

# Memorandum of Understanding to Amend the AOA Service Specifications

Date June 30, 2021

Prepared by Chelsea Mossey

Expiry September 5, 2021

Senior Regional Transit Manager, BC Transit

System Kelowna Regional

Duplicate Sent to First Canada

Work Order ID 21\_09

Colin Whyte, General Manager

As per the requirements of our Operating Agreements, this document serves as notification to amend or modify schedules within the Annual Operating Agreement and seeks consent by the Local Government to proceed with the service changes detailed below within the scope identified.

### **Scope of Amendment**

The following provides a scope to which the Specification Amendment will work within. It should be noted that revenue hours and fleet requirements are based on best estimates. Only following the detailed scheduling work can these be accurately provided to inform funding requirements. In the event there is a change that forces the scope defined for the "Schedule C" to be exceeded, a new Notification of Intent to Amend the Service Specifications must be completed and agreed to by all parties.

	AOA Schedule	The service changes noted below required the following considerations of		
	amendments			
	"Tariff and The Tariff schedule will be amended, setting fares for children 12 and under to			
	Fares"	as of September 1, 2021		
	"Service	Additional fall service to meet demand. Forecasted to require an additional 3100		
	Specifications"	hours of service.		

## **Service Changes to be Implemented**

The following service changes are being implemented to support added demand in the fall. Based on stakeholder input and data analysis, this service change will consist of the following:

• two additional trips on the Route 1

- reinstate service on Route 4
- additional service on Route 6
- additional service on Route 8
- two additional trips on the Route 11
- removal of two trips on the Route 12
- Reinstate service on the Route 13
- Removal of one trip on the Route 29
- Reinstate fall service levels on the Route 97
- Additional extra (flexible) service to help address pass-ups

Further detail on the changes can be found in the attached 2109 Change Sheet.

#### **Timeline**

The service change is estimated to be implemented September 5, 2021 pending consent to amend the Service Specifications of the Annual Operating Agreement via execution of this MOU.

The timeline considers only the Service Changes noted above. Significant alterations to the service changes outlined in this agreement or sign off not occurring by the expiry date could result in delays or a need to reinitiate a new Implementation Agreement and timeline.

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#### **Consent to Amend**

#### Recommendation

That the Regional District of Central Okanagan agrees to amend the Service Specifications of the Annual Operating Agreement as outlined above and requests BC Transit to proceed with the implementation of the service changes.

Name	 Position	
Signature	Date	

## Kelowna Regional Transit System 2021 Schedule Adjustments and Service Cha

REGIN	September 5 2021	Scheduler Notes
	Add Additional Service	Added trip from OCOL 15:20-DNQU 15:33. Added trip from DNQU 15:38-OCOL 15:50
		Assessment of the state of the
		1
1 Lakeshore		
	No change	Weekday - No Change
2 North End Shuttle		
3 Diworth	No change	Weekslay-20:50 trip from ORPA pushed back to 20:40
	WEEKDAYS  • reinstate service levels from January 2020	Service level reinstated.
	Tensiale survice seves from January 2020	Asses the OSC 22:03 * ORFA 22:24
4 Pandosy/UBC Okanagan Express		
	Continue DNQU 15:00-15:22 H20, H20	15:00 trip from DNQU and 15:15 from H20 retained
	15:25 - 15:50 DNQU, High boarding's SB 15:00 trip (23, SD 9)	
5 Gordon/Downtown		
	WEEKDAYS	Added in trips to reach span of service, 35 minute and 1h10
	•investigate opportunity to replace with January 2020 service (30 min from 6am to	minutes headways. This was optimal headway with existing running time.
6 Glenmore/UBC Okanagan Express	9:15am, hourly to 2pm, 30 m/n to 6pm, hourly to 8pm)	
	WEEXDAYS  •Peak (7:00am-10:00am, 3:00pm -	Full Weekday Run Time Analysis done and implemented.
	Feak (7:00am-10:00am, 3:00pm -     6:00pm) 12 minute service frequency or     better	From UBCO: 05:00-07:00 = 40 minute headways, 07:00-10:00 = 12 minute headways, 10:00-15:22 = 20 minute headways.
	•Midday (10:00am-3:00pm) and early	15:22-18:00 = 14-12 minute headways. 18:00-22:00 ish = 19- 25 minute headways. >22:00 = 45 minute headways.
	Evening (6:00pm - 8:00pm) 18-20 minute service frequency	From OCDL - 06:00-07:00 = 30 minute headways, 07:00-9:40 = 12 minute headways, 09:40-15:00 = 18-20 minute headways, 15:00-18:00 = 12 minute headways, 15:00-22:00
B University	•Early evening (6pm-9pm) *23 minute frequency	headways. 15:00-18:00 = 12 minute headways. 18:00-22:00 ish = 20-25 minute headways. >22:00 = 45 minute headways.
	C-0.000	
	Remove RTOV 08:00 - 08:40 OCOL, UBCO 16:18 - 16:51 ORPA, OCOL 12:13 - 12:30 ORPA, OCOL 12:43 - 13:00 ORPA, OCOL	
	12:50 - 13:07 ORPA OCOL 16:02 - 16:50 UBCO, OCOL 16:22 - 17:10 UBCO	
	7,000 2002 27,00000	
9 Shopper Shuttle	No change	Weekday - 11:10 trip moved to 11:20
	No change	Weekslay Running Time Analysis Adjustments. Schedule
		departures from DNQU unchanged
10 North Rutland		
	WEEKDAYS	
	•Seasonally reinstate WB trip departing Craig and McCurdy at 8:50	Extended 23:42 trip ending ORPA to 23:58 DNQU to better
	Add am trip as per conversation between Mike and Dalbir (customer CSR) (6:30am	block with Route 10 trip DNQU 24:15
	ish)	
11 Rutland		
12 McCultoch	•Remove trip departing SOPA at 12:00pm	Weekday -Done, trips deleted.
	and GALA at 12:16pm  •Reinstate January 2019 schedule	Weekslay - Done, trips added back in.
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	No change	No Change
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