

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, BC on Thursday, November 12, 2020

Directors:

- J. Baker (District of Lake Country)
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- M. DeHart (City of Kelowna)
- C. Fortin (District of Peachland) (*attended electronically*)
- G. Given (City of Kelowna)
- C. Hodge (City of Kelowna) (*attended electronically*)
- S. Johnston (City of West Kelowna) (*attended electronically*)
- G. Milsom (City of West Kelowna)
- B. Sieben (City of Kelowna)
- L. Stack (City of Kelowna) (*attended electronically*)
- L. Wooldridge (City of Kelowna) (*attended electronically*)
- J. Coble (Westbank First Nation) (*attended electronically*)

Staff:

- B. Reardon, Chief Administrative Officer
- T. Cashin, Director of Community Services
- D. Dudzik, Senior Planner
- J. Foster, Director of Communication & Information Services
- C. Griffiths, Director of Economic Development (*attended electronically*)
- D. Komaike, Director of Engineering Services
- M. Kopp, Director of Parks Services (*attended electronically*)
- M. Rilkoﬀ, Director of Financial Services (*attended electronically*)
- M. Drouin, Manager-Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 8:30 a.m. and acknowledged the meeting is being held on the traditional territory of the syilx/Okanagan peoples.

Roll call was taken as some directors attended electronically.

2. ADDITION OF LATE ITEMS

There are no late items for the agenda

3. ADOPTION OF THE AGENDA

#GS44/20

BAKER/MILSOM

THAT the agenda be adopted.

CARRIED unanimously

4. ADOPTION OF MINUTES

4.1 Governance & Services Committee Meeting Minutes – October 8, 2020

#GS45/20

BAKER/DEHART

THAT the Governance & Services Committee meeting minutes of October 8, 2020 be adopted.

CARRIED unanimously

5. DELEGATIONS

5.1. Regional Emergency Plan Update – Sandra Follack, Regional Emergency Plan Coordinator (Deputy Fire Chief-City of Kelowna)

Brian Reardon introduced the update of the Regional Emergency Plan outlining the amended Emergency Preparedness Service Establishment Bylaw No. 1443 adopted in January 2020 and the Emergency Management Program Bylaw No. 1444 adopted in July 2019

Sandra Follack introduced the Plan's complete rewrite to reflect current practices and operating protocols.

The Emergency Program is a regional program funded through the Regional District and administered by the Kelowna Fire Department. It supports all communities within the region and coordinates with Emergency Management BC.

Four pillars of emergency management by the Province is followed:

- Mitigation
- Preparedness
- Response
- Recovery

The update of the Plan is required by the Emergency Program Act. It was previously 15 years old. A review of what the Plan includes was highlighted.

- EOC Locations and Facilities
 - o main Kelowna Firehall, 2nd location is the Kelowna Airport
- Who is responsible for the Plan
- The organization chart was highlighted
- Lessons learned have been included in the Plan. Since 2005 several wild fires have occurred as well as recent floods. The program continues to evolve and improve.
- The program continues to evolve and improve and matches current provincial guidelines, including financial compensation.

Question and answer period followed.

#GS46/20

BAKER/BARTYIK

THAT the update on the Regional Emergency Plan provided by Sandra Follack, City of Kelowna Deputy Fire Chief be received for information.

CARRIED unanimously

6. COMMUNITY SERVICES

6.1 Regional Growth Strategy Five-Year Review

Staff report provided the Committee with an overview of the consultation process for the consideration of a 5-Year review of the Regional Growth Strategy.

The *Local Government Act* requires that at least once every 5 years a regional district consider whether the RGS should be reviewed for possible amendments and provide an opportunity for input on whether it should be reviewed.

The RGS was adopted by the Regional Board in 2014 and a 5-Year action plan was endorsed in 2017. What an RGS is was highlighted.

RGS Priority Projects Plan was outlined including the nine projects supporting various RGS policies and issue areas.

- Regional Flood Management Plan: Phases 2 and 3
- Regional Planning Lab
- Regional Housing Needs Assessment
- Regional Growth Strategy Monitoring Program
- Regional Citizen Survey
- Regional Housing Strategy
- Regional Growth Strategy 5-Year Review
- Regional Agricultural Strategy
- Regional Employment Lands Inventory

A consultation plan will occur in the 4th quarter of 2020 and the 1st quarter of 2021. Opportunity for public input includes: Public, affected local governments, First Nations, provincial ministries and agencies, other levels of government and stakeholder groups.

Question and answer period followed.

#GS47/20

MILSOM/SIEBEN

THAT the Governance and Services Committee receive for information the November 12, 2020 Regional Growth Strategy 5-Year Review report from the Director of Community Services;

AND FURTHER THAT the Governance and Services Committee recommends the Regional Board endorse the Regional Growth Strategy 5-Year Review Consultation Plan.

CARRIED unanimously

7. **NEW BUSINESS**

No new business

8. **ADJOURN**

There being no further business the meeting was adjourned at 9:15 a.m.

CERTIFIED TO BE TRUE AND CORRECT

G. Given (Chair)

B. Reardon (Chief Administrative Officer)