

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Thursday, September 9, 2021

Directors: J. Baker (District of Lake Country)
M. Bartyik (Central Okanagan East Electoral Area)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area) *(attended electronically)*
M. Singh, Alternate for M. DeHart (City of Kelowna) *(attended electronically)*
G. Given (City of Kelowna)
C. Hodge (City of Kelowna) *(attended electronically)*
G. Milsom (City of West Kelowna) *(attended electronically)*
L. Stack (City of Kelowna)
L. Wooldridge (City of Kelowna) *(attended electronically)*
J. Coble (Westbank First Nation) *(attended electronically)*

Absent: S. Johnston (City of West Kelowna)
B. Sieben (City of Kelowna)

Staff: B. Reardon, Chief Administrative Officer
T. Cashin, Director of Community Services
J. Foster, Director of Communication & Information Services
C. Griffiths, Director of Corporate Services
D. Komaie, Director of Engineering Services
M. Kopp, Director of Parks Services
L. Smith, Director of Financial Services
M. Hammond, Manager-Park Operations
K. Needham, Corporate Officer
S. Horning, Supervisor-Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 8:31 a.m.

It was acknowledged that the meeting is being held on the traditional territory of the sylix/Okanagan people.

As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

Roll call was taken as some Board Members appeared electronically.

2. ADDITION OF LATE ITEMS

There were no late items.

3. ADOPTION OF THE AGENDA

#GS44/21 BAKER/STACK

THAT the September 09, 2021 Governance and Services Committee Agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

4.1 Governance & Services Committee Meeting Minutes - July 8, 2021

#GS45/21 FORTIN/WOOLDRIDGE

THAT the Governance & Services Committee Meeting Minutes of July 8, 2021 be adopted.

CARRIED Unanimously

5. DELEGATIONS

5.1 Building Needs Analysis Report - Central Okanagan Search and Rescue Central Okanagan Search and Rescue - Ed Henczel

The Director of Engineering Services introduced the item and displayed a PowerPoint presentation. Introduced the Delegation from COSAR, Ed Henczel, Karen Grettzinger; and Tom Smith.

Ed Henczel displayed a PowerPoint presentation summarizing the needs analysis report.

Director Carson joined the meeting electronically at 8:39 a.m. Director Basran joined the meeting at 8:44 a.m.

The Delegation responded to questions from the Board.

Director Hodge joined the meeting electronically at 8:53 a.m.

The Delegation noted the following:

- the best location for a new building would be near Hwy 33/Hwy 97 area;
- currently there is \$50,000 set aside for reserves; funds come from the Province and they are able to apply for grants;
- the current building was taken over in 2004 from the Ellison Fire Department;
- due to the large area for COSAR, various satellite locations are being considered;
- would welcome having a location on RDCO lands;

- provided further details regarding the Provincial funding process – the Province provided approximately \$60,000.00 and the RDCO provides between \$25,000.00-\$30,000.00.

The Director of Engineering Services responded to questions from the Board:

- confirmed that RDCO staff can likely assist with the GIS mapping;
- noted that the RDCO does have lands around the RDCO Administration Building, but not sure if they are a suitable location for COSAR;
- confirmed that there are no funds in reserves for COSAR.

Chair Given reminded the Board that COSAR is a volunteer organization separate from the RDCO and is not a service that is managed or funded by the RDCO. Advised the Board needs a funding options report before the Board can make an informed decision.

The CAO confirmed that this is just the first step in the analysis process and that the Board will be receiving a full staff report on the full analysis of the needs of COSAR.

A discussion took place regarding the potential for capital funding.

#GS46/21 WOOLDRIDGE/HODGE

THAT the Governance and Services Committee, receives for information, the Central Okanagan Search and Rescue's Building Needs Assessment Report;

AND THAT a capital needs and funding analysis report be prepared and presented to the Regional Board for consideration within the next two (2) months.

CARRIED Unanimously

6. PARK SERVICES

6.1 Parks Hazard Tree and Tree Management Policy

The Director of Parks Services introduced the presentation.

The Manager - Parks Operations displayed a PowerPoint presentation summarizing the Parks Hazard Tree and Tree Management Policy and responded to questions from the Board:

- provided the procedural details regarding how to deal with dead or burnt trees in Killiney Neighbourhood Park;
- advised that fuel mitigation is a separate issue from what is being considered in the Policy before the Board today.

#GS47/21 STACK/BASRAN

THAT the Governance and Services Committee recommends the Regional Board approve the Parks Hazard Tree and Tree Management Policy.

CARRIED Unanimously

7. **NEW BUSINESS**

There was no new business.

8. **ADJOURN**

There being no further business the meeting was adjourned at 9:51 a.m.

G. Given (Chair)

K. Needham (Corporate Officer)

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