

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, BC on Thursday, July 9, 2020

Directors: J. Baker (District of Lake Country)
M. Bartyik (Central Okanagan East Electoral Area)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. Singh, alternate for M. DeHart (City of Kelowna)
C. Fortin (District of Peachland) (*attended electronically*)
G. Given (City of Kelowna)
C. Hodge (City of Kelowna)
S. Johnston (City of West Kelowna)
G. Milsom (City of West Kelowna)
L. Stack (City of Kelowna) (*attended electronically*)
L. Wooldridge (City of Kelowna)
J. Coble (Westbank First Nation) (*attended electronically*)

Absent: B. Sieben (City of Kelowna)

Staff: B. Reardon, Chief Administrative Officer
T. Cashin, Director of Community Services
D. Dudzik, Senior Planner
J. Foster, Director of Communication & Information Services
M. Rilkoﬀ, Director of Financial Services (*attended electronically*)
M. Drouin, Manager-Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 8:30 a.m. and acknowledged the meeting is being held on the traditional territory of the syilx/Okanagan peoples.

Roll call was taken as some directors attended electronically.

2. **ADDITION OF LATE ITEMS**

There are no late items for the agenda

3. **ADOPTION OF THE AGENDA**

#GS25/20

WOOLDRIDGE/HODGE

THAT the agenda be adopted.

CARRIED unanimously

4. **ADOPTION OF MINUTES**

4.1 Governance & Services Committee Meeting Minutes – June 11, 2020

#GS26/20

BAKER/WOOLDRIDGE

THAT the Governance & Services Committee meeting minutes of June 11, 2020 be adopted.

CARRIED unanimously

5. DELEGATIONS

- 5.1 Draft Regional Transportation Plan Presentation - Rafael Villarreal, Manager-Integrated Transportation Department, City of Kelowna & Stephen Power, HDR consultant

Staff report dated July 7th by City of Kelowna Rafael Villarreal presented the draft Regional Transportation Plan, draft regional Bicycling and Trails Master Plan and the Disruptive Mobility Strategy.

- Currently in Phase 5 of the Transportation Plan.
- Presenting the draft to all Councils and then will be moving forward to further engagement with final draft to be completed by the fall.
- Timeline for the Plan is over the next 20 years – it's a high level Plan.
- Key benefits were highlighted. Think beyond the Central Okanagan.
- Plan does acknowledge of the COVID-19 situation and resiliency.
- Stephen Power highlighted the development of the Plan: Vision, Goals, What is Regional, Existing and Future Conditions-key findings, regional transportation network, transit conditions, key strategies and services locally, policy guidance highlights, Okanagan gateway (ability to get more transit to ie: airport, highway improvements).
- Bicycling and Trails Master Plan: goals and process highlighted, updating the network design guidance, highest priority areas were presented to the local governments impacted.
- Disruptive Mobility Strategy was explained. Themes: connected, self-driving, shared economy, electric, funding and growth, tactical action format, phasing (being flexible).
- Next steps: all Councils are being presented the draft Plans. A last check in with the community will occur over the summer. A final Plan will be presented to each Council and the Regional Board in the fall.

Question and answer period followed.

#GS27/20

BAKER/BARTYIK

THAT the Governance & Services Committee receive for information the report from STPCO dated July 7, 2020 with respect to the Draft Regional Transportation Plan (RTP) and its sub- components: The Draft Regional Bicycling and Trails Master Plan (RBTMP) and the Draft Regional Disruptive Mobility Strategy (RDMS).

CARRIED unanimously

6. COMMUNITY SERVICES

6.1 BC Rent Bank Update

Staff report outlined the vision of provincial rent banks. Banks are developed to assist low to moderate income renters. There is potential that a rent bank could be established in the Central Okanagan with the funding that has been made available by the Province. BC Rent Bank has recently amended the process and approach to the establishment of new rent bank sites. As part of the recent changes, the Regional District will not be involved in the development of a Central Okanagan Rent Bank.

Staff reviewed the history of the Rent Bank that has been completed in the Central Okanagan. Rent Bank BC will now go directly to lead organizations with no support required by local governments, agencies will apply directly to BC Rent Bank. BC Rent Bank will make the decisions where rent banks will be established.

#GS28/20

JOHNSTON/BAKER

THAT the Governance and Services Committee receive for information the July 9, 2020 BC Rent Bank report from the Director of Community Services.

CARRIED unanimously

6.2 Regional Agricultural Compliance & Enforcement Strategy

Staff report presented an update on the Regional Agricultural Compliance & Enforcement Strategy.

Staff outlined the strategy history to date. An overview of the project partners was outlined. RDCO was awarded \$15K grant from IHA's Community Food Action Initiative for the project. Staff will continue to communicate with stakeholders going forward.

The top three issues of the strategy identified:

- Increase communication between stakeholders
- Develop a collaborative and coordinated system for addressing agricultural issues
- Build public awareness on the importance of protecting farmland for farming.

Survey results and tools were outlined.

- Deposition of fill
- Large structural footprints and production facilities
- Storage of vehicles and equipment

The top three areas of concern were identified:

- The Community of Ellison
- West Kelowna Wine Trail
- Southeast Kelowna Wine Trail

Staff reviewed the survey results to date and next steps were outlined.

#GS29/20

MILSOM/BARTYIK

THAT the Governance & Services Committee receive for information the Regional Agricultural Compliance and Enforcement Strategy report dated July 9, 2020.

CARRIED unanimously

6.3 Bylaw Enforcement Policy

Staff report outlined the need for policy governing bylaw enforcement issues and procedures. It was noted the current approach to addressing bylaw enforcement issues is led by primarily complaint-based. The RDCO does not have the resources available to proactively monitor all areas of the Central Okanagan to confirm compliance with all bylaws and therefore cannot take enforcement action with respect to every contravention of a bylaw that may occur. A formal policy will help ensure that effective enforcement is based on public safety, consistency, fairness and available resources.

Discussion followed. Staff outlined photos of various structures that have been built within the electoral areas without permits. Structures included large storage sheds, to additions to a cottage on the lakeshore. It was noted particularly that enforcement fees need to be addressed as part of the review.

#GS30/20

HODGE/BARTYIK

THAT the Governance and Services Committee receive for information the Director of Community Services July 9, 2020 report on the need for a formal Bylaw Enforcement Policy.

CARRIED unanimously

7. ADJOURN

There being no further business the meeting was adjourned at 10:25 a.m.

CERTIFIED TO BE TRUE AND CORRECT

G. Given (Chair)

B. Reardon (Chief Administrative Officer)