order quantities. <i>Note 2:</i> Contract value total is for all regional municipal partners combined, not just RDCO. RDCO’s portion is approximately 2.6% (or \$10,000 per year). A bulk-purchase discount of approximately \$40k per year (across all partners combined) was achieved by grouping volume together and administering the RFP through RDCO Purchasing.	Public Request for Proposals
Waste Reduction Media - Calendar, App. (#R20-520)	Municipal Media Inc.	\$101,182 <i>Note 1:</i> Amount is the estimated total contract value over the period July 1, 2020 to June 30, 2023, based on estimated order quantities.	Public Request for Proposals

Note: details on all RDCO Purchasing public competitive processes are available publicly at our ‘Bids&Tenders’ purchasing portal: <http://rdco.bidsandtenders.ca>

RECOMMENDATION:

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated May 19, 2020 on purchase commitments which exceeded \$100,000 made during the first quarter of 2020.

Respectfully Submitted:



Marilyn Rilko
Director of Financial Services

Approved for Board's Consideration



Brian Reardon, CAO

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