

Central Okanagan **FLOOD MITIGATION PLANNING**



Engagement Framework

APRIL 2021



Table of Contents

1	<u>INTRODUCTION</u>	<u>2</u>
1.1	PROJECT OVERVIEW/BACKGROUND	2
2	<u>ENGAGEMENT APPROACH</u>	<u>4</u>
2.1	ENGAGEMENT PRINCIPLES	4
2.2	ENGAGEMENT OBJECTIVES	5
3	<u>STAKEHOLDERS AND PARTNERS.....</u>	<u>6</u>
4	<u>ENGAGEMENT ACTIVITIES AND TIMING</u>	<u>9</u>
5	<u>GENERAL COMMUNICATIONS AND OUTREACH</u>	<u>13</u>
6	<u>ENGAGEMENT CONSIDERATIONS.....</u>	<u>14</u>
7	<u>ENGAGEMENT MONITORING AND REPORTING</u>	<u>16</u>
8	<u>PROPOSED TIMELINE.....</u>	<u>17</u>

1 INTRODUCTION

The purpose of this *Engagement Framework* is to guide the work of the project team in gathering input and feedback for the Regional District of Central Okanagan Flood Mitigation Planning project.

This framework includes:

- **Engagement Approach:** an overview of the engagement objectives and goals.
- **Stakeholder / Partner Overview:** core stakeholder groups and partners to be engaged.
- **Engagement Tools:** an outline of the engagement tools, channels, and strategies the project team will use to involve stakeholder groups.
- **Activities and Timing:** an overview of the meetings and activities anticipated for this project and their general format.
- **Management Concerns:** a description of any anticipated management concerns.
- **Engagement Monitoring and Evaluation:** an engagement monitoring sub-plan to track stakeholder participation and ensure that any gaps are rectified.

The Framework is a living document that will be revised and expanded as work progresses and as necessitated by engagement evaluation through the process (i.e., whether engagement objectives are being met).

1.1 Project Overview/Background

The Regional District Central Okanagan (RDCO) has initiated a Flood Mitigation Planning project to identify the best and most cost-effective mitigation strategies to build local resilience and reduce risk. This project is Phase 3 of several years of work, with the previous two Phases including investigations of lake and creek flood hazard, as well as flood risk assessments. Phase 2 was completed in 2020 and provides flood mapping and quantitative assessments of hazard, consequence, and risk in some high priority areas. Building on this previous work, a consulting project team (Ebbwater Consulting Inc. and partners EcoPlan and SHIFT Collaborative) will support the RDCO in preparing a mitigation plan to reduce flood risks, focusing on non-structural mitigation strategies.

The RDCO has identified three specific project objectives to frame the mitigation plan:

1. Reduce flood risk.
2. Improve emergency response.
3. Increase resiliency to climate change.

Between March and October 2021, this project will consist of five main steps:

1. Project Initiation.
2. Recommend amendments to plans, policies, and bylaws.
3. Gather input on proposed mitigation strategies, including communication and engagement.
4. Complete a Flood Mitigation Plan.
5. Presentations.

The project will include an extensive outreach component to member local governments, *Sylix*

communities, stakeholders, and the public to ensure that the proposed mitigation options are acceptable and supported. This Framework provides an outline of the Engagement and Communication that will support this process.

2 ENGAGEMENT APPROACH

All engagement will follow the provincial guidelines around COVID-19, respecting social distancing and limitations on gatherings. This presents an opportunity to utilize the many online and remote engagement platforms and techniques; at the same time, the Project Team will work to ensure that those who rely on traditional communication channels (e.g., newspaper, phone, paper mail) will still be included.

Extensive engagement with stakeholders and project partners is paramount to the success of this project and will follow objectives and principles as outlined below. The design of engagement and communications materials and approaches will also be informed by our review of past and current engagement and communications for flood risk management in the area (Task 2.1 in the project proposal).

2.1 Engagement Principles

Project engagement will be underpinned by the following principles:

- **Equitable and Inclusive:** The project planning team will apply an equity lens to the design of public facing engagement activities and work to ensure that project outcomes reflect and meet the needs of those disproportionately affected by rising water levels, flooding, and climate change. This will involve actively engaging under-represented groups and communities, holding space for their voices and perspectives to be heard, and acknowledging and valuing the views of all participants. It will also involve offering multiple methods of participation to help ensure that stakeholders who cannot attend project meetings or workshops can provide feedback through other methods.
- **Two-Way Communication:** Communication between the project planning team and stakeholders will be timely, responsive, transparent, collaborative, and provide opportunities for the engagement of the community, stakeholder groups, and the community at large at each of the five project phases.
- **Respectful Partnerships:** The project planning team will work to build and maintain relationships that reflect constructive, respectful, meaningful, inclusive, and compassionate partnerships aimed at achieving outcomes built upon a broad range of voices.
- **Transparency:** The project process will provide substantive opportunities for input and feedback through all project phases and include robust participation opportunities at key decision points. Transparency is critical for building trust and community buy-in, which is important for the success of any planning initiative, especially those that may require difficult trade-offs and decisions. A more transparent engagement process can be achieved through:
 - An open and honest approach.
 - Use of clear, plain-language materials so people understand the context, what they are being asked, and why.
 - Clear reporting back, so that partners and stakeholders can validate and confirm their initial input, see how it was used in the process, and provide feedback on the outputs their feedback helped generate.

- **Knowledge and Education:** Lake and riverine flooding and climate change are serious and important (and inter-related) issues that demand informed input from stakeholders. Community education and learning will be a part of most project phases.
- **Structured:** Engagement will rely on structured decision-making methods to help ensure that stakeholder and community engagement is focused on the project questions that matter. It also allows us to capture feedback in a way that can be used as part of later decision-making in a transparent and defensible way. A well-structured process – focused on clearly understood objectives – will also contribute to transparency and trust in the project process.

Following these principles will help meet the RDCO’s goals for this project of reducing flood risk, improving emergency response, and increasing resiliency to climate change.

2.2 Engagement Objectives

The broad objectives of the *Engagement Framework* are to:

- Ensure that the proposed mitigation options are generally acceptable and supported region-wide.
- Ensure engagement is linked to, and integrated with the project’s overarching, participatory, decision-making process around shaping and refining mitigation options.
- Ensure that a broad range of stakeholders are meaningfully engaged, and able to participate at key decision points through the process.
- Set out clear goals and objectives for project engagement and communications at each phase of work so that stakeholders and partners understand how they can participate and how their input is incorporated at key project decision points.
- Educate stakeholders, partners and the public on riverine and lake flood hazards, climate change, and mitigation strategies.

3 STAKEHOLDERS AND PARTNERS

The following key stakeholders and partners will be engaged using various avenues and approaches. Project stakeholder groups and their involvement are outlined in the following table.

Table 1 Stakeholder List

Group	Involvement
Core Groups	
Project Steering Committee	<p>A Steering Committee for this project will be formed, involving representatives from the RDCO project staff and relevant departments, City of Kelowna, City of West Kelowna, District of Peachland, District of Lake Country, Westbank First Nation, Okanagan Indian Band, Okanagan Nation Alliance, Okanagan Collaborative Conservation Program, the Okanagan Basin Water Board, and UBC Okanagan (Watershed Management Research Extension Facilitator).</p> <p>The Project Consultant Team will meet regularly with the Steering Committee throughout the project to support communications and engagement, share information, and review drafts of the Flood Mitigation Plan. Steering Committee members will also be invited to participate in stakeholder workshops.</p> <p>A core activity for the Steering Committee will be the integration and coordination with other RDCO and Okanagan projects and initiatives. A Terms of Reference for the Steering Committee has been provided to Committee members.</p>
Existing Flood-related Groups	
Okanagan Collaborative Flood Planning Group	<p>The Okanagan Collaborative Flood Planning Group involves key stakeholders including the RDCO, Regional District of Okanagan Similkameen (RDOS), Regional District of North Okanagan (RDNO), member municipalities, representatives of local <i>Syilx</i> communities (see First Nations below), Provincial staff, the Okanagan Basin Water Board (OBWB), and community organizations (see Local organizations/NGOs below).</p> <p>The Project Team anticipates engaging with this group as the primary avenue for engaging Okanagan local governments beyond the RDCO region, with a focus on sharing lessons learned and seeking general feedback.</p> <p>Engagement will consist of attending their existing meetings, as well as focus groups and structured interviews as appropriate.</p>
Okanagan Basin Water Board	<p>The Okanagan Basin Water Board (OBWB) is a collaboration between the three Okanagan regional districts to provide leadership on water issues across the valley.</p> <p>This group will be engaged directly as part of the Project Steering Committee as well as through their participation in the Okanagan Collaborative Flood Planning Group.</p>
Various Local Government Staff and Elected Officials	<p>We will also inform the project by engaging with a range of local government staff (supplementing the Steering Committee members as needed) who can provide specific knowledge and experience relating to various local flood risk and resilience considerations, including: Elected Officials, RDCO Environmental Advisory Commission members, RDCO Governance and Services Committee, Central Okanagan Emergency Operations staff, and other local government staff in Engineering, Development Services / Planning, Watershed / Environmental, Public Works, Finance / Asset Management, Economic Development, Parks, and Social Planning.</p>

Table 2 Stakeholder List cont.

Group	Involvement
First Nations	
Okanagan Nation Alliance (ONA)	Engagement with First Nations will start with asking how they would like to be involved. At a minimum, First Nations engagement will take place through Steering Committee meetings and meetings with Indigenous representatives from across the valley through participation in the Okanagan Collaborative Flood Planning Group, as well as general public engagement directed at local <i>Syilx</i> members.
Westbank First Nation (WFN)	
Okanagan Indian Band (OKIB)	
	Members from the <i>Syilx</i> Okanagan Nation will be invited to participate in specific Community Conversations for their communities and can also participate in valley-wide Community Conversations. We will also listen for additional methods that may be needed to ensure First Nations are meaningfully included.
	WFN, ONA, and OKIB have been invited to participate on the Project Steering Committee.
Residents	
Community members – RDCO member municipalities and electoral areas	Community members from RDCO member municipalities and electoral areas will be engaged through Community Conversations (i.e., online workshops) and through other online channels (e.g., social media, RDCO on-line engagement platform, surveys, etc.). Resident engagement will employ an equity lens to ensure those of all demographics, backgrounds, cultures, and language groups are included (see below).
Youth, Seniors, under-represented groups	Those who have been historically discriminated against and/or excluded as well as those who will be disproportionately affected by the impacts of rising water levels and climate change.
Residents and asset owners in floodplain areas	Residents living in floodplains will be a special focus of engagement. They will be identified using floodplain mapping completed during prior Phases of flood planning work in collaboration with RDCO project staff.
Local organizations	
Okanagan Collaborative Conservation Program	This group will be engaged through their participation on the Steering Committee and the Okanagan Collaborative Flood Planning Group. If necessary, the Project Team will conduct specific follow up phone calls, emails, and interviews with this group and other local organizations and NGOs as identified with the Steering Committee.
Other key local organizations and service providers	We will invite a number of local organizations to take part in the stakeholder workshops, to represent a broader range of interests, including: School District, Interior Health, Related NGOs (e.g. Mission Creek Restoration Initiative, Friends of Mission Creek, Society for the Protection of Kalamalka Lake, Allan Brooks Nature Centre, Central Okanagan Land Trust), Local Business (Chamber of Commerce, Association of Interior Realtors, Urban Development Institute Okanagan Chapter, Tourism Associations), Neighbourhood / Residents Associations (Okanagan Mission (OMRA), others.)

Table 3 Stakeholder List cont.

Group	Involvement
Regulators, Land and Asset Owners	
Provincial Government	<p>Relevant Provincial ministries will be engaged through their role as External Participants in the Okanagan Collaborative Flood Planning Group, and invited to stakeholder workshops.</p> <p>Invitations will be extended to: Ministry of Forests, Lands and Natural Resource Operations (FLNR), Emergency Management BC (EMBC), Ministry of Transportation and Infrastructure (MoTI), BC Ministry of Environment and Climate Change Strategy.</p>
Land and Asset Owners	<p>Other land and asset owners that have a stake in flood risk and resilience will also be invited to participate in stakeholder workshops, including: FortisBC, BC Hydro, City of Kelowna International Airport, School Districts, Interior Health, Irrigation/improvement districts (Black Mountain Irrigation District, Glenmore-Ellison Improvement District, South-East Kelowna Irrigation District), Water Purveyors, Agricultural Producers and Associations.</p>
Experts/academic	
Dr. Nahiduzzaman, of UBC-Okanagan	<p>An academic, expert perspective will be solicited through Dr. Nahiduzzaman, whose research focuses on valley-wide flood planning and policy. They will be engaged through their participation on the Steering Committee and the Okanagan Collaborative Flood Planning Group. If necessary, the Project Team will conduct specific follow up phone calls, emails, and interviews Dr. Nahiduzzaman and other local experts and academics as identified with the Steering Committee.</p>

4 ENGAGEMENT ACTIVITIES AND TIMING

Engagement and communications activities will be organized into three rounds, as described below.

- 1. Setting the Stage: Building Awareness and Refining Objectives** *(April – June)*
Round 1 will introduce residents and other stakeholders to the project (including an explanation of how it builds on earlier completed phases) and flood mitigation best practices. Activities will be organized to elicit community values, review current flood management objectives (i.e., reduce flood risk, improve flood emergency response, increase climate change resiliency) and identify / revise any additional objectives to inform and guide development of the strategy. Laying the groundwork for Round 2, engagement and communications will introduce and explore potential non-structural mitigation options (i.e., issues, opportunities, challenges).
- 2. Exploring Alternatives: Review Scenarios and Proposed Mitigation Strategies** *(June - July)*
Round 2 will promote education and awareness around potential trade-offs and complexities in the proposed options under consideration. The Project team will take care to illustrate how community values and objectives (identified during Round 1) were used to inform the draft options / strategy. Finally, Round 2 engagement will seek input and feedback on non-structural flood mitigation options.
- 3. Review and Finalize Engagement Summary and Draft Strategy** *(September - October)*
During the final round of engagement, the final draft strategy will be presented to core project partners for review, along with an engagement summary and key highlights. This will provide a basis for refining and prioritizing the proposed mitigation options and amendments to plans, policies and bylaws. Structured decision-making will be used. Final project deliverables will be presented to the RDCO Regional Board, member municipalities, Okanagan Nation Alliance, Westbank First Nation, and Okanagan Indian Band.

The table below summarizes general engagement and outreach activities, indicating their approximate timing. The primary responsibilities for each activity (e.g., EcoPlan, SHIFT, RDCO) are also identified.

Table 4 Engagement Activities

Activity/Communication Timing	Description	Roles
<p>Steering Committee Meetings</p> <p>(April – September, dates TBD)</p>	<p>Approximately four meetings will be held (over Zoom during COVID-19) with Steering Committee Members (see <i>Table 1: Stakeholder List</i>) to:</p> <ul style="list-style-type: none"> • Provide input on the public communication and engagement framework; • Identify other key information sources and appropriate external contributors/reviewers; • Provide advice on priorities, issues, and solutions related to flood planning; • Advise on the development of non-structural flood mitigation strategies in the Central Okanagan; and, • Review and comment on several drafts of the Flood Mitigation Plan. 	<ul style="list-style-type: none"> • SHIFT to lead • EcoPlan to design materials and support SHIFT • RDCO to convene Members
<p>Initial Stakeholder Outreach</p> <p>(April)</p>	<p>Targeted emails and phone calls to key groups beyond the Core Groups (neighbourhood groups and associations, local organizations and service providers, underrepresented groups, academic experts, regulators and land and asset owners) to:</p> <ul style="list-style-type: none"> • Introduce them to the project. • Advise them of upcoming opportunities to get involved. • Provide links to more information. • Ask them how they would like to participate. 	<ul style="list-style-type: none"> • EcoPlan to lead and prepare materials • SHIFT to support • RDCO to provide contact information
<p>Stakeholder Workshops</p> <p>(Round 1 - May, Round 2 – June)</p>	<p>Two structured workshops will be organized with Core groups, First Nations (possibly as separate meetings), neighbourhood groups and associations, local organizations and service providers, underrepresented groups, academic experts, regulators and land and asset owners. These will include interactive presentations and small group activities designed to build awareness while supporting dialogue across perspectives and input on values, issues of concern, and mitigation approaches. Workshops will take place over Zoom during COVID-19; additional platforms such as Mentimeter and Mural can be used to support interactive activities like instant polling and digital whiteboards.</p>	<ul style="list-style-type: none"> • SHIFT to lead • EcoPlan to design materials and support SHIFT • RDCO to send invites

	<p>Spread across the two workshops, topics will include:</p> <ul style="list-style-type: none"> • Project introduction, including Phases 1 and 2 of flood management planning. • Education around climate change and lake and riverine flooding risks and hazards. • Elicitation of values and flood management objectives. • Discussion of high-level, non-structural flood mitigation approaches. 	
<p>Presentation to Governance and Services Committee</p> <p>(June 10 or July 8)</p>	<p>A mid-project update will be presented to the RDCO Governance and Services Committee during one of their regularly scheduled meetings to:</p> <ul style="list-style-type: none"> • Provide an overview of the project and its progress so far; • Obtain input from Committee members on values and flood management objectives; • Discuss high-level, non-structural flood mitigation approaches; and, • Build municipal project awareness prior to presentations of the Draft Plan at the end of the project. 	<ul style="list-style-type: none"> • EcoPlan/SHIFT • RDCO to send invites
<p>Community Conversations</p> <p>(Round 1 - May, Round 2 - July)</p>	<p>Two community conversations (or workshops) will be organized to support broad public engagement (residents and <i>Sylix</i> community members) on flood mitigation planning and education around flood and climate change.</p> <p>The 1 to 1.5-hour sessions would include structured discussion and activities and will take place over Zoom during COVID-19. Additional platforms such as Mentimeter on-line polling and Mural digital whiteboarding would be used to make sessions more interactive and to share feedback instantly.</p> <p>Engagement topics will be organized as follows:</p> <ul style="list-style-type: none"> • Round 1: Building project, flood, and climate change awareness; shaping values. • Round 2: Exploring alternatives; reviewing scenarios and proposed mitigation strategies. <p>Multiple sessions per round can be organized at different times of day to include various</p>	<ul style="list-style-type: none"> • EcoPlan to lead and prepare materials • SHIFT to support • RDCO to advertise events

	<p>neighbourhoods and community members. Syilx members are welcome at any of the conversations, and we will also hold a separate Community Conversation specific to Syilx communities and ONA.</p> <p>We may hold additional sessions for key groups such as underrepresented groups and floodplain residents, asset-owners and associations, as needed.</p>	
Council/Board Presentations	<p>Following the completion of the Central Okanagan Flood Mitigation Planning project, the project team will prepare a presentation for the RDCO Board, First Nations, and member municipalities on the project. Ideally, presentations to municipalities will take place prior to the Board presentation.</p>	<ul style="list-style-type: none"> • EcoPlan, SHIFT, and Ebbwater

5 GENERAL COMMUNICATIONS AND OUTREACH

In addition to the project meetings and workshops summarized in the previous section, the project team will also carry out broader-scale general communications and outreach activities through all project phases. The table summarizes general communication and outreach avenues and tools.

Table 5 Communication Tools and Tactics

Surveys	<p>As part of Rounds 1 and 2, to create an opportunity for those who were unable to attend workshops to provide their input.</p> <ul style="list-style-type: none"> - Round 1: to introduce the project, elicit community values, review flood management objectives, and explore non-structural mitigation options - Round 2: to inform people about considerations and trade-offs with this type of decision making and gather their thoughts on proposed options
Workbooks	To accompany the survey, a community workbook could be distributed digitally and in print (to include those who are not online).
Social Media	RDCO Communications Team will manage social media for this project using established RDCO accounts (e.g., Twitter, Instagram, Facebook). The Project Consulting Team will provide content, graphics, and suggestions on timing.
Traditional Media	There will be regular media releases on project updates, milestones, and current and upcoming activities using the range of media available in the Central Okanagan (e.g., Kelowna Daily Courier, Castanet).
Signage	The project team has had success with project signage (small election signs) in floodplain areas (parks and trails) to help raise awareness of flood risks in the area and to help promote the project and drive people to the project website using a QR code on the signs.
Project Webpage	A webpage will be created on the RDCO website to provide project information and updates, notices of and links to opportunities to get involved (e.g., surveys, workbooks), and project materials as they are developed. A link to the webpage will be included on all other communication materials.
Newsletters and Mailouts	The project team can develop a project newsletter and other collaterals (e.g., project postcard) that could be delivered to residents living in floodplain areas and through project partner websites and other channels. These materials will be distributed through RDCO communication channels.
Piggybacking on Parallel Events and Processes	Over the course of the project, parallel/concurrent RDCO and partner processes will provide an opportunity to link and coordinate planning projects and broaden the project exposure. This could include attending meetings of existing groups and organizations or sharing communication materials with them for distribution through their networks.

6 ENGAGEMENT CONSIDERATIONS

A number of potential challenges are considered here, along with potential mitigation measures.

- **Engagement during COVID-19:** Residents, organizations, and governing bodies may be more focused on dealing with COVID-19 than participating in or thinking about projects such as this one. Additionally, COVID-19 has significantly changed what engagement can safely look like, with most events shifting to online platforms and increasing reliance on remote methods.
 - **Mitigation approach:** This also represents an opportunity to be creative and innovative with the use of different and multiple online platforms. The Project Team will also be considerate of folks who are not online, and conduct engagement and communications for all levels of digital literacy. This means continuing to rely on traditional media like newspaper ads and phone calls.
- **Resources (time, cost, human capacity):** Every project would benefit from additional resources. This project has a relatively short timeline, part of which takes place over the summer months which are not ideal for community engagement.
 - **Mitigation approach:** The project team will aim to leverage other parallel engagement processes and events (see next bullet) to make best use of this project's resources. Engagement events will be scheduled strategically around key holiday periods.
- **Coordination with other local government planning initiatives:** There are numerous concurrent and parallel planning projects on both the local and regional level that must be coordinated with this project. This also means that residents and stakeholders may already be engaged in other projects, and have less time for participating in this project.
 - **Mitigation approach:** Project coordination and integration will be a key focus of Steering Committee work. Coordination with existing Committees and Stakeholder Groups will support opportunities to coordinate with and integrate both local and regional planning projects with this project. This includes 'piggybacking' on existing engagement events and opportunities to avoid engagement fatigue. We will also be reviewing past and ongoing flood-related engagement and communications, including the joint RDCO-OBWB public outreach program on lakeshore flood hazard maps, to ensure that our approach builds from the work and learning that has already occurred.

In addition to these logistical concerns, some potential psychological challenges, or barriers, can be expected as a result of the scale and scope of the complex challenges posed by climate change and flooding.

- **Protection motivation:** The concept that stakeholders and partners may need to feel a certain degree of personal threat before they are motivated to make behavioural changes and/or trade-off decisions around mitigation options. The behavioural challenge may also support stakeholders and partners in having an anchor bias in protection-based adaptation pathways versus other pathways (i.e., accommodate, move/avoid).
- **Psychological distancing:** The concept that stakeholders and partners may distance themselves from large scale, long-term challenges like climate change and flood by disconnecting themselves from its implications. Stakeholders and partners may subconsciously underestimate the flood risk they face as a means of psychologically managing the challenge.

- **Displacing risk:** The concept that stakeholders, particularly people living and working in vulnerable, at-risk areas will tend to direct their attention towards the most immediate concerns (e.g., winter storm protection works) while ignoring the longer-term climate and riverine and flooding risks and hazards perceived to be either happening too far in the future or with associated uncertainties.

We consider these psychological barriers in our design of engagement and communications materials and aim to engage and communicate in ways that allow people to take in and make sense of more of the story than they might, if they were simply provided with flood risk information alone.

7 ENGAGEMENT MONITORING AND REPORTING

Monitoring and reporting on engagement and communications activities will help to track stakeholder participation and feedback and ensure that any gaps are identified and rectified as the project unfolds.

Workshop evaluation questions will be asked at the end of Community Conversations and Stakeholder Workshops. These will be short (one to three questions) online polls (e.g., Mentimeter) that ask participants to reflect on how effective the session was and if/how it could've been improved.

Summaries of all engagement events and activities will be created at the end of engagement Rounds 1 and 2. The Project Team will monitor what's working well and what could be improved (e.g., are any key voices missing?), and track key measures like responses to the workshop evaluation questions, participation rates, return vs. new participants, etc. Any gaps or challenges identified will be discussed with RDCO staff and addressed by the Project Team.

A Draft Engagement Summary will be developed that documents the process and summarizes "What was heard" from all project engagement. Drawing on Round 1 and Round 2 event summaries, this report will be prepared at the end of the engagement phase. It will include the following information:

- Project overview: Engagement process overview
- Project events and activities overview: A summary of project outreach and engagement, including participation numbers and feedback from workshop evaluation questions.
- Gaps, challenges and lessons learned: A summary of engagement challenges and issues and any strategies developed to address them through the project.
- Summary of key findings/feedback: A summary of community feedback on values, flood mitigation objectives, and how community feedback informed the Draft and Final Flood Mitigation Plan. This feedback would be broken down, where possible, by partners and stakeholder groups (i.e., Project Steering Committee, Existing Flood Related Groups, First Nations, residents and *Syilx* community members, asset owners, other project stakeholders).

Engagement activities and strategies as listed above may change or be adjusted during the project. These changes and outcomes will also be summarized in the final project engagement report.

The report will be circulated for review by RDCO Staff and the Project Steering Committee before posting online for broader distribution.

8 PROPOSED TIMELINE

Engagement & Communications Activities	April	May	June	July	Aug	Sept	Oct
Stage 1 - Setting the Stage							
Steering Committee Meeting #1 & #2	■		■				
Initial Stakeholder Outreach		■					
Stakeholder Workshop #1		■					
Community Conversations		■					
Public Survey / Workbook		■					
Stage 2 - Exploring Alternatives							
Stakeholder Workshop #2			■				
Community Conversations			■				
Public Survey / Workbook			■	■			
Steering Committee Meeting #3				■			
Governance and Services Committee				■			
Stage 3 - Review & Finalize							
Steering Committee Meeting #4						■	
Presentations to Councils, Boards						■	■
Ongoing Communications							
Signage	■	■					
Project Webpage	■	■	■	■	■	■	■
Social & traditional media	■	■	■	■	■	■	■
Newsletters & Collateral	■	■	■	■	■	■	■

Steering Committee Meeting Proposed Schedule:

1. April 14th
2. Week of May 31st
3. Week of July 5th
4. Week of Sept 7th

Governance and Services Committee Proposed date: July 8th