

Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, March 29, 2021

Directors:

- J. Baker (District of Lake Country)
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- M. DeHart (City of Kelowna)
- C. Fortin (District of Peachland) *(attended electronically)*
- G. Given (City of Kelowna)
- C. Hodge (City of Kelowna) *(attended electronically)*
- S. Johnston (City of West Kelowna) *(attended electronically)*
- G. Milsom (City of West Kelowna) *(attended electronically)*
- B. Sieben (City of Kelowna) *(attended electronically)*
- L. Stack (City of Kelowna) *(attended electronically)*
- L. Wooldridge (City of Kelowna) *(attended electronically)*

Staff:

- B. Reardon, Chief Administrative Officer
- T. Cashin, Director of Community Services
- J. Foster, Director of Communications & Information Services
- C. Griffiths, Director of Economic Development/Bylaw *(attended electronically)*
- D. Komaika, Director of Engineering Services
- M. Kopp, Director of Parks Services *(attended electronically)*
- M. Rilkoff, Director of Financial Services *(attended electronically)*
- M. Drouin, Manager-Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 7:16 p.m.

It was acknowledged that the meeting is being held on the traditional territory of the syilx/Okanagan Peoples.

In accordance with the most recent Provincial Health Officer Order regarding gatherings and events, the public is currently not permitted to attend Board meetings in-person.

2. ADDITION OF LATE ITEMS

There were no late items for the agenda.

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#61/21 BARTYIK/HODGE

THAT the agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

- 4.1. Regional Board Meeting Minutes - March 11, 2021 & March 18, 2021 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#62/21 BAKER/WOOLDRIDGE

THAT the Regional Board meeting minutes of March 11, 2021 and March 18, 2021 be adopted.

CARRIED unanimously

5. CORRESPONDENCE

- 5.1. Okanagan Basin Water Board Meeting Highlights - March 5, 2021 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#63/21 BAKER/DEHART

THAT the Okanagan Basin Water Board meeting highlights of March 5, 2021 be received for information.

CARRIED unanimously

- 5.2. Sterile Insect Release Board Meeting Highlights - March 12, 2021 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#64/21 BASRAN/BAKER

THAT the Sterile Insect Release Board meeting highlights of March 12, 2021 be received for information.

CARRIED unanimously

6. CORPORATE SERVICES

- 6.1. Appointment of Bylaw Enforcement Officers (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated March 24, 2021 outlined the newly hired Chief Bylaw Enforcement Officer and Animal Control Officer positions.

#65/21 DEHART/BARTYIK

THAT the Regional Board appoint the following Regional District employees as a Bylaw Enforcement Officer to enforce the designated service bylaw(s) outlined:

- Curtis Svenson – (Chief Bylaw Enforcement Officer) – All bylaws outlined in Schedule 1 of the Ticket Information and Utilization Bylaw No. 435
- Danielle Nolan (Animal Control Officer) – Responsible Dog Ownership Bylaw No. 1343

CARRIED unanimously

7. FINANCIAL SERVICES

7.1. 2021 - 2025 5-Year Financial Plan (Final Draft) *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

Staff report dated March 19, 2020 outlined the final draft of the 5-Year Financial Plan. No changes have been made to the Plan since the March 18th meeting.

#66/21 STACK/HODGE

THAT the Board receive for information the updated 2021-2025 Financial Plan presentation and report dated March 19, 2021.

CARRIED unanimously

7.1.1. COVID-19 Restart Grant for 2021 *(All Directors - Weighted Vote - Majority - LGA 210.1)*

#67/21 BAKER/DEHART

THAT the Board approve the use of \$625,800 of the COVID 19 Restart Grant for 2021 as budgeted in the 2021 – 2025 Financial Plan.

CARRIED unanimously

7.2. Final Public Comment on the RDCO 2021-2025 Financial Plan

An email from K. Cappos was received after closure of the office today in regards to the Okanagan Regional Library borrowing—it was circulated to the Board. Staff noted there is no budgetary amount in the current budget. The Library borrowing will not be a taxation item for the RDCO – it is simply a flow through item. The Library is responsible for all costs associated with the Alternative Approval Process and debt payments.

There were no other comments received from the public.

- 7.3. RDCO 2021 - 2025 Financial Plan Bylaw No. 1475, 2021, **1st, 2nd and 3rd Readings and Adoption** (*All Directors - Weighted Vote - Majority - LGA 210.1*) [*LGA 228 2/3 vote cast for adoption*]

#68/21 BAKER/DEHART

THAT Regional District of Central Okanagan 2021 - 2025 Financial Plan Bylaw No. 1475, 2021 be given first, second and third readings and adopted.

CARRIED unanimously

- 7.4. RDCO Revenue Anticipation Borrowing 2021 Bylaw 1476, 2021, **1st, 2nd and 3rd Readings and Adoption** (*All Directors - Weighted Vote - Majority - LGA 210.1*) [*LGA 228 2/3 vote cast for adoption*]

#69/21 BAKER/STACK

THAT Regional District of Central Okanagan Revenue Anticipation Borrowing 2021 Bylaw No. 1476, 2021 be given first, second and third readings and adopted.

CARRIED unanimously

- 7.5. Community Works Fund Usage Approval (*All Directors - Weighted Vote - Simple Majority - LGA 210.1*)

Staff report dated March 22, 2021 outlined the Community Works Fund Usage for Central Okanagan West and Central Okanagan East Electoral Areas.

#70/21 CARSON/BARTYIK

THAT the Regional Board approves the use of \$394,646 of Gas Tax – Community Works Funds to complete the proposed projects listed in the March 22, 2021 report and as reflected in the RDCO 2021-2025 Five-Year Financial Plan.

CARRIED unanimously

- 7.6. Establishing a Service and Loan Authorization Bylaws - Okanagan Regional Library (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated March 25, 2021 reviewed the process the Okanagan Regional Library identified to the Board on February 22nd to request assistance of the RDCO to borrow from the Municipal Finance Authority. The next steps are for bylaw consideration.

#71/21 HODGE/STACK

THAT the Regional Board receive the service establishment and loan authorization report dated March 25, 2021 regarding the Okanagan Regional Library's request for Municipal Finance Authority borrowing through the Regional District of Central Okanagan.

CARRIED unanimously

- 7.6.1. RDCO Okanagan Regional Library Borrowing Service Area Establishment Bylaw No. 1477, **1st, 2nd and 3rd Reading** (*All Directors - Unweighted Vote - 2/3 Majority - LGA 342*)

#72/21 BAKER/MILSOM

THAT Regional District of Central Okanagan, Okanagan Regional Library Borrowing Service Area Establishment Bylaw No. 1477, 2021 be given first, second and third readings.

CARRIED unanimously

- 7.6.2. RDCO Okanagan Regional Library Loan Authorization Bylaw No. 1478, **1st, 2nd and 3rd Reading** (*All Directors - Weighted Vote - Majority - LGA 210*)

#73/21 DEHART/BAKER

THAT Regional District of Central Okanagan, Okanagan Regional Library Borrowing Loan Authorization Bylaw No. 1478, 2021 be given first, second and third readings.

CARRIED unanimously

8. COMMUNITY SERVICES

- 8.1. Agricultural Land Commission Application - J. & A. Wright, Non-Adhering Residential Use (Additional Accessory Home) located at 2570 Old Vernon Road (A-21-01) Central Okanagan East Electoral Area (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report outlined the ALC application for a non-adhering residential use to construct a second accessory home on the subject property.

M. Czarny, RDCO Planner, reviewed the proposal.

#74/21 BAKER/BARTYIK

THAT the Regional Board approve hearing from the applicant, A. Martin to respond to questions.

CARRIED unanimously

The applicant responded to questions raised regarding concerns related to the potential for increased value of the lands by adding an additional residential property.

#75/21 BARTYIK/MILSOM

THAT the Regional Board support Agricultural Land Commission Application A-21-01 for applicant A. & J. Wright, to allow a non-adhering residential use to occur within the Agricultural Land Reserve pursuant to Section 20.1 (2) of the Agricultural Land Commission Act, on part of the following property: 2570 Old Vernon Road, Lot 3, District Lot 123, ODYD, Plan 3874.

AND FURTHER THAT staff be directed to forward the subject application to the Agricultural Land Commission for consideration.

CARRIED unanimously

- 8.2. Zoning Amendment Bylaw No. 871-266 (Z21/01) - D. & L. Ketler - ***First Reading***, a site specific rezoning amendment to allow an additional dwelling unit, located at 5060 Whelan Road, Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Area - 1 Director, 1 Vote, Simple Majority*)

Staff report noted the application is for a site-specific amendment to permit an accessory home that does not meet the minimum parcel area allowed.

D. Dudzik, Senior Planner reviewed the application.

#76/21 BARTYIK/HODGE

THAT Zoning Amendment Bylaw No. 871-266 for L. & D. Ketler located on Lot 7, District Lot 121, ODYD, Plan 21785, be given first reading;

AND FURTHER THAT scheduling of a Public Hearing for application Z21/01 be withheld until receipt of the following:

- A proposed agricultural (farm) plan for a 2-3 year period in order to demonstrate the future expansion of agricultural activity on the property.
- A draft covenant recognizing the location of the subject property and acknowledging the potential for aircraft noise impact.

- Written confirmation that a covenant which achieves Zoning Bylaw No. 871, Section 3.18.10 requirements will be registered prior to final adoption of the bylaw amendment.

CARRIED unanimously

- 8.3. Zoning Amendment Bylaw No. 861-267 (Z21/02) - J. & S. White - ***First Reading***, to rezone the subject property from R1 to R1s (Secondary Suite) to allow a secondary suite, located at 7155 Dunwaters Road, Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas Only - 1 Director, 1 Vote, Simple Majority*)

Staff report outlined the application for a secondary suite by rezoning the subject property.

M. Czarny, RDCO Planner, reviewed the application.

#77/21

CARSON/BARTYIK

THAT Zoning Amendment Bylaw No. 871-267 for J. & S. White located at 7155 Dunwaters Road, Lot 63, District Lot 3842, ODYD, Plan 16594, be given first reading;

AND FURTHER THAT application Z21/02 be scheduled for a Public Hearing.

CARRIED unanimously

9. NEW BUSINESS

- 9.1. UBCM-Community Emergency Preparedness Fund Grant Application - Emergency Operation Centre Regional Emergency Response Program (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated March 22, 2021 outlined the request for support of a grant application to assist with modernizing the Emergency Operations Centre. It was noted during the presentation that the four municipalities will be asked to support the grant application in order to qualify for the \$125,000. Staff member, M. Miller reviewed the request for support.

#78/21

DEHART/BARTYIK

THAT the Regional Board supports a submission of an application under the 2021 UBCM- Community Emergency Preparedness Fund for \$125,000 for a regional project--the 2021 Emergency Operations Centre Regional Emergency Response Program--in partnership with the City of Kelowna, City of West Kelowna, District of Peachland, and the District of Lake Country;

AND FURTHER THAT if approved for funding, the Regional District of Central Okanagan, as the primary applicant, agrees to manage the regional project and be the recipient of all funds on behalf of the above named project partners.

CARRIED unanimously

- 9.2. UBCM - Community Emergency Preparedness Fund Grant
Application - Falcon Ridge Water System (*All Directors -
Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated March 22, 2021 outlined the request for support of a grant application to assist with flood risk assessment, mapping and mitigation planning stream for the Falcon Ridge Water System. Staff reviewed the grant application. Staff member, M. Miller reviewed the request for support.

#79/21

BARTYIK/DEHART

THAT the Regional Board approve submitting a UBCM – Community Emergency Preparedness Fund Application in the amount of \$39,330 to complete further flood risk assessments and mitigation planning at the Falcon Ridge Water System intake site.

CARRIED unanimously

10. DIRECTOR ITEMS

No board items requiring resolution.

11. ADJOURN

There being no further business the meeting was adjourned at 8:30 p.m.

CERTIFIED TO BE TRUE AND CORRECT

G. Given (Chair)

B. Reardon (Chief Administrative Officer)