



# Regional Board Report

## Information

*Approved for Board Consideration*

*Brian Reardon, CAO*

**To:** Regional Board

**From:** Lyle Smith, Director of Financial Services

**Date:** May 12, 2022

**Subject:** Purchase Commitments >\$100,000 during 1Q 2022

**Voting Entitlement:** All Directors – Unweighted Corporate Vote – Simple Majority – LGA s.208

**Purpose:** To report all purchase commitments exceeding \$100,000 during 1Q 2022.

**Executive Summary:**

In accordance with section 4.6 of the Board’s Purchasing Policy purchase commitments exceeding \$100,00 are reported out to the RDCO Board on a quarterly basis.

Those purchase commitments exceeding \$100,000 made during 1Q 2022 were as follows:

	<b>Awarded To</b>	<b>Purchase Value (excluding taxes)</b>	<b>Competitive Process Followed</b>
Supply & Delivery of Residential Waste Carts (Emergency Order)	IPL North America Inc.	\$179,936.40	The contracted supplier of waste carts (selected following RFP in 2019) was unable to supply carts to the agreed schedule due to pandemic related supply chain disruptions (resin shortages, freight disruptions). This emergency order was placed with IPL to provide interim inventory and avoid cart shortages. Purchase commitment was made in accordance with section 3.4 of Purchasing Policy which allows a Sole Source purchase where goods are “urgently required and delay would be injurious to the public interest”.

Note: details on all RDCO Purchasing public competitive processes (>\$75,000 contract value) are available at the RDCO ‘Bids & Tenders’ purchasing portal: <http://rdco.bidsandtenders.ca>

**Recommendation(s):**

**THAT** the Regional Board receive the 1Q 2022 Purchase Commitments over \$100,000 from the Director of Finance dated May 12, 2022.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read "L. Smith", is positioned above the printed name.

Lyle Smith, Director of Financial Services

*Prepared by:* Andy Brennan, Purchasing Consultant – The Interior Purchasing Office Inc.