



# Regional Board Report

## Request for Decision

Approved for Board Consideration

A handwritten signature in black ink that reads "Brian Reardon".

Brian Reardon, CAO

**To:** Regional Board

**From:** Todd Cashin  
Director of Community Services

**Date:** January 13, 2021

**Subject:** Authorization to Enforce Additional Bylaws – Engineering Staff

***Voting Entitlement:*** *All Directors - Unweighted Corporate Vote - Simply Majority - LGA 208*

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**Purpose:** To authorize specific staff members to enforce provisions of bylaws outlined in Schedule 1 of the RDCO Ticket Information and Utilization Bylaw No. 435.

### Executive Summary:

At the December 6<sup>th</sup> Regular Board meeting, four staff from Engineering Services were appointed as Bylaw Enforcement Officers to enforce applicable RDCO bylaws as they relate to their area of expertise.

Upon further review, it was noted that there are three additional bylaws staff can enforce related to solid waste management and water systems. As the staff have already been appointed as Bylaw Enforcement Officers, additional Bylaws for enforcement are being requested for Board approval.

### Recommendation:

**THAT** the Regional Board authorizes Travis Kendel, Manager Engineering Services to enforce the following designated service bylaws:

1. Solid Waste Management Regulation Bylaw No. 1253;
2. Westside Sewer System Bylaw No. 1315; and
3. Water Systems Fees and Regulations Bylaw No. 1370;

**AND THAT** the Regional Board authorizes Mike Wyman, Utilities Supervisor; Kevin Trottier, Senior Utility Operator; and Clarke Kruiswyk, Environmental Services Analyst to enforce the following designated bylaws:

1. Westside Sewer System Bylaw No. 1315; and
2. Water Systems Fees and Regulations Bylaw No. 1370.

Respectfully Submitted:



David Gazley  
Manager, Protective Services



Todd Cashin  
Director, Community Services

*Prepared by: Travis Kendel, Manager Engineering Services*

Attachment(s): Nil

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### **Strategic Plan Alignment:**

Priorities: Environment

Values: Good Governance, Transparency

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### **Background:**

The Engineering Services Department within the Regional District of Central Okanagan has a responsibility of administering and enforcing provisions of the Solid Waste Management Regulation Bylaw No. 1253, Westside Sewer System Bylaw No. 1315, Water Systems Fees and Regulations Bylaw No. 1370. Therefore, RDCO staff must be appointed by the Board to enforce Regional District of Central Okanagan Bylaws.

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### **Considerations:**

Organizational/External:

- The enforcement of the listed bylaws is a new responsibility for these staff and will require training and an appropriate allocation of time to responsibly carry out duties.

Legal/Statutory Authority:

- This recommendation provides authority to RDCO staff to enforce RDCO bylaws.

Considerations not applicable:

- Financial
  - Alternative Recommendation
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