



# Regional Board Report

**TO:** Regional Board

**FROM:** Todd Cashin  
Director of Community Services

**DATE:** October 14, 2021

**SUBJECT:** Appointment of Bylaw Enforcement Officers

**Voting Entitlement:** *All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208*

---

**Purpose:** To appoint specific staff members to enforce provisions of bylaws outlined in Schedule 1 of the RDCO Ticket Information and Utilization Bylaw No. 435.

## **Executive Summary:**

In order to enforce provisions of the Regional District of Central Okanagan Ticket Information and Utilization Bylaw No. 435, there is a requirement for the Regional Board to appoint, by resolution, staff members as Bylaw enforcement Officers for the Regional District of Central Okanagan.

A review of Schedule 1 in Bylaw No. 435 was recently completed. As a result, the following list of employees are being recommended for Board appointments as Bylaw Enforcement Officers for the designated service bylaw(s) outlined below.

## **RECOMMENDATION:**

**THAT** the Regional Board appoint the following Regional District employees as Bylaw Officers to enforce the designated service bylaw as outlined:

- Ben Cramb, Animal Control Officer – Responsible Dog Ownership Bylaw No. 1343
- Shaun Lowery, Animal Control Officer – Responsible Dog Ownership Bylaw No. 1343
- Emma Hare, Animal Control Officer – Responsible Dog Ownership Bylaw No. 1343
- Brittany Lange, Environmental Planner - Zoning Bylaw, Joe Rich Rural Land Use Bylaw, Ellison Official Community Plan Bylaw, Rural Westside Official Community Plan Bylaw, and Development Applications Procedure Bylaw

**Background:**

The Protective Services Branch of the Community Services Department within the Regional District of Central Okanagan has a responsibility of administering and enforcing provisions of the RDCO Responsible Dog Ownership Bylaw including right of inspection, licensing, control and impoundment of dogs while enforcing this act and the enforcement of bylaw offences noted in the attached Schedule 1 - Ticket Information Utilization Bylaw No. 435. Therefore, RDCO staff must be appointed by the Board in order to enforce Regional District of Central Okanagan Bylaws.

Respectfully Submitted:



Todd Cashin  
Director Community Services

Approved for Board's Consideration



Corie Griffiths,  
Director of Corporate Services/  
Acting CAO

*Prepared by: David Gazley, Manager of Protective Services*

Attachment(s): Schedule 1, Ticket Information Utilization Bylaw No. 435

## Schedule 1, 2019

Designated Bylaws and Designated Bylaw Enforcement Officers for Regional District of Central Okanagan Ticket Information Utilization Bylaw No. 435, 1990

<u>SCHEDULE</u>	<u>DESIGNATED BYLAWS</u>	<u>DESIGNATED BYLAW ENFORCEMENT OFFICERS</u>
2.	Regional District of Central Okanagan Building Bylaw No. 835, 1999	Bylaw Enforcement Officer Chief Building Inspector or Deputy Building Inspector
3.	Responsible Dog Ownership Bylaw No. 1343	Bylaw Enforcement Officer Animal Control Officer Pound Keeper
4.	Zoning Bylaw No. 871, 2000	Bylaw Enforcement Officer Chief Building Inspector or Deputy Building Inspector
5.	Animal Control Bylaw No. 880, 2000	Bylaw Enforcement Officer
6.	Regional District of Central Okanagan Regional Parks Regulation Bylaw No. 1427, 2018	Director of Parks Manager of Parks Parks Team Lead Bylaw Enforcement Officer Royal Canadian Mounted Police Animal Control Officer
7.	Noise Control Bylaw No. 403, 1989	Parks Caretaker Bylaw Enforcement Officer Royal Canadian Mounted Police
8.	Joe Rich Rural Land Use Bylaw No. 1195	Building Inspector Bylaw Enforcement Officer Environment Planner
9.	Regional District of Central Okanagan Unsightly Premises and Visual Nuisance Bylaw No. 770, 1998	Bylaw Enforcement Officer
10.	Regional District of Central Okanagan Solid Waste Management Regulation Bylaw No. 1253	Bylaw Enforcement Officer Teller/Gate Operator Landfill Attendant

**RDCO Ticket Information Utilization Bylaw No. 435, 1990 (Consolidated)****Page 2**

11.	Regional District of Central Okanagan Business Licensing and Regulations Bylaw No. 689, 1996	Building Inspector Bylaw Enforcement Officer Chief Building Inspector or Deputy Royal Canadian Mounted Police
12.	Regional District of Central Okanagan Sign Regulation Bylaw No. 885, 2000	Building Inspector Bylaw Enforcement Officer Chief Building Inspector or Deputy
13.	Regional District of Central Okanagan Smoke Control Regulatory Local Bylaw No. 773, 1998	Bylaw Enforcement Officer Assistant to Fire Commissioner Platoon Captain Captain Fire Chief Deputy Fire Chief Lieutenant Acting Lieutenant Royal Canadian Mounted Police
14.	Regional District of Central Okanagan Westside Sewer Systems Bylaw No. 1315, 2012	Bylaw Enforcement Officer Public Works Manager
15.	Regional District of Central Okanagan Water Systems Fees and Regulations Bylaw No. 1370, 2015	Bylaw Enforcement Officer Water Systems Operator
16.	Regional District of Central Okanagan Prohibited Animal Bylaw No. 1028, 2003	Bylaw Enforcement Officer
17.	Regional District of Central Okanagan Subdivision and Development Bylaw No. 704, 1996	Bylaw Enforcement Officer Servicing Public Works Manager
18.	Deleted	
19.	Ellison Official Community Plan Bylaw No. 1124, 2006	Bylaw Enforcement Officer Chief Building Inspector or Deputy Building Inspector Environment Planner
20.	Rural Westside Official Community Plan Bylaw No. 1274	Bylaw Enforcement Officer Chief Building Inspector or Deputy Building Inspector Environment Planner

**RDCO Ticket Information Utilization Bylaw No. 435, 1990 (Consolidated)****Page 3**

21.	Regional District of Central Okanagan Community Parks Regulation Bylaw No. 1431, 2019	Director of Parks Manager of Parks Parks Team Lead Bylaw Enforcement Officer Royal Canadian Mounted Police Animal Control Officer
22.	Regional District of Central Okanagan Fire Prevention and Regulation Bylaw No. 1066, 2004	Bylaw Enforcement Officer Local Assistant to Fire Commissioner Captain (Fire Department) Platoon Captain (Fire Department) Fire Chief Deputy Fire Chief Lieutenant (Fire Department) Royal Canadian Mounted Police
23.	Regional District of Central Okanagan Development Applications Procedure Bylaw No. 944, 2002	Bylaw Enforcement Officer Building Inspector Director of Community Services Manager of Planning Environment Planner
24.	Regional District of Central Okanagan Control of Special Events Bylaw No. 80, 1974	Bylaw Enforcement Officer Building Inspector Director of Community Services Manager of Planning
25.	Regional District of Central Okanagan Fireworks Prohibition & Regulation Bylaw No. 53, 1972	Bylaw Enforcement Officer Local Assistant to Fire Commissioner Fire Chief Deputy Fire Chief Captain (Fire Department) Platoon Captain (Fire Department) Lieutenant (Fire Department) Royal Canadian Mounted Police
26.	Regional District of Central Okanagan Building Numbering Bylaw No. 1185, 2005	Bylaw Enforcement Officer Building Inspector Director of Community Service Manager of Planning
27.	Regional District of Central Okanagan Noxious Weed Control Bylaw No. 179, 1979	Bylaw Enforcement Officer Weed and Insect Inspector

- 
- |     |  |  |
|-----|--|--|
| 28. | Regional District of Central Okanagan<br>Noxious Insect & Pest Control<br>No. 879, 2000              | Bylaw Enforcement Officer<br>Bylaw Weed and Insect Inspector |
| 29. | Regional District of Central Okanagan<br>Central Okanagan East Sewer Systems<br>Bylaw No. 1316, 2012 | Bylaw Enforcement Officer<br>Public Works Manager            |