



# Regional Board Report

**TO:** Regional Board

**FROM:** Marilyn Rilkoff  
Director of Financial Services

**DATE:** December 2, 2020

**SUBJECT:** RDCO 2020 – 2024 Financial Plan Amendment Bylaw No. 1470, 2020

**Voting Entitlement:** All Directors – Weighted Vote – Majority – LGA 210

---

**Purpose:** To amend the RDCO 2020 – 2024 Financial Plan Bylaw No. 1449, 2020 (copies of the current budget pages are attached to the report).

## Executive Summary:

Proposed amendments to fourteen (14) cost centres have been made as detailed in this report. The major amendment highlights are:

- **121 – Ellison Heritage Community Centre** – \$10k for signage and use of Community Works Funds (CWF).
- **123 – Joe Rich Community Hall** – \$51k for signage - \$10k use of \$10k CWF and \$41k from JRRATS donation.
- **142 – Regional Parks** - \$253.8k for bank erosion repairs to protect Cedars Bridge, and \$8k for Picnic shelters geotechnical work.
- **091 – Effluent / Water Disposal** - \$20k for 2021 centrifuge work extra costs.
- **301 – Killiney Beach Water System** – Reduce UV Disinfection system study and preliminary design from \$106k to \$51.5k.
- **303 – Falcon Ridge Water System** – \$10k for Well Pump Spare replacement. Reduce asset maintenance fee transfer to reserves accordingly. Move \$15.9k capital from 2020 to 2021. Add \$31.1k for additional costs. Add \$50k for Property Owner contributions.
- **306 – Trepanier Water System** - \$3.75k Pressure Tank Replacement.
- **307 – Westshore Water System** - Reduce UV Disinfection system study and preliminary design from \$106k to \$51.5k.
- **401 – Westside Sewer System:** Wastewater Treatment Plant – Increase HVAC project by \$40k.
- **470 – RDCO Lift Stations/Collector Systems** – Increase capital \$23k for Engineering & Design.
- **094 – SWM: Waste Reduction & Recycling** -- \$400k for group cart purchase.
- **041 – Victims Services** - \$4.5k for provincial COVID grant. Purchasing laptops and supplies.
- **005 – Humn Resources** - \$2.5k capital laptop purchase.
- **006 – Information Systems** - \$30k in 2020 for laptops and \$20k in 2021 for laptops due to working from home during pandemic.

**RECOMMENDATION #1:**

**THAT** Regional District of Central Okanagan 2020 – 2024 Financial Plan Amendment Bylaw No. 1470, 2020 be given first, second and third readings and adopted.

**RECOMMENDATION #2**

**THAT** the Regional Board approves the use of \$20,000 of Gas Tax – Community Works Funds to complete the proposed Central Okanagan East Projects as reflected in the RDCO 2020-2024 Financial Plan Amendment Bylaw No. 1470, 2020.

Respectfully Submitted:



Marilyn Rilkoff  
Director of Financial Services

Approved for Board's Consideration



Brian Reardon, CAO

---

**Implications of Recommendation:**

Strategic Plan:	Contribute to Sustainable Communities through: <ul style="list-style-type: none"><li>• Financial Sustainability through Assets and Service Provision</li><li>• Nurturing Responsible Growth and Development</li></ul> Protect and Promote our Environment
Financial:	Budget amendments as noted in bylaw amendment
Legal/Statutory Authority:	Regional District of Central Okanagan 2020 – 2024 Financial Plan Bylaw 1449, 2020 Regional District of Central Okanagan 2020 – 2024 Financial Plan Amending Bylaw 1460, 2020 Regional District of Central Okanagan 2020 – 2024 Financial Plan Amending Bylaw 1461, 2020

---

**Background:**

The following amendments to the 2020-2024 Financial Plan are proposed for the Year 2020 unless otherwise noted:

**121 – Ellison Heritage Community Centre (Page 10):** Capital: Increase budget for signage by \$10.25k to \$32.75k for electrical supply. Requesting Board approval for use of additional \$10k of Community Works Funds, with the remainder to come from reserves.

**123 – Joe Rich Community Hall (Page 11):** Capital: Increase budget for signage by \$10.25k to \$32.75k for electrical supply. Requesting Board approval for use of additional \$10k of Community Works Funds, with the remainder to come from reserves. Add \$41.2k for Goudie Road Electronic Sign funded by JRRATS donation.

**142 – Regional Parks (Pages 13-14):** Operating: Add \$253.8k to repairs & maintenance for 2020 spring freshet erosion of bank upstream of Cedars Bridge on Mission Creek Greenway. Damage is not eligible for EMBC or DFA funding. Repairs required prior to 2021 Freshet to protect bridge asset. Reduce transfer to reserves in 2020, but resume the transfer of the equivalent of the reduction in 2021. Add \$4k to Traders' Cove Picnic Shelter and \$4.1k for Raymer Bay Picnic Shelter for geotechnical work. Funded by reserves.

**091 – Effluent / Water Disposal (Page 30):** 2021 Capital: Add \$20k. Centrifuge work started in 2020. Lake Country invoicing in 2021 Q1 for upgrades based on revised costs.

**301 – Killiney Beach Water System (Page 32):** Capital: Reduce UV Disinfection System study and preliminary design from \$106k to \$51.5k.

**303 – Falcon Ridge Water System (Page 33):** Operating: Add \$10k for Well Pump Spare replacement. Reduce asset maintenance fee transfer to reserves accordingly. Capital: Move \$15.9k to 2021 and add \$31.1k for additional costs. In 2020 add Financing/Parcel Tax or Property Owner Contributions of \$50k (Total now \$228k). If Parcel Taxing, an Establishment Bylaw, alternative approval process, borrowing, and other bylaws must be arranged before work can proceed, or property owner financing must be received. Funding approach for this project is yet to be determined.

**306 – Trepanier Water System (Page 35):** Capital: Add \$3.75k for Pressure Tank Replacement. Funded from Reserves.

**307 – Westshore Water System (Page 36):** Capital: Reduce UV Disinfection System study and preliminary design from \$106k to \$51.5k.

**401 – Westside Sewer System: Wastewater Treatment Plant (Page 38):** Capital: Increase HVAC project by \$40k to \$163k. Funded by reserves.

**470 – Westside Sewer System: RDCO Lift Stations/Collector Systems (Page 39):** Capital: Increase of \$23k for Engineering and Design. Funded by reserves.

**094 – SWM: Waste Reduction & Recycling Program (Page 46):** 2021 Operating: add \$400k for regional group cart purchase (costs invoiced to partners), combined with 2020 purchase to obtain free shipping charges as negotiated.

**041 – Victims Services (Page 67):** Operating: Add \$4.5k for one time COVID 19 provincial grant for Victims Services & Violence Against Women Support Fund. Purchasing supplies and transferring \$3.7k to capital to purchase laptop computers.

**005 – Human Resources (Page 77):** Operating: Reduce Travel and Training by \$2.5k and transfer to capital for Laptop Computer Purchase.

**006 -- Information Systems (Page 78):** Capital: Add \$30k as contingency for additional laptops for working from home re: Pandemic. Increase 2021 amount in Financial Plan from \$55k to \$75k to switch from desk tops to laptops for cost difference. Propose use of Restart Fund Grant.

**Financial Considerations:**

Budget amendments as noted above.

**Alternative Recommendation:**

The Board could choose to approve only portions of the bylaw amendment and staff would amend accordingly.

***Considerations not applicable to this report:***

- General
- Organizational
- Policy
- Organizational Issues
- External Implications

**Attachment(s):**

- RDCO 2020-2024 Financial Plan Amendment Bylaw No. 1470
- Current Budget Bylaw Pages