

ELECTORAL AREA WEST and NORTH WESTSIDE GOVERNANCE and SERVICES STUDY COMMITTEE

Minutes

Date: Thursday, March 17, 2022
Time: 6:00 p.m.
Location: Killiney Beach Community Hall
North Westside Community Association
516 Udell Road, Vernon, BC

Members Present: Brian Arquilla
Kerri Cooke
Colin Copp
Eric Denison*
Josh Galloway (Vice Chair)
Scott Graham (Chair)
Donna Green
Darryl Hordo
Rick Sanderson
Callie Simpson

Members Participating Remotely: Dwain Johanson
Time Jones

Non-Voting Member Present: Wayne Carson, Electoral Area West Director, RDCO

Consultants Present: Allan Neilson, Principal, Neilson Strategies Inc.
Sherry Hurst, Local Government & Planning Consultant, Left Side Partners Inc.
Brianne Wells, Consultant, Neilson Strategies Inc.

Ministry Staff Participating Remotely: Karen Lynch, Director, Ministry of Municipal Affairs
David Van Ommen, Senior Planning Analyst, Ministry of Municipal Affairs

Staff Present: Corie Griffiths, Deputy Chief Administrative Officer
Sandi Horning, Supervisor Corporate Services (Recording Secretary)

(* denotes partial attendance)

1. CALL TO ORDER

The Deputy Chief Administrative Officer called the meeting to order at 6:01 p.m.

It was acknowledged that this meeting is being held on the traditional territory of the sylix/Okanagan peoples.

2. WELCOME & INTRODUCTIONS

Introductions of Committee members, RDCO representatives, Ministry representatives and the consultants were conducted.

3. ADOPTION OF THE AGENDA

SIMPSON/JOHANSON

THAT the March 17, 2022 Electoral Area West and North Westside Governance Services Study Committee Agenda be adopted.

CARRIED

4. ELECTION OF THE CHAIR & VICE CHAIR

The Deputy Chief Administrative Officer administered the election of the Committee Chair and Vice Chair.

Committee Member, Scott Graham, was nominated as Chair and accepted the nomination.

Committee Member, Josh Galloway, was nominated as Vice-Chair and accepted the nomination.

SIMPSON/JOHNANSON

THAT Scott Graham be elected as Chair of the Electoral Area West and North Westside Governance and Services Study Committee;

AND THAT Josh Galloway be elected as Vice-Chair of the Electoral Area West and North Westside Governance and Services Study Committee.

CARRIED

Scott Graham took over as Chair of the Committee.

5. DISCUSSION ITEMS

5.1 Study Committee

- *Committee Terms of Reference*
- *Roles and Responsibilities*
- *Committee administration and communication*

The Consultants displayed a PowerPoint presentation and spoke to the Committee's mandate and March 17, 2022 Agenda.

Karen Lynch, Director, Ministry of Municipal Affairs, addressed the Committee and provided an overview of the Ministry's role and responsibilities.

David Van Ommen, Senior Planning Analyst, Ministry of Municipal Affairs, provided the Ministry's perspective and expectations regarding governance studies.

The Deputy Administrative Officer provided an overview of the RDCO's Code of Conduct and Board Procedure Bylaw.

5.2 Purpose & Process of Governance & Services Study

- *Study Terms of Reference*
- *Study process, as proposed in consultant's work program*
- *2017 North Westside Services and Community Issues Review*

The Consultants displayed a PowerPoint presentation regarding the purpose and process of the governance & services study and spoke to the Study Terms of Reference, the study process and the 2017 North Westside Services and Community Issues Review.

A discussion took place among the Consultants and Committee members.

The meeting recessed at 7:10 p.m. The meeting reconvened at 7:23 p.m.

5.3 Local Government in British Columbia

- *Regional District governance and service provision*

The Consultants displayed a PowerPoint presentation regarding local government in BC and spoke to regional district governance and service provision.

A discussion took place among the Consultants and Committee members.

5.4 Services & Governance in North Westside

- *Current service provision and decision-making models in North Westside*

The Consultants displayed a PowerPoint presentation with respect to services & governance in North Westside and spoke to the current service provision and decision-making models in North Westside.

Committee member, Eric Denison, joined the meeting at 7:57 p.m.

A discussion took place among the Consultants and Committee members.

5.5 Community Engagement Program

- *Study website and social media*
- *Committee meetings, open houses, stakeholder group meetings*
- *Community-wide mail-out*

The Consultants displayed a PowerPoint presentation with respect to the community engagement program and spoke to the study website, social media, Committee meetings, open houses, stakeholder group meetings and community-wide mail-out.

A discussion took place among the Consultants and Committee members.

5.6 Meeting Schedule

The Consultants spoke to the proposed meeting schedule and open house schedule. Once dates have been confirmed with Chair, the Committee members will be advised and invited to attend.

6. **NEXT MEETING**

The next Committee meeting is being scheduled for May 2022. Specific date to follow.

7. **ADJOURN**

The meeting was adjourned at 8:29 p.m.

Scott Graham, Chair

/slh