

Minutes of the REGIONAL BOARD MEETING of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, December 6, 2021

Directors:

- J. Baker (District of Lake Country) *(attended electronically)*
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area) *(attended electronically)*
- M. DeHart (City of Kelowna)
- C. Fortin (District of Peachland) *(attended electronically)*
- G. Given* (City of Kelowna)
- C. Hodge (City of Kelowna) *(attended electronically)*
- S. Johnston* (City of West Kelowna) *(attended electronically)*
- G. Milsom (City of West Kelowna) *(attended electronically)*
- L. Stack (City of Kelowna)
- L. Wooldridge (City of Kelowna)
- J. Coble (Westbank First Nation) *(attended electronically)*

Staff:

- B. Reardon, Chief Administrative Officer
- C. Griffiths, Director of Corporate Services/Deputy Corporate Officer
- T. Cashin, Director of Community Services
- J. Foster, Director of Communication & Information Service
- D. Komaike, Director of Engineering Services
- L. Smith, Director of Financial Services
- D. Gupta*, Senior Energy Specialist
- D. Gazley*, Manager of Protective Services
- S. Horning, Supervisor-Corporate Services (recording secretary)

(* denotes partial attendance)

1. CALL TO ORDER

Chairperson Wooldridge called the meeting to order at 7:03 p.m.

It was acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan people.

As an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

Roll call was taken as some Board Members appeared electronically.

Chairperson Wooldridge noted that today (December 6) is the National Day of Remembrance and Action on Violence Against Women.

Director Given joined the meeting at 7:05 p.m.

2. ADDITION OF LATE ITEMS

There were no late items.

4. ADOPTION OF MINUTES

- 4.1 Governance & Services Committee Meeting Minutes - November 18, 2021
(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)

#247/21 HODGE/BAKER

THAT the November 18, 2021 Governance & Services Committee meeting minutes be adopted.

CARRIED Unanimously

- 4.2 Regional Board Meeting Minutes - November 22, 2021
(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)

#248/21 GIVEN/FORTIN

THAT the November 22, 2021 Regional Board meeting minutes be adopted.

CARRIED Unanimously

5. CORRESPONDENCE

- 5.1 Sterile Insect Release Board Meeting Highlights - November 26, 2021
(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)

#249/21 BARTYIK/SIEBEN

THAT the Sterile Insect Release Board meeting highlights of November 26, 2021 be received for information.

CARRIED Unanimously

6. DELEGATION

- 6.1 Okanagan Basin Water Board - Source Water Protection Toolkit

This item was withdrawn and will be rescheduled to the first quarter of 2022.

7. CAO Report

This item was withdrawn and will be rescheduled to the first quarter of 2022.

8. ENGINEERING SERVICES

- 8.1 Biomass Inventory Study - Findings Report
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

Staff introduced the report and the Consultant, Melanie Piorecky, from Associated Environmental, who presented electronically.

The Consultants, Melanie Piorecky and Ruben Arellano, displayed a PowerPoint presentation summarizing the Biomass Inventory Study project and responded to questions from the Board.

Director Johnston joined the meeting at 7:22 p.m.

Janice Larson, Director, Tri-University Partnership Office, UBCO, provided additional comment on the study and responded to questions from the Board.

#250/21

FORTIN/BAKER

THAT the Regional Board receive the update on the RDCO Biomass Inventory study, dated December 6th, 2021 for information.

CARRIED Unanimously

9. COMMUNITY SERVICES

- 9.1 A21-04 (Sandher) NARU Temporary Farm Worker Housing

This item was withdrawn and will be rescheduled to the first quarter of 2022.

- 9.2 Appointment of Bylaw Enforcement Officers - Engineering Services
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

Staff provided an overview of the Bylaw Enforcement Officers appointments.

#251/21

BASRAN/GIVEN

THAT the Regional Board appoint the following Regional District employees as Bylaw Officers to enforce the designated service bylaw as outlined:

- Travis Kendel, Manager Engineering Services – Development Cost Charge Bylaw No. 1068, East Trunk Development Cost Charges Bylaw No. 1463, Septic Tank Effluent Regulation Bylaw No. 1479, Westside Regional Wastewater Treatment Plant DCC Bylaw No. 1448;

- Mike Wyman, Treatment Plant Operator – Development Cost Charge Bylaw No. 1068, East Trunk Development Cost Charges Bylaw No. 1463, Septic Tank Effluent Regulation Bylaw No. 1479, Westside Regional Wastewater Treatment Plant DCC Bylaw No. 1448;
- Kevin Trottier, Senior Utility Operator – Development Cost Charge Bylaw No. 1068, East Trunk Development Cost Charges Bylaw No. 1463, Septic Tank Effluent Regulation Bylaw No. 1479, Westside Regional Wastewater Treatment Plant DCC Bylaw No. 1448;
- Clark Kruiswyk, Environmental Service Analyst - Development Cost Charge Bylaw No. 1068, East Trunk Development Cost Charges Bylaw No. 1463, Septic Tank Effluent Regulation Bylaw No. 1479, Westside Regional Wastewater Treatment Plant DCC Bylaw No. 1448.

CARRIED Unanimously

10. FINANCIAL SERVICES

- 10.1 Purchase Commitments over \$100k during 3Q2021
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

Staff provided an overview of the purchase commitments over \$100K during the third quart of 2021.

#252/21

SIEBEN/HODGE

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated December 6, 2021 on purchase commitments which exceeded \$100,000 made during the 3rd quarter of 2021 (ending on September 30, 2021).

CARRIED Unanimously

- 10.2 Security Issuing Bylaws No. 1497, 1498, 1499 and 1500
(All Directors – Weighted Vote – 2/3rd Majority - LGA 210)

Staff displayed a PowerPoint presentation and provided an overview of the security issuing bylaws.

#253/21

GIVEN/BAKER

THAT City of Kelowna Security Issuing Bylaw No. 1497, 2021 be read a first, second, and third time and be adopted;

AND THAT District of Peachland Security Issuing Bylaw No. 1498, 2021 be read a first, second and third time and be adopted;

AND THAT District of Lake Country Security Issuing Bylaw No. 1499, 2021 be read a first, second and third time and be adopted;

AND FURTHER THAT Okanagan Regional Library Security Issuing Bylaw No. 1500 be read a first, second and third time and be adopted.

CARRIED Unanimously

- 10.3 2022 - 2026 Financial Plan guidelines
(All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208)

Staff displayed a PowerPoint presentation summarizing the Financial Planning Guidelines and responded to questions from the Board.

#254/21

GIVEN/DEHART

THAT the Regional Board approve the Financial Planning Guidelines as presented in the report from the Director of Financial Services dated December 6, 2021;

AND THAT staff be directed to prepare the draft 2022 – 2026 Financial Plan based on the Financial Planning Guidelines for the 2022 – 2026 Financial Plan.

CARRIED Unanimously

11. CORPORATE SERVICES

- 11.1 North Westside Governance and Services Study
(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208)

The CAO provided an overview of the Report and the Ministry of Municipal Affairs Terms of Reference for the RDCO Electoral Area West - North Westside Governance and Services Study and responded to questions from the Board.

The Director of Corporate Services confirmed that the reference to “Westbank residents” will be changed to “Westbank First Nations residents”.

#255/21

CARSON/SIEBEN

THAT the Regional Board approve the Ministry of Municipal Affairs Terms of Reference, as amended, for the RDCO Electoral Area West – North Westside Governance and Services Study, as attached to the report from the Chief Administrative Officer dated December 6, 2021.

CARRIED Unanimously

12. DIRECTOR ITEMS

13. ADJOURN

There being no further business, the meeting was adjourned at 8:48 p.m.

L. Wooldridge (Chairperson)

C. Griffiths (Deputy Corporate Officer)

/slh

DRAFT