

**Minutes of the REGIONAL BOARD MEETING of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, November 22, 2021**

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Directors:

- J. Baker (District of Lake Country)
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area) *(attended electronically)*
- M. DeHart\* (City of Kelowna)
- C. Fortin (District of Peachland) *(attended electronically)*
- G. Given (City of Kelowna)
- C. Hodge (City of Kelowna) *(attended electronically)*
- S. Johnston (City of West Kelowna) *(attended electronically)*
- G. Milsom (City of West Kelowna) *(attended electronically)*
- L. Stack\* (City of Kelowna)
- L. Wooldridge (City of Kelowna)
- J. Coble (Westbank First Nation) *(attended electronically)*

Absent: B. Sieben (City of Kelowna)

Staff:

- C. Griffiths, Director of Corporate Services/Deputy Corporate Officer
- T. Cashin, Director of Community Services
- J. Foster, Director of Communication & Information Service
- D. Komaike, Director of Engineering Services
- L. Smith, Director of Financial Services
- K. Needham, Corporate Officer
- W. Darlington\*, Manager-Park Planning & Capital Projects
- M. Czarny\*, Planner
- S. Horning, Supervisor-Corporate Services (recording secretary)

(\* denotes partial attendance)

**1. CALL TO ORDER**

Chairperson Wooldridge called the meeting to order at 7:06 p.m.

It was acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan people.

As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

Roll call was taken as some Board Members appeared electronically.

**2. ADDITION OF LATE ITEMS**

There were no late items

**3. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

**#234/21** BARTYIK/BASRAN

**THAT** the agenda for the November 22, 2021 Regular Meeting be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

4.1 Regional Board Statutory Inaugural Meeting Minutes - November 4, 2021

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

**#235/21** GIVEN/BARTYIK

**THAT** the Regional Board Statutory Inaugural Meeting minutes of November 4, 2021 be adopted.

CARRIED Unanimously

4.2 Governance & Services Committee Meeting Minutes - November 4, 2021

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

**#236/21** HODGE/FORTIN

**THAT** the Governance and Services Committee Meeting minutes of November 4, 2021 be adopted.

CARRIED Unanimously

4.3 Regional Board Meeting Minutes - November 4, 2021

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

**#237/21** GIVEN/HODGE

**THAT** the Regional Board Meeting minutes of November 4, 2021 be adopted.

CARRIED Unanimously

**5. CORRESPONDENCE**

5.1 Ministry of Municipal Affairs

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

- *UBCM Follow-up*
- *CleanBC Roadmap to 2030*
- *Bill 26 Circular*

**#238/21**     GIVEN/DEHART

**THAT** the correspondence from the Ministry of Municipal Affairs; UBCM Follow-up, CleanBC Roadmap to 2030, and Bill 26 Circular; attached to the November 22, 2021 agenda be received for information.

CARRIED Unanimously

- 5.2     Okanagan Basin Water Board - Board Report November 5, 2021  
*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

**#239/21**     HODGE/BARTYIK

**THAT** the correspondence from the Okanagan Basin Water Board attached to the November 22, 2021 agenda be received for information.

CARRIED Unanimously

**6.     CAO REPORT**

- UBCM Asset Management Planning Program Grant
- White Rock Lake Wildfire Recovery

The Director of Corporate Services presented the CAO's verbal report to the Board as the CAO is currently in Merritt assisting with their Emergency Operations Centre.

The Director of Corporate Services advised the Board on the following:

- UBCM Asset Management Planning Program Grant:
  - Advised that the RDCO was successful in its grant application for \$15K of funding to go towards our Corporate GHG Reduction Strategy.
  - Noted the RDCO's Corporate GHG Reduction Strategy is 100% covered by grants.
- White Rock Lake Wildfire Recovery:
  - The do not consume advisory for Killiney Beach Water system was rescinded on November 10, 2021.
  - The privately provided water system for residents in Estamont remains at a 'Do Not Consume' advisory. The RDCO will continue to support those residents by providing the potable water filling station at no charge at the firehall (Station 102).
  - Inquires have significantly decreased; with no water-related inquiries since the do not consume rescindment on November 10<sup>th</sup>.
  - Permitting activity is ongoing. As of today, there were:
    - 39 demolition permit applications submitted and 39 approved;

- 3 building permit applications submitted and 3 approved.
  - Foreshore assessment remains underway, and a full report is expected next month.
  - Any Westside electoral area residents impacted whom have not yet spoke with an RDCO case worker is reminded to reach out to the recovery team.
- Emergency Operations Centre / Emergency Social Services:
  - The region has stepped up to assist our neighbouring communities due to flooding.
  - The EOC in the Central Okanagan has been activated at Level 1.
  - Staff across the region have been seconded to assist.
  - The ESS Reception centre is open at Willow Park Church in Kelowna (Rutland).
  - In response to this emergency, the ESS program has supported more than 2,000 people so far; estimated to reach up to 3,000 evacuees.
  - We are expecting the needs of our reception centre to go well into December.

## 7. **COMMUNITY SERVICES**

- 7.1 A21-03 (Kingsnorth) Non-Farm Use - Commercial Business  
*(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)*

*Director Stack joined the meeting at 7:14 p.m.*

Staff displayed a PowerPoint presentation summarizing the non-farm use application and responded to questions from the Board.

Staff confirmed that the Applicant's agent would not be attending the Board meeting. The Applicant did not confirm attendance and was not in attendance.

#240/21

### **BASRAN/HODGE**

**THAT** the Regional Board **NOT** support Agricultural Land Commission Application A-21-03 for applicant S. Kingsnorth, to allow a non-farm use for a commercial operation as outlined in the report dated November 22, 2021;

**AND THAT** the Regional Board directs staff to **NOT** forward the application to the Agricultural Land Commission.

CARRIED Unanimously

- 7.2 Boundary Redefinition - City of Kelowna  
*{All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208}*

Staff displayed a PowerPoint presentation summarizing the City of Kelowna's request for a boundary extension and responded to questions from the Board.

Staff advised there will be no impacts to the RDCO's tax base and responded to questions from the Board.

Noted that the property in question is currently owned by the City and any municipally owned property does not pay tax.

Advised that the City of Kelowna has owned the property since 2020. Prior to it being transferred to the City, it was privately held.

Shayne Dyrdal, Senior Manager, Airport Finance & Corporate Services, City of Kelowna responded to questions from the Board:

- Advised that the land is currently in the ALR, and that it is the last piece of land that is required to come out of the ALR for the proposed airport expansion;
- Advised that Airport staff work with the ALC as a partner.

**#241/21**

GIVEN/DEHART

**THAT** the Regional Board receive the Request for Boundary Extension – City of Kelowna report from the Director of Community Services dated November 22, 2021;

**AND THAT** the Regional Board provide a letter of support for the expansion of the City of Kelowna municipal boundaries to include 4150 Old Vernon Road, Lot A, District Lot 122, ODYD, Plan KAP16500.

CARRIED Unanimously

**8. PARK SERVICES**

- 8.1 Joe Rich Community Hall Operating and Recreation Programming Agreement Board Report  
*(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)*

Staff displayed a PowerPoint presentation summarizing the Joe Rich Community Hall Operating and Recreation Programming Agreement

**#242/21**

BARTYIK/DEHART

**THAT** the Regional Board approve entering into a three (3) year Joe Rich Community Hall Operating and Recreation Programming Agreement with the Joe Rich Ratepayers and Tenants Society commencing on January 1<sup>st</sup>, 2022 and terminating on the 31<sup>st</sup> of December 2024.

CARRIED Unanimously

**9. ENGINEERING SERVICES**

- 9.1 UBCM FireSmart Grant Application 2022  
*(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)*

The Director of Engineering Services displayed a PowerPoint presentation summarizing the UBCM - CRI Fund FireSmart Grant and responded to questions from the Board.

**#243/21** GIVEN/STACK

**THAT** the Regional Board support an application to the '2022 UBCM Community Resiliency Investment Fund - FireSmart Community Funding and Support Grant' for the following two Regional District of the Central Okanagan projects:

1. Developing a Community Wildfire Resiliency Plan with related Fire Smart activities in Electoral Area East and Electoral Area West, and
2. Developing Fuel Management Prescriptions (3) and a phased Treatment (1) in support of fuel management activities in the Regional Parks.

CARRIED Unanimously

- 9.2 Central Okanagan Search and Rescue - Capital Needs and Funding Analysis  
*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)*

The Director of Engineering Services displayed a PowerPoint presentation with respect to the COSAR - Capital/Funding Report and responded to questions from the Board.

**#244/21** FORTIN/GIVEN

**THAT** the Regional Board support, in principle, contributing funding for an improved facility for the Central Okanagan Search and Rescue society;

**AND THAT** the Regional Board direct staff to work with member municipalities, electoral areas, First Nations and the Central Okanagan Search and Rescue society to identify options for an improved search and rescue facility within the Central Okanagan.

CARRIED Unanimously

**10. CORPORATE SERVICES**

- 10.1 Letter of Support - City of Kelowna Municipal and Regional District Tax Bylaw No. 12290  
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

Director DeHart declared a conflict of interest as she works in the hotel industry and left the meeting at 8:20 p.m.

The Corporate Officer provided an overview of the request for a letter of support for the 2022 renewal of a City of Kelowna 3% hotel tax levy.

**#245/21 MILSOM/HODGE**

**THAT** the Regional District of Central Okanagan provide a letter of support for the 2022 renewal of a 3% hotel tax levy as approved in the City of Kelowna Municipal and Regional District Tax Bylaw No. 12290.

CARRIED Unanimously

Director DeHart rejoined the meeting at 8:22 p.m.

**11. DIRECTOR ITEMS**

**12. ADJOURN TO CLOSED MEETING**

Resolution to close the meeting to the public  
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

**#246/21 BARTYIK/BASRAN**

**THAT** the Regional Board close the November 22, 2021 Regular meeting to the public pursuant to section 90(1)(c), (e) and 90(2)(b) of the *Community Charter* to consider:

- labour relations;
- acquisition and disposition of land;
- negotiations between the Regional District and a third party.

CARRIED Unanimously

**13. ADJOURN TO CLOSED SESSION**

The meeting adjourned to a closed at 8:23 p.m.

**14. RECONVENE TO OPEN SESSION & TERMINATION**

The meeting reconvened to an open session and was declared terminated at 9:02 p.m.

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L. Wooldridge (Chairperson)

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K. Needham (Corporate Officer)

/slh

DRAFT