

Minutes of *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, May 12, 2022.

Directors:
(In Person)

- L. Wooldridge, Chairperson (City of Kelowna)
- G. Milsom, Vice Chairperson (City of West Kelowna)
- M. Bartyik (Central Okanagan East Electoral Area)
- C. Basran* (City of Kelowna)
- W. Carson (Central Okanagan West Electoral Area)
- G. Given (City of Kelowna)
- S. Johnston (City of West Kelowna)
- L. Stack (City of Kelowna)

Directors:
(Electronically)

- J. Baker* (District of Lake Country)
- M. Singh, Alternate for M. DeHart (City of Kelowna)
- C. Fortin (District of Peachland)
- C. Hodge (City of Kelowna)
- B. Sieben* (City of Kelowna)

Directors:
(Absent)

- J. Coble (Westbank First Nation)

Staff:
(In Person)

- B. Reardon, Chief Administrative Officer
- C. Griffiths, Director of Corporate Services/Deputy CAO
- T. Cashin, Director of Community Services
- J. Foster, Director of Corporate Communications
- D. Komaik, Director of Engineering Services
- L. Smith, Director of Financial Services
- K. Needham, Corporate Officer
- S. Horning, Supervisor-Corporate Services (Recording Secretary)
- S. Ballan-Brown, Corporate Services Executive Assistant
- B. Nichols*, Manager of Development Services
- M. Czarny*, Planner

Staff:
(Electronically)

- M. Kopp*, Director of Parks Services

(* denotes partial attendance)

1. CALL TO ORDER

Chairperson Wooldridge called the meeting to order at 8:30 a.m.

It was acknowledged that this meeting is being held on the traditional territory of the syilx/Okanagan people.

Noted that as an opening meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

Roll call was taken as some of the Board Members appeared electronically.

Chairperson Wooldridge read a statement acknowledging that May 12, 2022 is Moose Hide Campaign Day. A day where all Canadians are called to join together to take a stand against violence towards women and children

2. ADOPTION OF THE AGENDA

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

JOHNSTON/BARTYIK

THAT the May 12, 2022 Regional District of Central Okanagan Regular Board meeting agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

GIVEN/BARTYIK

THAT the April 25, 2022 Regional District of Central Okanagan Public Hearing minutes be received;

AND THAT the April 25, 2022 Regional District of Central Okanagan Regular Board meeting minutes be adopted.

CARRIED

The meeting recessed at 8:36 a.m. The meeting reconvened at 8:41 a.m.

Director Basran joined the meeting at 8:41 a.m.

4. CORPORATE SERVICES

- 4.1 RDCO Emergency Program Update - Spring 2022
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s. 208)

The Emergency Program Coordinator, Sandra Follack. displayed a PowerPoint presentation and responded to questions from the Board.

Director Baker rejoined the meeting at 8:50 a.m.

STACK/CARSON

THAT the Regional Board receive the Emergency Operations Centre – 2022 Update from the Chief Administrative Officer dated May 12, 2022, for information.

CARRIED

- 4.2 Election Bylaw and Election Officer Appointments
Recommendation #1:
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)
Recommendation #2:
All Directors - Unweighted Corporate Vote - 2/3 Majority (LGA s.214)

The Corporate Officer displayed a PowerPoint presentation and responded to questions from the Board.

BAKER/MILSOM

THAT the Regional Board receive the 2022 Election Officer Appointments and Election Bylaw report from the Corporate Officer dated May 12, 2022;

AND THAT the Regional Board appoint the following election officers for the 2022 General Local Election:

- Chief Election Officer – Karen Needham, Corporate Officer
- Deputy Chief Election Officer – Corie Griffiths, Director of Corporate Services
- Deputy Chief Election Officer – Sandi Horning, Supervisor of Corporate Services;

AND THAT the Chief Election Officer be authorized to enter into agreements with relevant third parties for the purposes of conducting the 2022 General Local Election;

AND FURTHER THAT the Regional Board give first, second and third reading to Election and Assent Voting Bylaw No. 1503, 2022.

CARRIED

MILSOM/GIVEN

THAT the Regional Board adopt Election and Assent Voting Bylaw No. 1503, 2022.

CARRIED

5. FINANCIAL SERVICES

- 5.1 Purchase Commitments over \$100k during 1Q2022
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

STACK/HODGE

THAT the Regional Board receive the 1Q 2022 Purchase Commitments over \$100,000 from the Director of Finance dated May 12, 2022.

CARRIED

6. COMMUNITY SERVICES

- 6.1 Appointment of New Bylaw Enforcement Officer
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

GIVEN/JOHNSTON

THAT the Regional Board appoint the following Regional District employee as a Bylaw Enforcement Officer to enforce the designated service bylaws as outlined:

- Kim Mussenden, Bylaw Officer – All bylaws outlined in Schedule 1 of the Ticket Information and Utilization Bylaw No. 435

CARRIED

- 6.2 UBCM Community Excellence Awards Application
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

Staff displayed a PowerPoint presentation summarizing the application for the UBCM Community Excellence Awards.

Director Baker left the meeting at 9:19 a.m.

MILSOM/FORTIN

THAT the Regional Board approves submitting an application under the Union of BC Municipalities – 2022 Community Excellence Awards under the category of Excellence in Sustainability for the Regional Floodplain Management Plan – Phase 3 Flood Mitigation Planning project.

CARRIED

- 6.3 Front Counter BC Referral Application - Friends of the South Slopes Society Crown Land Tenure
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

Staff displayed a PowerPoint presentation summarizing the referral application.

BARTYIK/GIVEN

THAT the Regional Board support the Friends of the South Slopes Society FrontCounter BC referral application No. 558796 for Crown land tenure to permit the rehabilitation and maintenance of an existing trail system in the KLO Creek Myra Recreation Area subject to the following conditions:

- Trail system be limited exclusively to non-motorized use; and
- Post signage at the site to include
 - information on Provincial Best Management Practices,
 - reminders to leave the area litter-free,
 - to identify trail directions and locations relative to public and private land; and
 - to identify the area as non-motorized use.

CARRIED

- 6.4 DP-21-18 Sunset Ranch - Adjacent to Sunset Ranch Dr. and Trickle Creek Dr. (EA East)
Custom Vote – Electoral Areas and Kelowna Fringe Area – 1 Director 1 Vote

Staff displayed a PowerPoint presentation summarizing the development permit application.

Director Baker rejoined the meeting at 9:33 a.m.

BARTYIK/STACK

THAT the Regional Board hear from the applicant's agent with respect to DP-12-18.

CARRIED

James Kay, Applicant's Agent:

- Responded to questions from the Board.
- Advised that the Applicants intend to continue using Anderson Road for access.
- Advised there is emergency access via Scotty Creek Road.
- Will be working with RDCO and MOTI staff with respect to access.

BARTYIK/STACK

THAT the Regional Board approves Development Permit application DP-21-18 for Lot B, Section 7, Township 24, ODYD, Plan KAP84569 and an undivided 36/560 share in Lot 2 Plan KAP72369 except Strata Plan KAS3281 (Phase 1 and 2) and Lot 9, Section 7, Township 24, ODYD, Plan KAP72369 and an undivided 1/7 share in Lot 2 Plan KAP72369 subject to the conditions specified in 'Schedule A' attached to the Report of the Director of Community Services dated May 12, 2022.

AND THAT the Regional Board approves of amending the Section 219 “non-disturbance zone” covenant, registered under No. KT135774 on Lot B, Section 7, Township 24, ODYD, Plan KAP84569 and an undivided 36/560 share in Lot 2 Plan KAP72369 except Strata Plan KAS3281 (Phase 1 and 2) as shown on a portion of Plan KAP72370 by removing the two sections (0.177ha & 0.410ha) from the plan as noted on Reference Plan No. KAP72370 and attached to the Report of the Director of Community Services dated May 12, 2022.

CARRIED

7. NEW BUSINESS

There was no new business.

8. DIRECTOR ITEMS

9. MOTION TO CLOSE THE MEETING

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DEHART/BAKER

THAT the May 12, 2022 Regional District of Central Okanagan Regular Board meeting be closed to the public pursuant to sections 90(1)(a), (c) and (g) of the *Community Charter* to discuss:

- position appointment;
- labour relations or other employee relations;
- litigation or potential litigation.

CARRIED

10. ADJOURN TO IN CAMERA SESSION

The meeting adjourned to an in-camera session at 9:41 a.m.

11. RECONVENE TO OPEN MEETING & ADJOURN

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

The meeting reconvened to the open meeting at 12:45 p.m.

BASRAN/GIVEN

THAT the May 12, 2022 Regional District of Central Okanagan Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 12:45 p.m.

CERTIFIED CORRECT:

L. Wooldridge, Chairperson

K. Needham, Corporate Officer

/slh

DRAFT