

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Thursday, October 8, 2020**

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Directors: J. Baker (District of Lake Country)  
M. Bartyik (Central Okanagan East Electoral Area)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
C. Fortin (District of Peachland) (*attended electronically*)  
G. Given (City of Kelowna)  
C. Hodge (City of Kelowna)  
R. deJong, alternate for S. Johnston (City of West Kelowna)  
G. Milsom (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna) (*attended electronically*)  
L. Wooldridge (City of Kelowna)

Absent: J. Coble (Westbank First Nation)

Staff: B. Reardon, Chief Administrative Officer  
T. Cashin, Director of Community Services  
C. Griffiths, Director of Economic Development & Bylaw Services (*attended electronically*)  
J. Foster, Director of Communications & Information Services  
T. Kendel, Manager of Engineering Services  
D. Komaike, Director of Engineering Services  
M. Kopp, Director of Parks Services (*attended electronically*)  
M. Rilhoff, Director of Financial Services (*attended electronically*)  
M. Drouin, Manager-Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 11:50 a.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

*Roll call was taken as some board members were in attendance electronically due to physically distancing for COVID-19 pandemic.*

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

**#147/20**      BARTYIK/HODGE

THAT the agenda be adopted.

CARRIED Unanimously

**4.      ADOPTION OF MINUTES**

- 4.1      Regional Board Meeting Minutes – September 10, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#148/20**      MILSOM/WOOLDRIDGE

THAT the Regional Board meeting minutes of September 10, 2020 be adopted.

CARRIED Unanimously

**5.      CORRESPONDENCE**

- 5.1.      Okanagan Basin Water Board Meeting Highlights - September 9, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

**#149/20**      BAKER/WOOLDRIDGE

THAT the Okanagan Basin Water Board meeting highlights of September 9, 2020 be received for information.

CARRIED unanimously

**6.      CORPORATE SERVICES**

- 6.1      Dissolution of the Strategic Partnership of the Central Okanagan (STPCO) (*All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208.1*)

Staff report outlined the requirement for the Regional District to formalize the withdrawal from the STPCO service. All municipal partners are required to submit their approval as well.

**#150/20**      BAKER/WOOLDRIDGE

THAT the Regional Board approve withdrawing from the Sustainable Transportation Partnership of the Central Okanagan effective December 31, 2020 and authorize Chair Given to sign the Notice of Withdrawal letter.

CARRIED unanimously

By consensus 8.1 was moved forward to this point in the agenda.

**7. FINANCIAL SERVICES**

- 7.1 2021– 2025 Budget Process Timeline (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated September 28, 2020 outlined the budget timelines for 2021.

**#151/20 BAKER/CARSON**

THAT the Board receive and endorse the 2021 – 2025 Budget Process Timeline report prepared by the Director of Financial Services dated September 28, 2020; and further to consider adding an opportunity for public input at the Monday, February 22, 2021 Board meeting.

CARRIED unanimously

**8. COMMUNITY SERVICES**

- 8.1 Vancouver Foundation Systems Change Test Grant Application, presentation from Scott Boswell (Okanagan Collaborative Conservation Program) regarding the Okanagan Lake Responsibility Strategy (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report outlined the Vancouver Foundation Systems Change Test Grant for the Okanagan Lake Responsibility Planning Initiative for water source protection. An update of the Okanagan Lake Responsibility Planning Initiative was presented by staff and S. Boswell.

**#152/20 BAKER/WOOLDRIDGE**

THAT the Regional Board approves submitting an application to the Vancouver Foundation Systems Change Test Grant Program, in collaboration with the Okanagan Collaborative Conservation Program and Okanagan Nation Alliance, for the Okanagan Lake Responsibility Planning Initiative for Water Source Protection.

CARRIED unanimously

**9. ENGINEERING SERVICES**

- 9.1 CleanBC Communities Fund Grant Application - Westside Wastewater Treatment Plant (*Stakeholder Vote - Weighted Majority - West Kelowna & Peachland - LGA 209*)

Staff report provided an overview to the second intake of the CleanBC Communities Fund for energy efficiency improvements for the WWTP.

**#153/20**      MILSOM/DEJONG

THAT the Regional Board approves submitting a grant funding application for 'Energy Efficiency Improvements at the Westside Regional Wastewater Treatment Plant through the ICIP – Green Infrastructure: Climate Change Mitigation Sub-Stream CleanBC Communities Fund;

AND FURTHER THAT the Board supports the project and commits to its share (up to \$80,000) of the project.

CARRIED unanimously

**10.      NEW BUSINESS**

10.1.    Asset Management Grant Applications (FCM and UBCM)  
*(Stakeholder Vote - Weighted Majority - West Kelowna & Peachland - LGA 209)*

Staff report dated September 29, 2020 outlined the asset management grant opportunities.

**#154/20**      FORTIN/DEJONG

THAT the Regional Board approves submitting a grant application to the Union of BC Municipalities' Asset Management Planning Program in the amount of \$15,000 for the Westside Regional Wastewater Treatment Plant Asset Management Plan Project.

CARRIED unanimously

**#155/20**      DEJONG/FORTIN

THAT the Regional Board approves submitting a grant application to the Federation of Canadian Municipalities' Municipal Asset Management Program for the Westside Regional Wastewater Treatment Plant Asset Management Plan Project.

BE IT THEREFORE RESOLVED THAT the Regional District of Central Okanagan commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the RDCO's asset management program:

- The development of an Asset Management Plan for the Westside Regional Wastewater Treatment Plant, which includes:
- An inventory and gap assessment,
- Condition, criticality, and risk assessments,

- 20-Year capital plan information development, and upon project completion
- A presentation to the Westside Wastewater Treatment Service Select Committee.

CARRIED unanimously

10.2 Rise and Report - Governance and Services Committee Meeting - October 8, 2020

Recycle BC Update

**#156/20**

SIEBEN/BAKER

THAT staff schedule a Board workshop to review the Regional District's current recycling program and possible alternative recycling options.

CARRIED unanimously

**11. DIRECTOR ITEMS**

- Chair Given noted that she has asked Vice-Chair Milsom to chair a standing committee to address the North Westside Governance request. The committee will include Directors Carson and Bartyik and a representative from the North Westside Communities Association. The committee's Terms of Reference will come to the Board for consideration.
- Director Carson appointed a new alternate director-Sean Simpson, for the Central Okanagan West Electoral Area.
- Due to the pandemic, the Union of BC Municipalities held their annual convention virtually last week.

**12. ADJOURN**

There being no further business the meeting was adjourned at 12:30 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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G. Given (Chair)

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Brian Reardon (Chief Administrative Officer)