

Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, November 23, 2020

Directors:

J. Baker (District of Lake Country)
M. Bartyik (Central Okanagan East Electoral Area)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
C. Fortin (District of Peachland) *(attended electronically)*
G. Given (City of Kelowna)
C. Hodge (City of Kelowna) *(attended electronically)*
S. Johnston (City of West Kelowna) *(attended electronically)*
G. Milsom (City of West Kelowna) *(attended electronically)*
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna) *(via electronic attendance)*
L. Wooldridge (City of Kelowna) *(attended electronically)*
J. Coble (Westbank First Nation) *(attended electronically)*

Staff:

B. Reardon, Chief Administrative Officer
T. Cashin, Director of Community Services
D. Dudzik, Senior Planner
J. Foster, Director of Communications & Information Services
D. Komaike, Director of Engineering Services
M. Kopp, Director of Parks Services *(attended electronically)*
M. Rilkoﬀ, Director of Financial Services *(attended electronically)*
M. Drouin, Manager-Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 7:12 p.m.

The meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

Roll call was taken as some board members were in attendance electronically due to physically distancing for COVID-19 pandemic.

2. ADDITION OF LATE ITEMS

There were no late items for the agenda.

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#179/20 BAKER/DEHART

THAT the agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

- 4.1 Statutory Inaugural Board Meeting - November 12, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#180/20 BAKER/SIEBEN

THAT the Regional Board's Statutory Inaugural meeting minutes of November 12, 2020 be adopted.

CARRIED Unanimously

- 4.2 Regional Board Meeting Minutes - November 12, 2020 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#181/20 BAKER/DEHART

THAT the Regional Board meeting minutes of November 12, 2020 be adopted.

CARRIED Unanimously

5. DELEGATION

- 5.1 Regional Transportation Plan - Final Update, Rafael Villarreal, Manager-Integrated Transportation Department, City of Kelowna
Mariah VanZerr Project Manager; Cameron Noonan, Transportation Planner, and Stephen Power, Lead Consultant, Regional Transportation Plan, HDR (presenting virtually)

Regional Transportation staff provided an update on the activities and the regional transportation plan work areas including the results of the 2018 Okanagan Travel Survey, the 2020 draft regional transportation plan engagement process, the final Transportation Plan and its supporting plans: Regional Bicycling and Trails Master Plan and the Regional Disruptive Mobility Strategy.

Question and answer session followed.

#182/20 **BAKER/SIEBEN**

THAT the Regional Board receives for information, the final version of the Regional Transportation Plan and its supporting plans: the Regional Bicycling and Trails Master Plan and the Regional Disruptive Mobility Strategy.

CARRIED Unanimously

6. CORRESPONDENCE

- 6.1. Okanagan Basin Water Board Meeting Highlights - November 6, 2020
(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#183/20 **BAKER/BARTYIK**

THAT the Okanagan Basin Water Board meeting highlights of November 6, 2020 be received for information.

CARRIED Unanimously

7. CORPORATE SERVICES

- 7.1. Sterile Insect Release Program - Request for Resolution - Apportioning Annual Value Tax, Melissa Tesche, SIR General Manager *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Melissa Tesche provided an update on the apportioning annual value tax decision and governance by the SIR Board and next steps. The four regional districts are being asked to approve a resolution of support.

Question and answer session followed.

#184/20 **SIEBEN/BAKER**

THAT the Regional Board supports apportioning the annual value tax burden of the SIR Program among participating Regional Districts using a hybrid formula that determines each Regional District's annual value tax requisition on:

- the Regional District's proportion of the previous year's converted assessment base (land and improvements) for the Program's service area as a whole, weighted at 75%
- the Regional District's proportion of the previous year's total taxable acreage for the Program's service area as a whole, weighted at 25%

AND THAT the Regional Board supports phasing-in the new apportionment approach over a four-year period;

AND FURTHER THAT the Regional Board supports a request from the four participating Regional Districts to the Ministry of Municipal Affairs and Housing for an Order in Council to implement the new apportionment approach and phase in provision.

CARRIED Unanimously

8. COMMUNITY SERVICES

Director Bartyik declared a conflict of interest due to being a neighbour to the property and left the meeting at 8:15 p.m.

- 8.1. Development Variance Permit VP 20-05 - N. Dray (owner), to vary Joe Rich Rural Land Use Bylaw No. 1195 by allowing a reduction to the side setback to allow an accessory structure Located at 1876 Huckleberry Road. (VP-20-05) Central Okanagan East Electoral Area Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area - Simple Majority*)

Staff report outlined the variance permit request. Staff reviewed the application.

One letter of support and one letter of opposition was received.

- M. Nicholls in support
- J. Trevor opposed – no objection to the building but does not want it to be used for livestock as it has a negative impact on the enjoyment of their home.

There were no agency concerns with the permit.

Chair Given asked if there was anyone in the gallery who deemed their property affected by the variance.

- The applicant (N. Dray) addressed the Board. Understood incorrectly that there was no need for a permit when the barn was built. Willing to bring it into compliance.
- There were no further comments.

#185/20 CARSON/DEHART

THAT the Regional Board approve Development Variance Permit Application VP-20-05 for N. Dray (owner), located at 1876 Huckleberry Road to vary Section 2, Part 5.7.6 of Joe Rich Rural Land Use Bylaw No. 1195 by allowing a reduction of the minimum side yard setback from 6.0 m (19.7 ft.) to 1.58 m (5.18 ft.) to permit an existing accessory building based on the Surveyor's Certificate dated June 28, 2019, by AllTerra Land Surveying Ltd.

CARRIED Unanimously

Director Bartyik returned to the meeting at 8:25 p.m.

- 8.2. Development Variance Permit VP-19-08 - Sunset Two Properties Ltd (owner) c/o G. Bird (agent) to vary Zoning Bylaw No. 871 by allowing an increase in the maximum height of one constructed retaining wall. Located within the Sunset Ranch development adjacent to Pine Valley Drive. (VP-19-08) Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area - Simple Majority*)

Staff report outlined the variance permit request. Staff reviewed the application.

To date no letters of support or opposition were received.

Chair Given asked if there was anyone in the gallery who deemed their property affected by the variance.

- There were no comments

#186/20 BARTYIK/CARSON

THAT Development Variance Permit Application VP-19-08, located on Pine Valley Drive and on Common Property Strata Plan KAS3573 for Sunset Two Properties Ltd., to vary Part 3, Subsection 3.10.5 of Zoning Bylaw No. 871 be approved based on the drawings prepared by Tetra Tech dated July 31, 2019 to bring the existing retaining wall into conformity by:

- Allowing an increase of the maximum retaining wall height from 2.5 m (8.2 ft.) to 4.9 m (16.07 ft.).

CARRIED Unanimously

Director Bartyik declared a conflict of interest due to being a neighbour to the property and left the meeting.

- 8.3. Joe Rich Rural Land Use Bylaw No. 1195 – **2nd and 3rd Readings and Adoption**, (*Custom Vote - Electoral Areas and Kelowna Fringe Area - Simple Majority*)

#187/20 CARSON/SIEBEN

THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-23 for N. Dray (owner) located at 1876 Huckleberry Road be given second and third readings;

AND FURTHER THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-23 be adopted.

CARRIED Unanimously

Director Bartyik returned to the meeting at 8:33 p.m.

9. FINANCIAL SERVICES

- 9.1. Major Items and Changes to 2021 Budget from the 5-year Financial Plan (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated November 16, 2020 provided a preview of proposed new items for addition to the 2021-2025 Financial Plan.

Staff reviewed considerations in development of the Plan: aiming for little to no increase to the average homeowner; increases must be justified; impact of COVID-19; balance and build reserves for sustainable infrastructure replacement and asset management. Operating and capital item changes of note were highlighted.

Question and answer period followed.

#188/20 BAKER/HODGE

THAT the Board receive the 2021-2025 Financial Plan Preliminary Items Report for information.

CARRIED Unanimously

10. NEW BUSINESS

There was no new business.

11. DIRECTOR ITEMS

- Okanagan Regional Library – Director Carson noted that the Board has decided on a .75% increase for 2021 recognizing the challenges faced with the pandemic. Board Chair Karla Kozakevich leaves the Board, as per legislation has served a maximum of 8-year term on the Board. The Board will elect a Chair at the next meeting. A 2% increase for the CUPE contract was approved.

12. ADJOURN

There being no further business the meeting was adjourned at 8:50 p.m.

CERTIFIED TO BE TRUE AND CORRECT

G. Given (Chair)

Brian Reardon (Chief Administrative Officer)