



# Regional Board Report

**TO:** Regional Board

**FROM:** Brian Reardon, CAO

**DATE:** July 19, 2021

**SUBJECT:** Appointment of Statutory Officers

**Voting Entitlement:** All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208.1

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**Purpose:** To seek a Board resolution formally appointing a Corporate Officer and Deputy Corporate Officer for the Regional District of Central Okanagan.

## **Executive Summary:**

Pursuant to Section 234 *[Officer positions]* of the *Local Government Act (LGA)* a Board must, by bylaw, establish officer positions in relation to the powers, duties and functions under section 236 *[Corporate administration]* with titles it deems appropriate.

Currently the title, powers, duties and functions under section 236 *[Corporate administration]* are being performed by the Chief Administrative Officer (CAO), Mr. Brian Reardon. From an organizational perspective it is desirable to separate these statutory duties from the CAO role. Recently, Ms. Karen Needham has been hired to take over the responsibilities under section 236 of the *LGA* and assume the role of Corporate Officer. For business continuity reasons it is recommended that Ms. Corie Griffiths be appointed Deputy Corporate Officer as well.

Prior to these employees being able to perform their statutory duties they need to be formally appointed to these positions in accordance with section 233 *[Officers and employees for regional district]* through a resolution of the Board. The recommendations below are presented for the Board's consideration and approval.

## **RECOMMENDATION:**

**THAT** the Regional Board hereby rescinds the appointment of Mr. Brian Reardon as the Corporate Officer effective July 27, 2021;

**AND THAT** the Regional Board hereby appoints Ms. Karen Needham to the position of Corporate Officer, to assume the powers, duties, and functions under section 236 *[Corporate administration]* of the *Local Government Act* effective July 27, 2021;

**AND FURTHER THAT** the Regional Board hereby appoints Ms. Corie Griffiths to the position of Deputy Corporate Officer, to assume the powers, duties, and functions under Section 236 *[Corporate administration]* of the *Local Government Act* effective July 27, 2021;

Respectfully Submitted:

A handwritten signature in black ink that reads "Brian Reardon".

Brian Reardon