

Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, October 26, 2020

Directors:

J. Baker (District of Lake Country)
M. Bartyik (Central Okanagan East Electoral Area)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
C. Fortin (District of Peachland) *(attended electronically)*
G. Given (City of Kelowna)
C. Hodge (City of Kelowna) *(attended electronically)*
S. Johnston (City of West Kelowna)
G. Milsom (City of West Kelowna) *(attended electronically)*
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)
L. Wooldridge (City of Kelowna) *(attended electronically)*
J. Coble (Westbank First Nation) *(attended electronically)*

Staff:

B. Reardon, Chief Administrative Officer
T. Cashin, Director of Community Services
D. Dudzik, Senior Planner
C. Griffiths, Director of Economic Development & Bylaw Services *(attended electronically)*
J. Foster, Director of Communications & Information Services
D. Komaïke, Director of Engineering Services
M. Kopp, Director of Parks Services
M. Rilkoff, Director of Financial Services *(attended electronically)*
M. Drouin, Manager-Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 7:00 p.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

Roll call was taken as some board members were in attendance electronically due to physically distancing for COVID-19 pandemic.

2. ADDITION OF LATE ITEMS

There were no late items for the agenda.

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#157/20 BARTYIK/BAKER

THAT the agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

- 4.1 Regional Board Meeting Minutes – October 8, 2020 *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#158/20 BAKER/HODGE

THAT the Regional Board meeting minutes of October, 2020 be adopted.

CARRIED Unanimously

5. CORRESPONDENCE

- 5.1. Okanagan Basin Water Board Meeting Highlights - October 7, 2020 *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#159/20 BARTYIK/BAKER

THAT the Okanagan Basin Water Board meeting highlights of October 7, 2020 be received for information.

CARRIED Unanimously

Director Basran arrived at 7:03 p.m.

- 5.2. Sterile Insect Release Board Meeting Highlights - October 2, 2020 *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#160/20 JOHNSTON/STACK

THAT the Sterile Insect Release Board meeting highlights of October 2, 2020 be received for information.

CARRIED Unanimously

- 5.3. UBCM - 2020 Community Excellence Award (Honourable Mention in the Excellence in Sustainability Category) - Regional Floodplain Management Plan *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

UBCM forwarded a video presentation announcing the honourable mention of the RDCO's Regional Floodplain Management Plan. The video was presented to the Board.

#161/20 BAKER/BARTYIK

THAT the October 2, 2020 letter and award from the Union of BC Municipalities confirming honourable mention in the Excellence in Sustainability category of the Community Excellence Awards for the RDCO's Regional Floodplain Management Plan be received.

CARRIED Unanimously

6. CORPORATE SERVICES

- 6.1. 2021 Board and Committee Schedule of Meetings (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#162/20 BAKER/STACK

THAT the 2021 Board, Regional Hospital District and Governance and Services Committee meeting schedule be approved.

CARRIED Unanimously

- 6.2. 3rd Quarter Video Highlights of Regional District Services (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Video highlights of RDCO services for the 3rd quarter was presented.

#163/20 BAKER/SIEBEN

THAT the 3rd quarter video highlights of Regional District services be received for information.

CARRIED Unanimously

7. FINANCIAL SERVICES

- 7.1. Purchase Commitments >\$100,000 during 3Q 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated October 19, 2020 presented the purchased commitments greater than \$100,000 during the third quarter.

#164/20 SIEBEN/STACK

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated October 19, 2020 on purchase commitments which exceeded \$100,000 made during the third quarter of 2020.

CARRIED Unanimously

8. COMMUNITY SERVICES

- 8.1. Joe Rich Rural Land Use Bylaw No. 1195 - First Reading, N. Dray (owner) to amend the land use designation for the subject property from SH-2 Small Holdings to SH-2s Small Holdings (Secondary Suite) - located at 1876 Huckleberry Road (RLUB-20-01) Central Okanagan East Electoral Area (*Custom Vote- Electoral Areas and Kelowna Fringe - Simple Majority*)

Staff report outlined the application to permit a secondary suite by re-designating the subject property to SH-2s Small Holdings 2 (Secondary Suite).

Director Bartyik excused himself due to a conflict of interest due to proximity of the property to his residence.

#165/20 STACK/CARSON

THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-23 for N. Dray located at 1876 Huckleberry Road be given first reading;

AND FURTHER THAT application RLUB-20-01 be scheduled for a Public Hearing.

CARRIED Unanimously

Director Bartyik returned to the meeting

- 8.2. Development Variance Permit, J. & J. Vander Ploeg (owner) to vary Zoning Bylaw 871 by allowing a reduction to the side setback and increase to the maximum height of a retaining wall. Located adjacent to 515 Mountain Drive, Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas - Simple Majority*)

Staff report outlined the application to allow an increase in the maximum height of an existing retaining wall, and to vary setbacks to accommodate the location of the retaining wall.

Staff reviewed the application and the agency referrals. 26 letters of support have been received and no letters of opposition.

The Chair invited anyone in the gallery who deems themselves affected by the variance to comment.

- John Vander Ploeg owner addressed the Board. There were no questions for him.

#166/20 CARSON/BARTYIK

THAT the Regional Board approve Development Variance Permit Application VP-20-04 for 515 Mountain Drive to vary the following provisions of Zoning Bylaw No. 871 based on the site plan dated October 1, 2020, by Maddox & Company Land Surveyors:

- Section 3.10.5 by allowing an increase in the maximum allowable height of a retaining wall from 2.5 m (8.2 ft.) to 3.5 m (11.5 ft.).
- Section 3.17.5 by allowing an accessory structure in the required front setback.
- Section 3.17.6 by allowing a reduction of the minimum side setback for an accessory structure from 1.0 m (3.3 ft.) to 0 m (0 ft.) to permit the siting of a retaining wall.
- Section 7.1.4 by allowing a reduction of the minimum front setback from 4.5 m (14.8 ft.) to 3.01 m (9.8 ft.) to permit the siting of a retaining wall.

CARRIED Unanimously

9. ENGINEERING SERVICES

- 9.1. RDCO East Trunk Development Cost Charge Bylaw No. 1463,
1st, 2nd and 3rd Readings (*Stakeholder Vote - Weighted, West Kelowna, Simple Majority - LGA 209*)

Staff report dated October 13, 2020 outlined the new DCC Bylaw for the East Trunk Sanitary Sewer System. Staff outlined the process for updating the bylaw.

#167/20 JOHNSTON/MILSOM

THAT Regional District of Central Okanagan East Trunk Sanitary Sewer Development Cost Charge Bylaw No. 1463, 2020 be given first, second and third readings and forwarded to the Inspector of Municipalities for approval.

CARRIED Unanimously

10. NEW BUSINESS

There was no new business.

11. DIRECTOR ITEMS

No board items for consideration

12. ADJOURN IN CAMERA

#168/20 BARTYIK/DEHART

THAT pursuant to Section 90 (g) of the Community Charter the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- litigation or potential litigation affecting the Regional District

CARRIED Unanimously

There being no further business the meeting was adjourned at 7:44 p.m.

CERTIFIED TO BE TRUE AND CORRECT

G. Given (Chair)

Brian Reardon (Chief Administrative Officer)