

Appendix A - Proposed New Budget Items for RDCO 2021 – 2025 Financial Plan

Department	Cost Centre	Name	Description	FTE Change	Operating \$ Increase	Capital \$ Addition
Parks	121	Ellison Comm. Ctr.	Operating:			
			▪			
			Capital:			
			▪ 2020 Projects Carried Forward \$22.5k & 2021 New Capital Projects \$50.8k Total \$73.3k			
			❖ Replacement Entrance Sign for Community Centre – in progress (2020 Carry Forward – CWF Funded)			\$22.5k
			❖ Exterior Painting (Siding, Soffits, Cornices, Rear Handrails) (Proposed new CWF)			\$50.8k
	123	Joe Rich Comm. Ctr	Operating:			
			▪ Increased contract services per 2019-2021 RDCO – JRRATS Operating Agmt (2021 \$24k)		\$.9k	
			Capital:			
			▪ 2020 Projects Carried Forward \$52.5k & 2021 New Capital Projects \$70k Total \$122.5			
			❖ Replacement Entrance Sign for Community Centre – in Progress - (2020 Carry Fwd – CWF Funded)			\$52.5k
			❖ Sign for Highway 33 & Goudie Road (JRRATS Financial Support Contribution – in Progress (2020 Carry Fwd)			
			❖ Exterior Painting (Siding, Soffits, Cornices, Handrails) - (Propsd new CWF)			\$70k
	142	Regional Parks	Operating:			
			Operating increase estimate \$41.6k:			
			▪ Reduction of revenue from sport field rentals at Reisweg Regional Park (anticipated 2021 COVID-19 related cancellations of organized soccer)		\$7.5k	
			▪ Reduction of revenue from fees associated with program delivery via the RDCO Parks Visitor Services team (anticipated 2021 COVID-19 related program modifications)		\$7.5k	
			▪ Increase to support additions of new regional park land & associated maintenance needs		\$16.8k	

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			<ul style="list-style-type: none"> ▪ Increase to support park building repairs & associated maintenance needs 		\$9.8k	
			<ul style="list-style-type: none"> ▪ Reduction in annual funding grant to Friends of Fintry 		\$-13.0k	
			<ul style="list-style-type: none"> ▪ Increase to support a new matching funding program grant for Friends of RDCO Regional Park NGO's 		\$13.0k	
			<ul style="list-style-type: none"> ▪ Proposed 2021 Regional Planning Projects totaling \$79.8k include: <ul style="list-style-type: none"> ❖ Goats Peak – Vessel Operating Restriction Regulation (VORR) for Swim Area \$1,000 ❖ External Consultant Support – Small Projects \$5,000 ❖ Official Regional Park Plan Update \$5,000 ❖ Regional Park use Metrics (Surveys/Counts) \$5,000 ❖ Kalamoir Regional Park Management Plan Update \$20,000 ❖ Kopje – Gibson House Heritage Plan \$5,000 ❖ AutoCAD Annual Subscription \$3,800 ❖ Rose Valley Regional Park Trail Plan \$20,000 ❖ Kopje Concept Plan \$15,000 		\$79.8k	
			Capital:			
			<ul style="list-style-type: none"> ▪ 2020 Project Carried Forward (or Additional Funding) \$2,296,903 & 2021 New Capital Projects \$2,177,045 Total \$4,473,948 			
			<ul style="list-style-type: none"> ❖ Vehicle Replacement (Unit 29570) (2020 Carry Forward) 			\$86k
			<ul style="list-style-type: none"> ❖ Land Purchase Acquisition (2020 Carry Forward) 			\$1.089m
			<ul style="list-style-type: none"> ❖ Kopje Security Contractor Residence – Repurpose for Program Storage (2020 Carry Forward Q1) 			\$152.3k

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			❖ Mission Creek Greenway Ph 3 Landslide Repairs (2020 Carry Forward Q1)			\$245.6k
			❖ Mission Creek – East Park Development (2020 Carry Forward Q1)			\$490.4k
			❖ Mission Creek Greenway - Phase 2 Boardwalk Maintenance (2020 Carry Forward Q1 cannot be complete until above emergency works are completed)			\$76.1k
			❖ Robert Lake Birding Viewing Platform (2020 Carry Forward)			\$40.6k
			❖ Goats Peak Habitat Restoration Project (2020 Carry Forward)			117k
			❖ Regional Parks Trails to Health			\$40.6k
			❖ Interpretation/Wayfinding Project (Various Parks)			\$30.5k
			❖ Garbage Can Upgrades to Bear Proof			\$10.2k
			❖ Entrance Gateway (Mission Creek, Johns Family, Hardy Falls, Rose Valley, Mill Creek, etc.)			\$91.3k
			❖ Park Bench Donation Program			\$5k
			❖ Trail Counters			\$10.2k
			❖ Replace Unit #29770 (Ford Tractor)			\$30k
			❖ Truck Accessories (Equipment boxes for Units 613,6067,614,612)			\$10.2k
			❖ Vehicle Replacement (unit 29608)			\$36k
			❖ Vehicle Replacement (unit 29610)			\$36k
			❖ Asset Management Software			\$35k
			❖ Antlers Beach Washroom Removal & Replacement			\$30.4k
			❖ Bertram Creek Security Contractors Residence Demolition & Site Remediation			\$35.5k
			❖ Bertram Creek Amphitheatre Major Maintenance			\$38.6k
			❖ Upper Glen Canyon Trail Project Phase 1			\$111.6k

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			❖ Kalamoir Benedict Road Boardwalk Major Maintenance			\$76.1k
			❖ Kaloya Picnic Shelter Replacement			\$86.3k
			❖ Emergency Works (not DFA/EMBC eligible) Streambank Erosion Repairs upstream Cedars Bridge (new request Q1 Spend)			\$253.8k
			❖ Mission Creek – EECO Exterior & Walkway Major Maintenance			\$157.3k
			❖ Mission Creek – Turtle Pond Bridge Replacement			\$15.2k
			❖ Raymer Bay – Irrigation Improvements			\$5k
			❖ Scenic Canyon Cabin Disposal			\$35.5k
			❖ Traders Cove Park Washrooms/Irrigation			\$50.8k
			❖ Woodhaven Nature Conservancy – Detailed Design Phase 1			\$30.5k
			❖ Gellatly Nut Farm Heritage House Restoration (based on 2020 foundation assessment)			\$103.0k
			❖ Black Mountain / sntsk'il'ntən Regional Park - ICIP 3 YEAR Grant Project (\$325k 2020 CARRY OVER & \$487.5k. NEW IN 2021 – 75% Expenses Offset by ICIP Grant Revenue of \$610k)			\$812.5k
	143	Westside Parks	Operating:			
			▪			
			Capital			
			▪ 2020 Carried Forward \$79.9k & 2021 New Capital Projects \$46.5k Total \$126.4k			
			❖ Community Trail to Traders Cove Regional Park (2020 Carry Forward – CWF Funded)			\$30.4k
			❖ Fintry Access #2 Comfort Station (In-progress - 2020 Carry Forward – CWF Funded)			\$18.3k

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			❖ Star Park Trail (2020 Carry Forward – CWF Funded)			\$31.2k
			❖ Killiney Beach Community Park Bank Protection Reinforcement (Proposed New CWF)			\$15.3k
			❖ Star Park Trail (Proposed New CWF)			\$31.2k
	144	Eastside Parks	Operating:			
			▪			
			Capital:			
			▪ 2020 Carry Forward Total \$21.6k New Capital Projects \$25.4k Total \$47k			
			❖ Post Fire Trail Rep. (Philpott Trail) \$30.5k (2020 Carry Forward to Q1, 2021)			21.6k
			❖ Three Forks Trail Improvements (Proposed New CWF)			25.4k
EDC and Bylaw Services	120	Economic Development Commission	Operating:			
			▪ Decreased portion of Director's FTE with EDC, spending more time managing the Dog Control Function (no change in 046 FTE's as casual FTE was decreased to offset Director's time.)	-0.30		
Engineering Services	004	Engineering	Operating:			
			▪ Addition of the Engineering Energy Specialist, Grant to offset \$100k from Fortis. This position was budgeted under 002 as .5 FTE in 2020, therefore overall increase to the RDCO .5 FTE for 2021 Funded by Fortis BC (year 1&2 up to 100% to \$100k, Year 3 & 4 80% up to \$80k New Position – 1.00 FTE Engineering Manager.	0.50		

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	047	Mosquito Control	Operating			
			<ul style="list-style-type: none"> ▪ Increased contract services with the expansion of the function into WFN & CWK. 		\$3k	
	091	Effluent Disposal	Capital:			
			<ul style="list-style-type: none"> ▪ Centrifuge Repair – 2021 budget increased from \$30k to \$50k 			\$20k
			<ul style="list-style-type: none"> ▪ Addition of \$90k for Facility Study as per DLC 			\$90k
	199	Vehicle Operations	Operating:			
			<ul style="list-style-type: none"> ▪ Increase the Mechanic to 1.0 FTE (0.4 FTE increase) due to growth of the fleet 	0.40		
			Capital:			
			<ul style="list-style-type: none"> ▪ Replacement of Shop compressor 			\$13k
			<ul style="list-style-type: none"> ▪ Mechanic truck Repl. - Q1 Carry Forward 			\$44.6k
	092	Westside Transfer Station	Capital:			
			<ul style="list-style-type: none"> ▪ Paving 2022 			51k
			<ul style="list-style-type: none"> ▪ Scale house replacement/repair – 2025 			78k
	093	Westside Landfill	Operating:			
			<ul style="list-style-type: none"> ▪ Landfill closure monitoring continues. ▪ Administration is working to amended landfill closure plan to reflect: <ul style="list-style-type: none"> ○ date when the landfill ceased to operate (2010) vs (2018); & ○ Reduction in number of monitoring wells required. 			
	094	Solid Waste Management	Operating:			
			<ul style="list-style-type: none"> ▪ Included Asset Management for Collection Carts 	0.200		
			<ul style="list-style-type: none"> ▪ Double up on students for 2021 to increase contamination reduction within recycling. (Cancellation of Repair Café & Truck Sale in 2021 due to ongoing Pandemic will provide funds for students) 	0.480		

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			<ul style="list-style-type: none"> ▪ RDCO proposes to expand program, & expects to increase the quantity of Composters, Greencones, & Rainbarrels sold to public. COVID restrictions have increased distribution costs & are reflected in the 2020 actuals, continuing into 2021. 		\$5k	
			<ul style="list-style-type: none"> ▪ Support enhanced commercial education & contamination reduction programming. 		\$50.0k	
	095	Solid Waste Collection	Operating:			
			<ul style="list-style-type: none"> ▪ Improve Transfer Station Services & expand operating hours to Saturdays (4 hours) 		40k	
			Capital:			
			<ul style="list-style-type: none"> ▪ Increased cart purchases to ensure inventory is sufficient to maintain deliveries. Increased demand during pandemic & aging cart assets. 			\$30k
			<ul style="list-style-type: none"> ▪ Improve Transfer Station sites, to better align with feedback from users. 			\$200k
	301	Killiney Beach Water System	Operating:			
			<ul style="list-style-type: none"> ▪ Equipment Repairs & Maintenance increase Lake intake pump #2 rebuild & clean lake intake 		\$22.5k	
			Capital:			
			<ul style="list-style-type: none"> ▪ \$50k Community Water Treatment Study & Preliminary Design Study 2021 			\$50k
			<ul style="list-style-type: none"> ▪ \$3.5M Distribution System originally planned for 2022 (5 year plan) pushed to 2023 while undertaking study. 			\$3.5M
			<ul style="list-style-type: none"> ▪ \$420k originally planned for 2020 (5 year plan) pushed to 2022 while undertaking study 			\$420k
	303	Falcon Ridge Water System	Capital:			
			<ul style="list-style-type: none"> ▪ New Connections as part of Falcon Ridge expansion for properties joining the system scheduled for 2021. Budget Amendment Sept 2020 \$178k, + \$15.9 c/f from 2020 + \$31.1k 			\$225k

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			<ul style="list-style-type: none"> Performance Correction to operation of WTP. Cost shared with Engineering/Contractor/RDCO 			\$65k
			<ul style="list-style-type: none"> Study/redesign River Training at Falcon Ridge intake – contingent on 100% Grant funding 			\$150k
	306	Trepanier Bench Water System	Capital:			
			<ul style="list-style-type: none"> Pressure tanks (3) failing. 10 year life exceeded 			\$4.5k
	307	Westshore Water System	Capital:			
			<ul style="list-style-type: none"> Community Water Treatment Study & Preliminary Design Study for 2021 			\$53k
			<ul style="list-style-type: none"> Distribution System \$125k C/F + \$75k for 2021 			\$200k
			<ul style="list-style-type: none"> UV Disinfection System planned for 2022 now pushed to 2023 while undertaking study. 			\$3.7M
			<ul style="list-style-type: none"> Intake Replacement. New intake at deeper location, subject to water quality study. 			\$420k
	019	Fire Prevention	Operating:			
			<ul style="list-style-type: none"> Admin assistance – Shared between functions. 	0.10		
			Capital:			
			<ul style="list-style-type: none"> Replacement of Fire Services truck (2022) 			\$16k
	021	Ellison Fire	Operating:			
			<ul style="list-style-type: none"> Admin assistance – Shared between functions. 	0.025		
			Capital:			
			<ul style="list-style-type: none"> Replacement of turn out gear, SCBA, Radios & Pagers, as per replacement schedule. 			\$20k
			<ul style="list-style-type: none"> Headset Replacement 			\$12k
			<ul style="list-style-type: none"> Replacement of Fire Services truck (2022) 			\$16k
	022	Joe Rich Fire	Operating:			
			<ul style="list-style-type: none"> Admin assistance – Shared between functions 	0.025		
			<ul style="list-style-type: none"> Decrease in Fire Fighter wages 			\$-19k

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			Capital:			
			▪ Replacement of turn out gear, SCBA, Radios & Pagers, as per replacement schedule.			\$36k
			▪ Additional iPads/IPhones			\$7k
			▪ Firehall renovations			\$23k
			▪ Replacement of Fire Services truck (2022)			\$16k
	023	NW Side Fire	Operating:			
			▪ Admin assistance – Shared between functions	0.025		
			▪ Increase in training & education		\$10k	
			▪ Decrease in legal fees		-\$45k	
			Capital:			
			▪ Replacement of turn out gear, SCBA, Radios & Pagers, as per replacement schedule.			\$36k
			▪ Replacement of SCBA compressor & cylinders			\$90k
			▪ Firehall renovations			\$8k
			▪ Replacement of Fire Services truck (2022)			\$16k
	024	Wilson Landing Fire	Operating:			
			▪ Admin assistance – Shared between functions	0.025		
			Capital:			
			▪ Replacement of SCBA Compressor & Cylinders			\$90k
			▪ Firehall renovations			\$5k
			▪ Replacement of turn out gear, radios & pagers, as per replacement schedule			\$39k
			▪ Replacement of Fire Services truck (2022)			\$16k
	030-190	Regional Rescue	Operating:			
			▪ Admin assistance – Shared between functions	0.03		
			▪ Decrease in radio system maintenance)		\$-14k	
			▪ Increase in radio repeater site maintenance		\$14k	
			▪ Decrease in contract services		\$-25k	
	030-191	Radio Dispatch	Operating:			
			▪ Admin assistance – Shared between functions	0.10		

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			Capital:			
	030-192	Emerg. Operations	Operating:			
			▪ Admin assistance – Shared between functions.	0.07		
			Capital:			
			▪ Equipment replacement & upgrades			\$177k
			▪ Computer equipment replacement			\$8k
			▪ EOC Upgrades			\$14k
			▪ Auto extraction equipment replacement			\$59k
			▪ Replacement of Fire Services Truck			\$16k

	401	Westside Sewer System & Treatment Plant	Operating:			
			Additional Biosolids disposal/treatment location have provided a reduction in cost. Budgeted expenses for biosolids management have increased by \$35k, while hauling expenses have decreased by \$130k, resulting in a net expense reduction of \$95k		-\$95k	
			Capital:			
			2021 New Capital Project \$ Estimate not yet available.			
			▪ Applied for \$220k Grant to offset cost of Blowers (Grant not yet approved)			
			▪ Blower replacement – reduced in scope from \$1M to \$300k Carry Forward			\$300k
			▪ Painting & New Roof WWTP			232k
			▪ TWAS Expansion – completion Q1 Carry Forward			\$500k
			▪ Security System – increased budget from \$10k to \$50k (Carry Forward \$10k)			\$50k
			▪ Vehicles ordered in 2020, should arrive Q1 2021 Carry Forward			\$183k
			▪ HVAC Replacement WWTP			\$265k

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	001	Regional Board	Capital:			
			<ul style="list-style-type: none"> Board approved funds in 2020 & 2021 (\$36k each year) to replace website. Work is underway. New site expected to be complete in Q3 2021. 			\$72k
Corp Services	002	Corporate Services	Operating:			
			<ul style="list-style-type: none"> Records Management Advisor – .50 FTE in 2020 & increase by .5 to 1 FTE in 2021. 	.50		
			<ul style="list-style-type: none"> Increase Facility P/T Custodian from .6 FTE to 1 FTE, required to meet WorkSafe COVID Cleaning Standards 	.40		
			Capital:			
			<ul style="list-style-type: none"> Building Renovations Carry forward 			\$183k
	005	Human Resources	Operating:			
			<ul style="list-style-type: none"> Reorganization of the HR Department resulted in increase personnel from 2.65FTE to 3.0 FTE 	.35		
	006	Info Services	Operating:			
			<ul style="list-style-type: none"> Increase in time spent in department by Director 	.24		
			<ul style="list-style-type: none"> Change in Microsoft licensing from \$50k to \$72k annually starting in 2021 as we transition to new fee structure. In 2021 will complete the move to Office 365 under new licensing which also gives access to Microsoft Teams. Teams is especially useful for digital collaboration & virtual meetings required during the pandemic. 		\$72k	
			Capital:			
			<ul style="list-style-type: none"> Capital of \$204k moved from 2023 to 2022. Server & storage systems along with the Microsoft server & VM Ware Licenses were renewed in 2018. Included warranty & licensing through to 2022 (four years). Initially anticipated that this could be deferred to 2023 but if replacement is extended, we will be required to add one-year interim licensing & warranty. Estimate for interim licensing is \$45k which makes it not feasible to wait the additional year. 			\$204.k